

**MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
FEBRUARY 2, 2016 BEGINNING AT 6:00 P.M.**

Meeting Called To Order
Invocation: Alderman Roberts
Pledge of Allegiance
Roll Call

Mayor Allen Latimer

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for January 19th, 2016 Mayor and Board of Aldermen meeting.
- B. Resignation of Eric Tyler Bland from the Fire Department effective February 13, 2016.
- C. Resignation of Charlie L. Blackshire from the Street Department effective February 2, 2016.

III. Claims Docket

IV. Special Guests / Presentations

- A. MDA golden axe award fourth consecutive year running
- B. Fire and EMS yearly awards presentation for the year 2015

V. Personnel

- A. Request to Accept Transfer from Police Department Officer Joshua Wilson to Fire Department as a firefighter II at a rate of \$11.08 per hour with a salary at \$34,990.64 plus benefits effective February 14, 2016.
- B. Hiring of EMT Paramedic Patrick DePriest to the Fire Department at a rate of \$14.54 per hour with salary at \$45,917.32 plus benefits effective February 14, 2016.
- C. Consideration of an override of the Mayor's Veto of Board Order #01-29-16 recommending disciplinary action.

VI. Planning

VII. New Business

- A. Approval of new job description of Director of Maintenance and Referee's in the Parks Department.
- B. Approve contract lease with Taylor Phillips for the Horn Lake Concessions at Latimer Lakes Park.

- C. Approval for Desoto Turf to begin Turf Management program at the yearly cost of \$12,950.
- D. Approval of renewed contract with Argo Entertainment for the July 4th fireworks and the Magnolia Fest at the cost of \$5,000.
- E. Hire Rodney Lewis as Director of Maintenance and Referees to the Parks Department at the rate of \$16.83 per hour with the Salary at \$35,000 plus benefits effective February 2, 2016.

VIII. Mayor / Alderman Correspondence

IX. Department Head Correspondence

X. Engineer Correspondence

XI. City Attorney Correspondence

XII. Executive Session

XIII. Adjourn

February 2, 2016

Be it remembered that a regular meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on February 2, 2016 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones Alderman Bledsoe, Alderman Roberts, Spencer Shields, Public Works Director, Danny Smith, Animal Control Director, Larry Calvert, Parks and Rec Director, Jim Robinson, City Clerk, Daryl Whaley, Police Chief, David Linville, Fire Chief, Arianna Linville, Human Resource Director, Vince Malavasi, City Engineer, and Billy Campbell, City Attorney.

Absent: None.

Order #02-01-16

Order to approve Municipal Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket as presented.

Said motion was made by Alderman Smith and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-02-16

Order to approve Consent Agenda

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda as follows:

- A. Approval of minutes for January 19th, 2016 Mayor and Board of Aldermen meeting.
- B. Resignation of Eric Tyler Bland from the Fire Department effective February 13, 2016.
- C. Resignation of Charlie L. Blackshire from the Street Department effective February 2, 2016.

Said motion was made by Alderman White and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal



CITY OF HORN LAKE

BOARD MEETING

February 2, 2016

CLAIMS DOCKET RECAP C-020216 & D-020216 & 2015-F

NAME OF FUND	TOTAL
GENERAL FUND	\$128,800.40
COURT	\$ 63,070.25
EXECUTIVE	\$ 0.00
LEGISLATIVE	\$ 130.72
JUDICIAL	\$ 4,900.01
FINANCIAL ADMINISTRATIVE	\$ 80.28
PLANNING	\$ 2,075.45
POLICE	\$ 6,350.36
FIRE & EMS	\$ 3,343.67
STREET DEPARTMENT	\$ 1,304.45
ANIMAL CONTROL	\$ 415.10
PARKS & REC	\$ 10,483.77
PARK TOURNAMENT	\$ 0.00
PROFESSIONAL EXPENSE	\$ 26,108.41
HEALTH INSURANCE	\$ 10,537.93
LIBRARY FUND	\$ 9,069.33
ECONOMIC DEV FUND	\$ 12,500.00
DEBT SERVICE	\$ 0.00
UTILITY FUND	\$ 111,776.67
TOTAL DOCKET	\$ 262,146.40

