

**BOARD OF ALDERMEN**  
**COMMUNITY RELATIONS SUBCOMMITTEE MEETING**  
**TUESDAY, FEBRUARY 14, 2017 – 6:30 P.M.**  
**JOAN WILLIAMSON ALDERMANIC CHAMBERS**  
**MINUTES**

Ronald Sill called the meeting to order at 6:30 p.m. All rose and pledged allegiance to the flag.

**Roll Call**

Present: Ronald Sill, Barbara L. DeGennaro, Anthony Staffieri, Carmen DiCenso

Also Present: Marc J. Garofalo, Town & City Clerk  
Anthony DeFala, Street Commissioner  
Thomas Welch, Corporation Counsel

**ADDITIONS, DELETIONS, CORRECTIONS AND ADOPTION OF AGENDA**

There were none.

**PUBLIC PORTION**

Mr. Sill asked three times if anyone wished to address the committee. Hearing no requests the public portion was closed.

**APPROVAL OF MINUTES OF COMMUNITY RELATIONS SPECIAL MEETING DATED JANUARY 10, 2017**

**A MOTION** was made by Ms. DeGennaro with a second by DiCenso to approve the Minutes of the January 10, 2017 meeting as presented. Mr. Sill abstained. **Motion carried.**

**APPROVE USE OF THE DERBY GREENWAY ON SATURDAY MARCH 11, 2017 FROM 7:00 A.M. TO 12:00 P.M. BY RUN 169 TOWNS SOCIETY TO CONDUCT A RELAY FOR LIFE RUN FUNDRAISER**

Mr. Garofalo noted there is a typo – it should read “towns” not “tows.” Ms. DeGennaro asked if anyone was here from the group (there was no one in attendance.) Ms. DeGennaro said the only thing she saw from Mr. Jakubowski's request was he wasn't sure if bathrooms were available and if they weren't he would provide bathrooms. She said she doesn't recall in the past anyone asking about this. Mr. Sill asked Mr. DeFala if there were bathrooms. Mr. DeFala said that we do provide them and most functions have them placed at the staging area. Ms. DeGennaro asked if they pay for the bathrooms. Mr. DeFala said that he sometimes does if he has money in his budget. Mr. Staffieri said he also recalls groups asking for this in the past. Mr. DeFala said groups would provide the bathroom and then leave it and it gets vandalized. This way he's on top of it and they are removed. Mr. Staffieri asked the cost. Mr. DeFala said it is \$80.00.

Ms. DeGennaro asked if they are aware of this. Mr. DeFala said they can contact me. Mr. Sill also indicated that we must receive a reduced rate.

**A MOTION** was made by Ms. DeGennaro with a second by Mr. Staffieri to forward the request from Run 169 Towns Society to conduct a relay for life fundraiser on the Derby Greenway on March 11, 2017 from 7:00 a.m. to 12:00 p.m. provided that they contact the Derby Police Department, Derby Fire Department and Storm Ambulance Corps.  
**Motion carried.**

**REQUEST FROM VALLEY SHAKESPEARE FESTIVAL TO USE THE STERLING OPERA HOUSE ON TUESDAY, MAY 2, 2017 FROM 6:00 P.M. TO 8:30 P.M. TO CONDUCT A PERFORMANCE OF "OUR TOWN"**

Tom Simonetti of 6 Greenfield Drive, Shelton, CT is present this evening to speak on this item. Mr. Simonetti is the founder and Executive Director of the Valley Shakespeare Festival. He informed the committee that the Shakespeare in the Park has presented a play over the past five summers. This year they would like to present "Our Town" with the proceeds going to the Great Give. The play will take place in three towns, Derby – hopefully at the Sterling Opera House, Huntington at The First Baptist Congregation Church and Shelton at the Veteran's Memorial Park. Mr. Sill asked how many people would be involved. Mr. Simonetti said they would limit the number of tickets to approximately 50 audience members – a very controlled environment. Mr. DiCenso stated that there are no seats at the opera house and Mr. Sill said there are also no bathrooms. Mr. Simonetti said he is aware of that. Ms. DeGennaro noted that the request calls for 67 people. Mr. Simonetti said it would be 54 audience members, 10 actors and 3 volunteers for a total of 67. Mr. Sill said he would love to see this happen. Ms. DeGennaro noted that there are still outstanding issues at the opera house. There's no electricity, no Certificate of Occupancy, environmental issues, etc... Mr. Staffieri said he knows the pigeon droppings have been cleaned up – the place may be a little dusty. He noted that there would need to be good proper supervision. Ms. DeGennaro said she feels that not having the Certificate of Occupancy is a big concern. Mr. DeFala noted that there is limited electricity in the building and it really is not overly dirty. Atty. Welch said we should look into what our insurance carrier has to say about this. Mr. Sill said he will talk to the Fire Marshal and Atty. Welch will do the research with the insurance carrier.

**A MOTION** was made by Mr. Sill with a second by Mr. Staffieri to **TABLE** this item to research and find some answers and discuss it at next month's meeting. **Motion carried.**

**REQUEST FROM LINDSAY MORGAN TO USE THE STERLING OPERA HOUSE FOR A PHOTO SHOOT FOR A CLASS AT ALBERTUS MAGNUS COLLEGE ON A DATE THAT IS CONVENIENT FOR THE CITY OF DERBY**

Mr. Sill said this request seems a little easier and he doesn't see a big problem. Ms. DeGennaro said she feels we need to get the clarification from the insurance company. Mr. Simonetti said his group would provide insurance coverage. Ms. DeGennaro informed Mr. Simonetti that he will also have to provide his own insurance. Atty. Welch agreed with Ms. DeGennaro – he will ask the insurance carrier.

**THE COMMITTEE WILL HAVE ATTY. WELCH REVIEW THIS REQUEST WITH THE CITY'S INSURANCE CARRIER AND WILL REVIEW IT AT NEXT MONTH'S MEETING.**

**ADJOURNMENT**

**A MOTION** was made by Mr. Sill with a second by Ms. DeGennaro to adjourn the meeting at 6:45 p.m. **Motion carried.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patty Finn".

Patty Finn  
Recording Secretary

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ALDERMEN COMMUNITY RELATIONS SUBCOMMITTEE AT THEIR NEXT MEETING.**