

**MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
JANUARY 3, 2017 BEGINNING AT 6:00 P.M.**

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Lay
Alderman Jones

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for December 20th, 2016 Mayor and Board of Aldermen meeting.
- B. Acknowledgment of receipt of and completion of FY2015 by Williams, Pitts & Beard, PLLC
- C. Approval of DeSoto County Economic Development Council 2017 membership dues for \$18,533.00 to be paid with hotel/motel tax proceeds, finding that said event/organization promote the attributes of the City and/or promote the City's tourism and economic development.
- D. Resignation of Paramedic Patrick DePriest with the Fire Department effective January 7, 2017.
- E. Resignation from 911 Commission for Lt. Michael Guice effective December 27, 2016.
- F. Termination of James Gordon with Animal Control for violation of police #701 effective December 31, 2016.
- G. Resignation of Lynn Brown with the Police Department effective January 15, 2017.
- H. Approval of Lt. James Cobb as Horn Lake's representative on the E911 commission.
- I. Approval for change order and reduction in cost of \$4,205.00 with the Twin Lakes Subdivision Water Improvement Project.

III. Claims Docket

IV. Special Guests / Presentations

- A. Proclamation: Mississippi Municipal Government Week January 15-21, 2017

V. New Business

- A. Request approval of renewal of contract agreement with Retail Strategies.
- B. Appointment of Election Commissioners
- C. Approval of Contract with Sissie Ferguson
- D. Request revision to City Policy 509 – City of Horn Lake Information Technology Acceptable Use Policy

VI. Mayor / Alderman Correspondence

VII. Department Head Correspondence

- VIII. Engineer Correspondence**
- IX. City Attorney Correspondence**
- X. Executive Session**
- XI. Adjourn**

January 3, 2017

Be it remembered that a regular meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on January 3, 2017 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, Alderman Roberts, Arianne Linville, HR Director, Spencer Shields, Public Works Director, Larry Calvert, Parks and Rec Director, Jim Robinson, City Clerk, Troy Rowell, Police Captain, David Linville, Fire Chief, Keith Calvert, Planning Director, Vince Malavasi, City Engineer, and Billy Campbell, City Attorney.

Order #1-01-17

Order to approve Municipal Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket as presented.

Said motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

Order #1-02-17

Order to approve Consent Agenda

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda as follows, with the noted changes:

- A. Approval of minutes for December 20th, 2016 Mayor and Board of Aldermen meeting.
- B. Acknowledgment of receipt of and completion of FY2015 by Williams, Pitts & Beard, PLLC
- C. Approval of DeSoto County Economic Development Council 2017 membership dues for \$18,533.00 to be paid with hotel/motel tax proceeds, finding that said event/organization promote the attributes of the City and/or promote the City's tourism and economic development.
- D. Resignation of Paramedic Patrick DePriest with the Fire Department effective January 7, 2017.
- E. Resignation from 911 Commission for Lt. Michael Guice effective December 27, 2016.
- F. Termination of James Gordon with Animal Control for violation of personnel policy #701 effective December 31, 2016.
- G. Resignation of Lynn Brown with the Police Department effective January 15, 2017.
- H. Approval of Lt. James Cobb as Horn Lake's representative on the E911 commission.
- I. Approval for change order No. 2 and reduction in cost of \$4,205.00 and extension of construction contract by 60 days with the Twin Lakes Subdivision Water Improvement Project.

Said motion was made by Alderman White and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal



CITY OF HORN LAKE

BOARD MEETING

January 3, 2017

CLAIMS DOCKET RECAP C-010317 & D-010317

NAME OF FUND	TOTAL
GENERAL FUND	\$1,079,549.67
COURT COSTS	\$31,108.91
EXECUTIVE	\$52.86
LEGISLATIVE	\$589.34
JUDICIAL	\$123.35
FINANCIAL ADMIN	\$540.96
PLANNING	\$1,899.54
POLICE	\$28,401.63
FIRE & EMS	\$26,836.67
STREET DEPARTMENT	\$17,775.20
ANIMAL CONTROL	\$1,491.61
PARKS & REC	\$14,600.14
PARK TOURNAMENT	\$962.36
PROFESSIONAL	
EXPENSE	\$166,845.22
DEBT SERVICES	\$788,321.88
HEALTH INSURANCE	\$0.00
LIBRARY FUND	\$1,374.14
ECONOMIC DEVELOPMENT FUND	\$2,376.41
UTILITY FUND	\$116,204.39
TOTAL DOCKET	\$1,199,504.61

