City and Borough of Sitka

WATER FUND

FISCAL YEAR 2013

Operating Budget

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WATER FUND
SUMMARY OF CASH INFLOWS/OUTLAYS

CASH INFLOWS / REVENUES

Source	FY 2013 Budget	FY 2012 Budget	FY 2012 Projections	Change From FY 2012 Budget	% Change From FY 2012 Budget
State Revenue	$ 2,925,000	$ 4,783,000	$ -	$ (1,858,000)	0%
Operating Revenue	$ 1,428,719	$ 1,201,800	$ 1,382,000	$ 226,919	19%
Non-Operating Revenue	$ 8,000	$ 1,800	$ 8,000	$ 6,200	344%
Property Investments	$ 18,000	$ 14,800	$ 20,000	$ 3,200	22%
Miscellaneous	$ 3,000	$ 12,200	$ 8,000	$ (9,200)	-75%
Cash Basis	$ -	$ -	$ -	$ -	0%
TOTAL CASH INFLOWS / REVENUES:	**$ 4,382,719**	**$ 6,013,600**	**$ 1,418,000**	**$ (1,630,881)**	**-27%**

CASH OUTLAYS

Operating Outlays	FY 2013 Budget	FY 2012 Operations Budget	FY 2012 Operations Projections	Change From FY 2012 Operations Budget	% Change From FY 2012 Operations Budget
Cash Outlays for Salaries and Benefits	$ 354,643	$ 357,536	$ 289,000	$ (2,893)	-1%
Non-personnel Operating Outlays	$ 1,021,473	$ 878,226	$ 886,000	$ 143,247	16%
Total Operating Outlays:	**$ 1,376,115**	**$ 1,235,762**	**$ 1,175,000**	**$ 140,353**	**11%**
Total Operating Subtotal:	**$ 3,006,604**	**$ 4,777,838**	**$ 243,000**	**$ (1,771,234)**	**-38%**

CAPITAL

Capital Revenue					
Outside Capital Funding	$ -	$ -	$ -		
Capital Outlays					
Fixed Asset Acquisition	$ -	$ 9,000	$ 9,000	$ (9,000)	-100%
Transfers to Capital Projects	$ 3,025,000	$ 4,918,000	$ 135,000	$ (1,893,000)	-38%
Total Capital Outlays:	**$ 3,025,000**	**$ 4,927,000**	**$ 144,000**	**$ (1,902,000)**	**-39%**
NET CAPITAL OUTLAYS:	**$ (3,025,000)**	**$ (4,927,000)**	**$ (144,000)**	**$ 1,902,000**	**-39%**
INCREASE IN UNRESTRICTED WORKING CAPITAL	**$ (18,396)**	**$ (149,162)**	**$ 99,000**	**$ 130,766**	**88%**

City and Borough of Sitka
Sitka, Alaska

FY 2013 Budget

Fund: 210 - Water Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2011 Actual	2012 Budget	2012 Projections	2013 Budget
	State Revenue				
300-310-3101.005	Grant Revenue	$ -	$ 4,783,000	$ -	$ 1,837,500
300-310-3101.017	PERS Relief	$ 11,186	$ -	$ -	$ -
300-310-3101.020	Loan Proceeds	$ -	$ -	$ -	$ 1,087,500
	Subtotal:	**$ 11,186**	**$ 4,783,000**	**$ -**	**$ 2,925,000**
	Federal Revenue				
300-315-3161.001	ARRA Grant	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Operating Revenue				
300-340-3406.000	Water - APC	$ -	$ -	$ -	$ -
300-340-3409.000	Water - Global	$ -	$ -	$ -	$ -
300-340-3411.000	Water - Residential	$ 776,467	$ 777,600	$ 913,000	$ 887,719
300-340-3412.000	Water - Commercial	$ 390,289	$ 389,900	$ 437,000	$ 505,000
300-340-3413.000	Water - Harbor	$ 9,713	$ 10,000	$ 9,000	$ 11,000
300-340-3415.000	Water - Other	$ -	$ -	$ -	$ -
300-340-3491.000	Jobbing - Labor	$ 36,489	$ 24,300	$ 23,000	$ 25,000
	Subtotal:	**$ 1,212,959**	**$ 1,201,800**	**$ 1,382,000**	**$ 1,428,719**
	Non-Operating Revenue				
300-350-3501.001	Connection Fees	$ 1,800	$ 1,800	$ 7,000	$ 8,000
300-350-3501.003	Other	$ -	$ -	$ 1,000	$ -
	Subtotal:	**$ 1,800**	**$ 1,800**	**$ 8,000**	**$ 8,000**
	Property Investments				
300-360-3610.000	Interest Income	$ 19,226	$ 14,800	$ 20,000	$ 18,000
300-360-3620.000	Sale of Fixed Assets	$ -	$ -	$ -	$ -
300-360-3625.000	Sale of Water	$ -	$ -	$ -	$ -
	Subtotal:	**$ 19,226**	**$ 14,800**	**$ 20,000**	**$ 18,000**
	Miscellaneous				
300-380-3807.000	Miscellaneous	$ 8,078	$ 10,000	$ 6,000	$ 1,000
300-380-3820.000	Bad Debts Collected	$ 2,130	$ 2,200	$ 2,000	$ 2,000
	Subtotal:	**$ 10,207**	**$ 12,200**	**$ 8,000**	**$ 3,000**
	Cash Basis				
300-390-3902.000	Assessments - Principal	$ -	$ -	$ -	$ -
300-390-3906.000	Advances from State of Alaska	$ -	$ -	$ -	$ -
300-390-3990.000	Net Pension Obiligation WO	$ -	$ -	$ -	$ -
	Subtotal:	**$ -**	**$ -**	**$ -**	**$ -**
	Total Water Fund Revenue:	**$ 1,255,379**	**$ 6,013,600**	**$ 1,418,000**	**$ 4,382,719**

