



City and Borough of Sitka

WASTEWATER FUND

FISCAL YEAR 2017

Operating Budget

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WASTEWATER TREATMENT FUND - SUMMARY BY EXPENDITURE TYPE**Summary**

	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
Revenue					
State Revenue	84,404	89,106	308,155	1,170,500	1,576,000
Federal Revenue	-	-	-	-	-
Operating Revenue	2,398,946	2,627,738	2,906,839	2,947,400	2,977,200
Other Operating Revenue	27,496	23,209	14,400	10,150	10,220
Uses of Property & Investments	84,914	103,135	108,492	112,000	113,200
Interfund Billings	87,842	-	-	-	-
Miscellaneous Revenue	8,527	5,227	4,520	4,200	4,200
Cash Basis Receipts	-	-	-	-	-
Revenue Totals	2,692,128	2,848,415	3,342,407	4,244,250	4,680,820
Expenditures					
Salaries and Wages	533,573	554,268	625,366	815,331	821,470
Fringe Benefits	465,902	478,221	742,790	479,457	486,722
Operating Expenses	1,100,385	1,234,852	1,133,448	1,442,795	1,571,980
Other Financing Uses	-	-	-	-	-
Cash Basis Expenditures	150,953	-	176,000	1,054,613	524,223
Expenditure Totals	2,250,813	2,267,341	2,677,604	3,792,196	3,404,396
Fund Total: Wastewater Treatment Fund	441,316	581,074	664,803	452,054	1,276,424

WASTEWATER TREATMENT FUND - SUMMARY BY DEPARTMENT

Summary

	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
<u>Revenue</u>					
State Revenue	84,404	89,106	308,155	1,170,500	1,576,000
Federal Revenue	-	-	-	-	-
Operating Revenue	2,398,946	2,627,738	2,906,839	2,947,400	2,977,200
Other Operating Revenue	27,496	23,209	14,400	10,150	10,220
Uses of Prop & Investment	84,914	103,135	108,492	112,000	113,200
Interfund Billings	87,842	-	-	-	-
Cash Basis Receipts	8,527	5,227	4,520	4,200	4,200
Miscellaneous	-	-	-	-	-
Revenue Totals	2,692,128	2,848,415	3,342,407	4,244,250	4,680,820
<u>Expenditures</u>					
Administration	766,930	879,162	842,484	1,161,261	1,125,732
Collections	488,346	675,146	1,029,369	1,193,982	1,382,701
Treatment	746,578	656,002	583,679	301,258	304,044
Jobbing	-	1,891	(2,177)	-	-
Debt Payments	98,006	55,139	48,249	407,295	365,418
Fixed Asset Acquisition	-	-	-	19,400	101,500
Transfers to Capital Projects and Other Funds	150,953	-	176,000	709,000	125,000
Other	-	-	-	-	-
Expenditure Totals	2,250,813	2,267,341	2,677,604	3,792,196	3,404,395
Fund Total: Wastewater Treatment Fund	441,316	581,074	664,803	452,054	1,276,425

