

**MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
MAY 17, 2016 BEGINNING AT 6:00 P.M.**

Meeting Called To Order
Invocation: Alderman Roberts
Pledge of Allegiance
Roll Call

Mayor Allen Latimer

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for May 3rd, 2016 Mayor and Board of Aldermen meeting.
- B. Request approval for leave of absence without pay due to medical reasons for employee #421.
- C. Request to hire Uriel Gregory for position of IT Technician, to be effective on May 17, 2016, at a pay rate of \$10.00 per hour.
- D. Recommended suspension of Employee #121 for (3) three days, without pay, for violation of personnel policy #701.
- E. Request to hire the following Park Laborers at the rate of \$10.00 per hour for 19.5 hours per week with the annual weekly pay at \$200.00, effective May 17, 2016: Randy Williams, Kyle Wright, Dustin Trotter.
- F. Request to hire seasonal worker Kalinda Leise for the Parks Department at the same rates approved in the 2015 season.
- G. Resignation of Executive Assistant to the Mayor Linda Bradley to be effective May 20, 2016.
- H. Request approval for Dizzy Dean State Tournament payment of \$2,475.00
- I. Request payment to Arrow Disposal Services for April in the amount of \$94,998.32.
- J. Request payment to DeSoto County Museum for sponsorship in the amount of \$6,000.00.

III. Claims Docket

IV. Special Guests / Presentations

V. Personnel

VI. Planning

- A. Case No. 1621 – City of Horn Lake – Request Text Amendment to the Zoning Ordinance for Architectural Standards.

VII. New Business

- A. Resolution for cleaning private property
- B. Request to accept CMS uniforms as the lowest and best bid for police uniforms.
- C. Police Department Budget Amendment
- D. Request approval of Executive Assistant to the Mayor job descriptions.
- E. Final Approval of Tax Exemption for Rite Hite Products Corporation.
- F. Request approval of Chick-fil-A advertising agreement for the Parks Department.

VIII. Mayor / Alderman Correspondence

IX. Department Head Correspondence

X. Engineer Correspondence

XI. City Attorney Correspondence

XII. Executive Session

XIII. Adjourn

May 17, 2016

Be it remembered that a regular meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on May 17, 2016 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, Alderman Roberts, Spencer Shields, Public Works Director, Danny Smith, Animal Control Director, Larry Calvert, Parks and Rec Director, Jim Robinson, City Clerk, Darryl Whaley, Police Chief, David Linville, Fire Chief, Arianne Linville, Human Resource Director, Vince Malavasi, City Engineer, and Billy Campbell, City Attorney.

Order #05-10-16

Order to approve Municipal Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket as presented.

Said motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-11-16

Order to approve Consent Agenda

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda as follows, but excluding and moving (D) to executive session:

- A. Approval of minutes for May 3rd, 2016 Mayor and Board of Aldermen meeting.
- B. Request approval for leave of absence without pay due to medical reasons for employee #421.
- C. Request to hire Uriel Gregory for position of IT Technician, to be effective on May 17, 2016, at a pay rate of \$10.00 per hour.
- E. Request to hire the following Park Laborers at the rate of \$10.00 per hour for 19.5 hours per week with the annual weekly pay at \$200.00, effective May 17, 2016: Randy Williams, Kyle Wright, Dustin Trotter.
- F. Request to hire seasonal worker Kalinda Leise for the Parks Department at the same rates approved in the 2015 season.
- G. Resignation of Executive Assistant to the Mayor Linda Bradley to be effective May 20, 2016.
- H. Request approval for Dizzy Dean State Tournament payment of \$2,475.00
- I. Request payment to Arrow Disposal Services for April in the amount of \$94,998.32.
- J. Request payment to DeSoto County Museum for sponsorship in the amount of \$6,000.00, pursuant to Miss. Code Sections 21-17-1 (8), and/or 39-15-1, and/or 17-31, finding that said museum advances the moral, financial, and other interests of the City and/or for the purpose of advertising and bringing favorable notice to the opportunities, possibilities, and resources of the City and /or finding that said museum promotes the attributes of the City and/or promotes the City's tourism and economic development.

Said motion was made by Alderman White and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal



CITY OF HORN LAKE

BOARD MEETING

May 17, 2016

CLAIMS DOCKET RECAP C-051716 & D-051716

NAME OF FUND	TOTAL
GENERAL FUND	\$152,970.14
COURT COSTS	\$63,693.37
EXECUTIVE	\$0.00
LEGISLATIVE	\$0.00
JUDICIAL	\$0.00
FINANCIAL ADMIN	\$336.68
PLANNING	\$335.41
POLICE	\$14,071.04
FIRE & EMS	\$4,061.00
STREET DEPARTMENT	\$23,686.51
ANIMAL CONTROL	\$654.49
PARKS & REC	\$6,944.98
PARK TOURNAMENT	\$0.00
PROFESSIONAL EXPENSE	\$30,587.76
DEBT SERVICES	\$8,598.90
HEALTH INSURANCE	\$0.00
LIBRARY FUND	\$134.26
ECONOMIC DEVELOPMENT FUND	\$2,505.00
UTILITY FUND	\$16,878.18
TOTAL DOCKET	\$172,487.58

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-A	\$ 43,064.49	692036	STATE COST-APRIL 2016
5827	MISSISSIPPI DEPARTME	GENERAL FUND	STATE FINES COST PAYABLE-A	\$ 2,792.50	692098	INTERLOCK ASSESSMENTS- APRIL 2016
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-B	\$ 2,661.25	692036	STATE COST-APRIL 2016
9996	ONE TIME PAY MISC	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$ 2,500.00	692106	BOND REFUND ON BRAN KEITH HUDSON CASE#M2015-00989
9996	ONE TIME PAY MISC	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$ 1,155.50	692105	PARTIAL CASH BOND REFUND #004512
554	DESOTO COUNTY CHANCE	GENERAL FUND	DUE TO LAW LIBRARY	\$ 667.50	692037	LAW LIBRARY FEES-APRIL 2016
549	DESOTO COUNTY CRIME	GENERAL FUND	DUE TO CRIMESTOPPERS	\$ 445.00	692039	CRIMESTOPPER FEES-APRIL 2016
520	DEPARTMENT OF FINANC	GENERAL FUND	ADULT DRIVING TRAINING	\$ 40.00	692036	STATE COST-APRIL 2016
465	DPS FUND 3747	GENERAL FUND	WIRELESS COMMUNICATION FEE	\$ 3,718.50	692045	WIRELESS FEES-APRIL 2016
520	DEPARTMENT OF FINANC	GENERAL FUND	LIAB INSURANCE- STATE FIN	\$ 6,648.63	692036	STATE COST-APRIL 2016
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$ 210.00	692020	HOTEL CLERK TRAINING 4/27-4/29 J VALSAMIS
5884	JULIE VALSAMIS	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$ 126.68	692082	CLERK TRAINING 4/27/16-4/29/16
4111	DESOTO TIMES TRIBUNE	PLANNING	ADVERTISING	\$ 4.90	692041	PN CASE NO 1623
3323	BANCORPSOUTH	PLANNING	TRAVEL & TRAINING	\$ 210.00	692020	HOTEL CLERK TRAINING 4/27-4/29 D FORBES
5811	DAWN FORBES	PLANNING	TRAVEL & TRAINING	\$ 120.51	692034	CLERK TRAINING 4/27-4/29
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 317.82	692000	UNIFORMS: COBB
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 537.70	692000	NEW HIRE GEAR AND UNIFORMS FOR
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 347.48	692000	UNIFORMS FOR OFFICER CLARK
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 207.84	692000	UNIFORMS ASHLEY JAMES
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 346.22	692000	UNIFORMS FOR SGT. HOOPER
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 207.84	692000	UNIFORMS FOR DISPATCHER JAMIE
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$ 345.24	692000	UNIFORMS FOR OFFICER HOWELL
939	HORN LAKE ANIMAL HOS	POLICE	DOG SUPPLIES/VET SERVICES	\$ 457.65	692072	VET SERVICES BRUN & SUNNY
1518	O'REILLY AUTO PARTS	POLICE	OFFICE SUPPLIES	\$ 24.99	692103	SCREW DRIVER SET-OFFICE SUPPLY-P.D.
430	COUNTRY FORD INC	POLICE	VEHICLE MAINTENANCE	\$ 417.08	692031	UNIT 3294: THERMOSTAT & INTAKE
430	COUNTRY FORD INC	POLICE	VEHICLE MAINTENANCE	\$ 330.46	692031	UNIT 1106: CONDENSOR ASSY, GAS
1041	JIMMY GRAY CHEVROLET	POLICE	VEHICLE MAINTENANCE	\$ 67.40	692079	BULB SOCKET UNIT 0784
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$ 485.00	692089	WIPER MOTOR SWITCH FOR UNIT 40

