

PROPOSED TOWN BOARD AGENDA (SUBJECT TO CHANGE)
FEBRUARY 8, 2017 at 6:00 P.M.
Butler Memorial Hall

I. MINUTES

- A. January 11, 2017

**II. PUBLIC HEARING **

- A. Local Law Introductory "A" – Electrical Standards
 - 1. Action (adopt, defer, reject)

III. PRESENTATIONS/COMMENTS (limited to 3 minutes)

IV. REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE

- A. Parks & Recreation Committee – Councilman Reynolds
 - a. Power authority energy audit report
 - b. Recreation Center budget adjustment reimbursement/donations
 - c. Broadcast music contract
- B. Zoning (Codes) & Planning Committee – Councilman Messa
 - a. Refund-Building Permit for Visions Hotel
- C. Public Works & Sewer Committee – Councilman Miscione
 - a. OC Contract #10 – Sewer line repair behind NH Shopping Ctr crossing Route 12
- D. Senior Citizen Committee – Councilman Reynolds
 - a. Appoint Deborah Green as Part-time Clerk
- E. Town Clerk Committee – Councilman Woodland
 - a. Raffle Consent – Central Association for the Blind, Inc.
 - b. Piggy Pat's Liquor License renewal

V. MATTERS SUBMITTED BY COUNCILMEN/ATTORNEY/DEPUTY SUPERVISOR

- A. Councilman Miscione
 - a. Replenish Hwy fund for items sold
 - b. Competitive bid 2017 audit

VI. MATTERS SUBMITTED BY TOWN SUPERVISOR

- A. Financial Report
 - a. Finance Director – December 2016 reports
- B. Audit of vouchers
- C. M A Polce Master Service Agreement
- D. Official Holiday Closings

NOTE: Next Town Board meeting date: March 8, 2017

Town of New Hartford, New York
Local Law Introductory "A" of 2017

A LOCAL LAW to amend Chapter 59 of the Code of the Town of New Hartford entitled ELECTRICAL STANDARDS as it relates to a portion of Section 59-3. Designation of approved agencies.

BE IT ENACTED by the Town Board of the Town of New Hartford as follows:

SECTION 1. Chapter 59, Section 59-3, E shall be amended as follows:

E. Such agency shall pay an annual fee of \$250.00, regardless of the number of inspectors they employ, to perform inspections in the Town of New Hartford. Registration shall commence on the first working day of December – and end on the last working day of December for the subsequent year.

SECTION 2. All other provisions of Chapter 59 of the Code of the Town of New Hartford, and amendments thereto, are hereby affirmed except to the extent that this Local Law shall amend or modify.

SECTION 3. This Local Law shall become effective immediately upon filing with the Secretary of State.

**NOTICE OF PUBLIC HEARING
TOWN OF NEW HARTFORD, NY
LOCAL LAW INTRODUCTORY "A" OF 2017**

PLEASE TAKE NOTICE that the Town Board of the Town of New Hartford, New York has introduced a local law designated Local Law Introductory "A" of 2017, entitled as **A LOCAL LAW TO AMEND CHAPTER 59 OF THE CODE OF THE TOWN OF NEW HARTFORD ENTITLED ELECTRICAL STANDARDS AS IT RELATES TO A PORTION OF SECTION 59-3. DESIGNATION OF APPROVED AGENCIES.**

Said Local Law Introductory shall amend Chapter 59-3 E. that such agencies shall pay an annual fee of \$250, regardless of the number of inspectors they employ, to perform inspections in the Town of New Hartford. Registration shall commence on the first working day of December and end on the last working day of December for the subsequent year. Local Law Introductory "A" is on file in the New Hartford Town Clerk's Office, 48 Genesee Street, New Hartford, NY where it is available for public inspection during regular business hours, or visit www.newhartfordtown.com.

PLEASE TAKE FURTHER NOTICE that a Public Hearing upon said Local Law Introductory will be held at Butler Memorial Hall, 48 Genesee Street, New Hartford, NY on the **8th day of February 2017**, at **6:00 P.M.**, or as soon thereafter as reached in the regular course of business, and that an opportunity to be heard in regard thereto will then and there be given.

Butler Memorial Hall has a barrier-free access for the physically handicapped and any such handicapped person seeking transportation to said Public Hearing may contact Town Supervisor Tyksinski at 733-7500, Ext. 2331 during regular business hours.

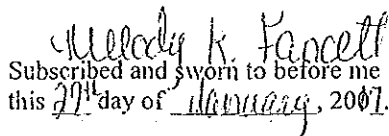
Date: January 11, 2017

Gail Wolanin Young, CMC
Town Clerk

State of New York)
County of Oneida: SS.:
Town of New Hartford)

I, Gail Wolanin Young, CMC, being duly sworn, depose and say that I am the duly elected Town Clerk of the Town of New Hartford; that on the 27th day of January 2017, I posted the foregoing Notice and Local Law Introductory on the Bulletin Board maintained by me pursuant to Section 30(6) of the Town Law.


Gail Wolanin Young, CMC
Town Clerk


Subscribed and sworn to before me
this 20th day of January, 2017.

MELODY K. FANCETT
Notary Public, State of New York
Reg. #01FA6302085
Appointed in Oneida County
My Commission Expires 04/28/2018

State of New York)

County of Oneida :

Town of New Hartford)

I, Gail Wolanin Young, duly elected Town Clerk of the Town of New Hartford, do hereby certify that I caused to be published in the Utica Observer-Dispatch, the Publishers of (Observer-Dispatch), a daily newspaper printed and published in the city of Utica, County and State aforesaid, an advertisement of which the attached is a copy, cut from the columns of said paper, has been regularly published in said paper on each of the following dates:

January 27, 2017

Gail Wolanin Young
(Signature)

Sworn to before me this

8 day of January, 2017
Melody K. Fancett
Notary Public Oneida Co., N.Y.

MELODY K. FANCETT
Notary Public, State of New York
Reg. # 01FA6302085
Appointed in Oneida County
My Commission Expires 04/28/2018

HD/Publication Affidavit

LEGAL NOTICES

NOTICE OF
PUBLIC HEARING
TOWN OF
NEW HARTFORD, NY
LOCAL LAW
INTRODUCTORY "A"
OF 2017

PLEASE TAKE NOTICE that the Town Board of the Town of New Hartford, New York has introduced a local law designated Local Law Introductory "A" of 2017, entitled as A LOCAL LAW TO AMEND CHAPTER 59 OF THE CODE OF THE TOWN OF NEW HARTFORD ENTITLED ELECTRICAL STANDARDS AS IT RELATES TO A PORTION OF SECTION 59-3. DESIGNATION OF APPROVED AGENCIES.

Said Local Law Introductory shall amend Chapter 59-3 E. that such agencies shall pay an annual fee of \$250, regardless of the number of inspectors they employ, to perform inspections in the Town of New Hartford. Registration shall commence on the first working day of December and end on the last working day of December for the subsequent year. Local Law Introductory "A" is on file in the New Hartford Town Clerk's Office, 48 Genesee Street, New Hartford, NY where it is available for public inspection during regular business hours, or visit www.newhartfordtown.com.

LEGAL NOTICES

PLEASE TAKE FURTHER NOTICE that a Public Hearing upon said Local Law Introductory will be held at Butler Memorial Hall, 48 Genesee Street, New Hartford, NY on the 8th day of February 2017, at 6:00P.M., or as soon thereafter as reached in the regular course of business, and that an opportunity to be heard in regard thereto will then and there be given.

Butler Memorial Hall has a barrier-free access for the physically handicapped and any such handicapped person seeking transportation to said Public Hearing may contact Town Supervisor Tyksinski at 733-7500, Ext. 2331 during regular business hours.

