City and Borough of Sitka

CENTRAL GARAGE FUND

FISCAL YEAR 2013

Operating Budget

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CENTRAL GARAGE FUND
SUMMARY OF CASH INFLOWS/OUTLAYS

CASH INFLOWS / REVENUES

Source	FY 2013 Budget	FY 2012 Budget	FY 2012 Projections	Change From FY 2012 Budget	% Change From FY 2012 Budget
Operating Revenue	$ 1,863,810	$ 1,209,984	$ 1,244,217	$ 653,826	54%
Non-Operating Revenue	$ -	$ -	$ -	$ -	0%
Property Investments	$ 73,500	$ 72,800	$ 98,538	$ 700	1%
Interfund	$ -	$ 544,957	$ 559,777	$ (544,957)	0%
Miscellaneous	$ -	$ -	$ -	$ -	0%
TOTAL CASH INFLOWS / REVENUES:	**$ 1,937,310**	**$ 1,827,741**	**$ 1,902,532**	**$ 109,569**	**6%**

CASH OUTLAYS

	FY 2013 Budget	FY 2012 Operations Budget	FY 2012 Operations Projections	Change From FY 2012 Operations Budget	% Change From FY 2012 Operations Budget
Operating Outlays					
Cash Outlays for Salaries and Benefits	$ 192,466	$ 189,585	$ 180,320	$ 2,881	2%
Non-personnel Operating Outlays	$ 736,665	$ 694,410	$ 651,288	$ 42,255	6%
Total Operating Outlays:	**$ 929,130**	**$ 883,995**	**$ 831,608**	**$ 45,135**	5%
Capital Outlays					
Fixed Asset Acquisition	$ 289,500	$ 1,038,085	$ 1,241,017	$ (748,585)	-72%
Transfers to Capital Projects	$ -	$ -	$ -	$ -	0%
Total Capital Outlays:	**$ 289,500**	**$ 1,038,085**	**$ 1,241,017**	**$ (748,585)**	**-72%**
TOTAL CASH OUTLAYS:	**$ 1,218,630**	**$ 1,922,080**	**$ 2,072,625**	**$ (703,450)**	**-37%**
INCREASE IN UNRESTRICTED WORKING CAPITAL	**$ 718,680**	**$ (94,340)**	**$ (170,093)**	**$ 813,020**	**862%**

City and Borough of Sitka
Sitka, Alaska

FY 2013 Budget

Fund: 310 - Central Garage Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2011 Actual	2012 Budget	2012 Projections	2013 Budget
	State Revenue				
300-310-3101.017	PERS Relief	$ 6,754	$ -	$ -	$ -
		$ 6,754	**$ -**	**$ -**	**$ -**
	Operating Revenue				
300-340-3481.000	Department Monthly Billings	$ 1,048,504	$ 1,164,984	$ 1,173,162	$ 1,863,810
300-340-3491.000	Jobbing - Labor	$ 49,643	$ 45,000	$ 71,055	$ -
	Subtotal:	**$ 1,098,147**	**$ 1,209,984**	**$ 1,244,217**	**$ 1,863,810**
	Non-Operating Revenue				
300-350-3501.003	Other Revenue	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Property Investments				
300-360-3602.000	Rental of Building	$ 33,504	$ 33,500	$ 29,781	$ 33,500
300-360-3610.000	Interest Income	$ 31,180	$ 29,300	$ 26,757	$ 35,000
300-360-3620.000	Sale of Fixed Assets	$ -	$ 10,000	$ 42,000	$ 5,000
300-360-3621.000	Cost Fixed Assets	$ -	$ -	$ -	$ -
	Subtotal:	**$ 64,684**	**$ 72,800**	**$ 98,538**	**$ 73,500**
	Interfund				
300-370-3701.100	General Fund Interfund Bill	$ 42,601	$ 146,762	$ 146,762	$ -
300-370-3701.200	Electric Interfund Bill	$ -	$ 1,029	$ 1,029	$ -
300-370-3701.210	Water Interfund Bill		$ -	$ -	$ -
300-370-3701.220	Wastewater Interfund Bill	$ -	$ 42,166	$ 42,166	$ -
300-370-3701.450	Sunde-Arnoldt Fund Bill	$ -	$ 355,000	$ 369,820	$ -
	Subtotal:	**$ 42,601**	**$ 544,957**	**$ 559,777**	**$ -**
	Miscellaneous				
300-380-3807.000	Miscellaneous	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Cash Basis				
300-390-3990.000	Net Pension Obiligation WO	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Total Central Garage Fund Revenue:	**$ 1,212,187**	**$ 1,827,741**	**$ 1,902,532**	**$ 1,937,310**

