



City and Borough of Sitka

MANAGEMENT INFORMATION
SYSTEMS FUND

FISCAL YEAR 2017

Operating Budget

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MANAGEMENT INFORMATION SYSTEMS FUND - SUMMARY BY EXPENDITURE TYPE

Summary

	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
<u>Revenue</u>					
State Revenue	29,616	31,265	90,931	-	-
Federal Revenue	-	-	-	-	-
Services	772,863	778,016	786,587	1,229,868	1,135,022
Other Operating Revenue	-	-	-	-	-
Uses of Property & Investments	4,283	9,247	8,465	6,700	9,000
Interfund Billings	-	-	-	-	-
Miscellaneous Revenue	-	236	-	-	-
Cash Basis Receipts	238,000	105,000	48,500	-	-
Revenue Totals	1,044,761	923,764	934,483	1,236,568	1,144,022
<u>Expenditures</u>					
Salaries and Wages	184,810	199,848	177,900	239,617	265,293
Fringe Benefits	168,548	187,124	211,384	139,419	150,690
Operating Expenses	356,283	371,302	512,422	519,767	586,189
Cash Basis Expenditures	-	580	-	619,546	49,238
Expenditure Totals	709,641	758,853	901,707	1,518,349	1,051,410
Fund Total: MIS Fund	335,120	164,910	32,776	(281,781)	92,612

MANAGEMENT INFORMATION SYSTEMS FUND - SUMMARY BY DEPARTMENT

Summary

	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
<u>Revenue</u>					
State Revenue	29,616	31,265	90,931	-	-
Federal Revenue	-	-	-	-	-
Services	772,862	778,016	786,587	1,229,868	1,135,022
Other Operating Revenue	-	-	-	-	-
Uses of Property & Investments	4,283	9,247	8,465	6,700	9,000
Interfund Billings	-	-	-	-	-
Miscellaneous Revenue	-	236	-	-	-
Cash Basis Receipts	238,000	105,000	48,500	-	-
Revenue Totals	1,044,760	923,764	934,483	1,236,568	1,144,022
<u>Expenditures</u>					
Operations	709,641	747,861	894,873	894,389	999,450
Debt Payments	-	10,413	6,834	51,960	51,960
Fixed Asset Acquisition	-	580	-	572,000	-
Transfers to Capital Projects and Other Funds	-	-	-	-	-
Other	-	-	-	-	-
Expenditure Totals	709,641	758,853	901,707	1,518,349	1,051,410
Fund Total: MIS Fund	335,119	164,910	32,776	(281,781)	92,612

MANAGEMENT INFORMATION SYSTEMS FUND

Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
Fund 300 - Data Processing Fund						
<i>Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	175,994.98	191,256.62	163,337.04	239,617.06	265,292.76
5110.002	Holidays	3,334.80	3,626.88	4,319.28	.00	.00
5110.003	Sick Leave	4,880.36	4,403.44	9,643.84	.00	.00
5110.010	Temp Wages	600.00	561.00	600.00	.00	.00
	<i>Salaries and Wages Totals</i>	\$184,810.14	\$199,847.94	\$177,900.16	\$239,617.06	\$265,292.76
<i>Fringe Benefits</i>						
5120.001	Annual Leave	17,825.34	28,857.76	18,931.77	9,248.00	8,096.00
5120.002	SBS	12,963.58	13,512.97	12,982.76	15,366.00	16,813.83
5120.003	Medicare	1,779.37	1,891.67	2,768.56	3,634.90	3,977.18
5120.004	PERS	74,916.83	78,053.93	133,802.07	52,715.60	58,364.24
5120.005	Health Insurance	60,206.64	63,706.24	41,889.60	55,595.60	61,885.20
5120.006	Life Insurance	42.45	42.48	40.12	46.48	36.36
5120.007	Workmen's Compensation	813.81	1,058.48	969.29	2,812.02	1,517.29
	<i>Fringe Benefits Totals</i>	\$168,548.02	\$187,123.53	\$211,384.17	\$139,418.60	\$150,690.10
<i>Operating Expenses</i>						
5201.000	Training and Travel	12,696.48	14,613.27	15,088.26	34,900.00	20,000.00
5204.000	Telephone	3,835.98	3,747.20	1,393.00	7,320.00	42,720.00
5204.001	Cell Phone Stipend	.00	50.00	500.00	.00	900.00
5205.000	Insurance	3,621.90	3,386.69	4,043.59	4,045.00	4,045.00
5206.000	Supplies	4,521.62	6,752.08	3,914.65	10,000.00	12,000.00
5207.000	Repairs & Maintenance	149,490.89	134,428.06	125,221.91	171,900.00	162,000.00
5212.000	Contracted/Purchased Serv	27,201.27	28,112.32	164,086.57	117,515.00	143,300.00
5214.000	Interdepartment Services	96,966.70	106,301.04	105,423.00	105,423.00	110,602.00
5221.000	Transportation/Vehicles	2,700.00	2,700.00	1,800.00	3,600.00	900.00
5222.000	Postage	.00	73.96	47.05	.00	.00
5223.000	Tools & Small Equipment	54,536.00	60,333.46	82,085.11	60,650.00	87,000.00
5224.000	Dues & Publications	711.95	375.00	.00	.00	.00
5290.000	Other Expenses	.00	16.33	1,985.26	.00	.00
5295.000	Interest Expense	.00	10,412.50	6,833.84	4,414.00	2,722.00
	<i>Operating Expenses Totals</i>	\$356,282.79	\$371,301.91	\$512,422.24	\$519,767.00	\$586,189.00
<i>Cash Basis Expenditures</i>						
7106.000	Fixed Assets-Machinery	.00	580.00	.00	560,000.00	.00
7108.000	Fixed Assets-Furniture	.00	.00	.00	12,000.00	.00
7301.000	Note Principal Payments	.00	.00	.00	47,546.00	49,238.00
	<i>Cash Basis Expenditures Totals</i>	\$0.00	\$580.00	\$0.00	\$619,546.00	\$49,238.00
Fund 300 - Data Processing Fund Totals						
		\$709,640.95	\$758,853.38	\$901,706.57	\$1,518,348.66	\$1,051,409.86
Net Grand Totals						
		\$709,640.95	\$758,853.38	\$901,706.57	\$1,518,348.66	\$1,051,409.86