Date: January 11, 2017
Gail Wolanin Young, CMC
Town Clerk
OD: 1/27/2017

Young, Gail

From: David Reynolds <dmr100@msn.com>
Sent: Thursday, February 02, 2017 8:06 PM
To: Young, Gail
Subject: Re: AGENDA - Tn Bd Mtg. February 8, 2017

Sent from my iPhone

On Feb 1, 2017, at 3:41 PM, Young, Gail <gyoung@town.new-hartford.ny.us> wrote:

In order to prepare the agenda for February 8, 2017 Town Board Meeting, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

☐ No matters to be considered

XX

☐ Place the following on the Agenda:

Power authority energy audit report.
Rec Center budget adjustment reimbursement.
Broadcast music contract.

This information must be received in my office no later than 4:00 P.M. on Thursday, February 2, 2017. DEPARTMENT HEADS – PLEASE REMEMBER THE NEW PROCEDURE -- TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

IN ADDITION, DUE TO CHANGES IN STATUTE THAT BECAME EFFECTIVE FEBRUARY 2, 2012, REQUIRING THE POSTING OF THE AGENDA AND SUPPORTING DOCUMENTS ON THE TOWN'S WEBSITE, IT WILL BE NECESSARY FOR YOU TO FURNISH ME WITH BACKGROUND INFORMATION RELATED TO THE SUBJECT(S) YOU ARE PLACING ON THE AGENDA, INCLUDING BUT NOT LIMITED TO PROPOSED LEGISLATION, COMMUNICATIONS, ETC. IF YOU HAVE ANY QUESTIONS IN THIS REGARD, PLEASE CONTACT ME AT YOUR EARLIEST CONVENIENCE. I MUST ASK FOR YOUR COOPERATION IN SUPPLYING ME WITH THE DOCUMENTS BY THE THURSDAY DATE NOTED ABOVE, AS THIS CAN BE A TIME-CONSUMING TASK AND MUST BE ON THE WEBSITE PRIOR TO THE TOWN BOARD MEETING.

Thank you!

GWY:s

TOWN *of* NEW HARTFORD
ONEIDA COUNTY
DEPARTMENT of PARKS and RECREATION
48 GENESEE STREET, NEW HARTFORD, NEW YORK 13413-2850
Telephone: 315-724-0654

DIRECTOR
John C. Cunningham

TOWN SUPERVISOR
Patrick M. Tyksinski

Board Meeting
February 8, 2017

1. BMI (Broadcast Music, Inc.)
 - Contract approval (\$ 714.00 annually)
 - Signature requirement

2. New York State Power Authority
 - Presentation of completed Comprehensive Energy Audit
 - Requested by Casey Mastro, regional representative

3. Reimbursement for new sound equipment at Recreation Center
 - Figure Skating Club of NH: \$ 359.34
 - NH You Hockey Association: \$ 359.33
 - NH High School: \$ 359.33
 - Total to be returned to Rec. Center equipment = \$ 1,078.00 (A7020.2)

Young, Gail

From: Booth, Joe
Sent: Friday, January 13, 2017 11:41 AM
To: Young, Gail
Cc: Tyksinski, Patrick M.; tsawyer@visions-hotels.com
Subject: Visions Hotels

Gail

I am sending this email to request a partial refund on a building permit extension I issued for Visions Hotel. The building permit extension is # 16-8659 and I charged them \$8,963.00. The extension fee should have been 25% of the original cost therefore a refund of \$4,481.50 is in order. If you need anything else please let me know.

Joseph Booth
Code Enforcement Officer
Town of New Hartford
315 724-4300 x2425

REFUND – Codes Department (Building Permit)

Councilman offered the following Resolution for adoption, seconded by Councilman:

(RESOLUTION NO. ... OF 2017)

WHEREAS, on December 23, 2016, Thomas Sawyer of Visions Hotel, in behalf of New Hartford Lodging Group, LLC, had submitted Building Permit No. 8659-16, being an extension of Building Permit No. 8143-15, to construct a new hotel at 4760 Clinton Road, in the Town of New Hartford, Tax Map No. 316.016-6-64.2; and

WHEREAS, said New Hartford Lodging Group, LLC, was charged \$8,963.00 for the Building Permit extension instead of \$4,481.50, the latter being 25% of the original cost; and

WHEREAS, a refund is due in the amount of \$4,481.50 to the property owner, New Hartford Lodging Group, LLC;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby authorize and direct the Accounting Department to issue a refund in the amount of \$4,481.50, the overpayment on Building Permit No. 8659-16, to New Hartford Lodging Group, LLC.

Resolution was voted upon by roll call as follows:

Young, Gail

From: James Messa
Sent: Friday, February 03, 2017 12:25 PM
To: Young, Gail
Subject: FW: AGENDA - Tn Bd Mtg. February 8, 2017

Gail,

Sorry for the delayed response I just got back into town. Please see below.

From: Young, Gail
Sent: Wednesday, February 01, 2017 3:41 PM
To: Booth, Joe; Cully, Herb; Cunningham, John Carson; Darlene Abbatecola; Dreimiller, Dan; Inserra, Michael S.; James Messa; Lisa Smigle; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; Reynolds, David M.; Richard Woodland Jr. (E-mail); Schwenzfeier, Barb; Sherman, Richard C.; Tyksinski, Patrick M.
Subject: AGENDA - Tn Bd Mtg. February 8, 2017

In order to prepare the agenda for February 8, 2017 Town Board Meeting, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

☐ No matters to be considered

☒ Place the following on the Agenda:

Public Works - Under OC Contract #10 - Repair Sewer line behind NH Shopping center crossing Rte 12.

This information must be received in my office no later than 4:00 P.M. on Thursday, February 2, 2017. DEPARTMENT HEADS – PLEASE REMEMBER THE NEW PROCEDURE -- TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

IN ADDITION, DUE TO CHANGES IN STATUTE THAT BECAME EFFECTIVE FEBRUARY 2, 2012, REQUIRING THE POSTING OF THE AGENDA AND SUPPORTING DOCUMENTS ON THE TOWN'S WEBSITE, IT WILL BE NECESSARY FOR YOU TO FURNISH ME WITH BACKGROUND INFORMATION RELATED TO THE SUBJECT(S) YOU ARE PLACING ON THE AGENDA, INCLUDING BUT NOT LIMITED TO PROPOSED LEGISLATION, COMMUNICATIONS, ETC. IF YOU HAVE ANY QUESTIONS IN THIS REGARD, PLEASE CONTACT ME AT YOUR EARLIEST CONVENIENCE. I MUST ASK FOR YOUR COOPERATION IN SUPPLYING ME WITH THE DOCUMENTS BY THE THURSDAY DATE NOTED ABOVE, AS THIS CAN BE A TIME-CONSUMING TASK AND MUST BE ON THE WEBSITE PRIOR TO THE TOWN BOARD MEETING.

Thank you!

GWY:s

Town of New Hartford
REQUISITION FORM

Department: Senior Center Title: Clerk PT

Name: Deborah Green

Address: _____

Salary: _____ ☐ Per Union Contract ☐ Current Rate as Set by Town Board

Requested Start Date: 2/9/17

Date of Vacancy: _____ Reason: _____

Type of Position: ☐ Full-Time ☒ Part-Time ☐ Seasonal ☐ Temporary, less than 3 months

Type of Appointment: ☐ Permanent ☐ Provisional ☐ Temporary ☐ Transfer

Department Head Signature: _____

Human Resources (Civil Service)

☐ Mandatory List ☐ Non-Mandatory List ☒ No List

Classification: ☐ Competitive ☒ Non-Competitive ☐ Labor ☐ Exempt ☐ Unclassified

Certification of Eligible List Requested: _____ Expires: _____

☒ Application Approved by Oneida County ☐ Transfer Approved by Oneida County

Included: ☐ Application ☐ Copy of Certification of Eligible List ☐ Transfer Form

Human Resource Signature: Barbara Schwenzfeier

Town Board

☐ Approved ☐ Disapproved

Town Supervisor Signature: _____

NOTE:

Requested Start Date is the first day the employee reports to work. The approval date is the date the Board approved the appointment. Approval date is not the date of employment (unless they are one in the same)

No employee is to begin work prior to Board approval.