1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$ 120.00	692089	A/C REPAIR FOR UNIT 4079
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$ 335.00	692089	UNIT 9659: FRONT BEARING WHEEL
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$ 137.50	692089	UNIT 4079: RELOCATE AC FUSE
3494	AUTO RESCUE	POLICE	VEHICLE MAINTENANCE	\$ 75.00	692018	TOW FEE UNIT 1103
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 96.99	692019	UNIT 5493: BATTERY
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 96.99	692019	UNIT 1103: BATTERY
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 102.83	692019	UNIT 1106: BATTERY, TURN SIGNA
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 2.17	692019	UNIT 0794: OIL FILTER
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 2.17	692019	UNIT 6803: OIL FILTER
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 3.47	692019	UNIT 4505: OIL FILTER
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 156.41	692019	UNIT 6362: AC REPAIR
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$ 11.13	692019	UNIT 6179: OIL CHANGE WIPER BL
291	CDW GOVERNMENT INC	POLICE	EQUIPMENT PARTS & SUPPLIES	\$ 604.46	692026	Server OS license
715	FLEET SAFETY EQUIPME	POLICE	EQUIPMENT PARTS & SUPPLIES	\$ 84.76	692051	COMPUTER BASE PLATE CHGR
926	THE HOME DEPOT	POLICE	EQUIPMENT PARTS & SUPPLIES	\$ 31.95	692122	REPLACEMENT DAMAGED TOOLS
1489	NORTH MISSISSIPPI TW	POLICE	EQUIPMENT PARTS & SUPPLIES	\$ 29.75	692102	RADIO ANTENNA ENDS
293	CABELA'S MKTG & BRAN	POLICE	UNIFORMS	\$ 370.49	692024	UNIFORM ALLOTMENT- DET RODNEY
754	GALLS	POLICE	UNIFORMS	\$ 426.72	692064	J. PARROTT/R. SMITH/J. TIDWELL
3323	BANCORPSOUTH	POLICE	UNIFORMS	\$ 29.38	692020	UNIFORM D WHALEY TRAFFIC VEST
1180	MAGNOLIA TIRE	POLICE	FUEL & OIL	\$ 564.24	692089	UNIT 9659: TIRES
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$ 2,082.56	692061	FUEL WEEK 04-18 TO 04-24-2016
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$ 2,199.91	692062	FUEL WEEK 04-25 TO 05-01-2016
3897	ST TREAS FD 3601, AG	POLICE	PROFESSIONAL SERVICES	\$ 224.00	692119	NCIC APRIL 2016
5708	AMERICAN TESTING, LL	POLICE	PROFESSIONAL SERVICES	\$ 170.00	692005	DUI BLOOD DRAWS - APR 16 - INV
3310	PROFESSIONAL DISPATC	POLICE	TRAVEL & TRAINING	\$ 150.00	692112	TRAINING FOR SHANEYKA SEALS
3310	PROFESSIONAL DISPATC	POLICE	TRAVEL & TRAINING	\$ 150.00	692112	TRAINING FOR KARLI VALENZUELA
3323	BANCORPSOUTH	POLICE	TRAVEL & TRAINING	\$ 40.00	692020	STORM MEMBERSHIP DUES PARKER
2606	HUNT ROSS & ALLEN	POLICE	DRUG SEIZURE EXPENSES	\$ 363.00	692075	APRIL 2016 DRUG SEIZURES/FORFEITURES
291	CDW GOVERNMENT INC	POLICE	MACHINERY & EQUIPMENT	\$ 1,317.44	692026	IT tablet pc
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$ 12.00	692070	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$ 392.75	692070	EMS SUPPLIES
2202	ZOLL MEDICAL CORPORA	FIRE & EMS	MEDICAL SUPPLIES	\$ 184.66	692168	EMS SUPPLIES

78	AMERICAN TIRE REPAIR	FIRE & EMS	VEHICLE MAINTENANCE	\$ 140.00	692006	MOUNT BALANCE TIRES R1
815	GRIFFITH TOWING	FIRE & EMS	VEHICLE MAINTENANCE	\$ 300.00	692065	TOW UNIT 3
1180	MAGNOLIA TIRE	FIRE & EMS	VEHICLE MAINTENANCE	\$ 56.00	692089	OIL CHANGE 105
1180	MAGNOLIA TIRE	FIRE & EMS	VEHICLE MAINTENANCE	\$ 166.20	692089	BRAKES FOR 105
1485	NORTH MISSISSIPPI TI	FIRE & EMS	VEHICLE MAINTENANCE	\$ 912.32	692101	TIRES FOR R1
1518	O'REILLY AUTO PARTS	FIRE & EMS	VEHICLE MAINTENANCE	\$ 15.96	692103	VEH. MAINT. MEDIC 1-FIRE DEPT.
1178	MAGNOLIA ELECTRICAL	FIRE & EMS	BUILDING & EQUIP MAINT	\$ 82.68	692087	STATION 2
5099	EMERGENCY EQUIP PROF	FIRE & EMS	UNIFORMS	\$ 381.50	692046	UNIFORMS TIM JONES
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$ 511.55	692057	FUEL 4/18-4/24
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$ 539.97	692058	FUEL 4/25-5/1
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$ 81.16	692012	5711 HWY 51 N. #14787
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$ 96.99	692013	6363 HWY 31 #9L169147
2095	WALLS WATER ASSOCIAT	FIRE & EMS	UTILITIES	\$ 97.30	692163	6363 HWY 301-#948
926	THE HOME DEPOT	FIRE & EMS	MACHINERY & EQUIPMENT	\$ 89.96	692122	MICROWAVE ST3
4552	DENNIS B PEYTON	STREET DEPARTMENT	CONTRACT PERSONNEL	\$ 320.00	692035	CONTRACT WORKER DENNIS PEYTON-4/24-5/7-2016
552	DESOTO COUNTY COOPER	STREET DEPARTMENT	MATERIALS	\$ 137.50	692038	TARGET PLUS-MATERIAL FOR ST. D
676	FARRELL CALHOUN COIN	STREET DEPARTMENT	MATERIALS	\$ 17.81	692050	MATERIAL FOR STREET SIGNS
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	\$ 618.20	692063	BREAK-A-WAY NUTS AND BOLTS AND
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	MATERIALS	\$ 14.99	692103	STAR BIT SET-MATERIAL FOR SHOP
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	MATERIALS	\$ 1.49	692118	MATERIAL FOR ST. DEPT.
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	MATERIALS	\$ 69.90	692118	FENCE POST - MATERIAL FOR ST. DEPT.
1894	SUNRISE BUILDERS LLC	STREET DEPARTMENT	MATERIALS	\$ 55.50	692120	SAKRETE FOR STREET SIGNS
1894	SUNRISE BUILDERS LLC	STREET DEPARTMENT	MATERIALS	\$ 16.36	692120	REBAR FOR CONCRETE SIGN POST-ST DEPT.
39	ADVANCED AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$ 209.99	692004	BATTERIES #990 SWEEPER VEH MAI
1180	MAGNOLIA TIRE	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$ 260.00	692089	VEH. MAINT. -TIRES-#901-STREET DEPT.
1423	NAPA AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$ 84.14	692099	WATER PUMP-TIMING COVER GASKET
3502	AUTO ZONE	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$ 324.99	692019	RADIATOR -VEH. MAINT. # 817 ST
3502	AUTO ZONE	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$ 13.87	692019	VEH. MAINT. # 4118 ST. DEPT.
3502	AUTO ZONE	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$ 103.08	692019	SEAFOAM-VEH, MAINT. STREET DEPT.
78	AMERICAN TIRE REPAIR	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$ 110.00	692006	EQ. MAINT. # 580 N.H. TRACTOR-FLAT FIXED-ST. DEPT.
434	COVINGTON SALES & SE	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$ 380.92	692032	EQ. MAINT -DEWEESE MOWER-ST.DE

