

**MINUTES OF THE MAY 11, 2018 SPECIAL SESSION  
GREEN COVE SPRINGS CITY COUNCIL**

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**Call to Order**

A duly called Special Session of the Green Cove Springs City Council was called to order Tuesday, May 11, 2018, at 9:00 a.m. in the City Council Chambers, 321 Walnut Street, Green Cove Springs, Florida.

**Invocation and Pledge of Allegiance to the Flag**

The invocation was given by Mayor Timberlake followed by the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call**

**COUNCIL MEMBERS PRESENT:**

Steven R. Kelley  
Pamela J. Lewis  
B. Van Royal  
Constance W. Butler, Vice Mayor  
Roy M. Timberlake, Jr., Mayor

**STAFF MEMBERS PRESENT:**

Derek Asdot, Asst. Chief of Police  
Julia W. Clevinger, City Clerk  
John Cioffi, Building Inspector  
Janis Fleet, Principal Planner  
Glee Glisson, Parks & Rec. Director  
Marlena Guthrie, Finance Director  
Danielle J. Judd, City Manager  
Mary Jane Lundy, Personnel Director  
Mike Null, Asst. City Mgr. / Public Works Dir.  
Tiffanie Reynolds, Comm. Coordinator

**STAFF MEMBERS ABSENT:**

L. J. Arnold, III, City Attorney

**Mayor to call on members of the audience wishing to address  
the Council on matters not on the Agenda.**

There were none.

**COUNCIL BUSINESS**

**1. City Council review of the Community Visioning Plan. *Janis Fleet***

Discussion ensued with the City Council regarding review of the Community Visioning Plan as presented by Ms. Fleet. City Staff was invited to join the City Council at the tables.

The following categories were discussed:

- Appearance / Beautification
- Development / Redevelopment
- Education
- Economic Development
- Government Services / Operations
- Infrastructure
- Quality of Life

It was the consensus of the City Council that the above categories could be combined or condensed into the following:

- Development: Economic Development, Redevelopment, and Appearance / Beautification
- Government Services: Infrastructure, Safety, Utilities, and Appearance / Beautification
- Quality of Life
- Education

Additional topics were discussed:

- City Mission Statement
- Utilities / Infrastructure
- Appearance to include brick streets, tax incentives for rehabilitation of dilapidated properties, revisions to qualifications for the Matching Grant Program, strong Code Enforcement
- Parking Garage
- Traffic concerns and use of “calming devices” such as roundabouts

The City Council recessed at 10:14 a.m. and reconvened at 10:32 a.m. with all members present.

Discussions continued regarding the following topics:

- Downtown Redevelopment
- DEO Grant to write an Economic Development Element for the City’s Comprehensive Plan
- Decade of Progress
- Creation of an Internship Program that would be available to all Departments
- Reports to and communication with the community via meetings and social media
- Need for a Grocery store in the City
- Focus on outdoor recreation

It was the consensus of the City Council to utilize and adopt the Community Redevelopment Plan that was produced by the University of Florida, School of Landscape Architecture & Planning Urban Design & Planning Studio in 2014 for the City.

**Adjournment.**

There being no further business to come before the City Council, the meeting was adjourned at 10:56 a.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

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Roy M. Timberlake, Jr., Mayor

Attest:

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Julia W. Clevinger, CMC, City Clerk