City and Borough of Sitka

SOLID WASTE FUND

FISCAL YEAR 2013

Operating Budget

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SOLID WASTE FUND
SUMMARY OF CASH INFLOWS/OUTLAYS

CASH INFLOWS / REVENUES

Source	FY 2013 Budget	FY 2012 Budget	FY 2012 Projections	Change From FY 2012 Budget	% Change From FY 2012 Budget
Operating Revenue	$ 3,120,500	$ 3,014,000	$ 3,044,824	$ 106,500	4%
Non-Operating Revenue	$ -	$ -	$ -	$ -	0%
Property Investments	$ 32,000	$ 44,360	$ 39,046	$ (12,360)	-28%
Interfund Transfers	$ -	$ -	$ -	$ -	0%
Miscellaneous	$ 7,000	$ 5,800	$ 12,043	$ 1,200	21%
TOTAL CASH INFLOWS / REVENUES:	**$ 3,159,500**	**$ 3,064,160**	**$ 3,095,913**	**$ 95,340**	**3%**

CASH OUTLAYS

	FY 2013 Budget	FY 2012 Operations Budget	FY 2012 Operations Projections	Change From FY 2012 Operations Budget	% Change From FY 2012 Operations Budget
Operating Outlays					
Cash Outlays for Salaries and Benefits	$ 160,048	$ 158,126	$ 135,854	$ 1,922	1%
Non-personnel Operating Outlays	$ 2,862,089	$ 2,944,796	$ 2,762,959	$ (82,707)	-3%
Total Operating Outlays:	**$ 3,022,137**	**$ 3,102,922**	**$ 2,898,813**	**$ (80,785)**	**-3%**
Capital Outlays					
Fixed Asset Acquisition	$ -	$ -	$ -	$ -	0%
Transfers to Capital Projects	$ -	$ -	$ -	$ -	0%
Total Capital Outlays:	**$ -**	**$ -**	**$ -**	**$ -**	**0%**
TOTAL CASH OUTLAYS:	**$ 3,022,137**	**$ 3,102,922**	**$ 2,898,813**	**$ (80,785)**	**-3%**
INCREASE IN UNRESTRICTED WORKING CAPITAL	**$ 137,363**	**$ (38,762)**	**$ 197,100**	**$ 176,125**	**454%**

City and Borough of Sitka
Sitka, Alaska

FY 2013 Budget

Fund: 230 - Solid Waste Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2011 Actual	2012 Budget	2012 Projections	2013 Budget
	State Revenue				
300-310-3101.005	Grant Revenue	$ -	$ -	$ -	$ -
300-310-3101.017	PERS Relief	$ 4,659	$ -	$ -	$ -
	Subtotal:	**$ 4,659**	**$ -**	**$ -**	**$ -**
	Operating Revenue				
300-340-3431.000	Solid Waste Disposal	$ 2,513,685	$ 2,490,000	$ 2,539,216	$ 2,560,000
300-340-3432.000	Scale Revenue	$ 218,712	$ 213,500	$ 209,149	$ 234,000
300-340-3433.000	Granite Creek Waste	$ -	$ -	$ -	$ -
300-340-3434.000	Landfill Revenue	$ -	$ -	$ -	$ -
300-340-3435.000	Recycling	$ 332,634	$ 261,900	$ 227,491	$ 275,000
300-340-3436.000	Sludge Disposal	$ 30,000	$ 30,000	$ 30,000	$ 30,000
300-340-3437.000	Waste Oil Disposal	$ 10,500	$ 10,500	$ 10,500	$ 10,500
300-340-3438.000	Asbestos Disposal	$ 492	$ -	$ 165	$ -
300-340-3439.000	Rolloff Container Fees	$ -	$ -	$ -	$ -
300-340-3440.000	Recycling - Others	$ 12,103	$ 7,100	$ 25,470	$ 10,000
300-340-3491.000	Jobbing - Labor	$ 2,370	$ 1,000	$ 2,833	$ 1,000
	Subtotal:	**$ 3,120,494**	**$ 3,014,000**	**$ 3,044,824**	**$ 3,120,500**
	Non-Operating Revenue				
300-350-3501.003	Other Revenue	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Property Investments				
300-360-3610.000	Interest Income	$ 44,634	$ 44,360	$ 39,046	$ 32,000
	Subtotal:	**$ 44,634**	**$ 44,360**	**$ 39,046**	**$ 32,000**
	Interfund Transfers				
300-370-3701.740	Solid Waste Interfund Billing	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Miscellaneous				
300-380-3807.000	Miscellaneous	$ (2,401)	$ 1,000	$ 7,243	$ 2,000
300-380-3820.000	Bad Debts Collected	$ 8,084	$ 4,800	$ 4,800	$ 5,000
300-390-3990.000	Net Pension Obiligation WO	$ -	$ -	$ -	$ -
	Subtotal:	**$ 5,683**	**$ 5,800**	**$ 12,043**	**$ 7,000**
	Total Solid Waste Fund Revenue:	**$ 3,175,470**	**$ 3,064,160**	**$ 3,095,913**	**$ 3,159,500**