882	HERNANDO EQUIPMENT C	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$ 296.95	692071	S90R WEED EATER-EQ. FOR ST. DE
926	THE HOME DEPOT	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$ 122.91	692123	ECHO BACKPACK PISTON AND 2 GAL
1296	MILLERS SMALL ENGINE	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$ 28.36	692097	EQ. MAINT.-LAWN MOWERS-ST DEPT.
5712	PARAMOUNT UNIFORM	STREET DEPARTMENT	UNIFORMS	\$ 95.60	692109	UNIFORMS FOR STREET AND UTILITY DEPTS.
5712	PARAMOUNT UNIFORM	STREET DEPARTMENT	UNIFORMS	\$ 77.72	692108	UNIFORMS FOR STREET AND UTILITY DEPTS.
5712	PARAMOUNT UNIFORM	STREET DEPARTMENT	UNIFORMS	\$ 76.10	692107	UNIFORMS FOR STREET AND UTILITY DEPTS.
1193	MARTIN MACHINE & SUP	STREET DEPARTMENT	FUEL & OIL	\$ 1,400.00	692092	FURNISH 50 GALLON USED OIL TAN
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$ 261.04	692060	FUEL P.W.-4/25-5/1-2016--BG2024874
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$ 145.23	692059	FUEL P.W.-5/2-5/8-2016 BG2024874
5792	TIMOTHY M. BYRD	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$ 1,250.00	692125	BEAVER CONTROL-QTR.4-1/16-3/16
528	DESOTO COUNTY ELECTR	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$ 142.80	692040	RED LED TRAFFIC LIGHT-ST. DEPT.
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$ 17,051.06	692047	STREET LIGHTS
844	HANCOCK BANK CORPTRU	DEBT SERVICE EXP	2005 SPECIAL ASSESSMENT	\$ 8,598.90	692066	SOBG BOND WATER SEWER SERIES 2005
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 48.16	692148	05-5778100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 85.96	692160	140302400 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 42.18	692147	19-0069000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 49.26	692149	21-5585100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 82.18	692158	21-6880500 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 82.18	692159	22-1110100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 175.00	692161	23-0010100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 28.40	692133	25-0133700 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 42.18	692146	28-0003000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 49.80	692150	30-0039000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692137	31-0066000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692138	32-0070100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 7.00	692130	33-0054900 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692139	33-0078100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692140	33-0086700 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692141	33-0098700 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 23.50	692131	33-0124700 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 23.50	692132	33-0153000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692136	33-0170300 UTILITY REFUND

9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 32.00	692134	34-0015100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692142	54-9610200 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692143	57-3333100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692144	57-6639000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 40.00	692145	57-9860420 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 38.59	692135	64-1290000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692151	98-0000800 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692152	98-0027500 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692153	98-0052100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692154	98-0088400 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692155	98-0098100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692156	99-0016600 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$ 65.00	692157	99-0026200 UTILITY REFUND
5798	BRANDON WALLACE	ANIMAL CONTROL	CONTRACT PERSONNEL	\$ 360.00	692021	5/1-5-11 CONTRACT WORKER
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$ 41.22	692053	FUEL A.C.-4/25-5/1-2016--BG125819
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$ 38.58	692052	FUEL A.C.-5/2-5/8-2016-BG125819
944	HORN LAKE WATER ASSO	ANIMAL CONTROL	UTILITIES	\$ 86.19	692074	E. CENTER ST.# 03-0040000
1356	ATMOS ENERGY	ANIMAL CONTROL	UTILITIES	\$ 128.50	692014	6410 E. CENTER ST.#298909
1356	ATMOS ENERGY	LIBRARY EXPENSE	UTILITIES	\$ 134.26	692015	2885 GOODMAN RD. W. #447342
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$ 49.20	692122	MATERIAL
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$ 61.81	692122	OFFICE SUPPLY
1448	NATURES EARTH PRODUC	PARKS & REC	MATERIALS	\$ 61.50	692100	MULCH
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$ 18.63	692103	MATERIAL / TORO
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$ 29.98	692103	FREON / VEHICLES
1736	S & H SMALL ENGINE	PARKS & REC	MATERIALS	\$ 521.55	692117	REPAIR / MOWER
5906	PETTY CASH L CALVERT	PARKS & REC	MATERIALS	\$ 5.00	692110	PARKING
39	ADVANCED AUTO PARTS	PARKS & REC	VEHICLE MAINTENANCE	\$ 15.99	692004	VEH. MAINT. -#1875 PARKS
3502	AUTO ZONE	PARKS & REC	VEHICLE MAINTENANCE	\$ 81.89	692019	VEH. MAINT. IGNITION SWITCH-#1
3502	AUTO ZONE	PARKS & REC	VEHICLE MAINTENANCE	\$ 122.48	692019	BATTERY AND BLOWER-VEH. MAINT.
193	JAMES CALVIN BURCH	PARKS & REC	UMPIRES	\$ 150.00	692077	REC UMPIRE 4/25-5/08/2016
3072	MICHAEL HOLLAND	PARKS & REC	UMPIRES	\$ 50.00	692096	REC UMPIRE 04/25-05/08/2016
4096	LONNIE DAVIS	PARKS & REC	UMPIRES	\$ 60.00	692086	REC UMPIRE 4/25-5/08/2016

4596	JOHN ACKERMAN	PARKS & REC	UMPIRES	\$ 70.00	692080	UMPIRE REC 4/25-5/08/2016
4694	MARK TATKO	PARKS & REC	UMPIRES	\$ 130.00	692090	REC UMPIRE 4/25-05/08/2016
4860	AUSTON A DEVOLPI	PARKS & REC	UMPIRES	\$ 290.00	692017	REC UMPIRE 4/25-5/08/2016
5347	CEDRIC TERRY	PARKS & REC	UMPIRES	\$ 210.00	692027	REC UMPIRE 4/25-5/08/2016
5359	ANDREW YEAGER	PARKS & REC	UMPIRES	\$ 70.00	692007	REC UMPIRE 4/25-5/08/2016
5393	HAROLD TREADWAY	PARKS & REC	UMPIRES	\$ 200.00	692068	UMPIRE REC 4/25-5/8/2016
5405	DON REED	PARKS & REC	UMPIRES	\$ 80.00	692043	REC UMPIRE 4/25-5/08/2016
5756	WILLIAM BRITT	PARKS & REC	UMPIRES	\$ 80.00	692165	UMPIRE REC 4/25-5/08/2016
5757	RYAN M HARIG	PARKS & REC	UMPIRES	\$ 70.00	692116	REC UMPIRE 4/25-05/08/2016
5844	ADAM SOWELL	PARKS & REC	UMPIRES	\$ 150.00	692002	REC UMPIRE 4/25-5/08/2016
5846	CAMERON VOGELSANG	PARKS & REC	UMPIRES	\$ 150.00	692025	REC UMPIRE 4/25-05/08/2016
5900	MARK WARD	PARKS & REC	UMPIRES	\$ 65.00	692091	REC UMPIRE 4/25-05/08/2016
5980	RYAN CUNDIFF	PARKS & REC	UMPIRES	\$ 330.00	692115	REC LEAGUE UMPIRE 4/25-5/08/2016
5981	DALLAS FANCHER	PARKS & REC	UMPIRES	\$ 250.00	692033	REC UMPIRE 4/25-5/08/2016
5996	REGINALD JOHNSON	PARKS & REC	UMPIRES	\$ 225.00	692113	REC UMPIRE 4/25-5/08/2016
6003	JUSTIN WOOTEN	PARKS & REC	UMPIRES	\$ 150.00	692083	REC UMPIRE 4/25-5/08/2016
6004	PHILLIP MAXWELL	PARKS & REC	UMPIRES	\$ 65.00	692111	REC UMPIRE 04//25-05/08/2016
6009	HAROLD MONCRIEF	PARKS & REC	UMPIRES	\$ 145.00	692067	REC UMPIRE 04/25/-05/08/2016
5952	ATHLETIC HOUSE AT SN	PARKS & REC	UNIFORMS	\$ 475.00	692008	UNIFORMS
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$ 141.78	692054	FUEL
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$ 173.03	692055	FUEL
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$ 198.83	692056	FUEL
4624	THE DISCOVERY GROUP	PARKS & REC	PROFESSIONAL SERVICES	\$ 180.00	692121	PARKS PRE EMPLOYMENT SCREENINGS
651	ENTERGY	PARKS & REC	UTILITIES	\$ 38.70	692047	FLOOD LIGHT CHOCTAW PARK
651	ENTERGY	PARKS & REC	UTILITIES	\$ 121.12	692047	FLOODS FAIRFIELD MEADOW PARK
4318	TRI STATE TROPHY INC	PARKS & REC	AWARDS/TROPHIES	\$ 817.50	692128	TROPHIES
5952	ATHLETIC HOUSE AT SN	PARKS & REC	PARK SUPPLIES	\$ 840.99	692009	BALL EQUIPMENT
5885	DCAHS	ECONOMIC DEVELOPMENT	PROMOTIONS	\$ 1,000.00	691999	JUNETEENTH FAMILY FUN FESTIVAL 2016 DONATION
6008	EVO STUDIOS INC	ECONOMIC DEVELOPMENT	PROMOTIONS	\$ 1,505.00	692048	ANNUAL WEBSITE HOSTING FEE
3098	CIT FINANCE, LLC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$ 91.26	691992	900-0204038-000
926	THE HOME DEPOT METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$ 129.80	692124	CLEMATIS-MATERIAL FOR UT DEPT.
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$ 756.00	692094	WATER MAIN REPAIR-CAMELOT AND