CITY AND BOROUGH OF SITKA
WATER FUND
ITEMIZED REVENUES

ACCOUNT #	DESCRIPTION		AMOUNT
	STATE REVENUE		
300-310-3101.005	Grant Revenue		$ 1,837,500
300-310-3101.020	Loan Proceeds		$ 1,087,500
		Subtotal:	**$ 2,925,000**
	OPERATING REVENUE		
300-340-3411.000	Water - Residential Residential Water Charges		$ 887,719
300-340-3412.000	Water - Commercial Commercial Water Charges		$ 505,000
300-340-3413.000	Water - Harbor Harbor Water Charges		$ 11,000
300-340-3491.000	Jobbing - Labor Billings to other funds & citizens		$ 25,000
		Subtotal:	**$ 1,428,719**
	NON-OPERATING REVENUE		
300-350-3501.001	Connection Fees - Water First Time Connection Fees		$ 8,000
300-350-3501.003	Other		$ -
		Subtotal:	**$ 8,000**
	PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income		$ 18,000
300-360-3625.000	Sale of Water		$ -
		Subtotal:	**$ 18,000**
	MISCELLANEOUS		
300-380-3807.000	Miscellaneous		$ 1,000
300-380-3820.000	Bad Debts Collected		$ 2,000
		Subtotal:	**$ 3,000**
	Cash Basis		
300-390-3902.000	Assessments - Principal		$ -
300-390-3906.000	Advances from State		$ -
		Subtotal:	**$ -**
		Total:	**$ 4,382,719**