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
2752	PIERCE MANUFACTURING	GENERAL FUND	MISCELLANEOUS REV	\$754,995.00	694512	PUMPER 2017 VIN 4P1BAAFF4HA017128 REISSUE
5801	LIPSCOMB & PITTS INS	EXECUTIVE	WORKMAN'S COMP INSUR	\$52.86	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	LEGISLATIVE	WORKMAN'S COMP INSUR	\$49.34	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	JUDICIAL	WORKMAN'S COMP INSUR	\$123.35	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	FINANCIAL ADMINISTRATION	WORKMAN'S COMP INSUR	\$105.73	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	PLANNING	WORKMAN'S COMP INSUR	\$45.82	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	POLICE	WORKMAN'S COMP INSUR	\$14,626.26	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	FIRE & EMS	WORKMAN'S COMP INSUR	\$11,729.20	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	STREET DEPARTMENT	WORKMAN'S COMP INSUR	\$4,969.40	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	ANIMAL CONTROL	WORKMAN'S COMP INSUR	\$588.57	694516	2ND QTR WORKERS COMP PREMIUM
5801	LIPSCOMB & PITTS INS	PARKS & REC	WORKMAN'S COMP INSUR	\$2,953.47	694516	2ND QTR WORKERS COMP PREMIUM
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$298.46	694514	COPIER LEASE
6038	A T&T - INTERACT	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$900.00	694513	INTERACT SERVICES
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$4.52	694515	CABLE INTERNET FIRE #1
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$4.52	694515	CABLE INTERNET FIRE #2
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$215.95	694515	INTERNET CITY HALL
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$102.66	694517	PARKS INTERNET
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	INSURANCE PREMIUMS	\$12,500.00	694516	2ND QTR COMM PKG
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	INSURANCE PREMIUMS	\$82,500.00	694516	2ND QTR PREMIUMS COMMERCIAL PKG
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-A	\$22,511.62	694550	STATE COST- NOVEMBER 2016
5827	MISSISSIPPI DEPARTME	GENERAL FUND	STATE FINES COST PAYABLE-A	\$2,100.00	694586	INTERLOCK ASSESSMENTS- NOVEMBER 2016
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-B	\$1,260.35	694550	STATE COST- NOVEMBER 2016
554	DESOTO COUNTY CHANCE	GENERAL FUND	DUE TO LAW LIBRARY	\$346.75	694551	LAW LIBRARY FEES- NOVEMBER 2016
549	DESOTO COUNTY CRIME	GENERAL FUND	DUE TO CRIMESTOPPERS	\$232.25	694552	CRIMESTOPPER FEES- NOVEMBER 2016
520	DEPARTMENT OF FINANC	GENERAL FUND	ADULT DRIVING TRAINING	\$20.00	694550	STATE COST- NOVEMBER 2016
465	DPS FUND 3747	GENERAL FUND	WIRELESS COMMUNICATION FEE	\$1,887.50	694558	WIRELESS FEES- NOVEMBER 2016
520	DEPARTMENT OF FINANC	GENERAL FUND	LIAB INSURANCE- STATE FIN	\$2,750.44	694550	STATE COST- NOVEMBER 2016

3323	BANCORPSOUTH	LEGISLATIVE	TRAVEL & TRAINING- WD 1	\$135.00	694528	MML WINTER CONFERENCE
3323	BANCORPSOUTH	LEGISLATIVE	TRAVEL & TRAINING- WD 4	\$135.00	694528	MML WINTER CONFERENCE
3323	BANCORPSOUTH	LEGISLATIVE	TRAVEL & TRAINING- WD 5	\$135.00	694528	MML WINTER CONFERENCE
3323	BANCORPSOUTH	LEGISLATIVE	TRAVEL & TRAINING- WD 6	\$135.00	694528	MML WINTER CONFERENCE
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$49.74	694528	MEAL REIMB ELECTIONS TRAINING 12-14 TO 12-16-16
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$42.00	694528	MEAL REIMB ELECTIONS TRAINING 12-14 TO 12-16-16
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$32.49	694528	MEAL REIMB ELECTIONS TRAINING 12/14 TO 12/16/16
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$6.80	694528	MEAL REIMB ELECTIONS TRAINING 12/14 TO 12/16/16
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$101.40	694528	LODGING ELECTIONS TRAINING
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$202.80	694528	LODGING ELECTIONS TRAINING
5700	JASMINE HENDERSON	PLANNING	CONTRACT PERSONNEL	\$280.00	694580	CONTRACT PERSONNEL
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$327.38	694596	GENERAL SVC-11/1- 11/30-2016 -- 23.50 HRS
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$748.18	694593	RPR & TECH REVIEW SVC-11/1-11/30-2016
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$498.16	694591	DESOTO CO. STORM WTR IMPL. MANG.- 2016-20-NOV-2016
3323	BANCORPSOUTH	POLICE	DUI GRANT SUPPLIES	\$389.94	694528	LEL LUNCHEON
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$313.69	694584	REPLACE MOTOR MOUNT ON UNIT 07
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$98.36	694599	UNIT 9236: BATTERY
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$189.00	694599	6361: ALTERNATOR
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$3.64	694599	UNIT 9672: OIL FILTER
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$4.01	694599	UNIT 6985: OIL FILTER
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$97.76	694599	UNIT 8931: BATTERY
2070	VEE-CO	POLICE	VEHICLE MAINTENANCE	\$122.31	694623	UNIT 9236: ALTERNATOR
504	DEL CITY	POLICE	EQUIPMENT PARTS & SUPPLIES	\$943.57	694548	ELECTRICAL CONNECTIONS FOR NEW
715	FLEET SAFETY EQUIPME	POLICE	EQUIPMENT PARTS & SUPPLIES	\$611.00	694563	MOTOROLA APX 7500 09 CONTROL
1002	INTEGRATED COMMUNIC	POLICE	EQUIPMENT PARTS & SUPPLIES	\$1,850.00	694578	RADIO SWIVEL CLIPS
3323	BANCORPSOUTH	POLICE	EQUIPMENT PARTS & SUPPLIES	\$204.56	694528	RADIO INSTALLATION
3323	BANCORPSOUTH	POLICE	EQUIPMENT PARTS & SUPPLIES	\$100.48	694528	radio install
5579	CMS UNIFORMS - MEMPH	POLICE	UNIFORMS	\$105.80	694544	UNIFORMS FOR DISPATCHER TOUNGE