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
5805	ASSURANT	POOLED CASH	HEALTH INS PAYABLE	\$4,822.96	690954	Payroll Run 1 - Warrant 010716
5805	ASSURANT	POOLED CASH	HEALTH INS PAYABLE	\$5,714.97	690954	Payroll Run 1 - Warrant 012116
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-A	\$45,260.48	690979	STATE COST-DECEMBER 2015
5827	MISSISSIPPI DEPARTME	GENERAL FUND	STATE FINES COST PAYABLE-A	\$4,900.00	691016	INTERLOCK ASSESSMENTS- DECEMBER 2015
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-B	\$2,895.02	690979	STATE COST-DECEMBER 2015
9996	ONE TIME PAY MISC	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$100.00	691023	PARTIAL CASH BOND REFUND
554	DESOTO COUNTY CHANCE	GENERAL FUND	DUE TO LAW LIBRARY	\$736.25	690980	LAW LIBRARY FEES- DECEMBER 2015
549	DESOTO COUNTY CRIME	GENERAL FUND	DUE TO CRIMESTOPPERS	\$493.50	690981	CRIMESTOPPER FEES- DECEMBER 2015
520	DEPARTMENT OF FINANC	GENERAL FUND	ADULT DRIVING TRAINING	\$10.00	690979	STATE COST-DECEMBER 2015
465	DPS FUND 3747	GENERAL FUND	WIRELESS COMMUNICATION FEE	\$4,061.75	690987	WIRELESS FEES-DECEMBER 2015
520	DEPARTMENT OF FINANC	GENERAL FUND	LIAB INSURANCE- STATE FIN	\$4,613.25	690979	STATE COST-DECEMBER 2015
3067	DONNIE WHITE	LEGISLATIVE	TRAVEL & TRAINING	\$50.08	690986	2016 MID WINTER CONF JAN 2016
1116	AMY LAY	LEGISLATIVE	TRAVEL & TRAINING- WD 1	\$42.13	690959	MID WINTER CONF JAN 2016
4353	CHARLIE ROBERTS	LEGISLATIVE	TRAVEL & TRAINING- WD 4	\$17.85	690971	2016 MID WINTER CONFERENCE JAN 2016
1051	JOHN JONES JR	LEGISLATIVE	TRAVEL & TRAINING- WD 6	\$20.66	691008	2016 MID WINTER CONFERENCE JAN 2016
2443	KAREN S CARTER	JUDICIAL	CONTRACT PERSONNEL	\$500.00	691009	FINES DUE JUDGE 01-14-16
3392	BYRON R MOBLEY, ESG	JUDICIAL	CONTRACT PERSONNEL	\$1,666.67	690969	PROSECUTOR FEE-JANUARY 2016
5486	GORDON C SHAW, JR	JUDICIAL	CONTRACT PERSONNEL	\$1,333.34	691000	PROSECUTOR FEE-JANUARY 2016
5682	MARK K SORRELL	JUDICIAL	CONTRACT PERSONNEL	\$1,000.00	691011	PUBLIC DEFENDER FEE JANUARY 2016
1727	WILLIAM SEALE	JUDICIAL	PROFESSIONAL SERVICES	\$200.00	691073	PROSECUTOR FEE-1-26-16
5860	BEN MURPHY	JUDICIAL	PROFESSIONAL SERVICES	\$200.00	690965	PUBLIC DEFENDER 1-19-16
1702	FLEETCOR TECHNOLOGIE	FINANCIAL ADMINISTRATION	FUEL & OIL	\$20.28	690991	FUEL COST
1324	MS MUNICIPAL CLERKS	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$60.00	691017	2016 DUES
5907	TANNER KUNTZ	PLANNING	CONTRACT PERSONNEL	\$132.00	691033	CONTRACT WORK 1/15-1/22/16
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	\$12.53	690991	FUEL COST
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$1,204.40	691020	GENREAL SEVICES - DEC 2015
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$268.84	691018	RPR & TECH REVIEW SERVICES-DEC 2015