City and Borough of Sitka
Sitka, Alaska

FY 2013 Budget

Fund: 210 - Water Fund

Operations Budget

Cash Outlays for Operations

Account Number	Expense Description	2011 Actual	2012 Budget	2012 Projections	2013 Budget
	Salaries and Benefits				
5110.001	Salaries & Wages	$ 164,840	$ 180,265	$ 155,000	$ 177,773
5110.004	Overtime	$ 19,143	$ 23,000	$ 13,000	$ 23,000
5110.010	Temporary Employees	$ -	$ 9,000	$ 1,000	$ 9,000
5120.000	Benefits	$ 119,317	$ 145,271	$ 120,000	$ 144,870
	Total Salaries & Benefits	**$ 303,300**	**$ 357,536**	**$ 289,000**	**$ 354,643**
	Non-personnel Operation Outlays				
5201.000	Travel and Training	$ 5,649	$ 10,400	$ 5,000	$ 10,000
5202.000	Uniform Allowance	$ 383	$ 850	$ 1,000	$ 500
5203.001	Utilities	$ 38,290	$ 36,250	$ 39,000	$ 36,250
5203.005	Heating Fuel	$ 2,524	$ 2,500	$ 6,000	$ 4,000
5204.000	Telephone	$ 5,701	$ 6,000	$ 5,000	$ 6,000
5205.000	Insurance	$ 30,362	$ 30,375	$ 30,000	$ 32,536
5206.000	Supplies	$ 76,115	$ 96,000	$ 54,000	$ 91,600
5207.000	Repairs and Maintenance	$ (4,998)	$ 17,000	$ 13,000	$ 17,000
5208.000	Building Maintenance Fees	$ 3,982	$ 8,046	$ 6,000	$ 18,449
5211.000	MIS Fees	$ 11,992	$ 12,069	$ 12,000	$ 12,069
5212.000	Contracted/Purchased Services	$ 41,122	$ 96,350	$ 176,000	$ 96,350
5214.000	Interdepartment Services	$ 232,364	$ 108,455	$ 161,000	$ 253,541
5221.000	Transportation/Vehicles	$ 28,122	$ 29,840	$ 17,000	$ 44,570
5222.000	Postage	$ 1,036	$ 500	$ 1,000	$ 500
5223.000	Tools & Small Equipment	$ 39,425	$ 17,000	$ 15,000	$ 8,800
5224.000	Dues & Publications	$ 751	$ 3,000	$ 1,000	$ 1,000
5226.000	Advertising	$ 912	$ 1,000	$ 1,000	$ 1,000
5227.000	Rentals - Building/Equipment	$ 9,816	$ 14,816	$ 11,000	$ 14,816
5231.000	Credit Card Expense	$ 6,837	$ 6,600	$ 9,000	$ 8,866
5290.000	Other Expenses	$ 1,840	$ 4,400	$ 1,000	$ 4,400
5295.000	Interest	$ 56,977	$ 76,547	$ 77,000	$ 80,754
7302.000	Debt Principal Payment	$ 244,671	$ 300,228	$ 245,000	$ 263,972
7200.000	Transfer to Other Funds	$ -	$ -	$ -	$ 14,500
	Total Non-personnel Operating Outlays:	**$ 833,873**	**$ 878,226**	**$ 886,000**	**$ 1,021,473**
	Total Operating Outlays:	**$1,137,173**	**$ 1,235,762**	**$ 1,175,000**	**$ 1,376,115**

WATER FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	TRAINING AND TRAVEL		
600-605-5201.000	Water distribution operator's continuing education credits related to state operator certification and other required certificates e.g. Hazwopper & Hazardous site worker, Flagger & Traffic Safety, Trench Safety, etc.		$ 4,000
600-610-5201.000	Water treatment operator's continuing education credits related to state operator certification, microbiological laboratory training and other required certificates e.g. Hazwopper & Hazardous site worker, etc..		$ 6,000
		Subtotal:	**$ 10,000**
	UNIFORM ALLOWANCE		
600-605-5202.000	Coveralls, rainwear, rubber boots, etc.		$ 200
600-610-5202.000	Coveralls, rainwear, rubber boots, etc.		$ 300
		Subtotal:	**$ 500**
	UTILITIES		
600-605-5203.001	Utilities - Distribution		$ 16,250
600-610-5203.001	Utilities- Treatment (inc for T.L.S. line to BLWTP)		$ 20,000
		Subtotal:	**$ 36,250**
	SUPPLIES		
600-601-5206.000	Office supplies, etc.		$ 1,600
600-605-5206.000	Bedding, safety, misc. cleaning supplies & chart paper, minor parts, lubricant, oil sorb pads, leak det. & locat. supplies, marking paint, super chlorinating supplies, small tools, hydrant supplies		$ 10,000
600-610-5206.000	Watershed signs & misc. hardware, instrument parts, cleaning supplies, monitoring supplies, safety supplies, misc. parts & hardware		$ 2,000
	Fluoride, chlorine & Corrosion control (soda ash)		$ 72,000
	Laboratory reagents for monitoring & standards, sample containers, microbial supplies, pH & alkalinity supplies		$ 6,000
		Subtotal:	**$ 91,600**

