



**CITY OF DERBY
BOARD OF APPORTIONMENT & TAXATION MEETING
October 17, 2016
7:00 PM
SECOND FLOOR CONFERENCE ROOM**

Ray Bowers
Howard Bradshaw
James Butler
Christopher Carloni.
Carlo Malerba, Jr.

Shirley Miani
Rose Pertoso
Sam Pollastro, Jr.
Phyllis Sochrin
Judy Szewczyk, Chairperson

Ms. Szewczyk opened the meeting at 7:00 PM with the Pledge of Allegiance.

Roll Call

Present: Mr. Bowers, Mr. Bradshaw, Mr. Butler, Ms. Miani, Mr. Pollastro, Ms. Sochrin and Ms Szewczyk. Mr. Carloni arrived late.

Absent: Mr. Malerba and Ms. Pertoso.

Additions, Deletions and Corrections to Agenda

Mr. Coppola asked to have one item added to the agenda. A request from Patty Finn, to add back money to the Blight and Density Reduction. This was added as item #10

Public Portion

Mr. Kelleher, Fire Commissioner asked to put on the agenda for November. He would like to do a brief presentation to the board on expenses i.e. cost of equipment needed for the fire companies. It was agreed to put him on the agenda

Motion to Approve Minutes of Meeting of September 19, 2016

A motion to accept the minutes was made by Mr. Pollastro and seconded by Mr. Carloni. Motion Carried.

Revenue (6000) Increase \$3,160

- Increase Account (001-6000-690-6930) Fire Watch Reimbursement \$2,160.00
- Increase Account (001-3200-150-0152) Fire Watch \$2,160.00

To Account for Fire Watch Checks Received.

A motion to approve was made by Mr. Butler and seconded by Ms. Pollastro. Motion Carried.

Permission to Create Two New Line Items for Nutmeg Network Grants

- Create Account (001-6000-***-****) \$24,800.00
- Create Account (001-8100-***-****) \$24,800.00

A motion to accept was made by Mr. Butler and seconded by Mr. Bradshaw. Mr. Coppola explained that this was to connect the fiber optic network. There is no city money involved, as they have received a grant for this work. These line items are being created for the purpose of tracking in the future.

Transfer \$10,290.35 from Special Working Balance

- From Special Working Balance (001-8400-390-0391) \$10,290.35
- To: Veteran's Center Special Maintenance (001-5100-480-0481) \$10,290.35

Disinfect Little League Restrooms, Field house and Veteran's Center

A motion to accept was made by Mr. Bradshaw and seconded by Mr. Bowers. A discussion followed on the cost the charges being paid for these services. A vote to approve was taken, and it was 7 yes and 1 no. A roll call then followed: Mr. Bowers, Yes, Mr. Bradshaw, Yes, Mr. Butler, Yes, Mr. Carloni, Yes Ms. Miani, Yes, Mr. Pollastro, No, Ms Sohrin, Yes and Ms. Szewczyk, Yes. The motion carried 7 to 1. Ms. Szewczyk pointed out that she had been invited to the meeting called to discuss doing this work, because of the outbreak of illness at the high school. Motion Carried.

Permission to Create New Line Item for Performance Bonds

- Create (001-6000-***-****) Performance Bond
- Create (001-6500-***-****) Performance Bond Refund

A motion to accept was made by Mr. Pollastro and seconded by Mr. Bowers. Mr. Coppola explained that this was in regards to the Road Project. A check was received for \$4,300.00. This will be returned when the work is done. This is like a pass through. Again for tracking purposes. Motion Carried.

Blight Fund Request - 182 Derby Avenue from Fund Balance (\$38,450.00)

- Increase (001-6000-690-6918) \$38,450.00 Blight Violations
- Increase (001-8200-490-0502) \$38,450.00 Blight & Density Reductions

Mr. Coppola explained that the letter from Patti Finn explained that the money was not used by the end of 2015, so this money was put back into the fund balance. This request is to move the money back to the line item. Motion Carried.

Before the adjournment Mr. Butler asked if the board could check why Derby does not do as other towns in the area, when the contractor pays up front before construction begins, rather than the way our Police Department does it. He felt like we were using our money and then waiting for the contractors to pay us for the outside work. Mr. Coppola was going to check into this.

Mr. Pollastro then asked about the budget and if the board was going to discuss anything. Ms. Miani said she had drafted a letter, and Ms. Szewczyk suggested we all review the letter before anything is mailed to Department Heads. The purpose should be to keep the mill rate from going up. Discussion continued on cost per pupil, and how this is determined. Mr. McLiverty will send information to the members.

Adjournment

A motion to adjourn was made by Mr. Pollastro and seconded by Mr. Butler. The meeting was adjourned at 8:00 PM. Motion Carried.

Respectfully Submitted,

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.