1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$452.38	691019	DESOTO COUNTY STORM WATER IMPLEMENTATION- DEC.2015
4111	DESOTO TIMES TRIBUNE	PLANNING	ADVERTISING	\$5.30	690985	PUBLIC NOTICE
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$57.72	690962	UNIT 9659: OIL FILTER, BRAKE P
3502	AUTO ZONE	POLICE	VEHICLE MAINTENANCE	\$57.72	690962	UNIT 5493: BRAKE PADS, OIL FIL
1518	O'REILLY AUTO PARTS	POLICE	EQUIPMENT PARTS & SUPPLIES	\$131.14	691022	NEW TAHOE BUILD
1831	SOUTHAVEN SUPPLY	POLICE	EQUIPMENT PARTS & SUPPLIES	\$13.99	691028	DRILL BIT
1831	SOUTHAVEN SUPPLY	POLICE	EQUIPMENT PARTS & SUPPLIES	\$35.69	691028	NEW TAHOE BUILD
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$1,624.01	690997	FUEL WEEK 01-11 TO 01-17- 2016
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$1,733.21	690998	FUEL WEEK 01-18 TO 01-24- 2016
5708	AMERICAN TESTING, LL	POLICE	PROFESSIONAL SERVICES	\$85.00	690958	DUI BLOOD DRAW - OCT 15 - INV.
5708	AMERICAN TESTING, LL	POLICE	PROFESSIONAL SERVICES	\$255.00	690958	DUI BLOOD DRAWS - DEC 2015 - I
2491	GOVDEALS	POLICE	DRUG SEIZURE EXPENSES	\$608.32	691001	AUCTION FEE: 2001 Century, 200
1831	SOUTHAVEN SUPPLY	POLICE	MACHINERY & EQUIPMENT	\$202.56	691028	NEW TAHOE BUILD SUPPLIES
2958	ADVANCED GRAPHIX	POLICE	MACHINERY & EQUIPMENT	\$1,546.00	690957	16 FLEET GRAPHICS
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$159.00	691002	EMS SUPPLIES
5620	SUPER DRUGS	FIRE & EMS	MEDICAL SUPPLIES	\$63.80	691030	EMS VERSED AND MORPHINE
3068	CONSOLIDATED FLEET S	FIRE & EMS	VEHICLE MAINTENANCE	\$1,063.50	690974	LADDER TESTING
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$200.35	690988	LIGHTS
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$324.22	690994	FUEL 1/11-1/17
9996	ONE TIME PAY MISC	FIRE & EMS	PROFESSIONAL SERVICES	\$101.00	691024	DRUG SCREEN K MACK
651	ENTERGY	FIRE & EMS	UTILITIES	\$880.69	690989	6363 HWY 301
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$513.11	690961	6770 TULANE RD.
1137	DAVID LINVILLE	FIRE & EMS	TRAVEL & TRAINING	\$38.00	690976	MEALS FOR FIRE CHIEF CONF.
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	MATERIALS	\$10.48	691074	MST ST SIGNS
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$3.92	691074	VEH MAINT 8525 ST
4552	DENNIS B PEYTON	STREET DEPARTMENT	CONTRACT PERSONNEL	\$320.00	690978	CONTRACT WORKER DENNIS PEYTON-1/10-1/23- 2016
5687	THE LIGHTING SOURCE	STREET DEPARTMENT	MATERIALS	\$66.50	691038	MATERIAL FOR ST. DEPT. -C
5712	PARAMOUNT UNIFORM	STREET DEPARTMENT	UNIFORMS	\$78.59	691025	UNIFORMS FOR UTILITY AND STREET DEPTS.
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$158.78	690996	FUEL P.W.-1/11-1/17-2016- BG2024874

1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$97.56	690995	FUEL P.W.-1/18-1/24-2016-BG2024874
5870	SUPERIOR HEALTH	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$45.00	691031	DRUG SCREENS D EDWARDS J LANE
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$158.11	690989	1007 GOODMAN RD. W.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$18.31	690989	4188 GOODMAN RD .W.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$47.25	690989	HWY 302 @ TULANE RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$23.48	690989	SHADOW OAKS PKWY NLGT
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$49.65	690989	4035 SHADOW OAKS LGTS
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$89.19	690989	HWY 51 @ GOODMAN RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$7.20	690989	HWY 301 @ NAIL RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$22.09	690989	1025 HWY 302
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$36.39	690989	NAIL RD. @ HWY 51
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$22.50	690989	MS 302 @ HORN LAKE RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$49.45	690989	HWY 302 @ MALLARD
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$41.96	691056	02-0119700 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$82.84	691070	02-0253800 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$12.84	691047	04-0352300 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$82.84	691069	07-0311400 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$101.28	691071	08-0078400 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$82.84	691068	09-0082200 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$67.84	691067	09-0142200 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$12.84	691044	10-0196100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$45.68	691062	11-0070300 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$12.84	691045	12-0500200 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$16.56	691048	12-2970100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$45.68	691061	13-0120200 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$51.68	691063	14-0514300 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$12.84	691046	16-0058100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$42.84	691059	16-0690400 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$42.84	691060	19-0048000 UTILITY REFUND