WATER FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	REPAIRS & MAINTENANCE		
600-605-5207.000	Paint, misc. hardware & repair/repl. parts for hydrants, repl./repair of pumps & control systems, booster station, repair parts, piping & valves, boxes, piping, saddles, parts & paint		$ 8,000
600-610-5207.000	Repair parts for monitoring equip. (turbidity meters, pH meters, chlor. anlyzer, spectrophotometer), repair/repl. part for chlor. & flouride pumps, flouride feeder, corrosion control equip., control valves and meters.		$ 5,000
	Indian River W.P. Equipment		$ 4,000
		Subtotal:	**$ 17,000**
	BUILDING MAINTENANCE FEES		
600-601-5208.000	Building Maint. Fund (BMF) - Building Repairs		$ 5,449
	Blue Lake Water Plant - Replace Doors		$ 13,000
		Subtotal:	**$ 18,449**
	CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Distribution system modeling, mapping, professional surveying services, Indian River flow studies (CBS portion)		$ 30,000
	Audit Fees		$ 2,350
600-605-5212.000	Engineering professional services, excavation contractors, other City Department Services, painting FHs		$ 30,000
600-610-5212.000	Engineering Services, Corrosion Control, Filtration Avoidance, and UV disinfection, Contracted Analytical Services, Rebuild & Calibrate Flow Meters, Outside Services - machinist, Annual Onsite Inspections, SCADA system troubleshooting		$ 34,000
		Subtotal:	**$ 96,350**
	INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin. services		$ 253,541
		Subtotal:	**$ 253,541**
	POSTAGE		
600-601-5222.000	Public Education Drinking Water Quality & Misc.		$ 500
		Subtotal:	**$ 500**
	TOOLS & SMALL EQUIPMENT		
600-605-5223.000	Cell phone signal boosters (for BLWP & Stand-by)		$ 1,800
	Specialized tools, traffic control equip.		$ 2,000
	Replace one handheld radio		$ 1,400
600-610-5223.000	Replace still for making distilled water (1/2 W / 1/2 WW)		$ 2,600
	Tools, and minor equipment for water lab		$ 1,000
		Subtotal:	**$ 8,800**

WATER FUND
ITEMIZED EXPENSES

ACCOUNT #	DESCRIPTION		AMOUNT
	DUES & PUBLICATIONS		
600-601-5224.000	AWWA Utility membership, Operator cert., updated AWWA Standards subscription, AWWA individual memberships	$	1,000
	Subtotal:	**$**	**1,000**
	ADVERTISING		
600-601-5226.000	Public Education Drinking Water Quality, PSAs, etc	$	1,000
	Subtotal:	**$**	**1,000**
	RENTALS - BUILDING/EQUIPMENT		
600-601-5227.002	Central Garage Building Rent	$	9,816
600-605-5227.002	Equipment rent	$	5,000
	Subtotal:	**$**	**14,816**
	OTHER EXPENSES		
600-601-5290.000	Unanticipated expenses, DEC charges, Micro lab certification fees	$	2,000
	Employee Wellness Programs	$	400
600-605-5290.000	Unanticipated expenses, DEC charges	$	1,000
600-610-5290.000	Unanticipated expenses, DEC charges	$	1,000
	Subtotal:	**$**	**4,400**
	INTEREST		
600-650-5295.000	Corrosion Control Facility Loan - Loan #783031	$	2,482
	Building - Inventory & Equipment - Loan #783051	$	1,753
	Roundabout Water Loan #783311	$	4,445
	Water Line - Loan #783151	$	9,313
	Whitcomb Heights Subdivision	$	42,795
	Water Storage Tank Coating Loan #783341	$	13,750
	Water System - SMC Road - Loan #783061	$	6,215
	Subtotal:	**$**	**80,754**
	DEBT PRINCIPAL PAYMENT		
600-650-7302.000	Corrosion Control Facility Loan	$	20,681
	Building - Inventory & Equipment	$	7,566
	Roundabout Water Loan	$	15,598
	Water Line	$	32,677
	Whitcomb Heights Subdivision	$	158,500
	Water Storage Tank Coating Loan	$	3,055
	Water System - SMC Road	$	25,895
	Subtotal:	**$**	**263,972**
	TRANSFER TO OTHER FUNDS		
600-680-7200.000	2011 Ford Ranger Ext. Cab 4x4 or F150 - Replace #332	$	14,500
	Subtotal:	**$**	**14,500**

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Capital Budget

WATER FUND

2013

City and Borough of Sitka
Fund 210 - Water Fund
FY 2013 Capital Budget Summary

		New Appropriations for FY 2013	
Capital Projects:		$ 3,025,000	
Fixed Assets:			
	Machinery/Equipment	$ -	
	Subtotals:	$ -	
	Total Planned Capital Expenditures:		$ 3,025,000

City and Borough of Sitka
Fund 210 - Water Fund
Capital Budget

Cash Outlays for Capital Construction and Fixed Asset Acquisitions
Summary of Direct Transfers of Capital to Capital Projects or Other Funds
Water Fund Department #210-600-680

Account Number	Fund/Project Name		New Appropriation for FY 2013 Amount	
	Capital Projects 720-600-630-5212.000			
7200.000	Develop Alternative Water Source	$	2,000,000	
	HPR Water Main Improvements (prior to paving)	$	300,000	
	Repair Airport Water Main near USCG Housing	$	75,000	
	Replace Hollywood Way Water Main (DeGroff end)	$	25,000	
	Replace Baranof Water Main	$	625,000	
	Total Direct Capital Transfers:	$	3,025,000	
	Fixed Asset Acquisition Water Fund Department #210-600-670			
	Machinery/Equipment			
7106.000				
	Total Machinery/Equipment:	$	-	
	Total Planned Capital Expenditures:			$ 3,025,000

