



**CITY OF DERBY
BOARD OF APPORTIONMENT & TAXATION MEETING
MARCH 20, 2017
7:00 PM
JOAN WILLIAMSON ALDERMANIC CHAMBERS**

**Ray Bowers
Howard Bradshaw
James Butler
Christopher Carloni.
Carlo Malerba, Jr.**

**Shirley Miani
Rose Pertoso
Sam Pollastro, Jr.
Phyllis Sochrin
Judy Szewczyk, Chairperson**

Ms. Szewczyk opened the meeting at 7:00 PM with the Pledge of Allegiance.

Roll Call

Present: Mr. Bowers, Mr. Bradshaw, Mr. Butler, Mr. Carloni, Ms. Miani, Ms. Pertoso, Ms Sochrin and Ms. Szewczyk. Mr. Pollastro arrived at 7:30 PM

Absent: Mr. Malerba

Additions, Deletions and Corrections to Agenda

There were no additions, deletions or corrections.

Public Portion

No one from the public spoke.

Motion to Approve Minutes of Meeting of February 27, 2017

A motion was made by Ms. Sochrin and seconded by Mr. Bradshaw to file the minutes without adoption with the town clerk. Motion Carried.

Treasurer's Report

Mr. McLiverty spoke to the board, explaining that he and Mr. Coppola had met with the Board of Education, and had come to a mutual agreement regarding the ERATE which is the 6000 series, for \$113,000 on the revenue report. He explained how the money is received and then how the money is disbursed. He explained that the Board of Education is now aware that they cannot keep this money.

The second thing he discussed was the security grant which is a reimbursable account which the state provides for the security in all the school buildings. The city will keep the money given by the state, because the Board of Education used the money in their operating budget for these expenses, which means they had an excess in their budget. This money will now be put into the working balance.

The third subject discussed was the excess costs. The revenues line 6000-640-6408 for 7 million dollars. The state is hitting all cities and towns with the contribution to the teacher's pension fund. The state is supposed to be paying 70% of the cost; however, they have not been doing this. The excess cost is given to the Board of Education. It is the gross budget vs. the net budget. Ms. Szewczyk asked Mr. McLiverty to attend the budget session with the Board of Education.

Budget Procedure, Status and Advisory

Ms. Szewczyk spoke regarding the budget procedure. She said she would bring all the budgets received from the various departments. The members of the board asked that they receive a copy of the proposed budgets in a condensed version perhaps in a spread sheet format for each department. The majority said they wanted a "hard copy" of the budget requests. The suggestion was made that the board members receive the copy of the submission on the Friday before the presentation so they can review the paperwork. Ms. Szewczyk told the board that the Mayor had approved monies from the general budget to provide goodies for them when they take a break during the deliberations. Mr. Coppola said he had received 2 advisories.

- Youth Bureau From Revenue Account (6000-230-0232-0000) \$1,600.00
- Youth Bureau to Expense Account (9200-460-0468) \$1,600.00

- Derby Library From Utilities Line Item (5500-220-0220) \$1,500.00
- Derby Library to Adult Programs Line Item (5500-170-0170) \$1,500.00

Storm Ambulance Invoices

- Invoice for first quarter, 2016-2017 budget, \$22,500.00
- Invoice for second quarter, 2016-2017 budget, \$22,500.00

The paper work was provided to the board by the Storm Ambulance Corp. Mr. Oliwa said they have not received and checks yet. No action was taken.

Increase Town Clerk (1300) \$4,000.00

- Increase Account (001-6000-680-6807 Town Clerk Receivables \$4,000.00
- Increase Account (001-1300-480-0490) Town Clerk Library Grant \$4,000.00

A motion was made by Mr. Butler and seconded by Ms. Sochrin. Mr. Garofalo explained to the board that the grant received was for \$4,000.00 but only \$3,600.00 was disbursed. He was looking to add the additional \$400.00 into the line item. Mr. Pollastro wanted to see proof of the grant for the \$4,000.00 . A motion was made by Mr. Butler and seconded by Mr. Carloni to table the discussion until Mr. Garofalo could get the paper work. The discussion on the grant money was reopened. Mr. Garofalo presented Mr. Pollostro with a copy of the grant showing the \$4,000.00. He confirmed that all bills have been paid and nothing is left to be paid. A motion was made by Mr. Butler and seconded by Mr. Carloni to add the addition of moving \$400.00 from the working balance to line item 480-0488. Ms. Szewczyk asked to have this addition added to the agenda and authorize the transfer. The motion was made by Ms. Sochrin and seconded by Mr. Bradshaw. Motion Carried.

Transfers (3200) Fire Department

- From Line Item (001-3200-270-0272) Firemen's Physicals \$5,000.00
- To Line Item (001-3200-330-0334) Equipment Maintenance \$5,000.00
- From Line Item (001-8400-390-0390) Working Balance \$2,100.00
- To Line Item (001-3200-150-0150) Station Standby \$2,100.00

A motion was made to accept was made by Mr. Pollastro and seconded by Mr. Bowers. Mr. Kelleher spoke to the board regarding the physicals. He has put a hold on all physicals until a contract can be reached with Griffin Hospital or another company he is looking at. He explained who has to have the physicals and the costs, etc. If a person does not qualify to become a fireman, they do not get the physical. He went on to explain the reason for the additional monies needed for the station standby. Motion Carried.

Adjournment

A motion to adjourn was made by Mr. Butler and seconded by Ms. Sochrin. The meeting was adjourned at 8:07 pm.

Respectfully Submitted,

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.