9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$62.84	691064	21-4890000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$42.84	691057	28-0059000
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$42.84	691058	28-0074000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$23.50	691049	33-0048800- UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$5.50	691041	33-0058000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$40.00	691053	33-01321000 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$40.00	691054	33-0169500 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$35.50	691051	51-2035500 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$40.00	691052	56-0200400 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$8.50	691043	57-0229300 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$7.00	691042	57-4100200 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$25.00	691050	57-6560300 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$40.00	691055	63-1050100 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	691065	99-0017800 UTILITY REFUND
9999	UTILITY REFUND	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	691066	99-0024700 UTILITY REFUND
544	DESOTO COUNTY REGION	UTILITY SYSTEM FUND	DCRUA ESCROW ACCOUNT	\$1,000.00	690982	5579 KINGS RETREAT E HORN LAKE, MS 38637
544	DESOTO COUNTY REGION	UTILITY SYSTEM FUND	DCRUA ESCROW ACCOUNT	\$1,000.00	690982	5591 KINGS RETREAT E HORN LAKE, MS 38637
5798	BRANDON WALLACE	ANIMAL CONTROL	CONTRACT PERSONNEL	\$360.00	690967	CONTRACT WORK 1/17-1/27/16
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$55.10	690992	FUEL A.C.-1/18-1/24-2016-BG125819
287	C & A JANITORIAL SER	LIBRARY EXPENSE	BUILDING & EQUIP MAINT	\$736.00	690970	LIBRARY JAN SAN SVCS JAN 2016
702	FIRST REGIONAL LIBRA	LIBRARY EXPENSE	AD VAL OWED TO LIBRARY	\$8,333.33	690990	FEB 2016 AD VAL CLLOECTED
4363	DANIELLE CHEESEMAN	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$45.00	690975	BASKETBALL / SCOREKEEPER 01/11-24/2016
5716	TAHERRAH NAFESSA JON	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$30.00	691032	BASKETBALL SCOREKEEPER / 01/11-24/2016
5830	MEAGHAN MCDONALD	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$78.75	691013	BASKETBALL SCORE KEEPERS 1/11-24/2016
5892	GERRI J ANDERSON	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$56.25	690999	BASKETBALL / SCOREKEEPER 01/11-24/2016
5962	JENNIFER STEWART	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$68.63	691006	BASKETBALL / GATE KEEPER 1/24/2016

926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$280.11	691036	MAINT / PARKS BATHROOMS
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$39.70	691036	DCAC / DOOR KNOBS
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$14.59	691036	MATERIAL
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$8.88	691022	AIR FILTER
3904	MEMPHIS GRIZZLIES	PARKS & REC	MATERIALS	\$7,939.00	691014	BASKETBALL JERSEY
2488	SHANE WILKINS	PARKS & REC	UMPIRES	\$225.00	691026	BASKETBALL REF 1/16/2016
3072	MICHAEL HOLLAND	PARKS & REC	UMPIRES	\$125.00	691015	BASKETBALL REF 1/16/2016
4363	DANIELLE CHEESEMAN	PARKS & REC	UMPIRES	\$100.00	690975	BASKETBALL 1/16/2016
4694	MARK TATKO	PARKS & REC	UMPIRES	\$225.00	691012	BASKETBALL REF 1/16/2016
4705	TERRY WAMMACK	PARKS & REC	UMPIRES	\$125.00	691034	BASKETBALL REF 1/16/2016
4707	JERRY LEE BLANK	PARKS & REC	UMPIRES	\$225.00	691007	BASKETBALL REF 1/16/2016
5716	TAHERRAH NAFESSA JON	PARKS & REC	UMPIRES	\$180.00	691032	BASKETBALL REF 1/16/2016
3323	BANCORPSOUTH	PARKS & REC	EQUIPMENT MAINTENANCE	\$259.90	690963	SPORTS EQUIPMENT
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$107.87	690993	FUEL
3502	AUTO ZONE	PARKS & REC	FUEL & OIL	\$57.29	690962	EQ. MAINT. -KABOTA PARKS-GEAR
5966	WADE INC	PARKS & REC	FUEL & OIL	\$22.80	691072	MAINT EQUIPMENT
651	ENTERGY	PARKS & REC	UTILITIES	\$116.12	690989	7345 HURT RD.
651	ENTERGY	PARKS & REC	UTILITIES	\$120.56	690989	3500 LAUREL CV.-T. BURMA HOBBS PARK
651	ENTERGY	PARKS & REC	UTILITIES	\$33.32	690989	SHADOW OAKS PARK
931	HORN LAKE CHAMBER OF	ECONOMIC DEVELOPMENT	PROMOTIONS	\$12,500.00	691003	2 OF 2 2016 MEMBERSHIP DUES
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$16.98	691074	VEH MAINT 4118 UT
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$5.64	691074	EQ MNT 4006
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$5.97	691028	PLUG CLEANOUT-MATERIAL FOR UT
2258	BBI INC	UTILITY SYSTEM	MATERIALS	\$1,785.41	690964	LASER UTILITY BILLS-UT DEPT.
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$462.50	690968	LIME - WATER TREATMENT MATERIA
39	ADVANCED AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$33.99	690956	OIL PLUG TAP-VEH. MAINT
1844	SPENCER LEE'S TRANSM	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$1,695.00	691029	VEH. MAINT. TRANSMISSION-#2351-REDS-UT DEPT.
5712	PARAMOUNT UNIFORM	UTILITY SYSTEM	UNIFORMS	\$78.59	691025	UNIFORMS FOR UTILITY AND STREET DEPTS.
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$357.88	690996	FUEL P.W.-1/11-1/17-2016-BG2024874
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$329.90	690995	FUEL P.W.-1/18-1/24-2016-BG2024874