CITY AND BOROUGH OF SITKA
CENTRAL GARAGE FUND
ITEMIZED REVENUES

ACCOUNT #	DESCRIPTION		AMOUNT
	OPERATING REVENUE		
	Department Monthly Billings		
300-340-3481.000	General Fund (year)		
	Administration	$	11,268
	Attorney	$	1,062
	Clerk	$	1,593
	Assessing	$	1,062
	Finance	$	295
	Police	$	157,873
	Fire	$	229,804
	Ambulance	$	106,548
	SAR	$	2,950
	PW Admin.	$	6,242
	Engineering	$	10,378
	Streets	$	450,596
	Recreation	$	84,022
	Building Official	$	11,973
	Library	$	-
	Senior Center	$	38,586
	Total General Fund:	$	1,114,252
	Electric Fund	$	305,876
	Water Fund	$	44,570
	Wastewater Fund	$	162,642
	Solid Waste Fund	$	136,110
	Harbor Fund	$	41,591
	MIS	$	2,916
	Central Garage	$	21,672
	Building Maintenance Fund	$	34,181
	Subtotal:	**$**	**1,863,810**
	PROPERTY INVESTMENTS		
300-360-3602.000	Rental of Building		
	Rent Part of Building to Other Funds (static)	$	33,500
300-360-3610.000	Interest Income	$	35,000
300-360-3620.000	Sale of Fixed Assets	$	5,000
	Sale of Replace Vehicles and Equipment		
	Subtotal:	**$**	**73,500**
	Total:	**$**	**1,937,310**

City and Borough of Sitka
Sitka, Alaska

FY 2013 Budget

Fund: 310 - Central Garage Fund

Operations Budget

Cash Outlays for Operations

Account Number	Expense Description	2011 Actual	2012 Budget	2012 Projections	2013 Budget
	Salaries and Benefits				
5110.001	Salaries & Wages	$ 104,898	$ 115,974	$ 111,404	$ 119,360
5110.004	Overtime	$ 1,933	$ 1,000	$ 4,112	$ 1,000
5110.010	Temporary Employees	$ -	$ -	$ -	$ -
5120.000	Benefits	$ 58,677	$ 72,612	$ 64,804	$ 72,106
	Total Salaries & Benefits	**$ 165,508**	**$ 189,586**	**$ 180,320**	**$ 192,466**
	Non-personnel Operation Outlays				
5201.000	Travel and Training	$ 30	$ 2,100	$ 2,100	$ 1,800
5202.000	Uniform Allowance	$ 591	$ 900	$ 522	$ 900
5203.000	Utilities	$ 14,957	$ 16,200	$ 11,817	$ 15,000
5203.004	Solid Waste	$ -	$ -	$ -	$ -
5203.005	Heating Fuel	$ 7,642	$ 10,000	$ 10,111	$ 11,600
5204.000	Telephone	$ 1,913	$ 1,800	$ 1,381	$ 1,800
5205.000	Insurance	$ 121,845	$ 122,425	$ 86,406	$ 127,103
5206.000	Supplies	$ 210,881	$ 235,700	$ 235,700	$ 230,700
5207.000	Repairs and Maintenance	$ 47,442	$ 80,000	$ 82,988	$ 70,000
5208.000	Building Maintenance Fees	$ 14,848	$ 14,043	$ 5,124	$ 27,166
5211.000	MIS Fees	$ 4,103	$ 4,128	$ 4,126	$ 4,128
5212.000	Contracted/Purchased Services	$ 7,630	$ 10,250	$ 12,556	$ 14,638
5214.000	Interdepartment Services	$ 121,196	$ 100,498	$ 111,700	$ 131,208
5221.000	Transportation/Vehicles	$ 8,424	$ 14,610	$ 6,441	$ 21,672
5222.000	Postage	$ 17	$ -	$ -	$ -
5223.000	Tools & Small Equipment	$ 4,167	$ 4,750	$ 4,889	$ 4,500
5224.000	Dues & Publications	$ -	$ 450	$ -	$ 450
5226.000	Advertising	$ 538	$ 1,200	$ -	$ 1,200
5227.000	Rentals - Building/Equipment	$ -	$ -	$ -	$ -
5231.000	Credit Card Expense	$ -	$ 156	$ -	
5290.000	Other Expenses	$ 898	$ 200	$ 427	$ 300
5295.000	Interest	$ 27,500	$ 25,000	$ 25,000	$ 22,500
7301.000	Note Principal Payment	$ -	$ 50,000	$ 50,000	$ 50,000
7200.000	Transfer to Other Funds	$ -	$ -	$ -	$ -
	Total Non-personnel Operating Outlays:	**$ 594,621**	**$ 694,410**	**$ 651,288**	**$ 736,665**
	Total Operating Outlays:	**$ 760,129**	**$ 883,995**	**$ 831,608**	**$ 929,130**

