

**BOARD OF ALDERMEN**  
**COMMUNITY RELATIONS SUBCOMMITTEE MEETING**  
**TUESDAY, JANUARY 10, 2017 – 6:30 P.M.**  
**JOAN WILLIAMSON ALDERMANIC CHAMBERS**  
**MINUTES**

Ronald Sill called the meeting to order at 6:30 p.m. All rose and pledged allegiance to the flag.

**Roll Call**

Present: Ronald Sill, Barbara L. DeGennaro, Carmen DiCenso

Absent: Anthony Staffieri (Excused Absence)

Also Present: Leslie Creane, Chief of Staff  
Marc J. Garofalo, Town & City Clerk  
Anthony DeFala, Street Commissioner  
Officer Timothy Conlon, Derby Police Department  
Thomas Welch, Corporation Counsel

**ADDITIONS, DELETIONS, CORRECTIONS AND ADOPTION OF AGENDA**

Mr. Sill said he would like to add a request from Donate Life CT, which will now be new item #11 with adjournment #12.

**PUBLIC PORTION**

Mr. Sill asked three times if anyone wished to address the committee. Hearing no requests the public portion was closed.

**APPROVAL OF MINUTES OF COMMUNITY RELATIONS SPECIAL MEETING DATED DECEMBER 6, 2016**

**A MOTION** was made by Ms. DeGennaro with a second by DiCenso to approve the Minutes of the December 6, 2016 meeting as presented. Mr. Sill abstained. **Motion carried.**

**DISCUSSION OF USE OF CITY OWNED PROPERTIES ON HAWKINS STREET FOR PROPOSED BASKETBALL COURT AND PLAYGROUND AND ADDITIONAL BASKETBALL HOOP AT IRVING SCHOOL. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Ms. DeGennaro said she asked that this item be on the agenda so we can continue the discussion to get this basketball court/playground to become a reality. She asked Leslie Creane to attend this evening's meeting to discuss any funding options. Ms. DeGennaro said Tim Conlon with the Derby Police Department is also here this evening. As everyone knows Officer Conlon was the first to propose this project. He has spoken

to several individuals who would be willing to help with this venture. Ms. DeGennaro said we do have some initial pricing for the cost of the project. She just wants to keep the dialogue going so that this doesn't slip through the cracks. Spring is right around the corner and we want to be able to get this done so the kids aren't just hanging around. There was discussion at the last full Board of Aldermen meeting about acquiring an additional hoop for Irving School.

Ms. Creane said there have been many municipalities that have positioned their basketball courts/playgrounds near fire departments or police stations – both of these facilities would have outside surveillance. She said although the lot is not large enough to accommodate a full size court the lot on the corner of Fifth and Olivia Streets is owned by the City and is across the street from the Community Center. This might be a sight to consider since the Community Center has extended hours in addition to having the Storm Engine and Ambulance Corps right next door in case of an emergency. Ms. Creane said there is currently no funding in the City budget. Most grants now are matching grants – the day of 100% grants are pretty much a thing of the past.

Mr. DiCenso asked if anyone has looked at the Lafayette/Oak Street parcel, which the City owns. It is pretty much used as a dump site now and it would be nice to have it cleaned up. Mr. DeFala said that lot is pretty much off the beaten path and his concern would be with safety and liability. Atty. Welch said the City would always be liable wherever the court is located. Mr. DeFala said the site review would depend on how much we want to go for safety reasons – are we considering lights at the court? Officer Conlon said the light situation could go both ways – if they want to stay late to work on their game that's one thing – you just don't want them hanging around getting into trouble. He said the longer that they're out there there's a chance of attracting people from other neighborhoods. Mr. DiCenso said it would be nice to get them away from hanging out in front of the store on Anson Street. Ms. DeGennaro asked if anyone knows how big the Oak Street site is compared to the Fifth & Olivia Street lot. Mr. DeFala said you could only get half a court on Fifth & Olivia. Lafayette and Oak is a more isolated area. Mr. Sill said we would be putting them down there where no one would see them.

