

# City of Derby

## Charter Revision Commission

Joseph DiMartino  
Beverly Moran

Arthur Gerckens  
Adam Pacheco  
James Stadt

Robert Hughes  
Sheila Parizo

**Charter Revision Commission-Special Meeting**  
**Aldermanic Chambers, City Hall**  
**1 Elizabeth Street, Derby, CT**  
**July 13, 2016**

**1. Call to Order.**

Ms. Parizo called the meeting to order at 7:00 PM.

**2. Pledge of Allegiance.**

Ms. Parizo led the Pledge of Allegiance.

**3. Roll Call**

Beverly Moran, Arthur Gerckens, Robert Hughes, Adam Pacheco and Sheila Parizo were present. James Stadt and Joseph DiMartino were absent.

**4. Public Portion**

No one from the public spoke.

**5. June 29, 2016 minutes.**

Mr. Hughes motioned to accept the minutes with the spelling correction on Item 10 change to "write", seconded by Ms. Moran and the motion carried.

**6. July 6, 2016 minutes.**

Mr. Hughes motioned to approve the minutes of the June 27, 2016, Mr. Pacheco seconded and the motion carried.

**7. Discuss other items for consideration by Commission**

The Commission discussed adding the "encumbrance" system to the Charter. They also discussed the bid process with Chief Narowski.

The Commission reviewed the red-lined Charter changes and will continue discussion on Monday. They also discussed the way these changes would be presented to the public.

The Commission will also discuss combining the Board of Aldermen and a Board of Apportionment and Taxation at the next meeting.

**8. Adjournment**

Motion to adjourn at 7:55 PM by Mr. Pacheco, seconded by Ms. Parizo and the motion carried.

Respectfully submitted,

Terri Kuskowski

***These minutes are subject to the Board's approval at their next scheduled meeting.***