CITY AND BOROUGH OF SITKA
SOLID WASTE FUND
ITEMIZED REVENUES

ACCOUNT #	DESCRIPTION		AMOUNT
	OPERATING REVENUE		
300-340-3431.000	Solid Waste Disposal Charges for waste pickup and disposal		$ 2,560,000
300-340-3432.000	Scale Revenue		$ 234,000
300-340-3433.000	Granite Creek Waste		$ -
300-340-3435.000	Recycling Salvage Permits and Scrap Metal sales		$ 275,000
300-340-3436.000	Sludge Disposal Sludge from Wastewater Plan		$ 30,000
300-340-3437.000	Waste Oil Disposal Waste Oil from Harbors		$ 10,500
300-340-3438.000	Asbestos Disposal		$ -
300-340-3440.000	Recyling - Others		$ 10,000
300-340-3491.000	Jobbing - Labor		$ 1,000
		Subtotal:	**$ 3,120,500**
	PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income		$ 32,000
		Subtotal:	**$ 32,000**
	MISCELLANEOUS		
300-380-3807.000	Miscellaneous		$ 2,000
300-380-3820.000	Bad Debts Collected		$ 5,000
		Subtotal:	**$ 7,000**
		Total:	**$ 3,159,500**

City and Borough of Sitka
Sitka, Alaska

FY 2013 Budget

Fund: 230 - Solid Waste Fund

Operations Budget

Cash Outlays for Operations

Account Number	Expense Description	2011 Actual	2012 Budget	2012 Projections	2013 Budget
	Salaries and Benefits				
5110.001	Salaries & Wages	$ 74,571	$ 83,303	$ 76,514	$ 85,977
5110.004	Overtime	$ 4,288	$ 6,000	$ 768	$ 6,000
5110.010	Temporary Employees	$ -	$ -	$ -	$ -
5120.000	Benefits	$ 50,412	$ 68,822	$ 58,572	$ 68,072
	Total Salaries & Benefits	**$ 129,272**	**$ 158,125**	**$ 135,854**	**$ 160,048**
	Non-personnel Operation Outlays				
5201.000	Travel and Training	$ 7,064	$ 11,700	$ 11,700	$ 8,000
5202.000	Uniform Allowance	$ 492	$ 700	$ 387	$ 700
5203.000	Utilities	$ 21,271	$ 25,000	$ 17,206	$ 25,000
5203.005	Heating Fuel	$ -	$ -	$ -	$ -
5204.000	Telephone	$ 1,854	$ 3,200	$ 1,895	$ 3,200
5205.000	Insurance	$ 4,525	$ 4,550	$ 2,973	$ 4,459
5206.000	Supplies	$ 22,286	$ 43,700	$ 45,793	$ 43,700
5207.000	Repairs and Maintenance	$ 246	$ -	$ 484	$ -
5208.000	Building Maintenance Fees	$ 4,957	$ 2,578	$ 4,615	$ 15,784
5211.000	MIS Fees	$ 4,429	$ 4,454	$ 4,451	$ 4,454
5212.000	Contracted/Purchased Services	$ 2,078,030	$ 2,091,900	$ 1,905,362	$ 2,086,900
5214.000	Interdepartment Services	$ 401,315	$ 351,890	$ 382,983	$ 332,756
5221.000	Transportation/Vehicles	$ 82,302	$ 73,185	$ 55,905	$ 136,110
5222.000	Postage	$ -	$ -	$ -	$ -
5223.000	Tools & Small Equipment	$ 3,259	$ 4,250	$ 4,250	$ 3,000
5224.000	Dues & Publications	$ 411	$ 500	$ 823	$ 500
5226.000	Advertising	$ 5,237	$ 3,000	$ 1,478	$ 3,000
5227.000	Rentals - Building/Equipment	$ 30,655	$ 31,500	$ 30,640	$ 31,500
5231.000	Credit Card Expense	$ 13,792	$ 15,460	$ 16,174	$ 16,300
5290.000	Other Expenses	$ 1,703	$ 1,400	$ -	$ 1,400
5295.000	Interest	$ 40,557	$ 35,015	$ 35,027	$ 29,528
5297.000	Debt Administrative Expense	$ -	$ -	$ -	$ -
7301.000	Debt Principal Payment	$ 240,084	$ 240,813	$ 240,813	$ 115,798
7200.000	Transfer to Other Funds	$ -	$ -	$ -	$ -
	Total Non-personnel Operating Outlays:	**$ 2,964,469**	**$ 2,944,795**	**$ 2,762,959**	**$ 2,862,089**
	Total Operating Outlays:	**$ 3,093,741**	**$ 3,102,920**	**$ 2,898,813**	**$ 3,022,137**