1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$2,447.00	694570	FUEL WEEK 12-12 TO 12-18-2016
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$1,766.73	694569	FUEL WEEK 12-19 TO 12-25-2016
463	DPS CRIME LAB	POLICE	PROFESSIONAL SERVICES	\$600.00	694557	ANALYTICAL FEED DECEMBER 2016
3323	BANCORPSOUTH	POLICE	PROFESSIONAL SERVICES	\$6.56	694528	BNC FEMALE TO MALE ADAPTER
3323	BANCORPSOUTH	POLICE	PROFESSIONAL SERVICES	\$245.00	694528	EQUIPMENT / TOOL ORGANIZER PRO
5241	VERIZON WIRELESS	POLICE	PROFESSIONAL SERVICES	\$50.00	694624	VERIZON WIRELESS SUBPOENA COMP
5708	AMERICAN TESTING, LL	POLICE	PROFESSIONAL SERVICES	\$85.00	694521	DUI BLOOD DRAWS - INV 2817
1316	MACP	POLICE	TRAVEL & TRAINING	\$100.00	694582	MACP 2017 ANNUAL DUES DARRYL WHALEY
1612	PRIORITY DISPATCH	POLICE	TRAVEL & TRAINING	\$365.00	694607	EMD TRAINING FOR AUSTIN TOUNGE
3323	BANCORPSOUTH	POLICE	TRAVEL & TRAINING	\$627.18	694528	S BROWN LODGING
291	CDW GOVERNMENT INC	POLICE	MACHINERY & EQUIPMENT	\$559.25	694539	replacement PC
291	CDW GOVERNMENT INC	POLICE	MACHINERY & EQUIPMENT	\$1,199.98	694539	Laptop Special
291	CDW GOVERNMENT INC	POLICE	MACHINERY & EQUIPMENT	\$648.59	694539	replacement code machine
1505	OFFICE DEPOT CREDIT	POLICE	MACHINERY & EQUIPMENT	\$40.96	694600	GB SWITCH USB DRIVES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$422.65	694575	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$678.12	694575	EMS SUPPLIES
4983	PREMIER AIR PRODUCTS	FIRE & EMS	MEDICAL SUPPLIES	\$196.02	694606	EMS OXYGEN
4983	PREMIER AIR PRODUCTS	FIRE & EMS	MEDICAL SUPPLIES	\$77.73	694606	EMS OXYGEN
5817	BOUND TREE MEDICAL	FIRE & EMS	MEDICAL SUPPLIES	\$230.12	694531	EMS SUPPLIES
430	COUNTRY FORD INC	FIRE & EMS	VEHICLE MAINTENANCE	\$265.71	694545	REPAIRS UNIT 1
1518	O'REILLY AUTO PARTS	FIRE & EMS	VEHICLE MAINTENANCE	\$14.77	694599	AIR FILTER 104
2920	GATEWAY TIRE	FIRE & EMS	VEHICLE MAINTENANCE	\$39.95	694571	REPAIR TIRE TRUCK 1
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$5,646.23	694559	REPAIRS TRUCK 1
1525	OVERHEAD DOOR COMPAN	FIRE & EMS	BUILDING & EQUIP MAINT	\$306.00	694602	REPAIR STATION 1 DOOR
5099	EMERGENCY EQUIP PROF	FIRE & EMS	BUILDING & EQUIP MAINT	\$395.84	694559	CHARGER REPAIR
2493	SGA TROPHY & AWARDS	FIRE & EMS	UNIFORMS	\$150.75	694610	UNIFORMS R DANIELS, A DARBY, D
1518	O'REILLY AUTO PARTS	FIRE & EMS	FUEL & OIL	\$49.36	694599	OIL 104
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$488.19	694566	FUEL 12/12-12/18
3323	BANCORPSOUTH	FIRE & EMS	PROFESSIONAL SERVICES	\$554.00	694528	FD MEDICARE RELICENSING
651	ENTERGY	FIRE & EMS	UTILITIES	\$465.94	694560	6770 TULANE RD.

651	ENTERGY	FIRE & EMS	UTILITIES	\$698.83	694560	6363 HWY 301
651	ENTERGY	FIRE & EMS	UTILITIES	\$302.24	694560	5711 HWY 51 N.
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$259.03	694525	6770 TULANE RD. # 182323
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$295.99	694526	5711 HWY 51 N. #14787
1388	MOTOROLA SOLUTIONS	FIRE & EMS	EMS TRAUMA	\$3,280.00	694587	MOBILE RADIO FOR UNIT
5099	EMERGENCY EQUIP PROF	FIRE & EMS	MACHINERY & EQUIPMENT	\$290.00	694559	SCOTT CAMERA BATTERIES
4552	DENNIS B PEYTON	STREET DEPARTMENT	CONTRACT PERSONNEL	\$320.00	694549	CONTRACT WORKER-DENNIS PEYTON-12/11-12/24-2016
39	ADVANCED AUTO PARTS	STREET DEPARTMENT	MATERIALS	\$10.12	694519	CHISEL SET-MATERIAL FOR SHOP
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	MATERIALS	\$5.67	694611	MATERIAL STREET DEPT.
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$23.97	694599	ANTI FREEZE-STREET AND UTILITY DEPTS
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$11.94	694599	BRAKE CLEANER-VEH MAINT. STREET AND UTILITY DEPT.
5863	SUMMIT TRUCK GROUP	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$2,721.61	694613	VEH. MAINT. #888 DUMP TRUCK-STREET DEPT.
5863	SUMMIT TRUCK GROUP	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$63.43	694613	VEH. MAINT. # 888 DUMP TRUCK-ST. DEPT.
434	COVINGTON SALES & SE	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$308.58	694546	EQ. MAINT. # 3122 ST. JOHN DEERE SIDE ARM
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$3.58	694599	DROP LIGHT BULBS-EA. MAINT.
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$15.38	694599	ROLO DISC EQ. MAINT. SHOP
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$70.37	694611	BLDING MAINT. SHOP
2016	TRACTOR SUPPLY CREDI	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$31.98	694618	BOOT SCRUBBERS-BLDING MAINT-ST. DEPT.
2084	GRAINGER	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$305.79	694572	COAXIAL CABLE-EQ. MAINT. SHOP
5712	PARAMOUNT UNIFORM	STREET DEPARTMENT	UNIFORMS	\$86.88	694603	UNIFORMS FOR STREET AND UTILITY DEPTS.
5712	PARAMOUNT UNIFORM	STREET DEPARTMENT	UNIFORMS	\$93.76	694604	UNIFORMS FOR STREET AND UTILITY DEPT.
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$260.74	694568	FUEL P.W.- 12/12-12/18-2016--BG2024874
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$233.96	694567	FUEL P.W.+12/19-12/25--2016---BG2024874
6082	BULLFROG MART LLC	STREET DEPARTMENT	FUEL & OIL	\$35.99	694538	PROPANE FOR ASPHALT BLOWER
815	GRIFFITH TOWING	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$75.00	694573	PRO SVC TOW 1309 FROM BAYBERRY TO SHOP
1457	NEEL-SCHAFFER INC	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$6,057.00	694598	EWP 2016-DESIGN AND CONSTRUCTION-11/1-11/30-2016