Construction in Progress for Water Fund Capital Projects
Fund 720

Project Name	Project Number		Approved Budget		Expenses & Encumbrances as of 12/31/11
Baranof Water Main Replacement	90710	$	60,000		-
Blue Lake Dam Project	90624	$	35,000		-
BLWTP Flow Control Valves Upgrade	90650	$	28,000		3,188
Channel Crossing Line	80041	$	2,610,600		2,152,041
Distribution Meters - 2	90711	$	50,000		-
Etolin Water Main Replacement	90712	$	189,000		-
Gavan Treated Water Storage Tank Coating	90667	$	798,000		611,946
Harbor Mt. Altitude Value Rebuild	90623	$	48,000		13,886
HPR Water Improvements	90673	$	300,000		25,805
IRWTP Filter Beds Rehab	90612	$	25,000		775
O'Cain St Main Replacement	90651	$	100,000		-
SMC Water Improvements	90675	$	150,000		-
SMC Water System Phase II	90529	$	200,000		12
UV Disinfection Feasibility	90652	$	4,650,000		257,169
Water Line Movement - Power house	90725	$	16,800	$	16,800

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City and Borough of Sitka
Water Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal years Ended June 30, 2011
and as Projected for the Fiscal years Ending June 30, 2012 and 2013

	2011	2012	2013
Operating Revenues:	$ 1,224,915	$ 1,398,000	$ 1,439,719
Operating Expenses:			
Salaries and benefits	$ 303,300	$ 289,000	$ 350,003
Depreciation and amortization	$ 641,650	$ 546,000	$ 575,000
Other operating expenses	$ 667,081	$ 564,000	$ 662,247
Total Operating Expenses:	$ 1,612,031	$ 1,399,000	$ 1,587,250
Operating Income (loss):	$ (387,116)	$ (1,000)	$ (147,531)
Nonoperating Revenues and Expenses:			
Nonoperating revenues	$ 451,608	$ 20,000	$ 18,000
Nonoperating expenses	$ (13,255)	$ (77,000)	$ (80,754)
Total Nonoperating Revenues and Expenses:	$ 438,353	$ (57,000)	$ (62,754)
Income (Loss) Before Contributions and Transfers:	$ 51,237	$ (58,000)	$ (210,285)
Capital Contributions	$ 6,470,119	$ 365,000	$ 1,837,500
Net Transfers IN/(Out)	$ (3,205,000)	$ -	$ (14,500)
Change in Net Assets:	$ 3,316,356	$ 307,000	$ 1,612,715
Net Assets, Beginning of the Year:	$ 14,539,174	$ 16,761,221	$ 17,068,221
Net Assets, End of the Year:	$ 16,761,221	$ 17,068,221	$ 18,680,936

City and Borough of Sitka
Water Fund
Statement of Net Assets
As Of June 30, 2011 and as Projected for June 30, 2012 and 2013

Assets	June 30, 2011	As Projected June 30, 2012	As Projected June 30, 2013
Current Assets:			
Equity in Central Treasury	532,233	1,348,462	1,423,705
Accounts receivable	420,302	441,000	441,000
Other current assets	263,745	20,000	20,000
Total Current Assets:	**1,216,280**	1,809,462	1,884,705
Non-Current Assets			
Property, Plant and Equipment, Net	20,200,455	19,654,000	22,033,000
Other Non-Current Assets	193,172	287,000	287,000
Total Non-Current Assets:	**20,393,627**	19,941,000	22,320,000
Total Assets:	**21,609,907**	21,750,462	24,204,705
Total Liabilities and Net Assets:			
Liabilities			
Current Liabilities:			
Accounts payable	43,831	45,000	45,000
Current portion long term debt	114,754	118,000	136,000
Other current liabilities	400	45,000	45,000
Total, Current liabilities:	**158,985**	**208,000**	**226,000**
Non-Current Liabilities			
Bonds Payable	-	-	-
Loans Payable	4,672,241	4,427,241	5,250,769
Other Non-Current Liabilities	17,460	47,000	47,000
Total Non-Current Liabilities:	**4,689,701**	**4,474,241**	**5,297,769**
Total Liabilities:	**4,848,686**	**4,682,241**	**5,523,769**
Net Assets:	**16,761,221**	**17,068,221**	**18,680,936**
Total Liabilities and Net Assets:	**21,609,907**	**21,750,462**	**24,204,705**

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