1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$ 15.98	692118	TOOLS FOR UT DEPT. MATERIALS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$ 2.59	692118	MATERIAL FOR 5881 IROQUOIS DR.-WATER LEAK REPAIR
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$ 29.94	692118	MOTH BALLS- MATERIAL FOR UT DEPT.
1894	SUNRISE BUILDERS LLC	UTILITY SYSTEM	MATERIALS	\$ 14.80	692120	SAKRETE-2795 NORMANDY-MATERIAL UT DEPT.
2892	MCDONALD DASH	UTILITY SYSTEM	MATERIALS	\$ 269.57	692093	3LF-KA-3201 MASTER PADLOCK 1 1
4365	UNITED REFRIGERATION	UTILITY SYSTEM	MATERIALS	\$ 139.79	692129	CAPACITORS-MATERIAL UT DEPT.
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$ 475.00	692022	WATER TREATMENT -SODA ASH-MATERIAL UT DEPT.
39	ADVANCED AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 126.99	692003	STARTER -VEH MAINT. # 2996 UT DEPT.
78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 180.00	692006	TIRE AND FLAT-VEH MAINT. # 201
430	COUNTRY FORD INC	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 193.54	692031	RIGHT OUTSIDE MIRROR-VEH. MAINT. #2351 UT
1180	MAGNOLIA TIRE	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 400.00	692089	VEH. MAINT. - TIRES- #2996- UT DEPT.
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 13.56	692103	VEH. MAINT. # 3482-UT DEPT.
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 6.10	692103	VEH MAINT. # 4118-UT DEPT.
3074	MHC FORD-MEMPHIS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 86.24	692095	VEH. MAINT. # 2018 UT DEPT.
3502	AUTO ZONE	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$ 7.15	692019	PIG TAIL HARNESS-VEH. MAINT. #
6	A-1 SEPTIC TANK	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 360.00	692001	EQ. MAINT. HOLLY HILLS WATER P
968	HYDRA SERVICE INC	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 952.00	692076	EQ. MAINT.-CAROLINE AND LAKE F
1178	MAGNOLIA ELECTRICAL	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 35.26	692087	EQ. MAINT. CITY SHOP-TESTER AN
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 255.00	692094	SIPHON PUMPS FOR EQ. UT DEPT.
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 7.99	692118	WATER HEATER ELEMENT-BLDING M
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 7.99	692118	RECPT. TESTER-EQ. MAINT.-CITY
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 8.71	692118	EQ. MAINT. HOLLY HILLS WATER A
3136	DONALD SMITH COMPANY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$ 1,540.00	692044	EQ. MAINT.- PEMBROOK WATER PLA
5712	PARAMOUNT UNIFORM	UTILITY SYSTEM	UNIFORMS	\$ 95.59	692109	UNIFORMS FOR STREET AND UTILITY DEPTS.
5712	PARAMOUNT UNIFORM	UTILITY SYSTEM	UNIFORMS	\$ 77.72	692108	UNIFORMS FOR STREET AND UTILITY DEPTS.
5712	PARAMOUNT UNIFORM	UTILITY SYSTEM	UNIFORMS	\$ 76.09	692107	UNIFORMS FOR STREET AND UTILITY DEPTS.
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$ 526.02	692060	FUEL P.W.-4/25-5/1-2016--BG2024874
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$ 398.58	692059	FUEL P.W.-5/2-5/8-2016 BG2024874
2095	WALLS WATER ASSOCIAT	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$ 4,001.07	692164	SEWER ADMIN. FEE COLLECTED 4/1
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$ 28.50	692028	LAKE FOREST DR. W. #50302
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$ 153.43	692029	HICKORY CREST #38399

651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$ 19.07	692047	LAKE FOREST SUBD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$ 15.47	692047	4787 BONNE TERRE DR.
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$ 10.20	692047	4556 BONNE TERRE DR.
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$ 77.98	692047	4526 ALDEN LAKE DR. W.
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$ 74.80	692047	4356 SHARON DR.
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$ 43.09	692074	E. CENTER ST.# 03-0040000
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$ 10.73	692073	IRRIG. WINDCHASE DR.-#03-0324401
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$ 176.45	692016	6400 CENTER ST. E.-#115092540
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$ 46.56	692011	6357 HURT RD. #626469
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	\$ 168.00	692166	PUMP RENTAL-DESOTO VILLAGE-UT DEPT.
5926	MAGNOLIA PUMP	UTILITY SYSTEM	MACHINERY & EQUIPMENT	\$ 3,108.68	692088	MACH. EQ.7830 ANGLE DR.-UT DEPT.
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 91.26	691992	900-0210315-000
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 250.00	691994	2620 SOUTH AVALON
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 330.00	691994	2952 WAVERLY
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 150.00	691994	3157 KIKI COVE
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 275.00	691994	4200 SHARON DR
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 2,375.00	691994	5401 NAIL RD
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 300.00	691994	5935 VINSON CV
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 400.00	691994	6878 KENTWOOD
5241	VERIZON WIRELESS	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$ 3,588.89	691996	MONTHLY CELL PHONES
5472	SOUTHERN TELECOM	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$ 2,611.10	691995	MONTHLY PHONE LONG DISTANCE CHARGES
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$ 115.40	691993	PARKS INTERNET AND TV
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$ 95.45	691993	UTILITY INTERNET
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$ 85.60	691998	INTERNET PUBLIC WORKS
1983	TOP MOST CHEMICAL &	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$ 707.76	692126	JANITORIAL SUPPLY SHOP AND CIT
1983	TOP MOST CHEMICAL &	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$ 411.58	692126	JANITORIAL SUPPLY FOR FIRE DEP
1983	TOP MOST CHEMICAL &	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$ 17.74	692126	JANITORIAL SUPPLY CITY HALL-SHOP
280	BUSINESS FORMS & SYS	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$ 511.46	692023	COIN ENVELOPES UTIITIES
280	BUSINESS FORMS & SYS	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$ 1,300.88	692023	REG AND WINDOW ENVELOPES
1505	OFFICE DEPOT CREDIT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$ 65.99	692104	INK PENNY COLOR

1505	OFFICE DEPOT CREDIT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$ 61.99	692104	INK BLK PENNY
1505	OFFICE DEPOT CREDIT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$ 91.34	692104	PENS UTILITIES/ POLICE
2198	YULETIDE OFFICE SUPP	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$ 106.66	692167	INK UTILITIES
1045	JOHNSON CONTROLS	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$ 604.50	692081	FAC. MANG. CITY HALL
3550	TRAVELERS	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 2,200.00	692127	EFFORT ALEXANDER
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 1,140.00	692085	MONTHLY CONSULTING FEES APRIL
5840	F. O. GIVENS	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 5,681.44	692049	APRIL 2016 ACCOUNTING FEES
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 44.52	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 66.17	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 5.42	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 67.07	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 4.77	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 68.11	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 4.08	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 126.41	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 14.05	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 48.10	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 8.88	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 46.55	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 3.82	692042	COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 88.99	692042	COPIER LEASE
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 226.83	692114	COPIER LEASE PLANNING
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 228.07	692114	COPIER LEASE PARKS
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 320.24	692114	CPOIER FIRE #3
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 420.83	692114	COPIER LEASE FINANCE
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$ 263.10	692114	COPIER LEASE FIRE
5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 150.00	692084	4490 SHADOW GLEN COVE CUT 04-27-2016
5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 225.00	692084	3220 FAIRMEADOW CUT 04-27-2016
5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 150.00	692084	6695 FOREST GATE CUT 04/27/2016
5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 300.00	692084	5585 INGLESIDE CUT 05-09-2016

5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 100.00	692084	6470 HEATHER CUT 05/09/2016
5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 275.00	692084	6921 TULANE EAST CUT 05-09-2016
5570	KYLE SHELTON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 250.00	692084	988 GOODMAN ROAD CUT 05-09-2016
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 125.00	692078	5207 BRENDA COVE CUT DATE 05-07-2016
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 250.00	692078	5567 KINGSVIEW COVE CUT DATE 05-07-2016
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 250.00	692078	6575 TULANE CUT DATE 05-07-2016
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 225.00	692078	4796 SHERRY CUT DATE 05-10-2016
5580	JEREMY S WELDON	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$ 150.00	692078	3285 GREENWAY CUT DATE 05-10-2016
5517	HASLER	ADMINISTRATIVE EXPENSE	POSTAGE	\$ 909.00	692069	POSTAGE
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$ 108.22	692020	REPLACEMENT PHONE CASES
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$ 21.46	692010	3101 GOODMAN RD. W. #1447305
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$ 88.91	692030	INTERNET AND CABLE FIRE #3
1264	METER SERVICE SUPPLY	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$ 912.00	692094	RAOD IMPROVEMENTS- GRATES FOR TRUMAN F. & NICHOLE P
2082	VULCAN MATERIALS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$ 254.24	692162	RAOD IMPROVEMENT - WHITE ROCK-CITY
2082	VULCAN MATERIALS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$ 218.88	692162	ROAD IMPROVEMENT FOR CITY-WHITE ROCK
				\$ 172,487.58		



CITY OF HORN LAKE
BOARD MEETING
05/017/2016

Department	5/12/2016	Overtime Amount
Animal Control	\$4,575.39	\$0.00
Judicial	\$9,231.69	\$28.24
Fire/Amb	87014.03.	\$0.00
Fire/Budgeted OT	\$0.00	\$5,719.86
Fire/Non Budgeted OT	\$0.00	\$2,810.81
Fire/ST Non Budgeted OT	\$0.00	\$780.58
Finance	\$5,624.62	\$0.00
Legislative	\$4,219.63	\$0.00
Executive	\$3,753.00	\$0.00
Parks	\$12,284.85	\$60.00
Planning	\$4,352.58	\$0.00
Police	\$127,174.97	\$7,875.26
Public Works - Streets	\$12,013.37	\$824.31
Public Works - Utility	\$23,233.01	\$2,017.88
Grand Total	\$206,463.11	\$20,116.94

Order #05-12-16

Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented provided funds are budgeted and available.

