

BOARD OF ALDERMEN
OPERATIONS & PROCEDURES SUBCOMMITTEE MEETING

TUESDAY, JANUARY 10, 2017 – 7:00 P.M.

JOAN WILLIAMSON ALDERMANIC CHAMBERS

MINUTES

Chair Arthur Gerckens called the meeting to order at 7:00 p.m. All rose and pledged allegiance to the flag.

Roll Call

Present: Arthur Gerckens, Stephen Iacuone, Peter M. Olenoski, Jr. (arrived at 7:03 p.m.)

Also Present: Carmen DiCenso, Alderman
Barbara L. DeGennaro, Alderwoman
Ron Sill, Alderman
Anthony DeFala, Street Commissioner
Sam Pollastro, Jr., Board of Apportionment & Taxation
Officer Tim Conlon, Derby Police Department
Marc J. Garofalo, Town & City Clerk
Thomas Welch, Corporation Counsel

ADDITIONS, DELETIONS AND CORRECTIONS TO THE AGENDA

Mr. Gerckens said he received a request today about parking spaces on Gilbert Street that he would like to add to the agenda as item #13 and make adjournment #14.

A MOTION was made by Mr. Olenoski with a second by Mr. Iacuone to add the item to the agenda. **Motion carried.**

PUBLIC PORTION

Mr. Gerckens asked three times if anyone wished to address the committee during public portion. Hearing no requests public portion was closed.

APPROVE MINUTES OF THE DECEMBER 6, 2016 OPERATIONS & PROCEDURES SPECIAL MEETING

Mr. Gerckens noted on the first page that his name was spelled incorrectly. It was also noted that the clock in the Joan Williamson Aldermanic Chambers is incorrect.

A MOTION was made by Mr. Olenoski with a second by Mr. Iacuone to approve the Minutes of the December 6, 2016 meeting with the one correction. **Motion carried.**

RISK ASSESSMENT RECOMMENDATIONS PROVIDED BY THE TRAVELERS. DISCUSSION/ POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN/ALDERWOMEN

Mr. Gerckens said he thought we were close to being done with this item. He received a handout from Henry Domurad looking for a little more information. Mr. Gerckens

suggested that everyone look over this material and we can bring it up again next month.

A MOTION was made by Mr. Olenoski with a second by Mr. Iacuone to **TABLE** this item until next month's meeting. **Motion carried.**

REVISED MONTHLY REPORT LIST FOR BOARD OF ALDERMEN MEETINGS. DISCUSSION/ POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN

Mr. Gerckens said he is still working on this item. He has spoken to various department heads about the report.

A MOTION was made by Mr. Olenoski with a second by Mr. Gerckens to **TABLE** this item until next month's meeting. **Motion carried.**

MOVE TO RECOMMEND TO THE FULL BOARD OF ALDERMEN/ALDERWOMEN TO APPROVE AUTHORIZATION TO DISPOSE OF FOUR DEPARTMENT OF PUBLIC WORKS VEHICLES BY AUCTION – 1993 JCB BACKHOE, 1996 FORD BRONCO, 2002 FORD CROWN VICTORIA, AND 1978 MACK DUMP TRUCK

Mr. DeFala said he would like permission to auction four vehicles that are currently at the Public Works facility. The four vehicles are 1993 JCB Backhoe, 1996 Ford Bronco, 2002 Ford Crown Victoria and a 1978 Mack dump truck. All the vehicles have been out of service for three years and have serious mechanical issues. He said all other departments have been notified should anyone need a vehicle. Mr. DeFala said there has been no interest from any of the departments. He would like to use an on line site named GOVDEALS.com to auction the vehicles. He said the City will have absolutely no responsibility or liability upon the final sale of the vehicles. Mr. DeFala said he has completed all the paperwork necessary to auction the vehicles. All monetary transactions will be directly sent to the Finance Department. Atty. Welch asked if there is a minimum bid. Mr. DeFala said GOVDEALS set the minimum bid; however he must approve it – he is totally hands off after that. Atty. Welch said he just wanted to make sure that we can reject the minimum bid that they set. Mr. DeFala said that is correct. Mr. Olenoski asked Mr. DeFala if he believes the City will receive \$7,500 for all four vehicles. Mr. DeFala said he doesn't believe that they can get that much especially since the backhoe is in deplorable condition. He said depending on the revenue received he would like to put the funds towards the purchase of a utility vehicle for the Parks Department, which is desperately needed. Mr. Gerckens asked Atty. Welch if he sees anything that would get in the way of this. Atty. Welch said he doesn't.

