

**MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
FEBRUARY 21, 2017 BEGINNING AT 6:00 P.M.**

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Roberts
Alderman Jones

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for February 7th, 2017 Mayor and Board of Aldermen meeting.
- B. Approval of the DeSoto County Museum Sponsorship for \$6,000.00, the Arc Northwest Mississippi Sponsorship for \$5,000.00, and the Palmer Home Mud Bug Bash Sponsorship for \$2,500.00 to be paid with hotel/motel tax proceeds, finding that said event/organization promote the attributes of the City and/or promote the City's tourism and economic development.
- C. Request to hire Brandon Wallace as a full-time Utility Assistant at \$12.50 per hour plus benefits in the Utility Department effective February 8th, 2017.
- D. Request to hire the following Parks Department seasonal workers for the 2016-17 basketball season at the rate of \$7.50 per hour and not to exceed 19.5 hours per week: Madison Trask
- E. Request to hire the following Referee's for the 2016-17 basketball season at \$30.00 per game: Shane Wilkens, Nicholas Clark, Cameron Vogelsang, and Shelton Herron.
- F. Approval of suspension without pay of employee #396 for personnel policy #701 violation effective January 28, 2017 and accept resignation of employee #396 effective February 2, 2017.

III. Claims Docket

IV. Special Guests / Presentations

- A. Proclamation: MEMA District 1 Regional Hazard Mitigation Plan
- B. First Regional Library: Jesse Pool, Debra Gilbert, and Ed Hughes.

V. Planning

- A. Request to approve a Development Contract between C5LC at DeSoto, LLC (Core5) and the City of Horn Lake.

VI. New Business

- A. Approval of renewed contract with Argo Entertainment for the July 4th fireworks and the Magnolia Fest at the cost of \$5,000.
- B. Termination of F.O. Givens & Company financial services engagement letter agreement effective December 31, 2016.
- C. Request to approve a contract for annual IRS filing/reporting requirement for nonprofits and the Charity Renewal status filing with the Secretary of State office for the Friends of Horn Lake with the Phillips CPA firm at a cost not to exceed \$600 to be paid with hotel/motel tax proceeds.

- D. Approval of Memorandum of Understanding with DeSoto County for the Meadowbrook Drive State Aid Bridge Project No. LSBP-17(7) and approval of payment of the City's estimated cost share in the amount of \$105,991.95.
- E. Request authorization to enter into a lease agreement with CIT Finance, LLC, for a Canon iRC5540i copy machine. The machine is on MS state contract #8200024359. The lease is for 60 months at \$150.00 per month. I also need authorization to enter into a maintenance agreement contract with Dex Imaging for this machine at .0092 per b&w copy and .0507 for color copies with the agreement including toner, drums, parts and service calls.
- F. Request release of lien on private property - By the Mayor and Board of Aldermen to release, in full, the lien of \$3,450.50 assessed against Tax Parcel No. 1087-3500.0-00015.00, on 11/15/16, through resolution number 11-04-14, for the cost of cleaning said property during the 2016 tax year, pursuant to Miss. Code Ann. § 21-19-11; finding that the record owner was not given sufficient notice of the public hearing, as a result of the tax assessor/collector failing to timely update record ownership and/or the address where the ad valorem tax notice for the parcel is sent, prior to the City's mailing of notice.

VII. Mayor / Alderman Correspondence

VIII. Department Head Correspondence

IX. Engineer Correspondence

X. City Attorney Correspondence

XI. Executive Session

XII. Adjourn