Said motion was made by Alderman Lay and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

- At this time the Mayor opened the continued Public Hearing on Planning Case No: 1621: zoning ordinance text amendment for architectural standards. Keith Briley: Planning Director stated there were no other changes to the amendment previously submitted. Mr. Briley stated that at any time in the future the board may/can amend or approve a variance regarding architectural standards. Francis J. Miller asked if under this new amendment could a company paint their building with the corporate colors similar to the red and black BP. Mr. Briley stated that corporate colors would be allowed. Brian Moore stated that the last discussion included mention of studies done that supported the idea of restricting color in architecture, but he could not locate any. Mr. Moore stated this would knock down what he has done in the past 45 years. Mr. Moore has defended against these restrictions in municipalities for 45 years. Mr. Moore stated he researched other municipalities and the only thing he found on municipal planning it came back to electrical code. Mr. Moore stated the only other thing that showed up in municipal planning were results on east Germany and west Germany planning with the building of the wall. Mr. Moore gave results of how the wall affected rapid growth/slow growth in east Germany. Mr. Moore stated this would diminish the demographics in Horn Lake by eliminating their choices. No one else appeared to speak or offer evidence. The hearing was declared closed.

Ordinance #16-05-236

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF HORN LAKE, MISSISSIPPI, AMENDING THE ZONING ORDINANCE BY ADDING ARTICLE XIII ARCHITECTURAL STANDARDS

WHEREAS, the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi, are empowered, pursuant to Chapter 1 of Title 17 of the Mississippi Code of 1972, as amended, to establish, enforce, amend, supplement, or change zoning regulations; and

WHEREAS, pursuant to § 21-19-1 et seq., of the Mississippi Code of 1972, as amended, the Mayor and Board of Aldermen have the power to make regulations to secure the general health of the City; to preserve good order and peace of the City; and to adopt codes dealing with general public health, safety, and welfare; and

WHEREAS, pursuant to § Section 21-17-5, of the Mississippi Code of 1972, as amended, the Mayor and Board of Aldermen have the authority to adopt any orders, resolutions, or ordinances with respect to the municipal affairs of the City, which are not inconsistent with the Mississippi Constitution of 1890 or any other statute or law of the State; and

WHEREAS, the Mayor and Board of Aldermen have found and determined that it is necessary for the promotion and protection of the health, safety, and general welfare of the citizens of the City to amend the Zoning Ordinance to add a new article providing for architectural standards; and

WHEREAS, the City of Horn Lake Planning Commission (the "Planning Commission") scheduled a public hearing on the proposed amendment for the 28th day of March, 2016; and

WHEREAS, notice of the March 28, 2016 public hearing was published in the DeSoto Times-Tribune, a newspaper published, or of general circulation, in the City of Horn Lake, DeSoto County, Mississippi, in the manner and for the time required by law, and as shown by proof of publication on file with the City; and

WHEREAS, at the March 28, 2016 Planning Commission meeting, the Planning Commission reviewed, considered, and approved the proposed amendment, and did thereafter, forward its recommendation to the Mayor and Board of Aldermen; and

WHEREAS, the Mayor and Board of Aldermen scheduled a public hearing on the proposed amendment for the 19th day of April, 2016, at 6:00 o'clock p.m.; and

WHEREAS, notice of the April 19, 2016 public hearing was published in the DeSoto Times-Tribune, a newspaper published, or of general circulation, in the City of Horn Lake, DeSoto County, Mississippi, in the manner and for the time required by law, and as shown by proof of publication on file; and

WHEREAS, at the time, date and place specified in the notice, the Mayor and Board of Aldermen did conduct a public hearing and received the Planning Commission's recommendation for approval, the Staff Report, and comments and/or evidence on the proposed amendment from those in attendance, and did continue the public hearing to their May 3, 2016 meeting; and

WHEREAS, during the May 3, 2016 Mayor and Board of Aldermen meeting, an announcement was made that the public hearing on the proposed amendment would be continued to the May 17, 2016 meeting, without discussion and receiving no further comments or evidence; and

WHEREAS, on the 17th day of May, 2016, at 6:00 o'clock p.m., the continued public hearing was held before the Mayor and Board of Aldermen, during which additional comments and/or evidence on the proposed amendment were received; and

WHEREAS, the Mayor and Board of Aldermen are familiar with the properties and existing land uses/regulations within the City, and in acting on this Ordinance, have duly considered the matters and facts within their personal knowledge; and

WHEREAS, the Mayor and Board of Aldermen have found and determined that the following regulations as set forth in this Ordinance are in the best interest of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi, as follows:

SECTION 1. That all the findings of fact made and set forth in the preamble to this Ordinance shall be and the same are hereby found, declared and adjudicated to be true and correct.

SECTION 2. That Appendix A of the Code of Ordinances, City of Horn Lake, Mississippi, is hereby amended by adding ARTICLE XIII ARCHITECTURAL STANDARDS, which reads as follows:

ARTICLE XIII ARCHITECTURAL STANDARDS

A. PURPOSE

1. The purpose of architectural standards is to make certain the exterior of all new construction and building additions are high quality, long-lasting, and sustainable within the City of Horn Lake and consistent with the architectural theme and character of existing development.
2. Further, these standards are intended to ensure architectural appropriateness for buildings in newly developing areas. Architectural design and use of materials for the construction of any building shall be subject to the approval of the Planning Commission.
3. These standards are intended to enhance the visual aspect and livability of the entire city. These standards will foster architectural diversity and interest, yet achieve and maintain a consistent, durable and pleasing aesthetic/visual quality.

B. APPLICABILITY

Every building or structure hereafter constructed within the City of Horn Lake shall comply with the provisions of this Article. Exempt from this provision shall be single family dwellings and accessory buildings thereto.

C. DEFINITIONS

1. **Arcade.** As used herein, an arcade is a covered walkway/structural canopy extending along the entire length of the front façade of a commercial building.
2. **Building.** Any structure having a roof supported by walls and intended for the shelter, housing, or enclosure of any individual, process, equipment, goods, or materials of any kind.
3. **Facade.** A vertical exterior face or elevation of a building.
4. **Front Facade.** Any façade with a public entry which faces a public right-of-way.
5. **Rear Facade.** Any facade without a public entry that does not face a public right-of-way.
6. **Side Facade.** Any facade without a public entry but facing a public right-of-way or any façade with a public entry but not facing a public right-of-way. A side façade typically connects a front façade with a rear façade.
7. **Wall Area.** The total square feet of the exterior elevation of the building that is vertical to the ground.

D. BUILDING PLANS

1. Building Plan Application
 - a. All applications shall conform with the requirements of Article V §N Site Plan Review of this Ordinance.
 - b. All building plans submitted with an application for site plan approval or for a building permit shall clearly indicate all of the proposed building materials and colors for each facade as described herein.

- c. The plans shall clearly show the location and calculate the amount/percentages of all building materials per facade.
 - d. The plans submitted shall include elevations of all building sides.
2. Multiple Buildings
- a. Groups of buildings on the same parcel of land may be reviewed and permitted as a single project rather than individual buildings.
 - b. Grouping of similar buildings is encouraged to minimize the number of reviews required and to allow for originality and design flexibility.

E. GENERAL REQUIREMENTS

All proposed buildings shall be designed in a manner that the building styles and building materials match those of the surrounding area of said proposed building, unless otherwise specified within Section E of Article XIII.

1. Dumpster Enclosures
- a. All dumpsters shall be screened from sight by a fence or wall at least six inches (6") taller than the tallest point on the dumpster. In no case shall said wall or fence exceed eight feet (8') in height.
 - b. The fence shall be constructed of an opaque material made of brick, stucco, split face block, or similar material to that of the principal building.
 - c. Dumpsters shall be located in the rear yard behind the building they serve or otherwise in an inconspicuous place.
 - d. For industrial/distribution/warehouse buildings exceeding twenty-five thousand (25,000) square feet, no screening is required. However, the dumpsters shall be located in the rear yard behind the building they serve.