651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$43.22	694560	HWY 302 @ TULANE RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$19.38	694560	SHADOW OAKS PKWY NLGT
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$40.89	694560	4035 SHADOW OAKS LGTS
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$81.61	694560	HWY 51 @ GOODMAN RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$17.65	694560	4188 GOODMAN RD. W.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$5.48	694560	301 @ NAIL RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$33.28	694560	NAIL RD. @ HWY 51
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$21.07	694560	HWY 302 @ HORN LAKE RD.
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$24.97	694560	HWY 302 @ MALLARD CR.
5658	H & E EQUIPMENT SEVI	STREET DEPARTMENT	RENTAL EQUIPMENT	\$1,782.50	694574	EQ. RENTAL-NEW HOLLAND WORK MASTER TRACTOR-ST.
5798	BRANDON WALLACE	ANIMAL CONTROL	CONTRACT PERSONNEL	\$144.00	694532	CONTRACT WORKER-BRANDON WALLACE-12/25-12/28-2016
5798	BRANDON WALLACE	ANIMAL CONTROL	CONTRACT PERSONNEL	\$252.00	694533	CONTRACT WORKER-BRANDON WALLACE-12/14-12/24-2016
1518	O'REILLY AUTO PARTS	ANIMAL CONTROL	VEHICLE MAINTENANCE	\$3.86	694599	VEH. MAINT. # 1594-ANIMAL CONTROL
1518	O'REILLY AUTO PARTS	ANIMAL CONTROL	VEHICLE MAINTENANCE	\$8.68	694599	VEH. MAINT. # 1594-ANIMAL CONTROL
2024	TURKS INC	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$11.18	694619	BLD. EQ. MAINT. ANIMAL SHELTER
4160	BATTERIES + BULBS	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$13.55	694529	BATTERY FOR EQ. MAINT.-ELECTRIC METER-ANIMAL S.
4365	UNITED REFRIGERATION	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$11.54	694620	BLDING MAINT. ANIMAL SHELTER
4365	UNITED REFRIGERATION	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$46.50	694620	BLDING MAINT. ANIMAL SHELTER
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$74.97	694564	FUEL A.C.-12/12--12/18-2016-BG125819
651	ENERGY	ANIMAL CONTROL	UTILITIES	\$47.93	694560	6520 CENTER ST. E.
651	ENERGY	ANIMAL CONTROL	UTILITIES	\$117.47	694560	6464 CENTER ST.E.
1356	ATMOS ENERGY	ANIMAL CONTROL	UTILITIES	\$171.36	694524	6410 CENTER ST. E. #298909
5716	TAHERRAH NAFESSA JON	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$45.00	694614	BASKETBAL 12-/12-12/25 2016
6017	DEANA MERRILL	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$56.25	694547	BASKETBALL 12-25 2016
6013	RANNY WILLIAMS	PARKS & REC	OUTSIDE MAINTENANCE STAFF	\$390.00	694608	OUTSIDE MAINT 12/11-18-24 2016
6034	JACOB HARTMAN	PARKS & REC	OUTSIDE MAINTENANCE STAFF	\$485.00	694579	OUTSIDE MAINT 12/04-24 2016
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$30.96	694616	MATERIAL

926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$58.81	694616	MATERIAL / DCAC / BASKETBALL
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$45.92	694616	MATERIAL
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$108.60	694616	LIFT RENTAL / FLAG POLES
1180	MAGNOLIA TIRE	PARKS & REC	MATERIALS	\$756.92	694584	MATERIAL
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$11.41	694599	THERMOSTAT / FORD F-150
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$7.68	694599	MATERIAL
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$8.97	694599	DE ICER / LOCKS
1831	SOUTHAVEN SUPPLY	PARKS & REC	MATERIALS	\$14.98	694611	MATERIAL / NUTS AND WASHERS / SAND TOTES
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$272.21	694528	OFFICE SUPPLIES
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$29.00	694528	CHRISTMAS OFFICE
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$39.88	694528	CDDVD BURNER
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$127.04	694528	OFFICE SUPPLIES
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$5.35	694528	OFFICE MATERIALS
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$50.00	694528	HSLOWEEN GIFT CARDS
3323	BANCORPSOUTH	PARKS & REC	MATERIALS	\$556.65	694528	BADGE A MINIT
5906	PETTY CASH L CALVERT	PARKS & REC	MATERIALS	\$6.41	694605	MATERIAL
5967	DESOTO TURF	PARKS & REC	MATERIALS	\$1,850.00	694555	MATERIAL / PRE-EMERGE HERBICIDE
5952	ATHLETIC HOUSE AT SN	PARKS & REC	UNIFORMS	\$947.93	694522	UNIFORMS
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$279.84	694565	FUEL
651	ENTERGY	PARKS & REC	UTILITIES	\$7.61	694560	RIDGEWOOD PARK COMM CSM
651	ENTERGY	PARKS & REC	UTILITIES	\$100.42	694560	3500 LAUREL CV.- T. BURMA HOBBS PARK
651	ENTERGY	PARKS & REC	UTILITIES	\$23.15	694560	5586 TULANE RD.
651	ENTERGY	PARKS & REC	UTILITIES	\$109.04	694560	6955 TULANE RD. W.- GREG MAXEY PARK
651	ENTERGY	PARKS & REC	UTILITIES	\$113.58	694560	7345 HURT RD.
651	ENTERGY	PARKS & REC	UTILITIES	\$27.27	694560	SHADOW OAKS PARK
651	ENTERGY	PARKS & REC	UTILITIES	\$122.85	694560	RIDGEWOOD PARK COMM CSM
651	ENTERGY	PARKS & REC	UTILITIES	\$1,395.73	694560	5633 TULANE RD. BLD-A
651	ENTERGY	PARKS & REC	UTILITIES	\$843.55	694560	5633 TULANE RD. BLD-B
651	ENTERGY	PARKS & REC	UTILITIES	\$592.43	694560	5633 TULANE RD. BLD-F
651	ENTERGY	PARKS & REC	UTILITIES	\$379.28	694560	5633 TULANE RD. BLD-TENN
3323	BANCORPSOUTH	PARKS & REC	PROMOTIONS	\$83.07	694528	PROMOTIONS
3323	BANCORPSOUTH	PARKS & REC	PROMOTIONS	\$53.90	694528	PROMOTIONS
3323	BANCORPSOUTH	PARKS & REC	PROMOTIONS	\$141.98	694528	BASKETBALL PROMOTIONS
265	BSN SPORTS, INC	PARKS & REC	PARK SUPPLIES	\$1,395.30	694537	BASKETBALL EQUIPMENT