CENTRAL GARAGE FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	TRAINING AND TRAVEL		
600-601-5201.000	Training /Certifications		$ 1,800
		Subtotal:	**$ 1,800**
	UNIFORM ALLOWANCE		
600-601-5202.000	Coveralls, gloves, protective gear		$ 900
		Subtotal:	**$ 900**
	SUPPLIES		
600-601-5206.000	Forms and supplies		$ 700
600-630-5206.000	Gas, oil, grease, tires		$ 230,000
		Subtotal:	**$ 230,700**
	REPAIRS & MAINTENANCE		
600-630-5207.000	Parts for vehicle repair & maintenance		$ 70,000
		Subtotal:	**$ 70,000**
	BUILDING MAINTENANCE FEES		
600-601-5208.000	Building Maint. Fund - Building Repairs		$ 15,166
	Flush Sprinkler System		$ 12,000
		Subtotal:	**$ 27,166**
	CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Audit fees		$ 2,350
600-630-5212.000	Outside services		$ 900
	Radio/electronics repair		$ 2,000
	Honeywell Contract		$ 4,388
	Janitorial Contract		$ 5,000
		Subtotal:	**$ 14,638**
	INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services		$ 131,208
		Subtotal:	**$ 131,208**
	TOOLS & SMALL EQUIPMENT		
600-601-5223.000	Misc. expendable tools & equipment		$ 4,500
		Subtotal:	**$ 4,500**
	DUES & PUBLICATIONS		
600-601-5224.000	PMI software upgrade		$ 450
		Subtotal:	**$ 450**

CENTRAL GARAGE FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	ADVERTISING		
600-630-5226.000	Advertising sale of surplus vehicles		$ 1,200
		Subtotal:	**$ 1,200**
	OTHER EXPENSES		
600-601-5290.000	Employee Wellness Program		$ 300
		Subtotal:	**$ 300**
	INTEREST		
600-650-5295.000	Interest payment		$ 22,500
		Subtotal:	**$ 22,500**
	NOTE PRINCIPAL PAYMENT		
600-650-7301.000	Principal payment		$ 50,000
		Subtotal:	**$ 50,000**

Capital Budget

CENTRAL GARAGE FUND

2013

City and Borough of Sitka
Fund 310 - Central Garage Fund
FY 2013 Capital Budget Summary

		New Appropriations for FY 2013	
Capital Projects:		$ -	
Fixed Assets:			
	Machinery/Equipment	$ -	
	Vehicles	$ 289,500	
	Subtotals:	$ 289,500	
	Total Planned Capital Expenditures:		**$ 289,500**

