



**City of Derby
Board of Apportionment & Taxation
Joan Williamson Aldermanic Chambers
MINUTES
MONDAY– 16 September, 2013**

David Anroman
Jeremy Bell
James Butler - Chairman
Jason Cronk
Nelson Cummings

Anita Dugatto
Carolyn Duhaime
Carlo Malerba
Daniel Sexton
Judith Szewczyk

A meeting of the Board of Apportionment & Taxation of the City of Derby was held on Monday evening, September 16, 2013 at the Joan Williamson Aldermanic Chambers.

Chairman James Butler called the meeting to order at 7:02 p.m. with the pledge of allegiance.

By roll call, members present were: Daniel Sexton, Chairman James Butler, Jeremy Bell, Carlo Malerba, Anita Dugatto, David Anroman, Nelson Cummings, Jason Cronk, Judy Szewczyk arrived at 7:05 p.m.

Absent: Carolyn Duhaime.

Additions, Deletions and Corrections to the Agenda

There will be an Executive Session regarding a discussion of transferring monies in the Police Department Budget, from the Special Working Balance to Terminal Leave. Discussion and action will be taken.

Mr. Coppola asked for a correction to be made on the request for the \$17,000 for the Security System at City Hall to be taken from the Working Balance account and put into the City Hall Maintenance Account.

Public Portion

No one from the public spoke.

Public Portion closed.

Approval of Minutes

A motion was made to approve the minutes of August 6th 2013, but on further review, there were 3 abstentions, so they were unable to approve, they have been tabled until the next meeting.

Minutes for August 9th 2013 were also tabled to the next meeting.

Minutes for August 19th, 2013 were approved. The motion was made by Mr. Cummings and seconded by Mr. Bell. There was one abstention.

Treasurer's Report

Mr. McLiverty stated the previous year's budget 2012-2013 has been closed as of September 1, 2013, with the exception of some requisitions that were received on September 13th, 2013. By the end of the month there will be a report and there will be a surplus. There will be a few accounts over by a few dollars, but that is due to the 2% increases given to all City Hall employees.

The Referendum will be held on October 1st, 2013 for the roofs on the schools. The treasury rate keeps climbing, so if the referendum should pass, we should go to the market right away.

On Wednesday, Ms. DeGennaro, Mr. Butler and Mr. McLiverty will be meeting with about a dozen people for Motor Vehicle appeals.

The Board of Alderman sub-committee has made a proposal to modify the Motor Vehicle Tax to 2 payments. However, there will be only one bill sent out, the same as property tax bills. The decision has to be made as to what price level. Most vehicles over \$500.00 are leased and paid by the bank. It should be noted that even with the re-evaluation, motor vehicles held their value. When checking the grand list, we are trying to help the average person.

Police Department

- From Account 001-6000-690-6918-000 Appropriated From Fun Bal \$57,284.12
- To Account 001-3100-110-0007-0000 Patrolmen Wages \$19,637.61

Motion to approve was made by Mr. Anroman and seconded by Mr. Sexton, One opposed, Ms. Dugatto.

- To Account 001-3100-280-0281-0000 Education Reimbursement \$3,040.00.

Motion to approve was made by Mr. Malerba and seconded by Mr. Cummings. All in favor, motion carried.

- To Account 001-3100-480-0484-0000 \$34,606.51

Motion to approve was made by Mr. Cummings and seconded by Mr. Bell. All in favor, motion carried.

Youth Service Bureau

- From Revenue Account 001-6000-230-0232-0000 YSP \$2,500.00
- To Account 001-8400-390-0390-0000 Working Balance \$2500.00
- From Account 001-8400-390-0390-0000 Working Balance \$2500.00

To Expenditure Account 001-9200-460-0468-0000 YSP \$2500.00

Motion to approve both transfers was made by Mr. Malaria, and seconded by Mr. Cummings. All in favor motion carried.

Building Inspector

The offer to resolve Dave Kopjanski's Claims (175 days@ \$291.628 per) = \$51,034.90, as approved by the BOA.

Mr. Malerba questioned, why one person is receiving this, and the other didn't. What are the liabilities to the City? Mr. Bell asked if we didn't meet today, would Mr. Kopjanski still be paid. Mr. Coppola explained that Mr. Kopjanski had hired an attorney and had made the claim. The BOA figured out what he should be paid, and the funding solves this problem. If we went until October 15th, 2013, then we would have a problem. Mr. McLiverty stated that the decision was made in "Executive Session" by the BOA, and therefore Mr. Coppola could not comment on it. Mr. McLiverty suggested that the Board Chairman and any other member of the BOA attend the next meeting of BOA and ask to be put on the agenda to be invited into the "Executive Session" to discuss this. Mr. Coppola asked that they let him know so he can add them to the BOA agenda.

The motion to approve was made by Mr. Sexton and seconded by Ms. Szewczyk. All in favor, the motion carried.

Funding Security System at City Hall

Ms. O'Malley gave a presentation on how she obtained a scope of services, a breakout of what's needed and the cost. She's looking for a Bid Waiver. The question was asked by if the board could see the scope so they would know exactly what they were approving. It was explained that is a breach of security and FOI, if it goes to the public discussion, it is no longer a "Security System"

Ms. O'Malley met with Department Heads and gave them exposure shared with professionals as to what is needed. Two bids were received, and Alert Alarms is a local contractor, and they sent in the lowest bid. Chief Narowski stated that even the Police Department does not know what the system entails.

Mr., Bell and Mr. Cummings asked if more money would need to be funded in the future and Mr. McLiverty stated that there may be a need for computer upgrades to the systems and possibly cameras.

The motion was made to transfer the money

- From: Working Balance Account 001-8400-390-0390 \$17,000.00
- To: City Hall Maintenance Account 001-8100-340-0340 \$17,000.00

The motion was made by Mr. Malerba and seconded by Mr. Anroman. There was one opposition, Ms. Dugatto. The motion carried.

The motion was made by Mr. Malerba and seconded by Mr. Cummings for the Bid Waiver for Alert Alarms. The motion carried, pending the vote from Ms. Duhaime. Mr. Butler will send her an email, and Ms. O'Malley is going to call her. The email was received by Mr. Butler confirming her approval. Ms. Duhaime sent the All were in favor, the motion carried.*

Executive Session

The Board adjourned to Executive Session at 7:43 PM.

Mr. Thompson, Mr. McLiverty, Chief Narowski and Deputy Chief Todd were invited into the session.

The Board reconvened at 7:57 PM.

The motion was made by Mr. Cummings and seconded by Mr. Malerba, to Transfer

- From Special Working Balance Account 001-8400-390-0390-000 \$57,344.00
- To: Terminal Leave Account 001-3100-110-0006-0000 \$57,344.00

All were in favor, the motion carried.

Police Department new contract and raises of 2% were approved,

- Transfer from the Special Working Balance 001-8400-390-0390-0000 \$40,000.00
- Transfer from the Terminal Leave Account 001-3100-110-0006-0000 \$2,656.00

These monies will be transferred to various account line items which will be decided by Chief Narowski and Mr. Thompson.

The motion was made by Ms. Szewczyk and seconded by Mr. Sexton. All were in favor, the motion carried.

Adjourn

The motion to adjourn was made by Ms. Szewczyk and seconded by Mr. Anroman.

All were in favor, motion carried. Meeting adjourned at 8:04 PM.

Respectfully Submitted

Louise Pitney

Recording Secretary

*Ms Duhaime's approval is attached to the minutes.

*** These minutes are subject to the approval by the Board of Apportionment & Taxation
at their next regular meeting.