



**City of Derby
Board of Apportionment & Taxation
Joan Williamson Aldermanic Chambers
MINUTES
MONDAY, AUGUST 18, 2014**

James Butler –Chairman
Christopher Carloni
Jason Cronk
Richard Dziekan
Edwin Fiallos

Carlo Malerba, Jr.
Sabatino Pollastro, Jr.
Daniel Sexton
Judith Szewczyk
James Watson

Chairman James Butler opened the meeting at 7:00 pm with the Pledge of Allegiance.

Roll Call

Present were: James Butler, Christopher Carloni, Edwin Fiallos, Richard Dziekan, Carlo Malerba, Jr., Daniel Sexton, Judith Szewczyk and James Watson.

Absent were: Jason Cronk and Sabatino Pollastro, Jr.

Additions, Deletions and Corrections to the Agenda

Mr. Thompson asked that the C-Med issue be added to the agenda. Mr. Butler made this #17, and changed the adjournment to #18. A motion to approve was made by Ms. Szewczyk and seconded by Mr. Sexton. **Motion Carried.**

Public Portion

Marc Garofalo, Town Clerk asked that the board have a moment of silence in memory of Mrs. Constance Thompson, mother of Mr. Tom Thompson, Finance Director.

Approval of minutes of, June 16th and July 21st, 2014.

A motion to approve the minutes of June 16th and June 21st was made by Mr. Dziekan and seconded by Mr. Fiallos.

The minutes of June 16th were tabled until the next meeting as the members that were there that night were not present.

Mr. Malerba wanted the minutes of June 21st to be corrected. On page 5, the words "Motion Failed" were omitted.

A motion was made by Mr. Dziekan and seconded by Mr. Fiallos to approve the minutes as June 21st as corrected. **Motion Carried.**

FISCAL YEAR 6/30/14

Town Clerk Department (1300) Transfer (\$2,708.88)

- **From Account (001-1300-110-0112-0000) Clerk Wages (\$11.60))**
- **To Account (001-1300-110-0111-0000) (\$11.60) Ass't Town Clerk (\$11.60)**
- **To Account (001-1300-280-0280-0000) Education (\$251.32)**
- **To Account (001-1300-310-0310-0000) Office Supplies (\$946.54)**
- **To Account (001-1300-480-0484-0000) Electronic Records Mgmt (\$1,499.42)**
- **From Account (001-1300-480-0486-0000) Ordinance and Charter (\$2,697.28)**

A motion to approve was made by Mr. Sexton and seconded by Mr. Carloni, **Motion Carried.**

Registrar of Voters Dept. (1500) Transfer (\$298.41)

- From Account (001-1500-110-0112-0000) Deputies Wages (\$298.41)
- To Account (001-1500-110-0110-0000) Registrar Wages (\$298.41)

A motion to approve was made by Mr. Malerba and seconded by Mr. Watson. **Motion Carried.**

Legal Services Dept (1600) Transfer: (\$1,562.77)

- To Account (001-1600-150-0150-0000) Corp. Counsel Legal Svs. ((\$1,562.77)
- From Account (001-1600-280-0280-0000) Appraisals (\$1,562.77)

A motion was made by Mr. Fiallos and seconded by Mr. Carloni. **Motion Carried.**

Treasurer's Office (2100) Transfer (\$524.09)

- To Account (001-2100-390-0391-0000) Financial Services (\$524.09))
- From Account (001-2100-390-0390-0000) Courier Service (\$524.09)

A motion to approve was made by Mr. Fiallos and seconded by Mr. Malerba. Mr. Thompson said the courier service had started the first of the month. **Motion Carried.**

Liability (2200) Transfer: (\$518.00)

- To Account (001-2200-270-0001-0000) Liability (\$518.00)
- From Account (001-2200-440-0440-0000) Auto Deductible (\$518.00)