3323	BANCORPSOUTH	PARKS & REC	PARK SUPPLIES	\$17.10	694528	GROWTH CHART BASKETBALL EVALS
3323	BANCORPSOUTH	PARKS & REC	PARK SUPPLIES	\$55.60	694528	BASKETBALL NETS
3323	BANCORPSOUTH	PARK TOURNAMENTS	SUPPLIES/MATERIALS	\$962.36	694528	WEBSITE BUILDER RENEWAL
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$335.14	694518	JANITORIAL SUPPLY - FIRE DEPT.
1505	OFFICE DEPOT CREDIT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$91.98	694600	MESH RACKS CITY HALL
50	AFFINITY LANDSCAPE	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$775.00	694520	LAWN SERVICE FOR CITY HALL-DEC. 2016
1457	NEEL-SCHAFFER INC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,451.84	694596	GENERAL SVC-11/1-11/30-2016 -- 23.50 HRS
2154	WILLIAMS,PITTS & BEA	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$31,500.00	694625	2015 AUDITS FINANCIAL STATEMENTS PREP
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$38.63	694540	COPIER LEASE PD
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$66.92	694540	COPIER LEASE FIRE
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$90.05	694540	COPIER LEASE COURT
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$299.00	694528	JOB AD ANIMAL CONTROL
5730	VAR RESOURCES, INC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$844.56	694622	SERVERS
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$93.52	694556	PO COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$19.91	694556	PD COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$84.06	694556	COURT COPKIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$51.00	694556	PD COPIER LEASE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$4.33	694556	FIRE COPIER LEASDE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$4.59	694556	PD SS COPIER LEASE
553	DESOTO COUNTY SHERIF	ADMINISTRATIVE EXPENSE	FEES TO COUNTY JAIL	\$23,815.78	694554	NOVEMBER 2016 JAIL & MEDICAL
2555	MSDEVELOPMENT AUTHOR	ADMINISTRATIVE EXPENSE	NWRS LOAN PAYMENT	\$1,742.04	694588	GMS 50624
687	FEDERAL EXPRESS CORP	ADMINISTRATIVE EXPENSE	POSTAGE	\$33.91	694561	SHIPPING
6073	SOUTHERN BILLING SER	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$842.00	694612	PHONE SERVICES
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$9.76	694560	7262 INTERSTATE DR.
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$246.45	694560	7460 HWY 301
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$3,919.28	694560	3101 GOODMAN RD. W
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$99.86	694523	7460 HWY 301 # 315023
1125	LEHMAN ROBERTS CO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$1,600.00	694581	COLD MIX ROAD IMPROVEMENTS FOR CITY
5607	CLEVELAND CONSTRUCT	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$966.00	694542	STORM DRAIN REPAIR-1906 RAPIER DR.