Employees MUST report to HR no later than the first day of work to complete all employment paperwork.

If paperwork is not complete, no paycheck shall be distributed.

Unless an emergency, no start date should be made effective prior to Board approval.

All changes in employment ie. title, salary, etc. should be made effective with the start of a payroll.

Human Resource Copy



Division of Charitable Gaming

GC-RCF Raffle Consent Form

Instructions: This form must be completed by each Authorized Organization that intends to sell raffle tickets in a municipality other than the city, town or village in which it is domiciled and in which it is either issued a raffle license or is authorized to conduct raffles pursuant to Article 9-A, General Municipal Law, Section 190-a.*

I, Rudy D'Amico, President and CEO of
(Print the name of the Officer or Director) (Print title)

Central Association for the Blind, Inc., GC 30-103-160-05048,
(Name of authorized organization) (Games Of Chance Identification Number, if required)

located at 507 Kent Street Utica NY 13501,
(Address of authorized organization)

request permission from the New Hartford,
(City, Town or Village)

County of Oneida, to sell raffle tickets licensed by the
Utica, County of Oneida, within
(City, Town or Village)

the territorial limits of its municipality during the calendar year 2017.

Rudy D'Amico, CEO
Officer or Director Signature

Rudy D'Amico
Officer or Director Print

Sworn to before me on this 31st day of JANUARY, 2017
Leta L. Laukaitis
(Signature of Notary Public)

LETA L. LAUKAITIS
Notary Public, State of New York
Qualified in Oneida County 01LA6118738
My Commission Expires 11/15/2020

TO BE COMPLETED BY THE MUNICIPAL CLERK:

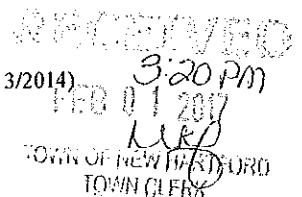
Approved and on file with the Town of New Hartford
Name of Municipality

Gail Wolanin Young
Municipal Clerk Print

Municipal Clerk Signature

February 8, 2017
Date

* **Note:** A municipality that has enacted legislation authorizing the conduct of games of chance may consent to permit the sale of raffle tickets within its territorial limits by an authorized organization that is either licensed to conduct raffles or is authorized by Section 190-a of the General Municipal Law to conduct raffles in the municipality in which it is domiciled, only if the authorized organization's municipality is located in the same county as the consenting municipality, or is located in a county that is contiguous to the county in which the consenting municipality is located, pursuant to Article 9-A, General Municipal Law, Section 189 (13).





State Liquor
Authority

OFFICE USE ONLY
☐ Original ☐ Amended Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 1 of 2)

1. Date Notice Was Sent: 1/20/2017 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☐ New Application ☒ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☐ Class Change

For **New** applicants, answer each question below using all information known to date.

For **Renewal** applicants, set forth your approved Method of Operation only.

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: Town of New Hartford

Applicant/Licensee Information

4. License Serial Number, if Applicable: 2603687 Expiration Date, if Applicable: 2/28/2019

5. Applicant or Licensee Name: Rib Me, Inc.

6. Trade Name (if any): Piggy Pat's BBQ

7. Street Address of Establishment: 3955 Edgebrook Place

8. City, Town or Village: New Hartford, **NY** Zip Code: 13413

9. Business Telephone Number of Applicant/Licensee: 315-737-4449

10. Business Fax Number of Applicant/Licensee: 315-737-1971

11. Business E-mail of Applicant/Licensee: ppat@ntcnet.com

12. Type(s) of Alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu;
Full Kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements;
Food prep area at minimum

14. Type of Establishment: _____

15. Method of Operation:
(Check all that apply)

☐ Seasonal Establishment ☐ Juke Box ☒ Disc Jockey ☐ Recorded Music ☐ Karaoke

☒ Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): rock, irish, acoustic, blues

☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): full-service restaurant

16. Licensed Outdoor Area:
(Check all that apply)

☐ None ☒ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure

☐ Sidewalk Cafe ☐ Other (specify): _____

RECEIVED

JAN 19 2017

TOWN OF NEW HARTFORD
TOWN CLERK

Print Form

22/16



**State Liquor
Authority**

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 2 of 2)

17. List the floor(s) of the building that the establishment is located on: ground
18. List the room number(s) the establishment is located in within the building, if appropriate: the whole building is Piggy Pat's BBQ
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.

22. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (If Yes SKIP 23-26) ☐ No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name: Patrick C. McCann
24. Building Owner's Street Address: 2804 State Rt. 169
25. City, Town or Village: Little Falls State: NY Zip Code: 13365
26. Business Telephone Number of Building Owner: 315-404-4666

**Representative or Attorney representing the Applicant in Connection with the
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name: _____
28. Street Address: _____
29. City, Town or Village: _____ State: _____ Zip Code: _____
30. Business Telephone Number of Representative/Attorney: _____
31. Business Email Address: _____

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: BRENDA M. McCANN - vice president
PATRICK C. McCANN Title president

Signature: X [Signature]
Brenda M McCann

Print Form

Young, Gail

From: Miscione, Paul
Sent: Saturday, February 04, 2017 7:35 PM
To: Young, Gail
Subject: Re: AGENDA - Tn Bd Mtg. February 8, 2017

1. Going out to bid for 2017 audit for town finances.
 2. Discussion on replenishing accounts for Highway from items being sold.

Sent from my iPhone

On Feb 1, 2017, at 3:41 PM, Young, Gail <gyoung@town.new-hartford.ny.us> wrote:

In order to prepare the agenda for February 8, 2017 Town Board Meeting, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

_____ No matters to be considered

_____ Place the following on the Agenda:

This information must be received in my office no later than 4:00 P.M. on Thursday, February 2, 2017. DEPARTMENT HEADS – PLEASE REMEMBER THE NEW PROCEDURE -- TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

IN ADDITION, DUE TO CHANGES IN STATUTE THAT BECAME EFFECTIVE FEBRUARY 2, 2012, REQUIRING THE POSTING OF THE AGENDA AND SUPPORTING DOCUMENTS ON THE TOWN'S WEBSITE, IT WILL BE NECESSARY FOR YOU TO FURNISH ME WITH BACKGROUND INFORMATION RELATED TO THE SUBJECT(S) YOU ARE PLACING ON THE AGENDA, INCLUDING BUT NOT LIMITED TO PROPOSED LEGISLATION, COMMUNICATIONS, ETC. IF YOU HAVE ANY QUESTIONS IN THIS REGARD, PLEASE CONTACT ME AT YOUR EARLIEST CONVENIENCE. I MUST ASK FOR YOUR COOPERATION IN SUPPLYING ME WITH THE DOCUMENTS BY THE THURSDAY DATE NOTED ABOVE, AS THIS CAN BE A TIME-CONSUMING TASK AND MUST BE ON THE WEBSITE PRIOR TO THE TOWN BOARD MEETING.

Thank you!

GWY:s

Young, Gail

From: Dreimiller, Dan
Sent: Monday, February 06, 2017 8:25 AM
To: Dave, Reynolds; James Messa; Miscione, Paul; Woodland, Richard
Cc: Tyksinski, Patrick M.; Bohn, Matt; Young, Gail; Lisa Smigle
Subject: Monthly Board Reports- February 2017 Meeting
Attachments: Bank Account Balances.pdf; Revenues & Expenditures- Summary January 2017.pdf; Expenditures January 2017 Budget to Actual.pdf

Dear Board,

Attached are the following Finance Reports updated thru the end of January 2017 for your review and comment:

- Bank Account Balances- Summary & Monthly
- Detailed Expenditure Report- Budget to Actual
- Revenues and Expenditures (Summary Report)

Let me know if you have any questions prior to or at the upcoming meeting.