WASTEWATER FUND

Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
Fund 220 - Wasta Water Treatment						
<i>Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	470,286.77	480,907.96	537,719.63	771,331.26	777,470.43
5110.002	Holidays	20,751.71	18,491.16	23,586.46	.00	.00
5110.003	Sick Leave	19,265.03	14,575.67	31,202.45	.00	.00
5110.004	Overtime	23,269.61	40,293.44	32,857.25	29,000.00	29,000.00
5110.010	Temp Wages	.00	.00	.00	15,000.00	15,000.00
	<i>Salaries and Wages Totals</i>	\$533,573.12	\$554,268.23	\$625,365.79	\$815,331.26	\$821,470.43
<i>Fringe Benefits</i>						
5120.001	Annual Leave	44,094.41	54,794.69	59,533.62	22,788.00	30,293.00
5120.002	SBS	35,571.82	36,581.11	41,587.72	51,274.13	52,213.42
5120.003	Medicare	8,414.23	8,697.28	9,853.32	12,152.73	12,350.58
5120.004	PERS	210,970.65	220,015.16	454,944.86	176,072.71	177,423.18
5120.005	Health Insurance	138,647.44	135,640.97	153,009.32	185,337.60	177,516.72
5120.006	Life Insurance	97.34	98.69	112.52	115.20	123.24
5120.007	Workmen's Compensation	28,105.63	22,392.66	23,748.61	31,716.70	36,801.97
	<i>Fringe Benefits Totals</i>	\$465,901.52	\$478,220.56	\$742,789.97	\$479,457.07	\$486,722.11
<i>Operating Expenses</i>						
5201.000	Training and Travel	11,990.76	11,428.54	12,059.21	13,980.00	16,000.00
5202.000	Uniforms	1,006.44	1,092.31	1,008.55	1,600.00	1,600.00
5203.001	Electric	129,708.13	150,923.12	151,872.52	159,700.00	155,000.00
5203.005	Heating Fuel	52,581.15	45,912.26	28,849.20	50,000.00	45,000.00
5204.000	Telephone	26,464.17	28,209.31	24,925.82	29,300.00	28,300.00
5204.001	Cell Phone Stipend	.00	.00	1,762.50	2,500.00	2,500.00
5205.000	Insurance	25,452.64	25,450.98	26,782.07	27,115.00	27,115.00
5206.000	Supplies	56,516.43	51,971.95	81,763.77	102,200.00	108,000.00
5207.000	Repairs & Maintenance	84,578.65	96,254.40	59,806.46	76,105.00	50,000.00
5208.000	Bldg Repair & Maint	28,421.08	31,696.31	16,950.24	102,979.00	49,800.00
5211.000	Data Processing Fees	40,197.00	40,002.00	40,454.04	69,183.00	65,770.00
5212.000	Contracted/Purchased Serv	24,061.63	66,365.85	44,121.64	97,066.00	105,001.00
5214.000	Interdepartment Services	405,520.91	547,330.69	390,035.51	360,038.00	404,201.00
5221.000	Transportation/Vehicles	74,034.15	94,248.28	103,034.00	182,168.00	166,000.00
5222.000	Postage	75.06	4,520.42	4,417.37	5,400.00	5,400.00
5223.000	Tools & Small Equipment	6,392.78	16,605.77	16,392.85	11,531.00	19,750.00
5224.000	Dues & Publications	1,124.00	750.00	1,149.00	1,600.00	1,600.00
5226.000	Advertising	1,244.50	1,244.05	9,586.45	2,000.00	2,000.00
5227.002	Rent-Equipment	4,599.75	4,328.00	4,248.00	6,248.00	6,248.00
5228.000	Bad Debts	8,209.54	3,450.37	20,854.80	13,000.00	.00

WASTEWATER FUND

Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2017 Budget
5231.000	Credit Card Expense	18,089.07	25,548.49	40,921.30	43,000.00	43,000.00
5290.000	Other Expenses	2,111.17	(67,620.32)	4,203.60	5,000.00	2,000.00
5290.100	Unanticipated Repairs	.00	.00	.00	.00	200,000.00
5295.000	Interest Expense	98,005.98	55,139.31	48,249.24	81,082.00	67,695.00
	<i>Operating Expenses Totals</i>	\$1,100,384.99	\$1,234,852.09	\$1,133,448.14	\$1,442,795.00	\$1,571,980.00
	<i>Cash Basis Expenditures</i>					
7106.000	Fixed Assets-Machinery	.00	.00	.00	19,400.00	101,500.00
7200.000	Interfund Transfers Out	150,953.00	.00	176,000.00	709,000.00	125,000.00
7301.000	Note Principal Payments	.00	.00	.00	326,213.00	297,723.00
	<i>Cash Basis Expenditures Totals</i>	\$150,953.00	\$0.00	\$176,000.00	\$1,054,613.00	\$524,223.00
	Fund 220 - Waste Water Treatment Totals	\$2,250,812.63	\$2,267,340.88	\$2,677,603.90	\$3,792,196.33	\$3,404,395.54
	Net Grand Totals	\$2,250,812.63	\$2,267,340.88	\$2,677,603.90	\$3,792,196.33	\$3,404,395.54