5607	CLEVELAND CONSTRUCT	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$1,293.50	694541	STROM DRAIN REPAIR-5613 AVALON W.
651	ENTERGY	LIBRARY EXPENSE	UTILITIES	\$1,374.14	694560	2885 GOODMAN RD. W.
3323	BANCORPSOUTH	ECONOMIC DEVELOPMENT	PROMOTIONS	\$374.25	694528	FLAOTS CHRISTMAS DECOR
3323	BANCORPSOUTH	ECONOMIC DEVELOPMENT	PROMOTIONS	\$267.45	694528	FLAOTS CHRISTMAS TREES DECOR
3323	BANCORPSOUTH	ECONOMIC DEVELOPMENT	PROMOTIONS	\$859.71	694528	SANTA BREAKFAST
9996	MAP SOLUTIONS INC	ECONOMIC DEVELOPMENT	PROMOTIONS	\$875.00	694601	ADVERTISING IN RESOURCE GUIDES
704	FIRST SECURITY BANK	DEBT SERVICE EXP	4.5 M STREET BOND	\$33,326.88	694562	SERIES 2011 3,395,000 BOND
1178	MAGNOLIA ELECTRICAL	UTILITY SYSTEM	MATERIALS	\$454.80	694583	WIRE -MATERIAL FOR LIFT ST.-UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$5.68	694611	MATERIAL FOR UT DEPT.
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$177.00	694535	WATER TREATMENT MATERIAL - CHLORINE CYLINDERS- UT
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$728.00	694536	WATER TREATMENT MATERIAL-LIME & CHLORINE CYL.
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$88.50	694534	WATER TREATMENT MATERIAL- CHLORINE CYLINDERS-UT
1423	NAPA AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$10.39	694589	VEH. MAINT. #1309 UT DEPT.
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$15.98	694599	VEH. MAINT. #4006 UT- SEWER TRUCK
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$23.97	694599	ANTI FREEZE-STREET AND UTILITY DEPTS
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$89.31	694599	VEH. MAINT. # 8441 UT
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$36.28	694599	VEG-H MAINT. # 902 UT DEPT.
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$11.94	694599	BRAKE CLEANER-VEH MAINT. STREET AND UTILITY DEPT.
3074	MHC FORD- MEMPHIS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$64.08	694585	VEH. MAINT. @ 2018-UT. DEPT.
926	THE HOME DEPOT	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$22.41	694617	FUSES FOR EQ. MAINT. SHOP
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$27.97	694599	EQ. MAINT # 4006 SEWER TRUCK- UT DEPT.
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$15.37	694599	ROLO DISC EQ. MAINT. SHOP
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$2.70	694611	BLDING MAINT. SHOP-NUT AND BOLTS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$17.68	694611	EQ. MAINT. PEMBROOK WATER PLANT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$18.36	694611	BLING MAINT. LIGHT BULBS SHOP
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$31.99	694611	HEATER FOR MEADOWBROOK WATER PLANT-EQ. MAINT.

1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$8.55	694611	BLDING MAINT. SHOP
2024	TURKS INC	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$6.50	694619	THERMOSTAT-EQ. MAINT. HURT RD. BLDING
2998	SCOTT EQUIPMENT CO	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$218.01	694609	EQ. MAINT. MINI VOLVO TRACKHOE-UT DEPT.
5903	DEX IMAGING	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$33.31	694556	UT COPIER LEASE
5903	DEX IMAGING	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$29.38	694556	CITY SHOP COPIER LEASE
5712	PARAMOUNT UNIFORM	UTILITY SYSTEM	UNIFORMS	\$86.89	694603	UNIFORMS FOR STREET AND UTILITY DEPTS.
5712	PARAMOUNT UNIFORM	UTILITY SYSTEM	UNIFORMS	\$93.76	694604	UNIFORMS FOR STREET AND UTILITY DEPT.
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$387.83	694568	FUEL P.W.- 12/12-12/18-2016--BG2024874
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$336.58	694567	FUEL P.W.+12/19-12/25--2016---BG2024874
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	\$408.10	694530	EQ. MAINT. WATER WELLS-FOD GRADE OIL
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$1,018.11	694596	GENERAL SVC-11/1-11/30-2016 -- 23.50 HRS
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$240.73	694590	WATER SYSTEM STUDY PHASE 2-11/1-11/30-2016
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$684.66	694592	ALLEN S/D SANITARY SEWER DIVISION-DESIGN-NOV-2016
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$1,544.40	694594	STORM WATER ANALYSIS-11/1-11/30-2016
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$1,647.47	694595	2017 TWIN LAKES WATER FAC.-PLAN AMENDMENT-NOV-2016
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$4,371.90	694597	TWIN LAKES WTR SYS. IMPROV.-CONSTRUCTION-NOV 2016
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$17.68	694560	4787 BONNE TERRE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$31.45	694560	4556 BONNE TERRE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$12.15	694560	7445 HICKORY ESTATE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$425.87	694560	WELL @ HOLLY HILLS COMM CSM
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$21.94	694560	HICKORY FOREST L.S.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$110.73	694560	POPLAR FOREST LOT # 38
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$130.79	694560	4410 SHADOW GLEN DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$923.88	694560	2885 MEADOWBROOK DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$47.43	694560	7356 SUSIE LN.

651	ENERGY	UTILITY SYSTEM	UTILITIES	\$1,999.79	694560	3101 GOODMAN RD. W.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$2,008.89	694560	NAIL RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$83.97	694560	4356 SHARON DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$57.90	694560	LAKE FOREST LIFT ST.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.45	694560	3400 TULANE RD. W.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$55.97	694560	3259 NAIL RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$288.43	694560	7240a WILLOW POINT DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$30.59	694560	5408a RIDGEFIELD DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$219.80	694560	4871 GOODMAN RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$174.44	694560	5235 GOODMAN RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$79.79	694560	KINGSTON ESTATE SPU.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$35.58	694560	5536 WINTERWOOD
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$16.68	694560	5921 CAROLINE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$58.74	694560	5900 TWIN LAKES DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$37.82	694560	5111 CAROLINE DR. APT-R
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$12.68	694560	5881 JACKSON DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$66.93	694560	5768 CHOCTAW LIFT PUMP
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$20.67	694560	5696 LAURIE CV. APT R
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$10.78	694560	KINGSVIEW LAKE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$182.73	694560	6285 MANCHESTER DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$10.86	694560	4959 PECAN AVE.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.49	694560	4585 PECAN AVE.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.37	694560	6652 ALICE DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$83.46	694560	4854 SHERRY DR.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$11.78	694560	4704 LAKE CV.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$624.21	694560	6400 CENTER ST. E.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$12.25	694560	7268 HORN LAKE RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$19.46	694560	7076 CHANCE RD.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$58.28	694560	DESOTO RD. PUMP
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$130.78	694560	CROSS RD. PUMP
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$75.68	694560	4526 ALDEN LAKE DR. E.
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$672.52	694560	6357 HURT RD. WELL COMM CSM
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$9.75	694577	IRRG. WINDCHASE DR.
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$713.48	694527	6400 CENTER ST. E. #11509250
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	\$328.00	694626	PUMP RENTAL BROKEN HICKORY
2063	USA BLUEBOOK	UTILITY SYSTEM	MACHINERY & EQUIPMENT	\$1,189.93	694621	PORTABLE SUBMERSABLE PUMP-MACH. EA. UT.