1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$7,843.81	691021	WATER SYSTEM STUDY PHASE 2-DEC 2015
1935	THE COMMERCIAL APPEA	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$519.60	691035	PN ADVERT
5870	SUPERIOR HEALTH	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$45.00	691031	DRUG SCREENS D EDWARDS J LANE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$49.48	690989	7356 SUSIE LANE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$344.55	690989	4871 GOODMAN RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$309.77	690989	5235 GOODMAN RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$162.70	690989	4410 SHADOW GLEN DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$297.10	690989	7240a WILLOW POINT DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$50.25	690989	5408a RIDGFIELD DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$12.01	690989	3400 TULANE RD. W.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$40.78	690989	6285 MANCHESTER DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$66.99	690989	KINGSTON ESTATES SPU
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$3,161.42	690989	3101 GOODMAN RD. W.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$81.15	690989	LAKE FOREST LIFT ST.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$814.51	690989	2885 MEADOWBROOK DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$12.00	690989	4959 PECAN AVE.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.84	690989	4585 PECAN AVE.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.75	690989	6652 ALICE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$96.71	690989	4854 SHERRY DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.97	690989	4704 LAKE CV.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$48.03	690989	7076 CHANCE RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$97.51	690989	DESOTO RD.PUMP
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$78.90	690989	CROSS RD. PUMP
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$1,676.04	690989	NAIL RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$12.29	690989	7445 HICKORY ESTATE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$278.95	690989	WELL @ HOOLY HILL COMM CSM
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$145.71	690989	HICKORY FOREST LIFT ST.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$145.39	690989	POPLAR FOREST LOT# 38
937	HORN LAKE CREEK BASI	UTILITY SYSTEM	HL CREEK INTERCEPTOR SWR	\$37,270.77	691004	FLOW DATA-11/30-2015--- 1/4-2016
544	DESOTO COUNTY REGION	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$50,006.18	690983	FLOW DATA FEB 2016
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$1.89	691028	SEWER CAP-SEWER MAINT.- 6795 DU
5813	1 SOURCE	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$68.00	690955	JANITORIAL SUPPLY-CITY HALL
4878	M & M PROMOTIONS	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$152.90	691010	BUSINESS CARDS A LINVILLE/ R NASH
5965	JENKINS GRAPHICS INC	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$140.00	691005	BUSINESS CARDS D FORBES J WILLIAMS
926	THE HOME DEPOT	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$22.06	691037	FAC. MANG. -DOOR-CITY HOME
4807	SHRED IT US JV LLC	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$64.20	691027	1/20/16 SHRED SERVICE