Dan

Daniel T. Dreimiller

Daniel T. Dreimiller

Director of Finance

Town of New Hartford

TOWN OF NEW HARTFORD
CASH POSITION- SUMMARY
DATE: 1/31/2017

	<u>CASH BALANCE</u>
GENERAL WHOLETOWN	\$1,126,957
GENERAL PARTTOWN	\$26,023
GENERAL POLICE FUND	\$484,718
HIGHWAY PARTOWN	\$149,073
CAPITAL PROJECT FUND	\$181,175
SEWER FUND	\$193,049
SPECIAL DISTRICT FUNDS	\$52,507
TRUST & AGENCY FUND	\$659,070
MITIGATION FUND	\$328,285
MONEY MARKET ACCT-ALL FUNDS	<u>\$6,119,058</u>
TOTAL ALL FUNDS	<u><u>\$9,319,915</u></u>

TOWN OF NEW HARTFORD
CASH POSITION- MONTHLY BALANCES
DATE: 1/31/2017

[illegible]

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Wholetown
 AS OF 01/2017

PAGE 1
 TIME 14:23:28
 USER TISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED
AA-1010-01- Personal Services	25400.00	1953.72	1953.72		23446.28	7.69
AA-1010-04- Contractual Expense	4500.00				4500.00	
TOTALS FOR TOTL AA1010	29900.00	1953.72	1953.72		27946.28	6.53
AA-1110-01- Personal Services	39800.00	3062.17	3062.17		36745.83	7.69
AA-1110-02- Equipment	1500.00				1500.00	
AA-1110-04- Contractual Expense	10000.00	121.65	121.65		9878.35	1.21
AA-1110-11- Court Clerk	29175.00	2227.76	2227.76		26947.24	7.63
AA-1110-12- Court Attendant	22000.00	1405.06	1405.06		20594.94	6.38
AA-1110-13- Assist. Court Clerk	29175.00	2219.75	2219.75		26955.25	7.60
AA-1110-17- PD COMPTIME CURR YR CLK		8.02	8.02		8.02	
TOTALS FOR TOTL AA1110	131658.00	9044.41	9044.41		122613.59	6.86
AA-1220-01- Supervisor's Salary	15240.00	1172.35	1172.35		14067.65	7.69
AA-1220-02- Equipment	500.00				500.00	
AA-1220-04- Contractual Expense	5000.00				5000.00	
AA-1220-11- Dep. Supervisor's Sal	1030.00				1030.00	
AA-1220-12- Confidential Secretary	46647.00	3561.96	3561.96		43085.04	7.63
AA-1220-13- Clerk/Parttime	1500.00				1500.00	
TOTALS FOR TOTL AA1220	69917.00	4734.31	4734.31		65182.69	6.77
AA-1315-02- Equipment	500.00				500.00	
AA-1315-04- Contractual Exp.	4500.00				4500.00	
AA-1315-10- Director of Finance	41645.00	3189.89	3189.89		38455.11	7.65
AA-1315-14- ACCOUNT CLERK	36510.00	2788.10	2788.10		33721.90	7.63
AA-1315-41- Bond Counsel/Orrick, Herr	4000.00				4000.00	
AA-1315-42- Fiscal Advisors	5000.00				5000.00	
AA-1315-43- Bond Rating Fees	2500.00				2500.00	
AA-1315-45- GASB 45 Updates	2000.00				2000.00	
TOTALS FOR TOTL AA1315	96655.00	5977.99	5977.99		90677.01	6.18
AA-1320-04- Contractual Expense	20500.00				20500.00	
AA-1320-41- GASB34 Appraisal Fees	350.00				350.00	
TOTALS FOR TOTL AA1320	20850.00				20850.00	
AA-1355-01- Assessor	52999.00	4047.05	4047.05		48951.95	7.63
AA-1355-02- Equipment	500.00				500.00	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Wholesale
 AS OF 01/2017

PAGE 2
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	CUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
AA-1355-04- Contractual Expense	7200.00	120.00	120.00		7080.00	1.66
AA-1355-12- Clerk	28083.00	2199.05	2199.05		25883.95	7.83
AA-1355-13- Board/Assess. Rev.	2200.00				2200.00	
AA-1355-15- Clerk Parttime	5000.00	385.00	385.00		4615.00	7.70
TOTALS FOR TOTL AA1355	95982.00	6751.10	6751.10		89230.90	7.03
AA-1410-01- Town Clerk Salary	50665.00	3726.56	3726.56		46939.44	7.35
AA-1410-02- Equipment	200.00				200.00	
AA-1410-04- Contractual Expense	6448.00				6448.00	
AA-1410-11- Deputy Clerk I	26882.00	2052.76	2052.76		24829.24	7.63
AA-1410-12- Part-Time Clerk	8500.00	510.00	510.00		7990.00	6.00
AA-1410-13- Deputy Clerk II	21221.00	1597.41	1597.41		19623.59	7.52
AA-1410-41- Tax Collection	20312.00	3780.00	3780.00		16532.00	18.60
TOTALS FOR TOTL AA1410	134229.00	11666.73	11666.73		122562.27	8.69
AA-1420-04- Contractual Attorney Serv.	50000.00				50000.00	
AA-1420-11- Town Attorney	59653.00	4569.15	4569.15		55083.85	7.65
TOTALS FOR TOTL AA1420	109653.00	4569.15	4569.15		105083.85	4.16
AA-1430-01- Personal Assistant	53290.00	4069.45	4069.45		49220.55	7.63
AA-1430-04- Contractual	2000.00				2000.00	
TOTALS FOR TOTL AA1430	55290.00	4069.45	4069.45		51220.55	7.36
AA-1440-04- Contractual Expense	20000.00				20000.00	
TOTALS FOR TOTL AA1440	20000.00				20000.00	
AA-1460-04- Contractual Exp.	4005.00				4005.00	
TOTALS FOR TOTL AA1460	4005.00				4005.00	
AA-1470-01- Youth Employment	6705.00				6705.00	
AA-1470-04- YOUTH EMPLOY CONTRACTUAL	100.00				100.00	
TOTALS FOR TOTL AA1470	6805.00				6805.00	
AA-1620-01- Personal Services	23434.00	1803.20	1803.20		21630.80	7.69
AA-1620-02- Equipment	500.00				500.00	
AA-1620-04- Contractual Expense	60000.00	202.80	202.80		59797.20	.33
AA-1620-11- Bldg & Grounds	2080.00	160.00	160.00		1920.00	7.69
AA-1620-12- Bldg & Grds Overtime	200.00				200.00	
AA-1620-41- Utilities/Heat, Light	150000.00				150000.00	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Wholletown
 AS OF 01/2017