2374	TANK PRO INC	UTILITY SYSTEM	MACHINERY & EQUIPMENT	\$6,000.00	694615	PRESSURE WASH WATER TANK @ CITY HALL
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$2,409.72	694588	GMS 50399
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$3,260.51	694588	GMS 50479
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$1,858.36	694588	GMS 50709
937	HORN LAKE CREEK BASI	UTILITY SYSTEM	HL CREEK INTERCEPTOR SWR	\$24,216.68	694576	FLOW DATA-OCT 1--DEC--2--32 DAYS
544	DESOTO COUNTY REGION	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$50,006.18	694553	FLOW DATA JAN. 2017
5607	CLEVELAND CONSTRUCT	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$1,978.50	694541	SEWR LINE REPAIR - 5844 CAROLINE DR.-TWIN LAKES
5607	CLEVELAND CONSTRUCT	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$2,377.00	694543	SEWER REPAIR SVC. DITCH CHURCH RD.

\$1,199,504.61



CITY OF HORN LAKE BOARD MEETING January 3, 2017

Department	12/22/2016	Overtime Amount
Animal Control	\$3,946.16	\$0.00
Judicial	\$9,296.06	\$213.34
Fire/Amb	\$57,918.37	\$0.00
Fire/Budgeted OT	\$0.00	\$8,725.23
Fire/Non Budgeted OT	\$0.00	\$1,570.60
Fire/ST Non Budgeted OT	\$0.00	\$978.07
Finance	\$7,680.30	\$48.00
Legislative	\$4,219.63	\$0.00
Executive	\$2,873.00	\$0.00
Parks	\$12,887.35	\$526.91
Planning	\$4,648.62	\$0.00
Police	\$125,179.43	\$8,581.26
Public Works - Streets	\$12,279.35	\$9.12
Public Works - Utility	\$23,731.42	\$1,278.98
Grand Total	\$264,659.69	\$21,931.51

Order #01-03-17

Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented provided funds are budgeted and available.

Said motion was made by Alderman Lay and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

City of Horn Lake, Mississippi

Proclamation

Mississippi Municipal Government Week

A RESOLUTION OF THE CITY OF HORN LAKE RECOGNIZING MUNICIPAL GOVERNMENT WEEK, JANUARY 15-21, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, municipal government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their town their home; and

WHEREAS, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Mississippi Municipal Government Week is a very important time to recognize the important role played by municipal government in our lives; and

WHEREAS, Mississippi Municipal Government Week offers an important opportunity to convey to all the citizens of Mississippi that they can shape and influence government through their civic involvement; and

WHEREAS, the Mississippi Municipal League and its member municipalities have joined together to teach students and other citizens about municipal government through a variety of different projects and information.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF HORN LAKE JOINS WITH THE MISSISSIPPI MUNICIPAL LEAGUE AND MUNICIPALITIES ACROSS THE STATE OF MISSISSIPPI IN DECLARING JANUARY 15-21, 2017, MISSISSIPPI MUNICIPAL GOVERNMENT WEEK.

PASSED AND ADOPTED BY THE CITY OF HORN LAKE ON JANUARY 3, 2017

Mayor Allen B. Latimer

Attest: _____

Date: 01/03, 2017

Order #01-04-17

Order to contract with Retail Strategies

Be It Ordered:

By the Mayor and Board of Aldermen to approve the renewal professional services agreement to provide consulting services with Retail Strategies, LLC for the annual cost of \$20,000, to be paid with hotel/motel tax proceeds, finding that said organization and the services to be provided promote the attributes of the City and/or promote the City's tourism and economic development.

Said motion was made by Alderman Smith and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, and Alderman Bledsoe.

Nays: Alderman Roberts.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

Order #01-05-17

Order to appoint the Election Commissioners

Be It Ordered:

By the Mayor and Board of Aldermen to appoint the election commissioners Larry Gideon, Leon Martin, Brenda Bostick, Montee Boulware, Shaley Boulware.

Said motion was made by Alderman Smith and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

Order #01-06-17

Order to approve contract with Sissie Ferguson

Be It Ordered:

By the Mayor and Board of Aldermen to approve the contract with Sissie Ferguson as Election Consultant for the 2017 municipal elections in the amount \$8,309.

Said motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

Order #01-07-17

Order for revision of City Policy 509

Be It Ordered:

By the Mayor and Board of Aldermen to approve revision to City Policy #509 for the City of Horn Lake Information Technology Acceptable Use Policy.

Said motion was made by Alderman Roberts and seconded by Alderman Pettigrew.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

509. City of Horn Lake Information Technology Acceptable Use Policy

A. Objective

1. The City of Horn Lake recognizes that use of the internet, e-mail, various software products and city issued hardware has many benefits and can make workplace communication more efficient and effective. Therefore, employees are encouraged to use the internet, e-mail, and network resource systems appropriately. Unacceptable use of the internet, e-mail, and network can place the City of Horn Lake and others at risk. This policy outlines the city's guidelines for acceptable use of the internet, e-mail, and network resources.

B. Purpose

1. The purpose of this policy is to outline the correct usage and the correct chain of operations to be followed within the City of Horn Lake for the protection not only of the employees, but of the City.

C. Scope

1. This policy must be followed in conjunction with other City of Horn Lake policies governing appropriate workplace conduct and behavior, issued by the city or a department director. The City of Horn Lake complies with all applicable federal, state and local laws as they concern the employer/employee relationship, and nothing contained herein should be construed to violate any of the rights or responsibilities contained in such laws.