304	BILLY CAMPBELL JR	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$388.58	690966	2016 MIDWINTER CONFERENCE JAN 2016
1457	NEEL-SCHAFFER INC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$291.10	691020	GENREAL SEVICES -DEC 2015
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$149.23	690973	COPIER LEASE #900- 0193753-000
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$85.50	690972	COPIER LEASE# 900- 0222578 & 0230094-000
3530	TYLER TECHNOLOGIES I	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,275.00	691040	W2 EOY UPDATES AND PROCESSING
3550	TRAVELERS	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,536.00	691039	EFFORT ALEXANDER
4536	DE LAGE LANDEN	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$195.90	690977	COPIER LEASE #25034241
553	DESOTO COUNTY SHERIF	ADMINISTRATIVE EXPENSE	FEES TO COUNTY JAIL	\$16,210.55	690984	DECEMBER 2015 JAIL & MEDICAL
651	ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$5,166.58	690989	3101 GOODMAN RD. W.
651	ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$199.39	690989	7460 HWY 301
651	ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$13.33	690989	7262 INTERSTATE DR.
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$150.09	690960	7460 HWY 301 #315023
				\$262,146.40		



CITY OF HORN LAKE
BOARD MEETING
02/02/2016

Department	1/21/2016	Overtime Amount
Animal Control	\$4,455.39	\$0.00
Judicial	\$9,681.85	\$189.15
Fire/Amb	\$83,273.15	\$0.00
Fire/Budgeted OT	\$0.00	\$10,393.87
Fire/Non Budgeted OT	\$0.00	\$40.88
Fire/ST Non Budgeted OT	\$0.00	\$29.08
Finance	\$5,708.61	\$84.00
Legislative	\$4,219.63	\$0.00
Executive	\$3,753.00	\$0.00
Parks	\$10,078.70	\$0.00
Planning	\$4,352.58	\$0.00
Police	\$123,966.15	\$3,829.76
Public Works - Streets	\$11,989.05	\$0.00
Public Works - Utility	\$24,478.46	\$866.25
Grand Total	\$285,956.57	\$15,432.99

Order #02-03-16

Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented provided funds are budgeted and available.

Said motion was made by Alderman Lay and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

- Special Guest: Chief Linville introduced Sicily with the MDA organization. Ms. Sicily thanked the Horn Lake Fire department for all the work in fundraising for MDA. Ms. Sicily stated the MDA fundraising helps support events like MDA summer camp, MDA research, and MDA clinic services to families. The MDA clinic has 2,400 families registered with the clinic. Each family receive 100% free medical services. Ms. Sicily shared of a local family in Olive Branch that receive medical services through MDA. Ms. Sicily stated the over the past 4 year Horn Lake has raised over \$60,000. Chief Linville gave special thanks to all the Horn Lake firefighters in all their hard work in collecting money for MDA and receiving the Golden Axe Award for the fourth year in a row.

- Special Guest: Chief Linville presented the 2015 Fire Fighter and EMS awards.
 - Lieutenant of the Year - Gregory Scruggs
 - Driver of the Year – Justin Bright
 - Firefighter of the Year – Shane Headley
 - EMS of the Year – Clayton Shears
 - Years of Service – 10 years: Michael Mueller
20 years: Ron White

Order #02-04-16

Order to transfer Joshua Wilson

Be It Ordered:

By the Mayor and Board of Aldermen to approve the transfer of Joshua Wilson from Police Department to Fire Department as a firefighter II at a rate of \$11.08 per hour, annual salary of \$34,990.64 plus benefits, effective February 14, 2016.

Said motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-05-16

Order to Hire EMT Paramedic Patrick DePriest to the Fire Department

Be It Ordered:

By the Mayor and Board of Aldermen to hire EMT Paramedic Patrick DePriest to the Fire Department at a rate of \$14.54 per hour, annual salary of \$45,917.32 plus benefits, effective February 14, 2016.

Said motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

- At this time, the Board of Aldermen took up for consideration an override of the Mayor's veto of Board Order #01-29-16 recommending disciplinary action.

A motion to override the veto was made by Alderman Smith and seconded by Alderman Pettigrew.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, and Alderman Smith.

Nays: Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Absent: None.

The Mayor declared the motion/override failed, it having received less than the two-thirds (2/3) vote of all the members of the Board, as required by MS Code Section 21-3-15.

Order #02-06-16

Order to Approve job description of Director of Maintenance and Referee's in the Parks Department.

Be It Ordered:

By the Mayor and Board of Aldermen to approve the job description of Director of Maintenance and Referee's in the Parks Department, as presented.

Said motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal



City of Horn Lake – Job Description

Parks and Recreation Department – Director of Maintenance & Referee’s

PURPOSE OF POSITION

Under general direction, plans, organizes and supervises the staff and operations of the parks maintenance work crews; supervises regular maintenance of City Parks, park facilities, lawns, grounds, street medians and other cultivated areas in the City; And, ensures that safe and clean park facilities are provided for residents. Additionally, supervises and schedules referees for all sporting events that Horn Lake Parks and Recreation performs.