PAGE 3
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
TOTALS FOR TOTL AA1620	236214.00	2166.00	2166.00		234048.00	.91
AA-1650-04- Contractual Expense	50000.00	406.36	406.36		49593.64	.81
AA-1650-41- Repairs	1000.00				1000.00	
TOTALS FOR TOTL AA1650	51000.00	406.36	406.36		50593.64	.79
AA-1670-04- Contractual Expense	4393.00	597.50	597.50		3795.50	13.60
AA-1670-41- Maintenance Agreements	72000.00	13975.71	13975.71		58024.29	19.41
TOTALS FOR TOTL AA1670	76393.00	14573.21	14573.21		61819.79	19.07
AA-1680-02- Central Data Equipment	1500.00				1500.00	
AA-1680-04- Central Data Maintenance	10000.00	1532.10	1532.10		8467.90	15.32
AA-1680-41- CENTRAL DATA PROGRAMING	1000.00				1000.00	
TOTALS FOR TOTL AA1680	12500.00	1532.10	1532.10		10967.90	12.25
AA-1910-04- Fire Liability Insurance	180000.00	82117.00	82117.00		97883.00	45.62
TOTALS FOR TOTL AA1910	180000.00	82117.00	82117.00		97883.00	45.62
AA-1920-04- Munic. Assn. Dues	1500.00				1500.00	
TOTALS FOR TOTL AA1920	1500.00				1500.00	
AA-1930-04- Reserve for Self Insurance	10000.00				10000.00	
TOTALS FOR TOTL AA1930	10000.00				10000.00	
AA-1940-04- PURCHASE LAND/RIGHTS OFWA	9395.00				9395.00	
TOTALS FOR TOTL AA1940	9395.00				9395.00	
AA-1950-04- Vacated Houses mowing	7000.00				7000.00	
TOTALS FOR TOTL AA1950	7000.00				7000.00	
AA-1960-04- Vacated House-Demo	15000.00				15000.00	
TOTALS FOR TOTL AA1960	15000.00				15000.00	
AA-1990-04- Contingent Account	15000.00				15000.00	
AA-1990-05- SERVRANCE COMPENSATION	10000.00				10000.00	
TOTALS FOR TOTL AA1990	25000.00				25000.00	
AA-3310-04- Contractual Expense	48500.00				48500.00	
TOTALS FOR TOTL AA3310	48500.00				48500.00	
AA-3510-01- Personal Services	42334.00	3232.60	3232.60		39101.40	7.63

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES ENCUMBRANCES & APPROPRIATIONS
 General/Wholesaler
 AS OF 01/2017

PAGE 4
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
AA-3510-02- Equipment	300.00				300.00	
AA-3510-04- Contractual Expense	13000.00				13000.00	
AA-3510-11- Parttime ACO	13390.00	465.67	465.67		12924.33	3.47
TOTALS FOR TOTL AA3510	69024.00	3698.27	3698.27		65325.73	5.35
AA-5010-01- Supt. of Highway Salary	47720.00	3560.00	3560.00		44160.00	7.46
AA-5010-02- Equipment	500.00				500.00	
AA-5010-04- Contractual Expense	6250.00	850.00	850.00		5400.00	13.60
AA-5010-12- Clerk/Parttime	500.00				500.00	
AA-5010-14- Highway Clerk	31887.00	2494.81	2494.81		29392.19	7.82
AA-5010-15- Highway Clerk Overtime		17.65	17.65		-17.65	
TOTALS FOR TOTL AA5010	86857.00	6922.47	6922.47		79934.53	7.96
AA-5182-04- Contractual Expense	13000.00				13000.00	
TOTALS FOR TOTL AA5182	13000.00				13000.00	
AA-5630-04- Contractual Expense	30000.00				30000.00	
TOTALS FOR TOTL AA5630	30000.00				30000.00	
AA-6510-04- Contractual Expense	700.00	350.00	350.00		350.00	50.00
TOTALS FOR TOTL AA6510	700.00	350.00	350.00		350.00	50.00
AA-6772-01- Director	40495.00	3092.27	3092.27		37402.73	7.63
AA-6772-02- Equipment	2500.00				2500.00	
AA-6772-04- Contractual Expense	65000.00	10720.89	10720.89		54279.11	16.49
AA-6772-11- Manager/PT	12285.00	704.65	704.65		11580.35	5.73
AA-6772-12- Clerk/PT	8672.00	428.31	428.31		8243.69	4.93
AA-6772-13- Misc/Parttime Help	10329.00	457.85	457.85		9861.15	4.52
TOTALS FOR TOTL AA6772	139281.00	15413.97	15413.97		123867.03	11.05
AA-7020-01- Director Salary		5271.60	5271.60		-5271.60	
AA-7020-02- Equipment	7850.00				7850.00	
AA-7020-04- Contractual Expense	26722.00	118.56	118.56		26603.44	.44
AA-7020-11- Working Foreman	43084.00	3287.20	3287.20		39796.80	7.62
AA-7020-12- Rec Maint Worker 1	24696.00	1871.45	1871.45		22824.55	7.57
AA-7020-13- Laborers Overtime	11000.00	84.76	84.76		10915.24	.77
AA-7020-14- Seasonal Employ	14175.00	2155.50	2155.50		12019.50	15.20

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Wholctown
 AS OF 01/2017

PAGE 5
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
TOTALS FOR TOTL AA7020	127527.00	12789.07	12789.07		114737.93	10.02
AA-7110-01- Superintendent Salary	69036.00				69036.00	
AA-7110-02- Equipment	24000.00				24000.00	
AA-7110-04- Contractual Expense	70000.00	55.95	55.95		69944.05	.07
AA-7110-13- Bookkeeper	28829.00	2201.50	2201.50		26627.50	7.63
AA-7110-14- Seasonal Employ.	25000.00				25000.00	
AA-7110-15- Rec Maint Worker II	33862.00	2576.80	2576.80		31285.20	7.60
AA-7110-16- Overtime	7000.00	1738.45	1738.45		5261.55	24.83
AA-7110-18- Rec Maint Worker II	40019.00	3047.20	3047.20		36971.80	7.61
AA-7110-19- REC MAINT WORKER III	40019.00	3047.20	3047.20		36971.80	7.61
AA-7110-41- Veterans Mem. Park Contr	1500.00				1500.00	
AA-7110-43- Railroad Crossing	2600.00				2600.00	
TOTALS FOR TOTL AA7110	341865.00	12667.10	12667.10		329197.90	3.70
AA-7140-02- Equipment	4500.00				4500.00	
AA-7140-04- Contractual Expense	10000.00				10000.00	
AA-7140-11- Seasonal Employees	62076.00	125.44	125.44		61950.56	.20
TOTALS FOR TOTL AA7140	76576.00	125.44	125.44		76450.56	.16
AA-7230-01- Personal Services	20766.00				20766.00	
AA-7230-04- Contractual Expense	5000.00				5000.00	
TOTALS FOR TOTL AA7230	25766.00				25766.00	
AA-7270-04- Contractual Expense	2700.00				2700.00	
TOTALS FOR TOTL AA7270	2700.00				2700.00	
AA-7310-01- Personal Services		513.59	513.59		-513.59	
TOTALS FOR TOTL AA7310		513.59	513.59		-513.59	
AA-7410-04- Contractual	275000.00				275000.00	
TOTALS FOR TOTL AA7410	275000.00				275000.00	
AA-7510-04- Contractual Expense	3700.00				3700.00	
TOTALS FOR TOTL AA7510	3700.00				3700.00	
AA-8540-04- Drainage Contractual	25000.00				25000.00	
AA-8540-41- Woodberry Property Tax	500.00				500.00	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID 11

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Wholctown
 AS OF 01/2017

PAGE 6
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
TOTALS FOR TOTL AA8540	25500.00				25500.00	
AA-8541-04- STORMWATER CONTRACTUAL	5000.00				5000.00	
TOTALS FOR TOTL AA8541	5000.00				5000.00	
AA-9010-08- State Retirement	174609.00	174609.00	174609.00			100.00
TOTALS FOR TOTL AA9010	174609.00	174609.00	174609.00			100.00
AA-9012-08- Library State Retirement	20326.00	20326.00	20326.00			100.00
TOTALS FOR TOTL AA9012	20326.00	20326.00	20326.00			100.00
AA-9030-08- Social Security	96553.00	6331.66	6331.66		90221.34	6.55
TOTALS FOR TOTL AA9030	96553.00	6331.66	6331.66		90221.34	6.55
AA-9050-08- Unemployment Insurance	4000.00				4000.00	
TOTALS FOR TOTL AA9050	4000.00				4000.00	
AA-9055-08- Disability	950.00				950.00	
TOTALS FOR TOTL AA9055	950.00				950.00	
AA-9060-08- Hospital/Medical Ins.	502069.00	50707.03	50707.03		451361.97	10.09
AA-9060-09- HEALTH INS/15% CONT.	-50024.00				-50024.00	
AA-9060-81 Health Ins Admin. Fees	1163.00				1163.00	
TOTALS FOR TOTL AA9060	453208.00	50707.03	50707.03		402500.97	11.18
AA-9062-08- Medicare Reimbursement	3361.00				3361.00	
TOTALS FOR TOTL AA9062	3361.00				3361.00	
AA-9710-06- Serial Bond Prin.	484590.00				484590.00	
AA-9710-07- Serial Bond Interest	143362.00				143362.00	
TOTALS FOR TOTL AA9710	627952.00				627952.00	
TOTALS FOR General/Wholctown	4050901.00	454015.13	454015.13		3596885.87	11.20

