



**City of Derby
Board of Apportionment & Taxation
Joan Williamson Aldermanic Chambers
MINUTES
MONDAY JULY 20, 2015**

James Butler –Chairman
Lawrence Bussell
Christopher Carloni
Jason Cronk
Richard Dziekan

Edwin Fiallos
Carlo Malerba, Jr.
Sabatino Pollastro, Jr.
Judith Szewczyk
James Watson

Chairman James Butler opened the meeting at 7:02pm with the Pledge of Allegiance.

Roll Call

Present were: Mr. Bussell, Mr. Butler, Mr. Carloni, Mr. Cronk, Mr. Dziekan, Mr. Malerba, and Ms. Szewczyk.

Absent were: Mr. Fiallos, Mr. Pollastro and Mr. Watson.

Additions, Deletions and Corrections to the Agenda

There was one addition to the agenda. Item #13, add \$1050.00 for USI Insurance. A motion to accept the addition was made by Mr. Carloni and seconded by Mr. Dziekan. Motion Carried.

Public Portion

No one from the public spoke. Public Portion closed.

Approval of Minutes June 15, 2015

The minutes were tabled until the next meeting as there were not enough members present from the previous meeting to approve.

Treasurer's Report

Mr. McLiverty stated that we are on the bridge between last year and this year. We are wrapping up the 2014-2015 budget and once again, we are ending in the positive. Final numbers will be concluded once you take action tonight and we get the final bills in .

We will be going to the rating agency next week for a bond upgrade. We are going in with 5 good indicators, and I want to commend all the members on this Board for keeping those long term visions and goals in mind and keeping those bogies we are measured by in mind as we build our budget each year.

I am honored to introduce Mr. Sal Coppola who is working as the interim Finance Director. Mr. Coppola is an Attorney who also has a degree in Finance.

Mr. Carloni asked since Mr. Coppola is working, will he be hired into the position. Mr. McLiverty explained that he was one of two candidates in the first round, and Mayor Dugatto asked that the opening be resubmitted again and the last day for applicants to apply was June 30, 2015.

Mr. Coppola added, that he wanted the board to know that he presently working, by choice, for no salary.

A motion to accept the Treasure's report was made by Mr. Malerba and seconded by Mr. Bussell. Motion Carried.

2014-2015 Fiscal Year

Revenues (6000) Increase (\$26,980.41)

- Increase Account (001-6000-660-6604) Building/Electrical Permits (\$12,715.82)
- Increase Account (001-8400-390-0390) Working Balance (\$12,715.82)
- Increase Account (001-6000-660-6617) Insurance Reimbursement/Claims (\$1,110.44)
- Increase Account (001-3100-330-0335) Police Vehicle Ins. Reimbursement (\$1,110.44)
- Increase Account (001-6000-660-6603) Building Copies Fees (\$1,371.43)
- Increase Account (001-8400-390-0390) Working Balance (\$1,371.43)
- Increase Account (001-6000-660-6650) Parking Tickets (\$3,075.00)
- Increase Account (001-8400-390-0390) Working Balance (\$3,075.00)
- Increase Account (001-6000-680-6807) Town Clerk Receivables (\$8,707.72)
- Increase Account (001-8400-390-0390) Working Balance (\$8,707.72)

A motion to accept was made by Mr. Malerba and seconded by Mr. Bussell. Motion Carried.

Legal Services (1600) Transfer (\$13,213.00)

- From Account (001-1600-270-0271) Extra Legal Services (\$7,560.00)
- To Account (001-1600-150-0150) Corp Counsel Legal Services (\$7,560.00)
- From Account (001-1600-270-0273) Labor Counsel (\$2,762.00)
- To Account (001-1600-270-0270) Claims (\$2,762.00)
- From Account (001-1600-270-0273) Labor Counsel (\$2,891.00)
- To Account (001-1600-390-0390) Working Balance (\$2,891.00)

A motion to accept was made by Mr. Carloni and seconded by Mr. Cronk. Mr. Dziekan questioned if these were additional charges, and Mr. Domurad said we cleaning up all the accounts. Motion Carried.

Fire Department (3200) Increase (\$13,395.66) – See Included Sheet

- From Account (001-8400-390-0390) Working Balance (\$13,395.66)
- To Various Account Within Fire Department Budget (Totaling (\$13,395.66)
- Permission for Finance Department to Re-Allocate Funds Within Fire Department Budget to Pay Outstanding Invoices

A motion to accept was made by Mr. Bussell and seconded by Ms. Szewczyk. A detail of all the changes will be attached to the minutes. Motion Carried.

Public Hydrants (3600) Increase (\$15,364.55)

- From Account (001-8400-390-0390) Working Balance (\$15,364.55)
- To Account (001-3600-230-0232) Fire Hydrant Service (\$15,364.55)

A motion to accept was made by Mr. Bussell and seconded by Mr. Cronk, Mr. Dziekan asked if this had been already approved and Mr. Domurad stated this is from the Regional Water Authority, and since they bought the water rights, they now bill us for use of the hydrants. Mr. Malerba asked if this was in the new budget and Mr. Domurad said yes. Motion Carried.

Highway Department (4100) Transfer (\$6,939.06)

- From Account (001-4100-380-0387) Care of Trees (\$6,939.06)
- To Account (001-4100-390-0390) Crack Sealing-Paving) (\$6,939.06)

A motion to accept was made by Mr. Malerba and seconded by Mr. Carloni. Mr. Butler said that the city has cut some Dutch Elm trees on Academy Hill, and there are still some trees that are hitting the power lines and should be looked at. Motion Carried.

City Hall Maintenance (8100) Transfer (\$1,100.66)

- From Account (001-8100-390-0390) Supplies (\$135.19)
- To Account (001-8100-390-0390) Copy Machine Leases (\$135.19)
- From Account (001-8100-390-0390) Supplies (\$965.47)
- To Account (001-8100-230-0234) Gas/Oil Old City Hall (\$965..47)

A motion was made by Mr. Cronk and seconded by Mr. Carloni. Mr. Carloni asked if we had already transferred money into supplies, and Mr. Domurad answered that the money that was transferred was for repairs, the air conditioning on the first floor and the cleaning of the carpets. Motion Carried.

2015-2016 Fiscal Year

Insurance (2200) Increase (\$5,622.00)

- From Account (001-8400-390-0390) Working Balance (\$3,228.00)
- To Account (001-220-270-0001) Liability (\$3,228.00)
- From Account (001-8400-390-0390) Working Balance (\$2,394.00)
- To Account (001-220-270-0007) VFIS Fireman Insurance (\$2,394.00)

A motion was made to accept by Mr. Bussell and seconded by Mr. Cronk to approve the amended changes, adding the \$1050.00 to the Working Balance and the Liability. The new increase is \$5,622.00, and the Working Balance is \$3,228.00 and the Liability is \$3,228.00). Motion Carried.

Revenue (6000) Increase (\$11,597.00)

- Increase Account (001-6000-690-7008) PZC Engineer Services (\$11,597.00)
- Increase Account (001-8600-150-0161) PZC Engineer Services (\$11,597.00)

A motion was made to accept by Mr. Carloni and seconded by Mr. Malerba. Ms. Szewczyk questioned what these changes were for and she thought all the Engineering Services had been lumped together. Mr. Domurad said that these changes were the Raiders Plaza and they were additional costs over the building fees. Motion Carried.

Adjournment

A motion to adjourn was made by Mr. Bussell and seconded by Mr. Malerba. The meeting was adjourned at 7:25 pm.

Respectfully Submitted

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation
at their next regular meeting.