

City of Derby

Charter Revision Commission

Joseph DiMartino
Beverly Moran

Arthur Gerckens
Adam Pacheco
James Stadt

Robert Hughes
Sheila Parizo

Charter Revision Commission-Special Meeting
Aldermanic Chambers, City Hall
1 Elizabeth Street, Derby, CT
June 29, 2016

1. Call to Order.

Ms. Parizo called the meeting to order at 7:00 PM.

2. Pledge of Allegiance.

Ms. Parizo led the Pledge of Allegiance.

3. Roll Call

Beverly Moran, Arthur Gerckens, James Stadt, Robert Hughes, Adam Pacheco and Sheila Parizo were present. Joseph DiMartino was absent. Attorney Welch was also in attendance.

4. Public Portion

Tom Lionetti – asked if the appointed position section will be removed. Ms. Parizo stated that they are recommending it be removed. Mr. Lionetti stated he believes appointed people should have to get approval from the Board of Aldermen, but elected officials should not.

5. June 6, 2016 Minutes

Mr. Hughes motioned to accept the minutes of June 6, 2016 meeting with the correction to Items 5 and 6 that Mr. Hughes made the seconds on both of those motions. Mr. Gerckens seconded and the motion carried.

6. June 13, 2016 Minutes

Mr. Pacheco motioned to accept the minutes of the June 13, 2016 meeting, seconded by Mr. Stadt and the motion carried.

7. June 15, 2016 Minutes

Mr. Stadt motioned to accept the minutes of the June 16, 2016 meeting, Ms. Moran seconded and the motion carried.

8. June 20, 2016

Ms. Moran motioned to accept the minutes of the June 20, 2016 meeting, Mr. Stadt seconded and the motion carried.

9. June 22, 2016

Mr. Gerckens motioned to accept the minutes of the June 22, 2016 meeting, seconded by Mr. Hughes and the motion carried.

10. Discuss other items for consideration by Commission

Section 66 – 68

The commission discussed the lowest bidder language in Section 67. Attorney Welch stated that initially they were going to address Section 66 to indicate they want competitive bidding, but the Board of Aldermen can create an ordinance to address the details. Mr. Welch discussed adding that if a Derby business is within 10% of the lowest bidder, then that vendor could be chosen. These kinds of issues could be resolved via an ordinance by the Board of Aldermen. They also discussed Public Works splitting invoices to stay under the bid threshold. Mr. Garofalo said it's not just Public Works; it's an ongoing issue with other departments for years. The commission discussed all purchases

going through a purchasing agent, who would be the finance director. The Commission decided to right up something about a purchasing agent and have Mr. Coppola review it and attend a meeting to discuss his thoughts.

Section 23

Ms. Parizo discussed publishing of bids via the city website and newspaper websites. Attorney Welch discussed several sections that state they need to be published in a newspaper. He suggested it say published in accordance with state statute. Mr. Pacheco said they were discussing including one publication section that would reference all sections in the Charter that require or discuss publications. Attorney Welch said that Section 77 is archaic and is now governed by state statute.

Mr. Hughes motioned to reopen public portion at 7:50 PM, Ms. Moran seconded and the motion carried.

Mr. Pollastro spoke about the last budget adoption and timeline to publish the budget. They were under the impression they had until May 14th and it got published on the 18th. Then they found out there was no timeline required by the State. They discussed removing that requirement from the Charter. Attorney Welch will work on the language.

Mr. Hughes motioned to close public portion, Mr. Stadt seconded and the motion carried.

Attorney Welch said he'd forward the Commission bidding language before the next meeting.

Mr. Hughes discussed the deletion of Section 14 and asked to add to Section 13 that the mayor would appoint a Board of Ethics.

Section 45 – All appointments to the regular police force should be made from the supernumerary force. The commission discussed deleting that language. Mr. Pacheco stated it seems they should add the first right of refusal because the city already paid to train these officers. The commission said they would discuss it with the chief.

Mr. Gerckens said that at a previous meeting he said that Section 14 doesn't matter to him and he feels he should have said that he's resigned himself to the fact that the deletion of Section 14 is moving forward and that he is not going to get worked up about it because the Board of Aldermen and voters will have the final say.

11. Direct Corporation Counsel to prepare initial draft language of items for proposed revision to Charter

12. Adjournment

Motion to adjourn at 8:05 PM by Ms. Moran, seconded by Mr. Stadt and the motion carried.

Respectfully submitted,

Terri Kuskowski

These minutes are subject to the Board's approval at their next scheduled meeting.