Example of Dumpster Enclosure



Image Source: <https://3dwarehouse.sketchup.com>

2. Mechanical Systems
- a. All ground mounted mechanical, HVAC, and like systems shall be set back a minimum of five (5) feet from a property line and screened from public street view (within 300 feet) by an opaque wall or fence of similar material to that of the principal building or landscaping.
 - b. All commercial and retail building roof mounted mechanical, HVAC, and like systems shall be screened from public street view (within 300 feet) on all sides.

Example of HVAC Enclosure

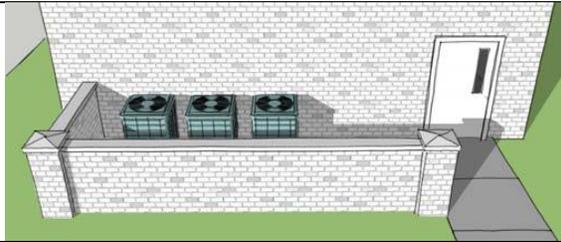


Image Source: City of D'Iberville, Mississippi Zoning Ordinance

3. Roof Requirements

a. Pitched Roofs

- i. All one-story buildings less than ten-thousand (10,000) gross square feet must have a pitched roof (between 5:12 and 12:12) as much as possible. If a pitched roof is not possible, a combination of flat roof and pitched roof is required.
- ii. Provide a pitched roof on front and side of the building to screen view of any flat roof.
- iii. Arcades, drive under canopies, porches, and other features shall be created with a pitched roof.
- iv. Materials for pitched roofs shall be limited to architectural dimensional grade asphalt shingles, natural slate, natural terra cotta, natural wood shake, copper, or factory finished sheet metal.

b. Mansard Roofs

- i. Mansard roofs shall have a maximum pitch of 12:12 with a minimum twelve-foot (12') vertical surface length.

c. Flat Roofs

- i. Flat roofs may be of any material that meets building codes.
- ii. Exposed metal flashing shall be copper or factory finished sheet metal. If factory finished metal flashing is used, such as standing seam, the color must be subdued to blend with other materials or of a color to simulate weathered copper or bronze.
- iii. All buildings with flat roofs should include parapet articulation on the front facade(s) of such building.
- iv. There shall be roof articulations/offsets at a minimum of one (1) per each one hundred twenty-five linear feet (125') of length by a change in the top line of the parapet.
- v. Additional articulation may occur at any lesser distance. If the front façade is less than one hundred twenty-five linear feet (125'), then a minimum of one (1) roof articulation must occur.

d. Other

- i. Drive under canopies for gasoline pumps may have flat roof with vertical or factory formed facing of finished sheet metal.

Roof Types

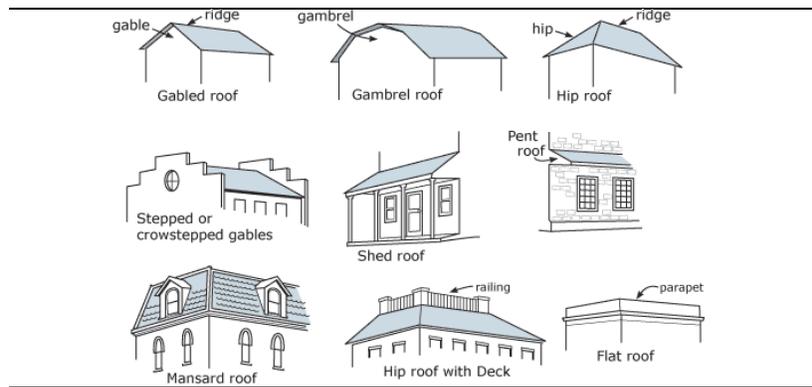


Image Source: johnriebli.com

4. Accessory Buildings

All accessory buildings shall be constructed of the same material and be similarly designed as the principal building.

F. COMMERCIAL ZONING DISTRICTS

1. Building Design

Building design shall exhibit architectural control which seeks to be creative and which best utilizes building lines, shapes, and angles to maximize architectural integrity.

- a. Unadorned pre-stressed upright concrete panels, unfinished concrete block, galvanized or unfinished steel, galvalum or unfinished aluminum buildings (wall or roofs), and pole-type building materials are not permitted as primary exterior building materials.
- b. At least fifty (50) percent of all exterior wall finishes shall be comprised of any combination of at least two (2) of the following materials:
 - i. Brick
 - ii. Natural Stone
 - iii. Glass
 - iv. Stucco or stucco-like finishes
 - v. Other comparable or superior material approved by the Planning Commission.
- c. Accent materials shall be used for cornices, sills, bases, lintels, banding, and decorative accent trims. Accent materials shall consist of materials that meet or exceed the quality of the primary exterior materials and shall be consistent with the building design.
- d. A minimum of twenty (20) percent of the façade facing the public right-of-way shall be glass.
- e. In non-residential uses in residential districts, a minimum of thirty (30) percent of the façade facing the public right-of-way shall be glass.
- f. Any new building shall be constructed so that all exterior sides shall be surfaced equivalent to the front of the building. The rear elevation of a building shall be exempt from this requirement provided the rear of the building is not visible from public view.

G. INDUSTRIAL ZONING DISTRICTS

1. Building Design

Building design shall exhibit architectural control which seeks to be creative and utilize building lines, shapes, and angles to maximize architectural integrity.

2. Located within 1,350 feet to Certain Roadways

Industrial properties which are located within 1,350 feet of the centerline of the right-of-way of a collector or arterial road shall meet the following architectural standards. Where only a portion of the parcel lies within 1,350 feet of the collector or arterial road centerline, the standards shall apply to the entire parcel:

- a. Unadorned pre-stressed upright concrete panels, unfinished concrete block, metal siding (such as galvanized or unfinished steel, galvalume, or unfinished aluminum), and pole-type building materials are not permitted as primary exterior building materials.
- b. Building exterior wall finishes shall be comprised of any combination of a least two (2) of the following materials:
 - i. Brick
 - ii. Natural Stone
 - iii. Glass
 - iv. Masonry stucco
 - v. Hardy Plank
 - vi. Other comparable or superior material as may be approved by the Planning Commission.
 - vii. Accent materials shall be used for cornices, sills, bases, lintels, banding, and decorative accent trims and shall consist of materials comparable in grade and quality to the primary exterior materials.
- c. A minimum of twenty (20) percent of the facade facing the public right-of-way shall be glass.
- d. Any new building shall be constructed so that all exterior sides shall be surfaced equivalent to the front of the building

3 Not Located Within 1,350 to Certain Roadways

Industrial properties which are not located within 1,350 feet of the centerline of the right-of-way of a collector or arterial road shall meet the following architectural standards:

- a. Exterior wall surfaces of all buildings shall be faced with brick, stone, architecturally enhanced pre-cast and cast-in-place panel, architectural concrete in combination with other permitted materials, or glass.
- b. Accent materials shall be used for cornices, sills, bases, lintels, banding, and decorative accent trims. Accent materials shall consist of materials comparable in grade and quality to the primary exterior materials.
- c. A minimum of twenty (20) percent of the facade facing the public right-of way shall be glass.
- d. Any new building shall be constructed so that all exterior sides shall be surfaced equivalent to the front of the building.

H. MULTI-FAMILY RESIDENTIAL ZONING DISTRICTS

The exterior building finish of two-family and multi-family dwelling units shall include a variation in building materials which are to be distributed throughout the building facades and coordinated into the architectural design of the structure to create an architecturally balanced appearance.

1. Building Design

Building design shall exhibit architectural control which seeks to be creative and utilize building lines, shapes, and angles to maximize architectural integrity.

- a. Unadorned pre-stressed upright concrete panels, unfinished concrete block, metal siding (such as galvanized or unfinished steel, galvalume, or unfinished aluminum), and pole-type building materials are not permitted as primary exterior building materials.
- b. Vinyl siding and aluminum siding shall also be excluded.
- c. Any new building shall be constructed so that all exterior sides shall be surfaced equivalent to the front of the building.
- d. The rear elevation of a building shall be exempt from this requirement provided the rear of the building is not visible from public view.
- e. The exterior building finish shall include a variation in building materials which are to be distributed throughout the building facades and coordinated into the architectural design of the structure to create an architecturally balanced appearance.
- f. Two-family and townhome dwelling structures shall comply with the following requirements:
 - i. A minimum of twenty-five (25) percent of the combined area of all building façades of a structure shall have an exterior finish of brick, stucco, and/or natural or artificial stone.
 - ii. Except for brick, stucco, and/or natural or artificial stone, no single building facade shall have more than seventy-five (75) percent of one type of exterior finish.
 - iii. For the purpose of this section, the area of the building facade shall not include area devoted to windows, entrance doors, garage doors, or roof areas.
 - iv. No more than three (3) buildings within 300 feet of each other shall consist of the same building facade.