City and Borough of Sitka
Management Information Systems Fund

Pro Forma Financial Projection

FY2014, FY2015, FY2016 (Projected), and FY2017 Proposed

<u>Operations</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016 Projected</u>	<u>FY2017 Proposed</u>
Revenues	885,154	926,018	1,229,900	1,135,000
Costs of Operations	<u>(816,484)</u>	<u>(999,703)</u>	<u>(852,500)</u>	<u>(1,104,200)</u>
Gross Margin	68,670	(73,685)	377,400	30,800
Administrative Expenses	-	-	-	-
Interest Expense	(10,413)	(6,834)	(4,400)	(4,400)
Other Income/(Expenses)	<u>7,700</u>	<u>1,434</u>	<u>8,900</u>	<u>6,700</u>
Net Operating Income	65,957	(79,085)	381,900	33,100
Depreciation	98,039	104,830	104,800	104,800
Debt Principal Repayment	<u>(44,436)</u>	<u>(46,236)</u>	<u>(47,500)</u>	<u>(47,500)</u>
Operating Cash Flow	<u>119,560</u>	<u>(20,491)</u>	<u>439,200</u>	<u>90,400</u>
 <u>Capital Expenditures</u>				
Grant Revenue	-	-	-	-
Loan Proceeds	-	-	-	-
Use of Designated Working Capital	<u>162,136</u>	<u>126,267</u>	<u>391,300</u>	<u>-</u>
Total Capital expenditure Funding	162,136	126,267	391,300	-
Capital Expenditures	<u>(162,136)</u>	<u>(126,267)</u>	<u>(391,300)</u>	<u>-</u>
 <u>Working Capital</u>				
Beginning Total Working Capital	414,657	395,482	249,996	297,896
Operating Cash Flow	119,560	(20,491)	439,200	90,400
Capital Expenditures and Other Balance Sheet Changes	<u>(138,735)</u>	<u>(124,995)</u>	<u>(391,300)</u>	<u>-</u>
Ending Working Total Working Capital	<u>395,482</u>	<u>249,996</u>	<u>297,896</u>	<u>388,296</u>
 Beginning Working Capital Designated for Capital Expenditures				
	162,136	94,000	-	-
New Designations Of Working Capital For Capital Expenditures	-	32,267	391,300	-
Expenditures of Designated Working Capital For Capital expenditures	<u>(162,136)</u>	<u>(126,267)</u>	<u>(391,300)</u>	<u>-</u>
Ending Working Capital Designated for Capital Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Beginning Undesignated Working Capital				
	252,521	395,482	249,996	297,896
Increases/(Decreases)	<u>142,961</u>	<u>(145,486)</u>	<u>47,900</u>	<u>90,400</u>
Ending Unesignated Working Capital	<u>395,482</u>	<u>249,996</u>	<u>297,896</u>	<u>388,296</u>