The following duties are not intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

PRIMARY DUTIES AND RESPONSIBILITIES

1. Plans, coordinates and supervises the maintenance of landscape and grounds in assigned parks, recreation areas, municipal facilities, and playgrounds, including inspection, maintenance, management and improvement of City parks; evaluates maintenance issues, and recommends and implements solutions to provide safe, clean, and aesthetically pleasing park facilities.
2. Coordinates the daily activities of assigned park maintenance unit; coordinates and assigns staff, vehicles, and equipment; reviews the work assigned staff to ensure the work quality and timely accomplishments of assigned duties and responsibilities; establishes and enforces work methods, procedure and standards; ensures that maintenance activities are in compliance with all laws, regulations, policies and safety standards.
3. Supervises staff through appropriate work delegation; meets regularly with staff to discuss and resolve special projects and workload issues; provides assistance and training in technical issues and responsibilities; works with employees to correct performance deficiencies.
4. Supervises maintenance operations and resource allocations; prioritizes projects and inspects jobsites to ensure quality work products and effective use of resources; oversees the maintenance of irrigation systems, inspects systems and repairs; plans and directs the application of pesticides, herbicides and fertilizer, and oversees work to ensure the safe and effective application of materials.

5. Supervises special projects; identifies problem area and implements solutions; orders and stages materials, supplies and equipment for special projects and assures projects meet goals and standards.
6. Supervises a variety of administrative activities such as work activity reports; maintains inventories, and ensures that adequate materials, supplies, and tools are available; reports and resolves safety conditions and security issues; processes and responds to work requests and complaints.
7. Monitors worksites to ensure that safety rules and regulations are adhered to, and that the work zones and all equipment are in safe operating condition.
8. Provides the proper paper work and assists with hiring of all referee's within a reasonable amount of time before each calendar sporting event. Director also must provide weekly reports of hours and pay per/each game that is worked.

MAJOR DUTIES AND RESPONSIBILITIES

Manage the scheduling of Referee's for events & field crews

- Assists in hiring individuals to assist with field crew activities and Umpires for all games.
- Ensure employees and contract staff learn maintenance processes and procedures.
- Work in conjunction with Assistant Park Director to schedule maintenance work crew's assignments for tournaments.

Manages Employees, Workers (Seasonal / Contracted) and Volunteers as related to grounds/fields maintenance & Referee's.

- Assist in hiring
- Evaluate performance of employees, workers, and volunteers
- Administer disciplinary procedures and actions and referral of disciplinary matters to the Parks Director, when necessary.
- Schedule contract work assignments
- Ensure fields and grounds are maintained properly for scheduled events
- Assists maintenance crews to perform field and ground maintenance
- Performs daily maintenance as needed
- Schedule Referee's for all Horn Lake Park and Recreation sporting events

Maintain city beautification

- Prune trees
- Maintain grass in assigned areas
- Service and maintain all park areas of the City of Horn Lake

Computer and Electronic assignment

- Written reports to Parks Director weekly on previous week events and upcoming events.

MINIMUM QUALIFICATIONS

Sufficient education, training and/or work experience to demonstrate possession of the following knowledge, skills, and abilities that would typically be acquired through:

- High school diploma and a minimum of a two (2) year relevant degree or bachelors' degree in related field.
- Certifications, Licenses and Registration: A valid MS Driver's License is required. Certifiable in basic first-aid/CPR/AED and in national youth sports coaches association. Certifiable as a Parks and Recreation Professional (CPRP) preferred, or must be obtained within one year of employment.

WORKING CONDITIONS

Work in office environment; sustained posture in a seated position for prolonged periods of time. Full-time, permanent position:

- Regularly scheduled hours year-round, with weekend and/ or night work
- Always on call
- Work condition will be indoors and outdoors in all types of weather conditions

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge:

- Management practices and methods
- Budget process and procedures
- Athletic activity rules
- Athletic field dimensions
- Athletic turf maintenance
- Computer software, including word processing and spreadsheets
- Standards and regulations concerning employee safety
- Federal and state statutes concerning the work of the department
- General office and filing practices and procedures
- Mathematical skills, including addition, subtraction, division and multiplication
- Proper grammar and proper use of English in speaking and writing
- Ability to address groups, both large and small
- Ability to supervise the work of others
- Ability to give clear and concise instructions
- General functions and operations of municipal government