I. SINGLE FAMILY RESIDENTIAL ZONING DISTRICTS

1. Architectural Compatibility

To insure architectural compatibility with homes in the immediate vicinity of the building site, building design shall be in keeping with the design patterns and architectural features that exist in the immediate vicinity.

- a. The immediate vicinity shall include an area within the same zoning district and a 500' radius of the building site.
- b. Building design shall conform to the prevailing pattern and materials within the immediate vicinity. The following items shall be used to determine compatibility:
 - i. Roof pitch
 - ii. Roofing materials
 - iii. Exterior finishes and materials
 - iv. Garage orientation
 - v. Landscaping
 - vi. Color scheme
 - vii. Mailbox design and construction
 - viii. Driveway and walkway materials
 - ix. Porches, dormers, or other features
 - x. Building orientation

2. General Design Characteristics

- a. Parking on site should be visually subordinate to the residential character of the street.
- b. Garages, carports, outbuildings, etc., should not be 'street forward' and of materials and styles that blend with the existing structures and neighborhood.

- c. Maintain the average scale of one- and two-story buildings along the street.
 - d. Maintain the similarity of building heights. The apparent height of the primary façade should not exceed thirty-five feet (35’).
 - e. Use roof forms that are similar in scale and character to the neighborhood and to those used historically.
3. Additions to Existing Structures
- a. Residential additions shall be compatible and in context with the same general scale, proportion, massing, and detailing as the original structure and should not be a stark contrast.
 - b. The design of a new addition shall incorporate the main characteristics of the existing structure. This may include:
 - i. The extension of architectural lines from the existing structure to the addition;
 - ii. Repetition of bays, windows, and entrance spacing;
 - iii. Use of harmonizing colors and materials; and
 - iv. The inclusion of similar architectural details (e.g., window/door trim, lighting fixtures, and stone/brick decoration).
 - c. A new addition that creates an appearance inconsistent with the character of the existing building is inappropriate.

J. EXTERIOR FINISH COLORS IN COMMERCIAL DISTRICTS

1. Building Façade Colors
- a. The main building color shall integrate harmoniously with accent colors and masonry material.
 - b. Buildings shall consist of natural earth tones that are found in the Horn Lake / DeSoto County region.
 - c. Natural earth tones shall include colors and shades of the following: red, orange, yellow, olive, tan, beige, taupe, brown, and gray.
 - d. Other colors or combinations may be allowed by the Planning Commission.
 - e. Graphics, color schemes, and/or murals are not permitted on building exteriors except as may be permitted within an approved signage permit and otherwise consistent with the Sign Ordinances.
 - f. Electric, fluorescent, or neon colors are prohibited on all exterior surfaces.
2. Corporate Colors
- a. The use of corporate colors is permitted provided that such colors are not patterned so as to compete for visual attention (e.g. polka-dots, stripes).
 - b. The use of corporate colors shall not create an advertisement of the building itself.
 - c. Corporate colors shall not violate any other color limitations within this Ordinance.

K. EXCEPTIONS

1. The Planning Commission may approve materials and designs that differ from those required within this ordinance provided the following criteria are achieved:
- a. The proposed building maintains the quality and value intended by this section.

- b. The proposed building is compatible and in harmony with other structures designed by standards in this section within the district.
 - c. The design exceeds the intent of the ordinance.
2. Any building is subject to denial that does not meet architectural standards as determined by the Planning Commission.

L. VARIANCE

Any request for a variance in the requirements of this article shall be submitted in accordance with Article X §A Variances.

SECTION 3. This Ordinance shall become effective and be in full force from and after being certified by the City Clerk, signed by the Mayor or Board Majority, recorded in the ordinance book, published and after waiting one month after the date of passage.

After first having been reduced to writing, then read and considered section by section and as a whole by the Mayor and Board of Aldermen, a motion was properly made by Alderman Smith and duly seconded by Alderman Pettigrew for the adoption of this ordinance. A roll call was taken with the following results:

Alderman White:	Yea
Alderman Pettigrew:	Yea
Alderman Lay:	Yea
Alderman Smith:	Yea
Alderman Jones:	Yea
Alderman Bledsoe:	Yea
Alderman Roberts:	Yea

The foregoing ordinance was adopted this the 17th of May, 2016.

Mayor _____

Attest:

 City Clerk
 Seal

- At this time the Mayor opened the Public Hearing on the properties alleged to be in need of cleaning. Racheal R. Smith appeared as owner of 3330 Briarwood and stated she was not aware of how this worked. Mrs. Smith said that her infractions had been taken care of, and everything had been cleaned. Aldermen Pettigrew stated that the property would not be cleaned/assessed so long as it was clean when the City crew/contractor arrived. No one else appeared to speak or offer evidence to dispute the need for cleaning as provided by City Code Enforcement. The hearing was declared closed.

Resolution #05-02-16

RESOLUTION FOR CLEANING PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Horn Lake have received complaints regarding the following properties:

2155 Church Road	2580 Valleybrook Road	2740 Shady Glen Cove
2945 Kent Cove	3225 Fair Meadow	3330 Briarwood
3345 Fair Meadow	3760 Warrington	3795 Southbrook
4206 Blackstone	4208 Grace Blvd	4373 Andover Lane
5203 Nail Road	5409 Smallwood Cove	5495 Farnell
5580 Karen Drive	5760 Ingleside	6195 Cornwall Cove West
6300 Shady Glen Cove	6325 Cornwall	6485 Yorkshire
6913 Tulane East	7112 Brenwood	7432 Grace Blvd
Parcel 1088340900000100	Parcel 1088340400000100	Parcel 1088340400000200
Parcel 1088340900000200	Parcel 1088340900000300	5629 Ingleside
7340 Durango	6175 Somerset	Parcel 1088282800006103

To the effect that said properties have been neglected to the point that weeds and grass are overgrown and there may exist other significant code and hazardous issues on the properties and that the properties in their present condition are a menace to the public health, safety and welfare of the community; and

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code of 1972 Annotated, as Amended, the municipal authorities have attempted notifying the property owner of the condition of the property, giving at least two (2) weeks’ notice before the date of the public hearing, by mailing the notice to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting the ad valorem tax; and on the property or parcel of land alleged to be in need of cleaning, giving notice of a hearing, by the Mayor and Board of Aldermen at their regular meeting on Tuesday, May 17, 2016 beginning at 6:00 p.m.; and

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code of 1972 Annotated, as Amended by HB 1281 of the 2010 regular session, a copy of the notice form, that was mailed and posted on the property or parcel is set out below to be included in the minutes of the governing authority in conjunction with this hearing; and

Date

To:

The enclosed Notice of Hearing is given to you, as owner of the property located at, **property address** pursuant to Section 21-19-11 of the Mississippi Code. The public hearing will be held for the governing authority to determine if the above described property is in need of cleaning. **The public hearing on this property will be held on May 17, 2016 beginning at 6:00 p.m., at City Hall, 3101 Goodman Road, Horn Lake, Mississippi 38637.**

If pursuant to the public hearing the above described property is found to be in need of cleaning and it is authorized by the governing authority, the city will mow the grass and/or clean this property and make any other necessary repairs to bring this property into compliance with codes and ordinances adopted by the city.

If the property is cleaned by the city, the actual cost of cleaning the property, a penalty as set by the governing authority (up to the maximum of \$1,500.00), and any administrative and legal costs incurred by the city will be recorded as a tax lien against the property with the Desoto County Tax Collector's Office.

You are further advised should the Board of Aldermen, pursuant to this hearing, determine that this property is in need of cleaning and adjudicate such on its minutes, that will authorize the city to reenter this property or parcel of land for a period of one (1) year after the hearing, without any further hearing, if notice is posted on the property or parcel of land and at city hall or another place in the city where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

I declare that the notice with this acknowledgement was mailed and/or posted on the property on May 2, 2016.

Henry Gibson
Code Enforcement Officer
662-393-6174

WHEREAS, the Mayor and Board of Aldermen on said date conducted a hearing to determine whether or not said parcels of land in their present condition were a menace to the public health, safety and welfare of the community. The property owner did not appear at said hearing, nor was any defense presented on their behalf.

THEREFORE, BE IT RESOLVED AND ADJUDICATED by the Mayor and Board of Aldermen of the City of Horn Lake that the said parcels of land located at said properties in the City of Horn Lake in their present condition are a menace to the public health, safety and welfare of the community and if said land owners do not do so themselves the City of Horn Lake with the use of municipal employees or contract services will immediately proceed to clean the land, cutting weeds, removing rubbish, other debris and make any other necessary repairs. All actual costs, plus penalties, administrative and legal costs will become an assessment and be filed as a tax lien against the property.