The costs for the courts were discussed. Mr. DeFala said a half court would be \$40,000+, \$60,000+ for a full court. Both areas would need repairs to sidewalks, fences, etc... Ms. DeGennaro said it was discussed about getting an additional hoop at Irving. Grant money could be sought to fund that, which would be relatively expensive. The lot on Caroline was discussed. Mr. DeFala said that might be a better location noting that Olivia & Fifth are very busy streets. He said his department would be able to do all the work at the Caroline Street site. Ms. DeGennaro asked Mr. DeFala to look at the Caroline site and report back next month. Mr. Garofalo suggested speaking with the Parks & Recreation Committee to see if they can offer more play time at the Community Center.

### **NAMING OF THE GREENWAY TRAIL – DISCUSSION**

Mr. Sill noted this item was brought up last month and informed the committee that the Operations & Procedures sub-committee will be discussing this item at their meeting tonight.

**A MOTION** was made by Ms. DeGennaro with a second by Mr. DiCenso to **TABLE** this item. **Motion carried.**

### **VENDOR PERMIT APPLICATION FOR BUZZ & HANK'S POTATO FACTORY. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Mr. Sill said this is time stamped last month – December, 14. Ms. DeGennaro said the police background check has not been signed off on and the Certificate of Insurance lists Daniel Moran Construction Company, LLC – it should list the City of Derby as Certificate Holder. Mr. Garofalo said the police background was conducted and signed off on by Chief Narowski. It appears the committee received an old copy. Mr. Garofalo went to his office and retrieved the correct copy. Ms. DeGennaro asked Mr. Hanley what type of vehicle is this – cart, truck? Mr. Hanley said it is a trailer. Ms. DeGennaro informed Mr. Hanley that the City would need to be on the Certificate of Insurance. Mr. Hanley said it's not going to be on City property – it has Home Depot on the insurance since it is going to be on their property. Ms. DeGennaro said it is still going to be in Derby. Mr. Hanley said he has no problem whatsoever getting a new certificate naming the City of Derby. The committee told Mr. Hanley to have the new certificate delivered to the Town & City Clerk's Office before the full Board of Aldermen meeting, which will be held on Thursday, January 26, 2017.

**A MOTION** was made by Mr. Sill with a second by Ms. DeGennaro to recommend to the full Board of Aldermen the Vendor Permit Application for Buzz & Hank's Potato Factory contingent on the new Certificate of Insurance being received prior to January 26, 2017 listing the City of Derby as Certificate Holder. **Motion carried.**

### **VENDOR PERMIT APPLICATION FOR JIM'S ICE CREAM. DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Mr. Sill noted Jim's Ice Cream has been a vendor for many years here in the City of Derby. Ms. DeGennaro said his Certificate of Insurance needs to be corrected – it lists the Derby Police Department as certificate holder.

**A MOTION** was made by Mr. DiCenso with a second by Ms. DeGennaro to recommend to the full Board of Aldermen the Vendor Permit Application for Jim's Ice Cream contingent on the new Certificate of Insurance being received prior to January 26, 2017 listing the City of Derby as Certificate Holder. **Motion carried.**

### **DONATE LIFE CT – DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Mr. Sill said this organization is asking permission to fly the "Donate Life" flag at City Hall during the month of April.

**A MOTION** was made by Mr. Sill with a second by Ms. DeGennaro to refer the request from Donate Life CT to fly the Donate Life flag during the month of April to the full Board of Aldermen. **Motion carried.**

**ADJOURNMENT**

**A MOTION** was made by Mr. Sill with a second by Ms. DeGennaro to adjourn the meeting at 7:00 p.m. **Motion carried.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patty Finn".

Patty Finn  
Recording Secretary

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ALDERMEN COMMUNITY RELATIONS SUBCOMMITTEE AT THEIR NEXT MEETING.**