City and Borough of Sitka
Fund 310 - Central Garage Fund
Capital Budget

Cash Outlays for Capital Construction and Fixed Asset Acquisitions
Summary of Direct Transfers of Capital to Capital Projects or Other Funds
Central Garage Fund Department #310-600-680

Account Number	Fund/Project Name	New Appropriation for FY 2013 Amount	
	Capital Projects		
7200.000			
	Total Direct Capital Transfers:	$ -	
	Fixed Asset Acquisition **Central Garage Fund Department #310-600-670**		
	Machinery/Equipment		
7106.000		$ -	
	Total Machinery/Equipment:	$ -	
	Vehicles		
7107.000	Police - 2013 Ford Explorer AWD - Replace #408	$ 43,000	
	Police - 2013 Ford Explorer AWD - Replace #409	$ 43,000	
	Streets - 2013 Elgin Pelican Street Sweeper - Replace #300	$ 180,000	
	Water - 2011 Ford Ranger Ext. Cab 4x4 or 150 - Replace #332	$ 23,500	
	Total Vehicles:	$ 289,500	
	Total Planned Capital Expenditures:		$ 289,500

City and Borough of Sitka
Central Garage Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2011
and as Projected for the Fiscal years Ending June 30, 2012 and 2013

	2011	2011	2011
Operating Revenues:	$ 1,140,748	$ 1,803,994	$ 1,863,810
Operating Expenses:			
Salaries and benefits	$ 165,508	$ 180,320	$ 189,022
Depreciation and amortization	$ 227,472	$ 227,472	$ 227,472
Other operating expenses	$ 567,121	$ 576,288	$ 664,165
Total Operating Expenses:	$ 960,101	$ 984,080	$ 1,080,659
Operating Income (loss):	$ 180,647	$ 819,914	$ 783,151
Nonoperating Revenues and Expenses:			
Nonoperating revenues	$ 71,438	$ 98,538	$ 68,500
Nonoperating expenses	$ 27,500	$ 25,000	$ 22,500
Total Nonoperating Revenues and Expenses:	$ 98,938	$ 123,538	$ 91,000
Income (Loss) Before Contributions and Transfers:	$ 279,585	$ 943,452	$ 874,151
Capital Contributions	$ -	$ -	$ -
Net Transfers In/(Out)	$ -	$ -	$ -
Change in Net Assets:	$ 279,585	$ 943,452	$ 874,151
Net Assets, Beginning of the Year:	$ 3,268,051	$ 3,547,636	$ 4,491,088
Net Assets, End of the Year:	$ 3,547,636	$ 4,491,088	$ 5,365,239

City and Borough of Sitka
Central Garage Fund
Statement of Net Assets
As Of June 30, 2011 and as Projected for June 30, 2012 and 2013

Assets	June 30, 2011	As Projected June 30, 2012	As Projected June 30, 2013
Current Assets:			
Equity in Central Treasury	1,397,833	1,360,956	2,184,579
Accounts receivable	403	6,000	6,000
Other current assets	313	-	-
Total Current Assets:	**1,398,549**	**1,366,956**	**2,190,579**
Non-Current Assets			
Property, Plant and Equipment, Net	2,700,626	3,625,671	3,626,199
Other Non-Current Assets	-	-	-
Total Non-Current Assets:	**2,700,626**	**3,625,671**	**3,626,199**
Total Assets:	**4,099,175**	**4,992,627**	**5,816,778**
Total Liabilities and Net Assets:			
Liabilities			
Current Liabilities:			
Accounts payable	551,539	501,539	451,539
Current portion long term debt	-	-	-
Other current liabilities	-	-	-
Total, Current liabilities:	**551,539**	**501,539**	**451,539**
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	-	-	-
Other Non-Current Liabilities	-	-	-
Total Non-Current Liabilities:	-	-	-
Total Liabilities:	**551,539**	**501,539**	**451,539**
Net Assets:	**3,547,636**	**4,491,088**	**5,365,239**
Total Liabilities and Net Assets:	**4,099,175**	**4,992,627**	**5,816,778**

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