A motion to approve was made by Mr. Watson and seconded by Mr. Fiallos. Mr. Carloni asked what this was for. Mr. Thompson said the insurance did their audit and added the 2003 ambulance to the premium. Mr. Fiallos asked how many vehicles we have on the policy. Mr. Thompson has a complete list of all vehicles. This is listed under the Storm Ambulance Corp. Mr. Butler asked if this was ever listed before, and Mr. Thompson said it was on their records. Mr. Malerba asked what year did we acquire this, Mr. Butler then said that this is not an ambulance, but the 2003 Ford used by the Fire Marshall. It is listed under the Storm Ambulance Corp, but it is not an ambulance. This was found when the insurance did a physical inventory. Mr. Malerba wanted to be sure we are not being charged twice, the insurance is on the correct vehicle. **Motion Carried.**

Retirement Dept. (2300) Transfer (\$3,551.26)

- **To Account (001-2300-270-0271-0000) Police Pension (\$3,551.26)**
- **From Account (001-8400-390-0391-0000) Special Working Bal. (\$3,551.26)**

A motion to approve was made by Mr. Watson and seconded by Mr. Malerba. Mr. Thompson said that police officers were added during the year. **Motion Carried.**

Mayor's Dept. (1100) Transfer (\$2,307.67)

- **From Account (001-8400-390-0391-0000) Special Working Bal. (\$2,307.67)**
- **To Account (001-1100-110-0113-0000) Chief Admin Assistant) (\$2,307.67)**

A motion to approve was made by Mr. Fiallos and seconded by Mr. Watson. **Motion Carried.**

Town Clerk Dept. (1300) Transfer (\$31,207.20)

- **From Account (001-4100-480-0489-0000) Hawthorne Avenue (\$31,207.20)**
- **To Account (001-8400-390-0390-0000) Working Bal (\$31,207.20)**
- **From Account (001-8400-390-0390-0000) Working Bal (\$31,207.20)**
- **To Account (001-1300-480-0489-0000) City Preservation Current (\$31,207.20)**

A motion to approve was made by Mr. Fiallos and seconded by Mr. Malerba. **Motion Carried.**

FISCAL YEAR 6/30/2015

Police Bid Waiver

- **Air Conditioning EMERGENCY IT Room (\$8,290)**

A motion to approve was made by Mr. Malerba and seconded by Mr. Sexton. Mr. Butler asked Chief Narowski to explain what the waiver was for. Chief Narowski stated that the room where the emergency 911 equipment is located, is not designed for this

equipment. With the telecommunication equipment in the room, there is a problem maintaining the proper temperature. The air-conditioning now keeps the room at a temperature of 95 degrees. This is outside of the state's specs., and the state will not pay so we must. We are mandated by the state to fix this problem. Chief Narowski went on to say that he had gotten 3 prices. They need a 3 ton unit. The price chosen is \$8,200.00. The money will be gotten through the capital fund. The waiver would save , allowing a quicker time frame. We expect to have it installed in the next 2 weeks, and this should bring the temperature in the room to 40 degrees. The building housing the Police Department was not designed for such equipment. The question was asked is the price included everything and Chief Narowski responded yes. The company they are going with is Perfect Temperature from Plainville, Ct. Marc Garofalo will email the tax board members that were absent to get their approval. **Motion Carried.**

City Hall Maintenance Dept. (8100) Transfer (\$13,862.00)

- **From Account (001-8400-390-0390-0000) Working Bal (\$13,862.00)**
- **To Account (001-8100-340-0340-0000) New City Hall Repairs (\$13,862.00)**

A motion to approve was made by Mr. Sexton and seconded by Mr. Watson. Mr. Thompson said this request is to replace the monies used for repair of the elevator, and other repairs.

C-Med Issues Transfer (\$36,138.00) Health Services Department

- **From Account (001-8400-390-0390-0000) Working Balance (\$36,138.00)**
- **To Account (001-5400-270-0004-0000) C-Med (\$36,138.00)**

Northwest Ct Public Safety for fire and emergency services.

A Motion to approve was made by Mr. Watson and seconded by Mr. Fiallos. Mr. Thompson explained that the new contract takes over on 10-1-14. The cost of \$85,000 was prorated for 9 months. They needed to find the money. Mr. Domurad stated that the contract could not be signed until the money was in place. Mr. Malerba asked if this would empty the working balance, and Mr Thompson assured him that if something came up, he would find the money somewhere. **Motion Carried**

Adjournment

A motion to adjourn was made by Mr. Sexton and seconded by Mr. Watson. The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation
at their next regular meeting.