

BOARD OF ALDERMEN
OPERATIONS & PROCEDURES SUBCOMMITTEE MEETING

TUESDAY, JUNE 10, 2014 – 7:00 P.M.

JOAN WILLIAMSON ALDERMANIC CHAMBERS

MINUTES

Chairwoman Barbara L. DeGennaro called the meeting to order at 7:00 p.m. All rose and pledged allegiance to the flag.

Roll Call

Present: Barbara L. DeGennaro; Stephen M. Iacuone; Arthur T. Gerckens

Absent: David M. Lenart

Also Present: Chief Gerald Narowski, Derby Police Department
Deputy Chief Scott Todd, Derby Police Department
Kevin M. Blake, Corporation Counsel

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

There were no additions, deletions or corrections to the agenda.

PUBLIC PORTION

Ms. DeGennaro asked three times if anyone would like to address the committee. Hearing no requests...

A MOTION was made by Ms. DeGennaro with a second by Mr. Gerckens to close the public portion. **Motion carried.**

APPROVAL OF THE REVISED MINUTES OF THE MAY 13, 2014 MEETING

A MOTION was made by Ms. DeGennaro with a second by Mr. Iacuone to **TABLE** the minutes of the May 13, 2014 meeting. **Motion carried.**

REVIEW OF VENDOR PERMIT PROCEDURES AND CITY OF DERBY CODE CHAPTER §136 ET SEQ. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN

Ms. DeGennaro passed out the current Ordinance as it stands with the amendments. She took it upon herself to gather all the information and put it together in sequence so this subcommittee could begin looking at it in depth for next month's meeting. We can review it to see if any changes would need to be made. Ms. DeGennaro would ask that this item be tabled until next month's meeting to allow the subcommittee members to thoroughly review the information. She thanked the Derby Police Department and Lt. Sal Frosceno for working with herself and the Cultural Commission in order to get their vendor permits in order for Derby Day this Saturday. Ms. DeGennaro noted that this

took a lot of time and she appreciates the Police Department and the Cultural Commissions work on this matter.

A MOTION was made by Mr. Iacuone with a second by Mr. Gerckens to **TABLE** this item until next month's meeting. **Motion carried.**

REVIEW OF PROCEDURES AND PROPOSED ORDINANCE WITH STREET COMMISSIONER ANTHONY DEFALA FOR CITY ROAD CUTTING AND REPAIR BY OUTSIDE CONTRACTORS. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN

Ms. DeGennaro said she has yet to receive the Ordinance from Attorney Blake. Mr. DeFala informed the subcommittee that he has reviewed the Shelton Ordinance and feels that we should move forward on it. He said he can make copies and have the information emailed to the subcommittee members. Ms. DeGennaro asked Atty. Blake if he has reviewed the information. Atty. Blake said he has reviewed the information; however he has some questions. Mr. DeFala said approximately 90% of his recommendations fall under that Ordinance. He said he feels that anything we do at this point is good since we currently have nothing. Ms. DeGennaro told Mr. DeFala that we do have the information that he has already supplied the committee with. She said it is her understanding that we were going to get something pertaining to the Shelton Ordinance, which they haven't received. Ms. DeGennaro said if we receive it for next month then it can be reviewed by the subcommittee. She reminded Mr. DeFala that it would still have to go out to public hearing. Mr. Iacuone said it looks like we have to table this item also since we can't move forward without the information.

A MOTION was made by Mr. Iacuone with a second by Mr. Gerckens to **TABLE** this item until next month's meeting. **Motion carried.**

EXECUTIVE SESSION:

- a. **DERBY POLICE DEPARTMENT AND CITY OF MILFORD HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR REGIONAL SHOOT HOUSE.**
- b. **VICKI LARUE – EMPLOYMENT DUTIES AND EMPLOYMENT CONTRACT**
- c. **HENRY DOMURAD – EMPLOYMENT DUTIES AND EMPLOYMENT CONTRACT**

Ms. DeGennaro said she would like to make a motion to table items 9 b. and c. since we do not have the information to discuss.

A MOTION was made by Ms. DeGennaro with a second by Mr. Iacuone to **TABLE** item 9 b. Vicki Larue – employment and employment contract and 9 c. Henry Domurad – employment duties and employment contract. **Motion carried.**

A MOTION was made by Ms. DeGennaro with a second by Mr. Gerckens to go into Executive Session at 7:26 p.m. inviting Corporation Counsel Blake, Chief Narowski, Deputy Chief Todd for item 9 a. Derby Police Department and City of Milford Hold Harmless and Indemnification Agreement for Regional Shoot House to review whether or not the City wants to utilize the facility and to enter into a Hold Harmless Agreement with the City of Milford. **Motion carried.**

A MOTION was made by Ms. DeGennaro with a second by Mr. Gerckens to come out of Executive Session and back into Regular Session at 7:35 p.m. **Motion carried.**

DERBY POLICE DEPARTMENT AND CITY OF MILFORD HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR REGIONAL SHOOT HOUSE. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN.

A MOTION was made by Ms. DeGennaro with a second by Mr. Iacuone to recommend bringing the Agreement to the full Board of Aldermen at their next meeting for execution by the Mayor for the Police Department to take part in the shoot house. **Motion carried.**

VICKI LARUE – EMPLOYMENT DUTIES AND EMPLOYMENT CONTRACT. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN

A MOTION was made by Ms. DeGennaro with a second by Mr. Iacuone to **TABLE** this item until next month. **Motion carried.**

HENRY DOMURAD – EMPLOYMENT DUTIES AND EMPLOYMENT CONTRACT. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN.

A MOTION was made by Ms. DeGennaro with a second by Mr. Iacuone to **TABLE** this item until next month. **Motion carried.**

ADJOURNMENT

A MOTION was made by Mr. Iacuone with a second by Mr. Gerckens to adjourn the meeting at 7:37 p.m. **Motion carried.**

Respectfully submitted,

Patty Finn
Recording Secretary

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ALDERMEN OPERATION & PROCEDURES SUBCOMMITTEE AT THEIR NEXT MEETING.