A MOTION as made by Mr. Iacuone with a second by Mr. Olenoski to recommend to the full Board of Aldermen/Alderwomen approval to dispose of four Department of Public Works Vehicles (1993 JCB Backhoe, 1996 Ford Bronco, 2002 Ford Crown Victoria, and 1978 Mack Dump Truck) by auction site GOVDEALS.com with the minimum bid approved by the Street Commissioner. **Motion carried.**

RECOGNITION POLICY FOR TEAMS, INDIVIDUALS, ETC. WHO WIN CHAMPIONSHIPS AND/OR LEAGUE TITLES. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN/ALDERWOMEN

Mr. Gerckens said that he heard through social media and the grapevine that when signs were purchased and placed on the Welcome to Derby signs indicating the Cross Country's recent Class S Championship that some people were upset that some former

teams and cheerleaders didn't receive the same recognition. Mr. DiCenso said in the past it was discussed not only when would the achievement be recognized but also how would it be recognized. Some teams/squads were given rings, some were given jackets. The committee members said we do have to come up a formal policy and it was suggested that perhaps this should be run by BOAT first. There was a discussion as to how long the signs will remain up and it was noted that they should come down before the next season commences. Mr. DiCenso said he feels that the Board of Education should also be involved. Mr. DeFala said he agrees with Mr. DiCenso. Mr. Olenoski said he feels there should be a cap on the dollar amount. Mr. Gerckens stated that this is really a nice problem to have – it's great recognition for the kids.

THE COMMITTEE TOOK NO ACTION.

POLICY NAMING CITY-OWNED PROPERTIES. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN/ALDERWOMEN

Mr. Gerckens said he received something from Ms. DeGennaro but he doesn't know if this was adopted. Ms. DeGennaro said this is what we followed when we named the Aldermanic Chambers after Joan Williamson and the OEM room after Vin Vizzo. She said at that time we asked if someone would write and backup the recommendation, which Keith McLiverty did for Joan Williamson. Mr. Gerckens suggested the committee review this policy and then we can always make changes, additions, etc... Mr. Sill said he recalls about 25 years ago that Joe Jeanetti, former aldermen, suggested that all streets should be named after veterans. Mr. Gerckens said he has researched other communities and noted that with some there needs to be a certain time period that the person must be deceased, which takes the emotion out of it.

THE COMMITTEE TOOK NO ACTION.

DERBY POP WARNER CHEERLEADERS NATIONAL CHAMPIONSHIP RECOGNITION. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN/ALDERWOMEN

Mr. Gerckens noted that no one from Pop Warner is present this evening and he believes this is a miscommunication. Ms. DeGennaro noted that they have won three times. Mr. DiCenso said he advised Toni DeGennaro to bring this to the Board of Aldermen. Mr. Garofalo said it would be helpful to have a policy in place for whoever is making a request.

THE BOARD TOOK NO ACTION ON THIS ITEM

GILBERT STREET LOT – PARKING REQUEST

Mr. Garofalo stated this is the same request from last year. He noted that the person lives above High Street – there is a vacant lot on the corner, the white house and then his house. There was a discussion as to who is entitled to the parking on that street. Mr. Garofalo said the gentleman who is making the request, Raymond Loda, owns the building but doesn't live there. He wants to know why his property isn't entitled to the same consideration. Mr. Gerckens said he believes we didn't include any properties past High Street. Mr. Olenoski asked where the cars park now. Mr. Gerckens said they park on the road. He said if we have the spaces we should get as many cars off the road as possible noting that it would make it easier for snow removal and emergency

vehicles on that street. The committee will get the ordinance and review it and then revisit this item next month.

A MOTION was made by Mr. Iacuone with a second by Mr. Olenoski to **TABLE** this item until next month's meeting. **Motion carried.**

ADJOURNMENT

A MOTION was made by Mr. Iacuone with a second by Mr. Gerckens to adjourn the meeting at 7:50 p.m. **Motion carried.**

Respectfully submitted,

Patty Finn
Recording Secretary

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ALDERMEN OPERATIONS & PROCEDURES SUBCOMMITTEE AT THEIR NEXT MEETING.