SOLID WASTE FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	TRAVEL AND TRAINING		
600-621-5201.000	HAZMAT Training		$ 1,600
	SW Training / Certification		$ 3,200
	Asbestos training		$ 1,000
	CPR and First Aid		$ 200
	SWANA Training		$ 2,000
		Subtotal:	**$ 8,000**
	UNIFORM ALLOWANCE		
600-621-5202.000	Work overalls, gloves, cold weather gear, respirators		$ 700
		Subtotal:	**$ 700**
	TELEPHONE		
600-622-5204.000	Recycling		$ 3,200
		Subtotal:	**$ 3,200**
	SUPPLIES		
600-601-5206.000	Office Supplies		$ 700
600-620-5206.000	Transfer Station supplies		$ 3,000
600-621-5206.000	Safety items		$ 2,500
	HHW supplies		$ 5,500
	Contaminated soils supplies		$ 2,500
	Chlor-d-tects		$ 500
	Cover material		$ 20,000
	Supplies for operations		$ 2,500
	Supplies for used oil		$ 2,500
	Hydrogen Gas		$ 1,000
600-622-5206.000	Misc Supplies - Recycling		$ 3,000
		Subtotal:	**$ 43,700**
	REPAIRS AND MAINTENANCE		
600-622-5207.000			$ -
		Subtotal:	**$ -**
	BUILDING MAINTENANCE FEES		
600-621-5208.000	Building Maint. Fund (BMF) - Building Repair		$ 2,784
	Flush Sprinkler System (Transfer Station)		$ 13,000
		Subtotal:	**$ 15,784**

SOLID WASTE FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION	AMOUNT
	CONTRACTED/PURCHASED SERVICES	
600-601-5212.000	Refuse collection contract	$ 600,000
	Audit Fees	$ 2,900
	MSC hauling services	$ 5,000
	Engineering/surveying services	$ 15,000
	Contaminated soil testing	$ 5,000
600-620-5212.000	Off island waste disposal	$ 1,250,000
600-621-5212.000	Kimsham landfill monitoring	$ 5,000
	HHW program	$ 50,000
	Used oil handling	$ 5,000
	Used oil analysis	$ 1,000
	Antifreeze disposal	$ 5,000
	Biosolids landfill development operations	$ 25,000
	Sitka Landfill Monitoring	$ 7,000
	Landfill topo survey	$ 5,000
600-622-5212.000	Recyclables freight	$ 70,000
600-623-5212.000	Solid Waste Coordinator	$ 36,000
	Subtotal:	**$ 2,086,900**
	INTERDEPARTMENT SERVICES	
600-601-5214.000	Admin Services	$ 332,756
	Subtotal:	**$ 332,756**
	TOOLS & SMALL EQUIPMENT	
600-601-5223.000	Misc. hand tools	$ 1,500
600-622-5223.000	Misc tools	$ 1,500
	Subtotal:	**$ 3,000**
	DUES & PUBLICATIONS	
600-601-5224.000	Miscellaneous, SWANA	$ 500
	Subtotal:	**$ 500**
	ADVERTISING	
600-601-5226.000	Misc	$ 1,500
600-622-5226.000	Recycling advertising	$ 1,500
	Subtotal:	**$ 3,000**
	RENTALS - EQUIPMENT OR BUILDINGS	
600-622-5227.002	Scrap metal site rent	$ 31,500
	Subtotal:	**$ 31,500**

SOLID WASTE FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	OTHER EXPENSES		
600-621-5290.000	Employee Wellness Program		$ 200
	ADEC landfill inspectors expenses and permits		$ 1,200
		Subtotal:	**$ 1,400**
	INTEREST EXPENSE		
600-650-5295.000	Kimsham Landfill - Loan #783081		$ 29,528
		Subtotal:	**$ 29,528**
	NOTE PRINCIPAL PAYMENTS		
600-650-7301.000	Kimsham Landfill - Loan #783081		$ 115,798
		Subtotal:	**$ 115,798**

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Capital Budget

SOLID WASTE FUND

2013

City and Borough of Sitka
Fund 230 - Solid Waste Fund
FY 2013 Capital Budget Summary