Skills and Abilities:

- Schedule athletic events
- Leadership
- Organization
- Motivate and supervise employees
- Work with volunteer coaches and the community
- Prioritize daily work flow
- Work as a team member with other employees
- Meet specified or required deadlines
- Make decisions within specified time restraints
- Communicate effectively with residents, elected officials, other City employees, etc., both oral and written
- Maintain confidentiality
- Work independently
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in a professional manner
- Maintain professional composure in adverse situations

FLSA: Exempt

REPORTS TO: Parks Director of Parks and Recreation

SUPERVISES: Field Maintenance, Umpires and Grounds Crew Employees.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Characteristics described in this job description are representative of those an employee encounters while performing this job. Reasonable accommodations may be made to enable individuals with disabilities to perform them.

Signature Acknowledging Job Description

Date

* Adopted 02/02/2016

Order #02-07-16

Order to Approve Concession Operation Agreement with Taylor Phillips\Horn Lake Concession, LLC

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Concession Operation Agreement with Taylor Phillips\Horn Lake Concession, LLC contract lease with Taylor Phillips for the Horn Lake Concessions at Latimer Lakes Park., in the amount of \$25,000.00

Said motion was made by Alderman Jones and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

** At this time, Alderman Pettigrew recused himself from debating, discussing, and taking action on the approval related to Desoto Turf, LLC based upon his brother being the owner/member of the LLC. Alderman Pettigrew left the Board meeting room prior to the matter coming before the Mayor and Board of Alderman and did not return until after the vote on the matter.

Order #02-08-16

Order to Approve Desoto Turf to begin Turf Management program

Be It Ordered:

By the Mayor and Board of Aldermen to approve Desoto Turf to begin a Turf Management program at Latimer Lakes Park at the yearly cost of \$12,950.

Said motion was made by Alderman Roberts and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: Alderman Pettigrew.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-09-16

Order for Approval of renewed contract with Argo Entertainment for the July 4th fireworks and the Magnolia Fest.

Be It Ordered:

By the Mayor and Board of Aldermen to approve the renewed Consultant Agreement with Argo Entertainment, LLC Magnolia Fest and the July 4th fireworks event at the cost of \$5,000, to be paid from hotel/motel tax proceeds, finding that said event promotes the attributes of the City and/or promotes the City's tourism.

Said motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-10-16

Order to Hire Rodney Lewis as Director of Maintenance and Referees to the Parks Department.

Be It Ordered:

By the Mayor and Board of Aldermen to Hire Rodney Lewis as Director of Maintenance and Referees to the Parks Department at the rate of \$16.83 per hour, annual salary of \$35,000 plus benefits, effective February 2, 2016.

Said motion was made by Alderman Jones and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-11-16

Order to Declare Surplus Property and Authorize Sale

Be It Ordered:

By the Mayor and Board of Aldermen to declare Police Department K9 Gandor as surplus property and to authorize the sale of said property.

Said motion was made by Alderman Bledsoe and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-12-16

Determination to go Into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into determination for Executive Session.

Said Motion was made by Alderman Smith and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-13-16

Order to come out of Determination for Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Determination for Executive Session.

Said Motion was made by Alderman Smith and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-14-16

Order to go into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into Executive Session Regarding:

- 1) Discussion regarding location, relocation or expansion of a business or an industry;
- 2) Discussion regarding personnel matters in the executive and finance/administration departments; and
- 3) Discussion regarding employment or job performance of a person in a specific position.

Said Motion was made by Alderman Smith and seconded by Alderman Pettigrew.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-15-16

Order to Come Out of Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Executive Session.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-16-16

Order to proceed with and authorize a conditional offer or an option agreement to purchase property and, in turn, to lease said property, consistent with the terms as discussed in executive session.

Be it Ordered:

By the Mayor and Board of Aldermen to proceed with and authorize a conditional offer or an option agreement to purchase property and, in turn, to lease said property, consistent with the terms as discussed in executive session.

Said Motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Pettigrew, Alderman Lay, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

Order #02-17-16

Order to Adjourn

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman Roberts and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 2nd day of February, 2016.

Mayor

Attest:

City Clerk
Seal

The minutes for the February 2, 2016 Mayor and Board of Aldermen meeting were presented to the Mayor for his signature on _____, 2016.

City Clerk
Seal