Following the reading of the Resolution it was introduced by Alderman Jones. And seconded by Alderman Roberts for adoption and the Mayor put said Resolution to a Roll Call Vote with the following results, to wit:

ALDERMAN LAY	Aye
ALDERMAN BLEDSOE	Aye
ALDERMAN SMITH	Aye
ALDERMAN ROBERTS	Aye
ALDERMAN PETTIGREW	Aye
ALDERMAN JONES	Aye
ALDERMAN WHITE	Aye

The resolution having received the proper vote of all Aldermen present was declared to be carried and adopted on the 17th Day of May, 2016.

ALLEN LATIMER, MAYOR

ATTEST:

Order #05-13-16

Order to approve purchase of Police uniforms from CMS Uniforms

Be It Ordered:

By the Mayor and Board of Aldermen to accept the quote of and approve the purchase of police uniforms from CMS Uniforms, finding that CMS Uniforms unit price total of \$3,097.78, as compared to Midsouth Uniform Solution's unit price total of \$3,044.65, to be the lowest and best bid, considering the prior issues the city has experienced with Midsouth Uniform Solutions as set forth in Police Chief Whaley's memo to the Mayor and Board, which memo is incorporated herein by reference.

Said motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-14-16

Order to approve Police Department Budget Amendment

Be It Ordered:

By the Mayor and Board of Aldermen to approve Police Department Budget Amendment as submitted.

Said motion was made by Alderman Roberts and seconded by Alderman Pettigrew.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Horn Lake, Mississippi BUDGET AMENDMENT REQUEST Fund/Department # 010-201 POLICE 2016-1-
 Police Date: 5/4/16

ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
201-611805	Equipment, Parts & Supplies	24,400.00	1,250.00		25,650.00
201-626900	Travel & Training	46,500.00	1,750.00		48,250.00
201-650206	Police Lease/Purchase	204,000.00	309,516.85		513,516.85
201-630500	Police Tech Grant Expense	90,000.00	1,100.00		91,100.00
Total Expense Increase			313,616.85		
010-450100	Police Grant Revenue	187,000.00	3,000.00		190,000.00
010-580607	Lease/Purchase Loan	204,000.00	310,616.85		514,616.85
Total Revenue Increase			\$313,616.85		

Reason for Request: Additional Revenue received, Walmart 3,000, Lease Purchase \$310,616.85 (Show detailed justification)
Requested by: Darryl Whaley For Department: Police

Order #05-15-16

Order for approval of Executive Assistant to the Mayor job description.

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Executive Assistant to the Mayor job description, as presented.

Said motion was made by Alderman Roberts and seconded by Alderman Smith.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

City of Horn Lake – Executive Department

Job Description – Executive Assistant to the Mayor

Purpose of the Position

To assist the Mayor and to provide support for all Mayoral responsibilities; and to assist the Administrative Team (City Clerk/Finance Director/Human Resources Director and Accounts Payable/Deputy City Clerk) with clerical and administrative support by performing the following duties and any other duties as assigned.

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

Major Duties and Responsibilities

Conduct administrative duties for the Mayor, Finance, Human Resources & Administration staff.

- Distribute information from the Mayor to the Aldermen and department heads
- Field telephone calls for the Mayor
- Compose letters for the Mayor
- Answer and address requests of the Mayor
- Maintain the Mayor's schedule
- Open and review the Mayor's mail

Plan events and coordinate/participate in special activities as requested or needed.

- Coordinate and/or participate in volunteer activities from the County network
- Coordinate supplies and equipment for volunteer events
- Fund raising for such activities

Public relations for the Mayor

- Field complaints and calls from the general public
- Attend public functions and represent the Mayor/City as requested
- Schedule public relations events as needed

Travel

- Coordinate, maintain list of, and confirm City attendees for conferences
- Register those who will be attending
- Make hotel reservations
- Prepare a travel packet for attendees
- Submit paperwork to Accounts Payable in a timely manner

Perform Clerical Duties

- Answer telephone calls, customer complaints, and questions
- Assist with ordering supplies
- Prepare correspondence as necessary
- Field calls for administrative staff as needed
- Distribute and keep inventory of supplies

Perform other duties as directed

Job Context

The Executive Assistant to the Mayor is a full-time position in the Executive Department. The immediate supervisor for this position is the Mayor. The person in this position is supervised daily and has no supervisory authority. The Executive Assistant works flexible hours year round with some overtime depending on the project. The person in this position is never on call. This position works indoors 95% of the time while working the remaining 5% outdoors on community projects. The Executive Assistant must attend seminars and educational opportunities, such as the Clerk Certification program in order to stay abreast of trends and changes with governmental accounting and best practices.

There is no exposure to chemicals and/or hazardous materials. The person in this position must maintain a valid driver's license. This position requires a high school diploma or GED. It is preferred that the incumbent have a minimum of two (2) years of experience. The stress level associated with this position varies with activities. Physical work involved within this position includes, but is not limited to, lifting file boxes, typing, ten key, sitting for long periods and answering a multi-line phone, as well as, participating on occasional community projects.

Knowledge, Skills and Abilities

Knowledge

- Organizational structure of the City
- Local media and community groups
- General city operations and information
- Certified mail procedures
- Proper grammar and use of English in speaking and writing
- OSHA standards and regulations concerning employee safety
- Federal and state statutes and city ordinances concerning the work of the department
- Mathematical skills, including addition, subtraction, division and multiplication
- General functions and operations of municipal government

Skills and Abilities

- Be able to diligently handle disgruntled citizens
- Accurate typing and data entry using a personal computer

- Use various pieces of office equipment; including Microsoft Office software
- Prioritize daily workflow
- Work as a team member with other employees
- Meet specified or required deadlines
- Make decisions within specified time restraints
- Communicate effectively with residents, elected officials, other employees, etc., both written and oral
- Maintain confidentiality
- Work autonomously as needed
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in professional manner
- Maintain professional composure in difficult or stressful situations
- Follow departmental and city policies and procedures

FLSA: Non-Exempt

REPORTS TO: Mayor

SUPERVISES: N/A

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Characteristics described in this job description are representative of those an employee encounters while performing this job. Reasonable accommodations may be made to enable individuals with disabilities to perform them.

Signature Acknowledging Job Description

Date

* Adopted 05/17/2016

Order #05-16-16

Order for final approval of Tax Exemption for Rite Hite Products Corporation.

Be It Ordered:

By the Mayor and Board of Aldermen move to acknowledge receipt of the Mississippi Department of Revenue's letter of October 12, 2015, certifying Rite Hite Products Corporation is eligible for ad valorem tax exemption, and, pursuant to Miss Code Ann. § 27-31-101 et seq., to finally grant Rite Hite Products Corporation an ad valorem tax exemption for personal property with a true value of \$1,056,401 for a period of five (5) years, beginning January 1, 2015; with said exemption excluding taxes levied for bond/debt service, special fire fund, and library.

Said motion was made by Alderman Roberts and seconded by Alderman Smith.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-17-16

Order for approval of Chick-fil-A advertising agreement for the Parks Department

Be It Ordered:

By the Mayor and Board of Aldermen to approve the advertising agreement with Chick-fil-A for the Parks Department, as presented, providing for \$1,500.00 to be paid by Chick-fil-A to the City, sale of Chick-fil-A products, and certain advertising rights.

Said motion was made by Alderman Roberts and seconded by Alderman Smith.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-18-16

Order to change pay rate for seasonal worker Collin Tatko with the Parks Department

Be It Ordered:

By the Mayor and Board of Aldermen to change the pay rate for Collin Tatko from seasonal worker at \$7.50 per hour to seasonal worker \$10.00 per hour, effective May 17, 2016, not to exceed 19.5 hours per week.

Said motion was made by Alderman Smith and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order# 05-19-16

Determination to go Into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen go into determination for Executive Session.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order# 05-20-16

Order to come out of Determination for Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Determination for Executive Session.

Said Motion was made by Alderman Smith and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-21-16

Order to go into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into Executive Session Regarding:

- 1) Strategy session with respect to pending litigation involving a tax sale purchaser.
- 2) Discussion of personnel matter and possible disciplinary action in the fire department.
- 3) Discussion regarding the prospective sale or leasing of city property.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-22-16

Order to Come Out of Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Executive Session.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-23-16

Order to Appeal

Be it Ordered:

By the Mayor and Board of Aldermen to approve and authorize the filing of an appeal of the May 4, 2016 judgement entered in DeSoto County Chancery Court case number 11-cv-1730.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-24-16

Order to terminate Employee #121

Be it Ordered:

By the Mayor and Board of Aldermen to terminate Employee #121, effective immediately, for violation of personnel policy #701 and standard operating guide 1-V1-1:105(P) and 1-111-3:3.07.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: Alderman Lay.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

Order #05-25-16

Order to Adjourn

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman Pettigrew and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Bledsoe, and Alderman Roberts.

Nays: Alderman Jones.

Absent: None.

So ordered this 17th day of May, 2016.

Mayor

Attest:

City Clerk
Seal

The minutes for the May 17, 2016 Mayor and Board of Aldermen meeting were presented to the Mayor for his signature on _____, 2016.

City Clerk
Seal