City and Borough of Sitka
730 Fund
Wastewater Capital Expenditure Plan

Projects	Grants	Loans	Working Capital	Total Authorized Project Budget
Existing Uncompleted Projects				
90796 Brady St (HPR to Gavan)			5,000	5,000
90676 Brady St. Rebuild Lift Station			165,000	165,000
90259 Catholic Protection (14 Lift Stations)			150,000	150,000
90601 Channel, Lake, Monastery & Landfill Lift Station Upgrades		2,154,170	575,000	2,729,170
90713 Crescent Liftstation Repl.			195,000	195,000
90790 DeGroff St Utilities & Street Improvements			25,000	25,000
90801 Sitka Paving 2017			5,000	5,000
Gavan St. Utilities & Street Improvement (Brady to Cascade)				
90800 Hypo Chlorite injection system at the TH LS			24,000	24,000
90565 Jamestown East Lift Station Repl			85,000	85,000
90744 Jeff Davis St W/WW Improvements			20,000	20,000
90803 Marine St Utilities & Street Improvements (Erier to Osprey)			50,000	50,000
90531 Monastery/Kincaid Sewer Design Repl.			30,000	30,000
90258 Repl Lift Station Alarms System (SCADA)			497,500	497,500
90781 Replace 12'X14' Coiling Door			20,000	20,000
90805 Replace 1995 CCTV inspection equipment			160,000	160,000
90782 Replace 2 Medium Size Lift Station Pumps			40,000	40,000
90783 Replace Generators - Lift Stations			20,000	20,000
90808 Replace WWTP Chlorine Generator			160,000	160,000
90809 Replace WWTP Influent Grinder			100,000	100,000
90602 Sanitary Sewer Main Repl			171,000	171,000
90750 WWTP Building Envelope Improvements			50,000	50,000
90447 WWTP Control System			100,000	100,000
90784 WWTP FY14 (Garage door, blowers, hi press. pump)			90,000	90,000
90655 WWTP HVAC			213,000	213,000
Totals - Uncompleted Projects:				5,104,670
Physically Complete				
90766 Baranof & Monastery St. W/WW Imp SMC to DeGroff	393,000	533,000	-	926,000
90732 Hollywood Way W/WW & New Archangel WW Repl	325,300	500,000	50,000	875,300
90733 HPR Sewer Imp (DOT)			100,000	100,000
				1,901,300
New Projects - FY17				
90801 Sitka Paving 2017			75,000	75,000
Brady Street Improvements				
Kashvaroff St Pavement Replacement (Edgcombe to End)				
Katlian Avenue				
Lincoln St (Jeff Davis to Metiakatia)				
South Lake/West DeGroff Utilities & Street Improvements				
Totals - Requested Projects:			50,000	50,000
Grand Totals:			125,000	125,000
FY17 Cash Budget Reconciliation:	-	-	125,000	125,000

City and Borough of Sitka
Wastewater Fund

Pro Forma Financial Projection

FY2014, FY2015, FY2016 (Projected), and FY2017 Proposed

<u>Operations</u>	<u>FY2014</u>	<u>FY2015 Actual</u>	<u>FY2016 Projected</u>	<u>FY2015 Proposed</u>
Revenues	2,656,174	2,925,759	3,021,000	2,991,620
Costs of Operations	<u>(2,813,209)</u>	<u>(3,282,613)</u>	<u>(2,880,000)</u>	<u>(2,975,745)</u>
Gross Margin	(157,035)	(356,854)	141,000	15,875
Administrative Expenses	(879,162)	(842,484)	(900,000)	(1,125,732)
Interest Expense	(55,139)	(48,249)	(81,000)	(67,695)
Other Income/(Expenses)	<u>153,454</u>	<u>52,874</u>	<u>104,000</u>	<u>113,200</u>
Net Operating Income	(937,882)	(1,194,713)	(736,000)	(1,064,352)
Depreciation	1,480,172	1,671,742	1,289,000	1,289,000
Debt Principal Repayment	<u>(222,969)</u>	<u>(224,172)</u>	<u>(326,200)</u>	<u>(297,723)</u>
Operating Cash Flow	<u>319,321</u>	<u>252,857</u>	<u>226,800</u>	<u>(73,075)</u>
<u>Capital Expenditures</u>				
Grant Revenue	388,816	270,851	1,170,500	40,000
Loan Proceeds	474,960	999,242	1,431,000	1,536,000
Use of Designated Working Capital	<u>298,799</u>	<u>576,643</u>	<u>709,000</u>	<u>526,500</u>
Total Capital expenditure Funding	1,162,575	1,846,736	3,310,500	2,102,500
Capital Expenditures	<u>(1,162,575)</u>	<u>(1,846,736)</u>	<u>(3,310,500)</u>	<u>(2,102,500)</u>
<u>Working Capital</u>				
Beginning Total Working Capital	4,454,903	4,803,953	4,721,215	4,465,815
Operating Cash Flow	319,321	252,857	226,800	(73,075)
Capital Expenditures and Other Balance Sheet Changes	<u>29,729</u>	<u>(335,595)</u>	<u>(482,200)</u>	<u>(300,000)</u>
Ending Working Total Working Capital	<u>4,803,953</u>	<u>4,721,215</u>	<u>4,465,815</u>	<u>4,092,740</u>
Beginning Working Capital Designated for Capital Expenditures	2,791,995	1,635,296	1,322,467	1,022,467
New Designations Of Working Capital For Capital Expenditures	215,000	176,000	709,000	226,500
Expenditures of Designated Working Capital For Capital Expenditures	<u>(1,371,699)</u>	<u>(488,829)</u>	<u>(1,009,000)</u>	<u>(526,500)</u>
Ending Working Capital Designated for Capital Expenditures	<u>1,635,296</u>	<u>1,322,467</u>	<u>1,022,467</u>	<u>722,467</u>
Beginning Undesignated Working Capital	1,662,908	3,168,657	3,398,748	3,443,348
Increases/(Decreases)	<u>1,505,749</u>	<u>230,091</u>	<u>44,600</u>	<u>(73,075)</u>
Ending Unesignated Working Capital	<u>3,168,657</u>	<u>3,398,748</u>	<u>3,443,348</u>	<u>3,370,273</u>

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