

MINUTES
ARCHER LODGE TOWN COUNCIL
August 10, 2015
7:00 PM
Archer Lodge Town Hall
14094 Buffalo Road
Clayton, NC 27527

Present: Mike Gordon, Mayor; Carlton Vinson, Mayor Pro Tem; Matt Mulhollem, Councilman; Clyde Castleberry, Councilman; Mark Wilson, Councilman; Mark Jackson, Councilman

Also Present: Chip Hewett, Town Attorney and Lisa Barnes, Interim Town Clerk

1. Welcome and Call to Order:

a. Call to Order:

At 7:00 p.m., Mayor Gordon called the meeting to order.

b. Invocation:

Given by Councilman Mulhollem

c. Pledge of Allegiance:

Led by Mayor Gordon

2. Public Comment Period (maximum of 30 minutes allowed, 3 minutes per person):

No public comments.

At this time, Mayor Pro Tem Vinson made a motion that council go into closed session pursuant to G.S. 143-318.11(6) to discuss a personnel item. Motion was seconded by Councilman Mulhollem and approved by all.

Note: The Council went into Closed Session. Minutes taken by Town Attorney and filed separately.

Meeting called back into order after closed session. Mayor Gordon explained that the Town Clerk, Jean Overton had resigned as of Monday, August 10, 2015. Councilman Mark Jackson made the motion that the council accept her resignation. Mayor Pro Tem Carlton Vinson seconded and all approved except Councilman Wilson was opposed.

A motion was made by Mayor Pro Tem Carlton Vinson that the council appoint Lisa Barnes as Interim Town Clerk immediately. Councilman Mark Jackson seconded and all approved.

Lisa Barnes was sworn in by Mayor Mike Gordon as Interim Town Clerk for the Town of Archer Lodge.

3. Consent Agenda:

- a. Approval of the July 13, 2015 Town Council Meeting Minutes (There was no July Work Session meeting)
- b. Budget Amendment – FY 2016-01
- c. Rescheduling of the September 7, 2015 Work Session Meeting to Thursday, September 10, 2015 Due to Labor Day Holiday
- d. Renewal of Audit Contract for FY 2014-2015 – Winston, Williams, Creech, Evans & Company, LLP

A motion was made by Mayor Pro Tem Vinson to approve the Consent Agenda as presented. The motion was seconded by Councilman Matt Mulhollem. All present were in favor.

4. Veterans Committee Update – Co-Chairperson

Mike Mulhollem gave the council an update on the progress of the Veterans Committee. Mike indicated that the committee will have a member present each month at the Council Meetings. Currently, their sales for the bricks are at \$12,645. Their target completion date is November 11, 2018 which is the 100th anniversary of the end of World War I. The committee will hold more fundraisers and will have booths at local celebrations. Mr. Mulhollem told the councilmen that they had scaled back on the stone wall. Councilman Wilson said they may have scaled back too much. Mayor Pro Tem Vinson wanted the committee to make sure they do soil testing to make sure the location can support the amount of weight the memorial will be. Councilman Castleberry wants to make sure we could add to the memorial later if necessary since they are scaling back on the design.

5. Monthly Activity Report – Planning Administrator, Bob Clark

Bob Clark appeared before the Town Council and presented the activities for the month of July 2015. Danny Eudy continued with the signs being picked up that were in violation of the sign ordinance. He picked up about 10 signs this month bringing the total to around 75. He is communicating with the individuals when possible. Mayor Pro Tem Vinson stated that we need a place to store the signs. Mr. Clark reported that 15 single family homes were permitted and occupied during this past fiscal year; whereas, only 3 were reported for the previous year. This new fiscal year could see a big change in that number. Approximately 120 lots may be approved this year, with about half of that number getting underway this year. The Planning Board will come before this council for a special use permit that will need action. Councilman Jackson made the motion that the Planning Board's special use permit meeting be held at 6:30 p.m. on September 14. Councilman Castleberry second and all approved. A notice will be required for this meeting.

6. Town Attorney's Report:

The Town Attorney did not have any report at this time.

7. Financial Report/Town Clerk Reports:

The Interim Town Clerk did not have any reports at this time.

8. Action Items:

- a. A Resolution by the Town Council of the Town of Archer Lodge, North Carolina Adopting a Revised Schedule of Zoning and Subdivision Development Fees

Councilman Wilson made a motion that we adopt the revised fee schedule. Councilman Jackson seconded and all approved.

- b. Recreation Service Agreement between the Town of Archer Lodge and the Archer Lodge Community Center

Mayor Pro Tem Vinson made the motion that we approve the Recreational Service Agreement with the Archer Lodge Community Center. Councilman Mulhollem seconded and all approved. Mayor Gordon will take to the Community Center's Board for their approval.

- c. Lease Agreement between the Town of Archer Lodge and the Archer Lodge Community Center

Mayor Gordon said that the Community Center needs help with soccer fields. Discussion was held regarding the timeframe for the lease agreement. It will cover the fall 2015 and spring 2016 seasons for the Community Center. Mayor Pro Tem made the motion to approve the lease

agreement and Council Mulhollem seconded and all approved. Town Attorney stated that we need to adopt the agreement with numbered items and not bullets for ease in identifying an item. Mayor Pro Tem amended his motion to include the lease agreement with numbers and Councilman Mulhollem seconded and all approved.

9. Mayor's Reports and Updates:

Mayor Gordon indicated the Little Miss Archer Lodge 2015, Marissa Stone, is hosting an Outdoor Movie Night on Tuesday, August 18 at 7:00 where school supplies will be donated as an entry fee or you can pay \$5.00 at the gate.

10. Special Events and Announcements

- a. Archer Lodge Town Hall will be closed on Monday, September 7, 2015 in observance of Labor Day

11. Adjournment:

On a motion made by Councilman Jackson and seconded by Councilman Castleberry, the meeting was adjourned at 8:15 p.m.

Mayor Gordon

Lisa Barnes
Interim Town Clerk