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Parttown Fund
 AS OF 01/2017

PAGE 7
 TIME 14:23:28
 USER LTSA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
BB-1670-04- Printing/Adv.	9793.00	597.50	597.50		9195.50	6.10
BB-1670-41- Maint. Agreements	345.00				345.00	
TOTALS FOR TOTL BB1670	10138.00	597.50	597.50		9540.50	5.89
BB-4020-01- Registrar Salary	12144.00	1100.59	1100.59		11043.41	9.06
BB-4020-04- Contractual Expenses	6738.00	1250.63	1250.63		5487.37	18.56
BB-4020-11- Deputy Salary	24763.00	1891.42	1891.42		22871.58	7.63
BB-4020-12- REG/PT CLERK	4100.00				4100.00	
TOTALS FOR TOTL BB4020	47745.00	4242.64	4242.64		43502.36	8.89
BB-8010-01- Zon Enf Off Salary	88562.00	6762.70	6762.70		81799.30	7.63
BB-8010-04- Zon Enf Off Expense	8700.00	150.00	150.00		8550.00	1.72
BB-8010-10- Fire Inspector	33766.00	2582.59	2582.59		31183.41	7.64
BB-8010-11- Zon Board Salary	10000.00				10000.00	
BB-8010-12- HEALTH INS. BENEFIT	10000.00	691.92	691.92		9308.08	6.91
BB-8010-13- Zon Enf Off Asst Sal	42224.00	3224.20	3224.20		38999.80	7.63
BB-8010-41- Zon Board Expense	3000.00				3000.00	
TOTALS FOR TOTL BB8010	196252.00	13411.41	13411.41		182840.59	6.83
BB-8011-01- SECRETARY P/T	15450.00	1008.16	1008.16		14441.84	6.52
TOTALS FOR TOTL BB8011	15450.00	1008.16	1008.16		14441.84	6.52
BB-8020-01- Planning Bd Salary	10000.00				10000.00	
BB-8020-04- Contractual Expense	4300.00	300.00	300.00		4000.00	6.97
TOTALS FOR TOTL BB8020	14300.00	300.00	300.00		14000.00	2.09
BB-8160-04- Contractual Exp	15000.00				15000.00	
TOTALS FOR TOTL BB8160	15000.00				15000.00	
BB-9010-08- State Retirement	27248.00	27248.00	27248.00			100.00
TOTALS FOR TOTL BB9010	27248.00	27248.00	27248.00			100.00
BB-9030-08- Social Security	19202.00	1233.58	1233.58		17968.42	6.42
TOTALS FOR TOTL BB9030	19202.00	1233.58	1233.58		17968.42	6.42
BB-9055-08- Disability Ins.	129.00				129.00	
TOTALS FOR TOTL BB9055	129.00				129.00	
BB-9060-08- Hospital & Medical	115430.00	13433.88	13433.88		101996.12	11.63

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General/Parttown Fund
 AS OF 01/2017

PAGE 8
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
BB-9060-09- HEALTH INS/15% CONT.	-14292.00				-14292.00	
BB-9060-81- Health Ins. Admin Fees	279.00				279.00	
TOTALS FOR TOTL BB9060	101417.00	13433.88	13433.88		87983.12	13.24
BB-9062-08- Medicare Reimbursement	1259.00				1259.00	
TOTALS FOR TOTL BB9062	1259.00				1259.00	
TOTALS FOR General/Parttown Fund	448140.00	61475.17	61475.17		386664.83	13.71

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General Parttown Police
 AS OF 01/2017

PAGE 9
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
BP-3120-01- Personal Ser./Officers	1662768.00	113589.63	113589.63		1549178.37	6.83
BP-3120-02- Equipment	126700.00				126700.00	
BP-3120-04- Contractual Expenses	137350.00	1933.00	1933.00		135417.00	1.40
BP-3120-10 NON OT DETAILS	77720.00	5128.00	5128.00		72592.00	6.59
BP-3120-11- Police Chief	108873.00	8169.60	8169.60		100703.40	7.50
BP-3120-12- Senior Typist	32819.00	2321.20	2321.20		30497.80	7.07
BP-3120-13- Senior Clerk	40571.00	2900.80	2900.80		37670.20	7.14
BP-3120-14- School Crossing Guards	53777.00	3585.12	3585.12		50191.88	6.66
BP-3120-15- Shift Differential	1690.00	74.63	74.63		1615.37	4.41
BP-3120-18- Senior Account Clerk	40862.00	2923.20	2923.20		37938.80	7.15
BP-3120-21- School Safety Officer	184054.00	10210.64	10210.64		173843.36	5.54
BP-3120-41- MAINTENANCE AGREEMENTS	28000.00	1630.71	1630.71		26369.29	5.82
BP-3120-49- Technology Grant Implem.	5000.00				5000.00	
TOTALS FOR TOTL BP3120	2500184.00	152466.53	152466.53		2347717.47	6.09
BP-3121-01- OVERTIME	93800.00	2739.42	2739.42		91060.58	2.92
TOTALS FOR TOTL BP3121	93800.00	2739.42	2739.42		91060.58	2.92
BP-9015-08- State Retirement/Police	433643.00	433643.00	433643.00			100.00
TOTALS FOR TOTL BP9015	433643.00	433643.00	433643.00			100.00
BP-9030-08 Social Security	161635.00	11075.24	11075.24		150559.76	6.85
TOTALS FOR TOTL BP9030	161635.00	11075.24	11075.24		150559.76	6.85
BP-9040-08- Workers Comp Insurance	59673.00	59673.54	59673.54		-.54	100.00
TOTALS FOR TOTL BP9040	59673.00	59673.54	59673.54		-.54	100.00
BP-9050-08- Unemployment Insurance	1550.00				1550.00	
TOTALS FOR TOTL BP9050	1550.00				1550.00	
BP-9051-08- Disability Ins.	737.00				737.00	
TOTALS FOR TOTL BP9051	737.00				737.00	
BP-9060-08- Health Insurance	770785.00	108586.20	108586.20		662198.80	14.08
BP-9060-09- HEALTH INS./15% CONT.	-96331.00				-96331.00	
BP-9060-81- Health Ins. Admin Fees	913.00	97.02	97.02		815.98	10.62
TOTALS FOR TOTL BP9060	675367.00	108683.22	108683.22		566683.78	16.09
BP-9062-08- Medicare Reimbursement	5036.00				5036.00	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 General Parttown Police
 AS OF 01/2017

PAGE 10
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
TOTALS FOR TOTL BP9062	5036.00				5036.00	
BP 9710-05- BOND PRINCIPAL	7000.00				7000.00	
BP 9710 07- Bond Interest	1867.00				1867.00	
TOTALS FOR TOTL BP9710	8867.00				8867.00	
TOTALS FOR General Parttown Police	3940492.00	768280.95	768280.95		3172211.05	19.49

REPORT DATE 01/31/2017
SYSTEM DATE 01/31/2017
FILES ID N

Town of New Hartford
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
Highway/Wholetown
AS OF 01/2017