D. Use Guidelines

1. City of Horn Lake has established the following guidelines for employee use of the company's technology and communications networks, including the Internet, e-mail and City issued devices, in an appropriate, ethical and professional manner.
 - i. All technology provided by City of Horn Lake, including computer systems, communications networks, company-related work records and other information stored electronically, are the property of the City and not the employee. In general, use of the company's technology systems and electronic communications should be job-related and not for personal convenience.
 - ii. All hardware owned by the City of Horn Lake must be maintained in functional order. If there is an issue with any hardware system it must be reported to the IT department via email and no attempt to correct a hardware issue should be attempted by an employee unless directed to do so by a member of the IT staff. Simple system reboots (i.e. powering off computers, unplugging power, restarting user systems and printers) are exempt from this policy.
 - iii. All City owned hardware and equipment must be accounted for, therefore if any equipment or hardware is lost or stolen it must be reported to you manager and the IT department immediately. This includes, but is not limited to, laptops, PC's, cell phones, PDA's, tablets, facility access control devices, printers, memory cards (USB and SD), etc.
 - iv. Employees may not use the City of Horn Lake's internet, e-mail or other electronic communications to transmit, retrieve or store any communications or other content of a defamatory, discriminatory, harassing

or pornographic nature. No messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin, physical attributes or sexual preference may be transmitted. Harassment of any kind is prohibited. This shall be reported to the IT Personnel if you should begin receiving these.

- v.** Disparaging, abusive, profane or offensive language; materials that might adversely or negatively reflect on the City of Horn Lake or be contrary to its legitimate business interests; and any illegal activities—including piracy, cracking (i.e. utilizing software to bypass program authentication), extortion, blackmail, copyright infringement and unauthorized access to any computers on the Internet or e-mail are prohibited.
- vi.** Copyrighted materials belonging to entities other than the City of Horn Lake may not be transmitted by employees on the city's network without permission of the copyright holder. Employees must respect all copyrights and may not copy, retrieve, modify or forward copyrighted materials, except with permission or as a single copy for reference only. Saving copyright-protected information to a network drive without permission is prohibited. Sharing the URL (uniform resource locator or "address") of an internet site with other interested persons for business reasons is permitted.
- vii.** Employees may not use the system in a way that disrupts its use by others. This includes sending or receiving excessive numbers of large files and "spamming" (sending e-mail to thousands of users.)
- viii.** To prevent contamination of the City of Horn Lake's technology and communications equipment and systems by harmful computer viruses, downloaded files should be checked for possible infection through the IT department. Also, given that many browser add-on packages (called "plug-ins") may not be compatible with other programs and may cause problems for the systems, downloading plug-ins is prohibited without prior permission from the IT department.
- ix.** Every employee of the City of Horn Lake is responsible for the content of all text, audio or image files that he or she places or sends over the city's internet and e-mail systems. No e-mail or other electronic communications may be sent that hide the identity of the sender or represent the sender as someone else. The City of Horn Lake's identity is attached to all outgoing e-mail communications, which should reflect city values and appropriate workplace language and conduct.
- x.** E-mail and other electronic communications transmitted by City of Horn Lake equipment, systems and networks are not private or confidential, and they are the property of the city. Therefore, the City of Horn Lake reserves the right to examine, monitor and regulate e-mail and other electronic communications, directories, files and all other content, including internet use, transmitted by or stored in its technology systems, whether onsite or offsite.
- xi.** Internal and external e-mail, voice mail, and text messages are considered public records and subject to release upon request. Employees must be aware of this possibility when communicating electronically within and outside the organization.
- xii.** All issues with system or network resources must be reported to the IT department via email for resolution. Failure to do so may result in delays in resources, system performance, security, and productivity.

- xiii.** The City of Horn Lake IT continually checks system and network health and security. Any circumvention of system or network security, or putting system or network resources and information at risk is a violation of this policy.

E. City of Horn Lake's Right to Monitor and Consequences for Misuse

1. All company-supplied technology, including computer systems, equipment and company-related work records, belong to the City of Horn Lake and not to the employee user. Employees understand the city routinely monitors use patterns, and employees should observe appropriate workplace discretion in their use and maintenance of such city property.
2. Because all the computer systems and software, as well as e-mail and internet connections, are the property of the City of Horn Lake, all city policies apply to their use and are in effect at all times. Any employee who abuses the city-provided access to e-mail, the internet, or other electronic communications or networks, including social media, may be denied future access, and, if appropriate, be subject to disciplinary action up to and including termination.

F. Questions Regarding the Use and Reporting of the City of Horn Lake Technology

1. If you have questions regarding the appropriate use of any City of Horn Lake electronic communications equipment or systems, including e-mail and the internet, contact your supervisor, manager or the IT department.

Order #01-08-17

Order to Reject Bid and to Re-advertise for Bids for Nail Road Mill and Overlay Project

Be it Ordered:

By the Mayor and Board of Aldermen to acknowledge receipt of one bid on December 20, 2016, from Lehman-Roberts Company in the amount of \$661,940.51 for the Nail Road Mill and Overlay Project (STP-9227-00(008)LPA/ 107081-701000), which bid exceeded the engineer's estimate by approximately 17%, and based upon the engineer's recommendation, to reject said bid and to authorize and approve the re-advertisement for bids for the Project, contingent upon MDOT concurrence.

Said motion was made by Alderman Roberts and seconded by Alderman Lay.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

Order #01-09-17

Order to Adjourn

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Lay, Alderman Pettigrew, Alderman Smith, Alderman Jones, Alderman Bledsoe, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 3rd day of January, 2017.

Mayor

Attest:

City Clerk
Seal

The minutes for the January 3, 2017 Mayor and Board of Aldermen meeting were presented to the Mayor for his signature on _____, 2017

City Clerk
Seal