		New Appropriations for FY 2013	
Capital Projects:		$ -	
Fixed Assets:			
	Machinery/Equipment	$ -	
	Subtotals:	$ -	
	Total Planned Capital Expenditures:		$ -

City and Borough of Sitka
Fund 230 - Solid WasteFund
Capital Budget

Cash Outlays for Capital Construction and Fixed Asset Acquisitions
Summary of Direct Transfers of Capital to Capital Projects or Other Funds
Solid Waste Fund Department #230-600-680

Account Number	Fund/Project Name	New Appropriation for FY 2013 Amount	
	Capital Projects 740-600-630-5212.000		
7200.000		$ -	
	Total Direct Capital Transfers:	$ -	
	Fixed Asset Acquisition Solid Waste Fund Department #230-600-670		
	Machinery/Equipment		
7106.000			
	Total Machinery/Equipment:	$ -	
	Total Planned Capital Expenditures:		$ -

Construction in Progress for Solid Waste Fund Capital Projects
Fund 740

Project Name	Project Number		Approved Budget		Expenses & Encumbrances as of 12/31/11
Expand Biosolids Area	90657	$	500,000	$	-
Recycle Center Fence	90677	$	50,000	$	-
Scrap Yard Upgrade	90678	$	115,000	$	582
Sitka Landfill / Granite Creek	90413	$	250,000	$	193,218
Transfer Station	90566	$	50,000	$	276

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City and Borough of Sitka
Solid Waste Disposal Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2011
and as Projected for the Fiscal years Ending June 30, 2012 and 2013

	2011	2012	2013
Operating Revenues:	$ 3,126,086	$ 3,056,867	$ 3,127,500
Operating Expenses:			
Salaries and benefits	$ 129,272	$ 135,854	$ 157,738
Depreciation and amortization	$ 216,082	$ 216,000	$ 216,000
Other operating expenses	$ 2,694,854	$ 2,487,119	$ 2,716,763
Total Operating Expenses:	$ 3,040,208	$ 2,838,973	$ 3,090,501
Operating Income (loss):	$ 85,878	$ 217,894	$ 36,999
Nonoperating Revenues and Expenses:			
Nonoperating revenues	$ 24,215	$ 39,046	$ 32,000
Nonoperating expenses	$ (40,557)	$ (35,027)	$ (29,528)
Total Nonoperating Revenues and Expenses:	$ (16,342)	$ 4,019	$ 2,472
Income (Loss) Before Contributions and Transfers:	$ 69,536	$ 221,913	$ 39,471
Capital Contributions	$ -	$ -	$ -
Net Transfers In/(Out)	$ -	$ -	$ -
Change in Net Assets:	$ 69,536	$ 221,913	$ 39,471
Net Assets, Beginning of the Year:	$ 5,112,963	$ 5,182,499	$ 5,404,412
Net Assets, End of the Year:	$ 5,182,499	$ 5,404,412	$ 5,443,883

City and Borough of Sitka
Solid Waste Disposal Fund
Statement of Net Assets
As Of June 30, 2011 and as Projected for June 30, 2012 and 2013

Assets	June 30, 2011	As Projected June 30, 2012	As Projected June 30, 2013
Current Assets:			
Equity in Central Treasury	1,046,501	1,380,766	1,527,237
Accounts receivable	155,177	162,000	155,000
Other current assets	1,529	1,000	1,000
Total Current Assets:	**1,203,207**	**1,543,766**	**1,683,237**
Non-Current Assets			
Property, Plant and Equipment, Net	6,308,646	6,092,646	5,876,646
Other Non-Current Assets	505,936	506,000	506,000
Total Non-Current Assets:	**6,814,582**	**6,598,646**	**6,382,646**
Total Assets:	**8,017,789**	**8,142,412**	**8,065,883**
Total Liabilities and Net Assets:			
Liabilities			
Current Liabilities:			
Accounts payable	115,796	136,000	136,000
Current portion long term debt	115,798	116,000	116,000
Other current liabilities	5,941	5,000	5,000
Total, Current liabilities:	**237,535**	**257,000**	**257,000**
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	1,968,558	1,853,000	1,737,000
Other Non-Current Liabilities	629,197	628,000	628,000
Total Non-Current Liabilities:	**2,597,755**	**2,481,000**	**2,365,000**
Total Liabilities:	**2,835,290**	**2,738,000**	**2,622,000**
Net Assets:	**5,182,499**	**5,404,412**	**5,443,883**
Total Liabilities and Net Assets:	**8,017,789**	**8,142,412**	**8,065,883**

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