PAGE 11
TIME 14:23:28
USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
DA-5110-04- Contractual Expense	1000.00				1000.00	
TOTALS FOR TOTL DA5110	1000.00				1000.00	
DA-9710-06- Serial Bond (Prin)	52900.00				52900.00	
DA-9710-07- Serial Bond (Int.)	18034.00				18034.00	
TOTALS FOR TOTL DA9710	70934.00				70934.00	
TOTALS FOR Highway/Wholetown	71934.00				71934.00	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES TO N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 Highway/Parttown
 AS OF 01/2017

PAGE 12
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
DB-5110-01- Personal Services	599775.00	77576.70	77576.70		522198.30	12.93
DB-5110-41- Stone	9000.00				9000.00	
DB-5110-42- Gravel	9000.00				9000.00	
DB-5110-43- Culvert Pipe	10000.00				10000.00	
DB-5110-44- Top Soil	3000.00				3000.00	
DB-5110-45- Gasoline, Diesel	90000.00				90000.00	
DB-5110-46- Colprovia	4000.00				4000.00	
DB-5110-47- Contractual Exp. Sum.	1500.00				1500.00	
DB-5110-49- SAFETY CLOTHING	9000.00				9000.00	
TOTALS FOR TOTL DB5110	735275.00	77576.70	77576.70		657698.30	10.55
DB-5112-04- Paving Roads	500000.00				500000.00	
TOTALS FOR TOTL DB5112	500000.00				500000.00	
DB-5130-03- CAPITAL LEASE PYMTS	116186.00	116186.48	116186.48		-.48	100.00
DB-5130-04- Repairs	110000.00				110000.00	
DB-5130-21- Equipment-GPs	1000.00				1000.00	
DB-5130-41- Tires	20000.00				20000.00	
DB-5130-42- Oil & Grease	5000.00				5000.00	
DB-5130-43- Items for Stock	20000.00	5550.00	5550.00		14450.00	27.75
DB-5130-44- Equip. for Rental	12000.00				12000.00	
TOTALS FOR TOTL DB5130	284186.00	121736.48	121736.48		162449.52	42.83
DB-5140-04- BRUSH & WEEDS	20000.00				20000.00	
TOTALS FOR TOTL DB5140	20000.00				20000.00	
DB-5142-01- Wages	398683.00	8559.80	8559.80		390123.20	2.14
DB-5142-04- STONE	10000.00				10000.00	
DB-5142-11- Wages/Overtime	110000.00	22946.94	22946.94		87053.06	20.86
DB-5142-42- SALT	170000.00				170000.00	
DB-5142-43- SAND	20000.00				20000.00	
DB-5142-44- GASOLINE	80000.00				80000.00	
DB-5142-48- RADIO	500.00				500.00	
DB-5142-49- LAUNDRY	8000.00				8000.00	
TOTALS FOR TOTL DB5142	797183.00	31506.74	31506.74		765676.26	3.95
DB-9010-08- State Retirement	162533.00	162533.00	162533.00			100.00

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 Highway/Parttown
 AS OF 01/2017

PAGE 13
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
TOTALS FOR TOTL DB9010	162533.00	162533.00	162533.00			100.00
DB-9030-08 Social Security	84797.00	8224.52	8224.52		76572.48	9.69
TOTALS FOR TOTL DB9030	84797.00	8224.52	8224.52		76572.48	9.69
DB-9040-08- Workmen's Comp.	126805.00	126805.00	126805.00			100.00
TOTALS FOR TOTL DB9040	126805.00	126805.00	126805.00			100.00
DB-9050-08- Unemployment Insurance	500.00				500.00	
TOTALS FOR TOTL DB9050	500.00				500.00	
DB-9060-08- Hospital, Medical Ins.	616720.00	11756.39	11756.39		604963.61	1.90
TOTALS FOR TOTL DB9060	616720.00	11756.39	11756.39		604963.61	1.90
DB-9710-05- Serial Bond (Prin)	102019.00				102019.00	
DB-9710-07- Serial Bond (Int.)	28423.00				28423.00	
TOTALS FOR TOTL DB9710	130442.00				130442.00	
TOTALS FOR Highway/Parttown	3458441.00	540138.83	540138.83		2918302.17	15.61

REPORT DATE 01/31/2017
SYSTEM DATE 01/31/2017
FILES TO N

Town of New Hartford
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
Water Fund
AS OF 01/2017

PAGE 14
TIME 14:23:28
USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED \$
FF 9710-06- Serial Bonds	122988.00				122988.00	
TOTALS FOR TOTL FF9710	122988.00				122988.00	
TOTALS FOR Water Fund	122988.00				122988.00	

REPORT DATE 01/31/2017
SYSTEM DATE 01/31/2017
FILES ID N

Town of New Hartford
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
Fire District Fund
AS OF 01/2017

PAGE 15
TIME 14:23:28
USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
SF-3410-41- Fire Dist. #1 & 2	641637.00				641637.00	
SF-3410-42- Fire Dist. # 3	55087.00				55087.00	
SF-3410-43- Fire Dist. #4	320908.00				320908.00	
SF-3410-44- Fire Dist. #5	140631.00				140631.00	
SF-3410-45- Firefighters Awards Prog	71000.00				71000.00	
TOTALS FOR TOTL SF3410	1229263.00				1229263.00	
TOTALS FOR Fire District Fund	1229263.00				1229263.00	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES 10 N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 Street Lighting
 AS OF 01/2017

PAGE 16
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
SL-5182-04- Washington Mills	15062.04				15062.04	
SL-5182-41- Paris Road	3045.96				3045.96	
SL-5182-42- Ney Avenue	873.52				873.52	
SL-5182-43- Campion Road	2356.46				2356.46	
SL-5182-44- New York Mills Gardens	1974.35				1974.35	
SL-5182-45- Marlow Manor	1222.06				1222.06	
SL-5182-46- Sycamore Manor	1765.45				1765.45	
SL-5182-47- Sherrill Lane	1284.84				1284.84	
SL-5182-48- Tilden Heights	2156.21				2156.21	
SL-5182-49- Perry Manor	5796.43				5796.43	
SL-5182-50- Canterbury Lane	1126.81				1126.81	
SL-5182-51- Bon Aire	1125.73				1125.73	
SL-5182-52- Janet Terrace	1443.96				1443.96	
SL-5182-53- Glen Haven	298.75				298.75	
SL-5182-54- Golf Avenue	510.91				510.91	
SL-5182-55- Lloyds Lane	858.37				858.37	
SL-5182-56- Woodberry Road	175.35				175.35	
SL-5182-57- Chestnut Hills	12995.68				12995.68	
SL-5182-58- Tabor Road	1241.55				1241.55	
SL-5182-59- Beechwood Road	38.96				38.96	
SL-5182-60- Weston Road	372.36				372.36	
SL-5182-61- Hartford Hills	1866.11				1866.11	
SL-5182-62- Clintonview	9175.78				9175.78	
SL-5182-63- Carnen Lane	259.78				259.78	
SL-5182-64- South Hills	270.61				270.61	
SL-5182-65- Catherine/Helen	1277.26				1277.26	
SL-5182-66- South Woods	6967.61				6967.61	
SL-5182-67- Woodland Village	130.98				130.98	
SL-5182-68- Fawncrest	2730.98				2730.98	
SL-5182-69- Twydom Terrace	896.25				896.25	
SL-5182-70- Seneca Turnpike	2762.36				2762.36	
SL-5182-71- Champlain Avenue	20049.90				20049.90	
SL-5182-72- Higby Hills	6567.12				6567.12	
SL-5182-73- Starhope Ct. #36	3596.93				3596.93	
SL-5182-74- Thornwood Rd. #37	714.40				714.40	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID N

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 Street Lighting
 AS OF 01/2017

PAGE 17
 TIME 14:23:28
 USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
SL-5182-75- Heron Landing	2869.53				2869.53	
TOTALS FOR TOTAL SL5182	115861.35				115861.35	
TOTALS FOR Street Lighting	115861.35				115861.35	

REPORT DATE 01/31/2017
 SYSTEM DATE 01/31/2017
 FILES ID H

Town of New Hartford
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 Sewer Fund
 AS OF 01/2017

PAGE 18
 TIME 14:23:28
 USER TSA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED \$
SS-8110-01 Superintendent Salary	17280.00	1440.00	1440.00		15840.00	8.33
SS-8110-02- Equipment	10000.00				10000.00	
SS-8110-04- Contractual Expense	350000.00	408.35	408.35		349591.65	.11
SS-8110-11- Foreman Salary	12678.00	1662.92	1662.92		11015.08	13.11
SS-8110-13- Laborers/Operators	97036.00	6092.65	6092.65		90943.35	6.27
SS-8110-41- Engineering Contractual	10000.00				10000.00	
SS-8110-46 Sewer Charges/NYM	2550.00				2550.00	
SS-8110-47 SEWER CHARGES OUTSIDE	4729.00				4729.00	
SS-8110-57- Sewer Charges/Yorkville	2760.00				2760.00	
TOTALS FOR TOTL SS8110	507033.00	9603.92	9603.92		497429.08	1.89
SS-9010-08 State Retirement	14237.00	14237.00	14237.00			100.00
TOTALS FOR TOTL SS9010	14237.00	14237.00	14237.00			100.00
SS-9030-08- Social Security	9715.00	691.48	691.48		9023.52	7.11
TOTALS FOR TOTL SS9030	9715.00	691.48	691.48		9023.52	7.11
SS-9050-08- Unemployment Insurance	500.00				500.00	
TOTALS FOR TOTL SS9050	500.00				500.00	
SS-9060-08- Hospital Medical Ins.	45207.00	65.97	65.97		45141.03	.14
SS-9060-09- HEALTH INS/5% CONT	483.00				483.00	
TOTALS FOR TOTL SS9060	44724.00	65.97	65.97		44658.03	.14
SS-9062-08- Medicare Reimbursement	416.00				416.00	
TOTALS FOR TOTL SS9062	416.00				416.00	
SS-9710-06- Serial Bonds	13491.00				13491.00	
SS-9710-07- Interest on Bonds	2735.00				2735.00	
TOTALS FOR TOTL SS9710	16226.00				16226.00	
TOTALS FOR Sewer Fund	592851.00	24598.37	24598.37		568252.63	4.14

REPORT DATE 01/31/2017
SYSTEM DATE 01/31/2017
FILES ID N

Town of New Hartford
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
Trust & Agency
AS OF 01/2017

PAGE 19
TIME 14:23:28
USER LISA

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
REPORT TOTALS	14030871.35	1848508.45	1848508.45		12182362.90	13.17

REPORT DATE 01/31/2017
SYSTEM DATE 01/31/2017
FILES ID N

Town of New Hartford
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
Trust & Agency
AS OF 01/2017

PAGE 20
TIME 14:23:28
USER LTSA

SUMMARY PAGE INFORMATION

COMPLETE REPORT

POST PERIOD: 01/2017

SORT / SUBTOTAL ON FUND THEN TOTL THEN THEN
SKIP TO NEW PAGE Y N
SKIP TO NEW PAGE Y N
PRINT DETAIL: Y
PRINT ACCOUNT NUMBER: Y
SUPPRESS ZERO BALANCE ACCOUNTS: Y

ERRORS DETECTED: 0

END OF REPORT

TOWN OF NEW HARTFORD
BOARD REPORT-Revenues and Expenditures

YEAR: 2017

Cash Basis

GENERAL WHOLE TOWN

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
2017														
REVENUES	\$1,422,354												\$1,422,354	35.1%
EXPENDITURES	\$454,015												\$454,015	11.2%
													ORIGINAL BUDGET	\$4,050,900

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
2016														
REVENUES	\$1,458,900	\$52,285	\$56,231	\$65,453	\$318,049	\$59,244	\$181,590	\$320,817	\$189,311	\$45,556	\$418,877	\$10,062	\$3,176,375	75.3%
EXPENDITURES	\$300,975	\$527,799	\$380,291	\$519,839	\$220,284	\$338,043	\$322,673	\$317,241	\$280,773	\$199,934	\$249,300	\$255,753	\$3,912,905	92.8%
													ORIGINAL BUDGET	\$4,216,208

TOWN OF NEW HARTFORD
 BOARD REPORT-Revenues and Expenditures
 YEAR: 2017

Cash Basis

GENERAL PART TOWN

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
2017														
REVENUES	\$0												\$0	0.0%
EXPENDITURES	\$61,475												\$61,475	13.7%
													ORIGINAL BUDGET \$448,140	
2016														
REVENUES	\$0	\$11,528	\$14,713	\$14,598	\$76,712	\$74,360	\$19,461	\$79,527	\$16,834	\$21,893	\$76,467	\$12,240	\$418,333	99.3%
EXPENDITURES	\$42,760	\$28,642	\$29,551	\$53,391	\$30,181	\$43,458	\$40,380	\$28,504	\$30,438	\$30,628	\$29,328	\$39,236	\$426,497	101.2%
													ORIGINAL BUDGET \$421,283	

TOWN OF NEW HARTFORD
BOARD REPORT-Revenues and Expenditures
YEAR: 2017

Cash Basis

POLICE PART TOWN

	2017	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
REVENUES		\$2,283,364												\$2,283,364	57.9%
EXPENDITURES		\$768,281												\$768,281	19.5%
														ORIGINAL BUDGET \$3,940,492	
	2016	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
REVENUES		\$2,272,125	\$2,260	\$11,237	\$5,148	\$295,370	\$13,853	\$4,743	\$422,840	\$19,411	\$22,051	\$369,189	\$7,573	\$3,445,900	87.4%
EXPENDITURES		\$364,796	\$238,911	\$231,679	\$557,817	\$227,978	\$312,966	\$227,218	\$228,953	\$213,834	\$254,632	\$235,073	\$540,894	\$3,654,751	92.7%
														ORIGINAL BUDGET \$3,941,671	

TOWN OF NEW HARTFORD
BOARD REPORT-Revenues and Expenditures
Cash Basis
YEAR: 2017

HIGHWAY PART TOWN

2017	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
REVENUES	\$0												\$0	0.0%
EXPENDITURES	\$540,139												\$540,139	15.6%
													ORIGINAL BUDGET \$3,458,441	

2016	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
REVENUES	\$82	\$30,885	\$11,889	\$10,033	\$839,324	\$9,706	\$17,293	\$748,722	\$9,709	\$15,143	\$889,726	\$222,082	\$2,804,594	82.5%
EXPENDITURES	\$214,839	\$506,197	\$180,565	\$487,849	\$177,354	\$209,453	\$210,981	\$231,271	\$330,312	\$251,728	\$190,218	\$249,012	\$3,239,779	95.3%
													ORIGINAL BUDGET \$3,400,059	

TOWN OF NEW HARTFORD
 BOARD REPORT-Revenues and Expenditures
 YEAR: 2017

Cash Basis

SEWER

2017	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
REVENUES	\$592,207												\$592,207	99.9%
EXPENDITURES	\$24,598												\$24,598	4.1%
													ORIGINAL BUDGET \$592,851	
2016	January	February	March	April	May	June	July	August	September	October	November	December	Total	Percentage of Budget
REVENUES	\$621,953	\$471	\$10,410	\$660	\$1,455	\$240	\$180	\$0	\$363	\$0	\$721	\$180	\$636,633	101.7%
EXPENDITURES	\$17,201	\$25,257	\$21,515	\$34,322	\$14,452	\$17,922	\$17,473	\$18,246	\$13,898	\$32,809	\$10,636	\$156,663	\$380,394	60.8%
													ORIGINAL BUDGET \$625,972	