



BUDGET 2012/2013

This budget will raise more total property taxes than last years budget by \$15,000.00 and of that amount \$7,256.99 is tax revenue to be raised from new property added to the tax roll this year.

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Honorable Mayor Melody Paradise
Members of the Pantego Town Council

August 27, 2012

Subject: 2012/2013 (FY13) Annual Budget Proposal

Introduction

Different from years past, the following FY13 Budget is respectfully submitted as a rough outline for Council and staff to use as a guideline during budget work sessions scheduled in the coming months. In its current state, the budget is merely a raw compilation of expected individual department expenses, revenue projections and requested capital improvement purchases and projects. As we discovered last year, the revised procedures of tackling smaller sections of the budget, eliminated inefficiencies and established a concise and effective process for developing and approving a more productive and effective end result.

I would request Council and staff use this as a tool or a point of reference to start from rather than making far reaching inferences or expectations as to the overall end result. Although the law dictates municipal governments operate within the confines of a balanced budget, for the past five years, most cities in Texas and Pantego, have either drawn down their reserves or simply put off making much needed capital purchases and infrastructure improvements. Although some may feel this economic trend has bottomed out and we are approaching an upwards slope, Staff is conservative in our expectations and proposes a budget with little to no expectation of more favorable economic conditions than the FY12 Budget. Although the citizens of Pantego recently approved the sale of liquor for off premise consumption (liquor stores), and it is hoped this will generate additional sales tax revenue, staff feels it is more prudent for Council and staff to plan and budget absent any proven or certified result.

Regardless of the economic environment, Pantego has always and will always strive to provide the highest level of quality services for our citizens. To do so requires creativity and understanding at all levels and when required, equal sacrifice among all stakeholders.

CAPITAL EXPENSES/PURCHASES

All Capital Expenses and Purchases have been incorporated into the budget submission. During the review process, Staff will provide justification for each item requested/proposed as either "Required to provide essential services," "Needed to provide appropriate services," or "Desired to provide increased services or additional benefit." Those items underlined have been held to a minimum and primarily address contractual agreements for existing equipment and would require a violation of a contractual agreement to remove from the budget.

Finance: Capital lease for financial software, \$15,491.82

Police & Dispatch: Lease payment for two motorcycles, \$ 9,000.00

Patrol Vehicle Replacement (Two Units), \$19,665.89

Dispatch Communications Recorder, \$16,735.00

Computer Aided Dispatching (CAD), Cost \$13,000.00

Fire: Capital lease for fire apparatus (monthly payments), \$85,026.48

Cardiac Monitor Defibrillators, \$27,750.00

WATER & SEWER INFRASTRUCTURE IMPROVEMENTS

Infrastructure improvements proposed consist of both water and sewer infrastructure projects and street repair/improvement projects. Proposed water & sewer infrastructure projects for FY13 are:

1. Park Row Drive Water Line Replacement/Upgrade to 10-inch Line
2. SCADA System upgrades

Park Row Drive Water Line Replacement/Upgrade to 10-inch Line

An overriding concern of the citizens has been the quality of the water system and maintenance of the infrastructure. Based on 2010 the *Ad Hoc Water Committee Report* and the engineering study provided by Alan Plummer and Associates, Council approved an infrastructure charge in March 2011. The revenue generated to date, along with the expected revenue to be generated after Council's recent adjustment will allow us to accomplish the number one priority of replacing/upgrading the Park Row Drive water supply line from a 6-inch to a 10-inch line. The upgrade of the Park Row water line is critical to ensure adequate pressure and volume for current and future business development and is supportive of the Park Row Corridor proposal. The engineering costs associated with this project have already been approved and are in process. The replacement costs of the line are estimated at \$368,000.

SCADA System upgrades

The Town's Supervisory Control and Data Acquisition (SCADA) system plays a vital role by providing the Water & Sewer Department valuable capabilities in the control and operation of the Town's water well system. What is lacking is the functionality of harnessing the knowledge the system can provide to be proactive in problem detection and resolution and allowing Staff to obtain and make real time strategic decisions leading to increased customer satisfaction, cost reductions and increased revenue. The costs associated with system upgrade are \$80,000.

STREET REPAIRS & INFRASTRUCTURE IMPROVEMENTS

In April 2012, Council approved a Street Prioritization listing which identified the top nine streets requiring immediate or near term attention. Additionally, Council approved funding for the associated engineering for the top two priorities. With the remaining allocated funds in the FY12 Budget, Staff is anticipating approval and completion of priorities 3, 5 & 8 by year's end. Proposed street repair and improvement projects for FY13 are:

1. Country Club Court
2. Peachtree Lane
3. Sarah Drive

Country Club Court

The number one identified priority, Country Club Court repairs consist of approximately 1,500' of asphalt replacement and drainage corrections. The associated engineering fees were allocated in the FY12 Budget and are currently in process. Repairs include 40,500 square feet of asphalt and 600 linear feet of curb replacement. Total costs are \$50,880.

Peachtree Lane

The number two identified priority, Peachtree Lane repairs consist of approximately 4,200' of asphalt replacement and drainage corrections. The associated engineering fees were allocated in the FY12 Budget and are currently in process. Repairs include 113,400 square feet of asphalt, 600 linear feet of curb replacement and 28,000 square feet of stabilization. Total costs are \$143,760.

Sarah Drive

The number seven identified priority, Sarah Drive repairs consist of approximately 1,250' of various repair methods, which include 33,705 square feet of asphalt. There are no associated engineering fees. Total costs are \$27,500.

EMPLOYEES

The most important asset of any organization is its employees. It is the employees that ensure the proper administration of policy and procedures, provide expertise in their respective fields, and contribute a historical knowledge of the inner workings of the Town. Without qualified employees, the quality of services suffers affecting both the citizens and the attractiveness of the community to potential new residents and businesses.

Lacking a clearly defined employee evaluation process and dismal economic environment, the FY12 Budget proposed a graduated pay increase based off an employee's current salary whereas lower paid employees received a larger percentage raise than those employees in a higher category. Since that time, Staff has implemented a defined employee evaluation system but acknowledges it is in its infancy and will require minor modifications in the coming cycles. The proposed budget contains a 1.6% increase for all employees based on the Dallas, Fort Worth & Arlington Consumer Price Index (CPI). The expectation and hope of Staff is to work with Council through the budget process and if additional dollars can be identified, to support Merit or Pay-for-Performance increases in an effort to encourage and reward productivity while ensuring our most valued and qualified employees are retained. All other employee benefits have been scrutinized in recent years and most were reduced to minimum levels in the FY12 Budget. No other changes to employee benefits are proposed in this submission.

A *Salary & Benefits Survey* of neighboring communities was prepared prior to last year's budget submission. Staff's intentions are to revisit that survey in the coming months to make future recommendations to Council in regards to starting salaries in an effort to ensure the Town remains competitive in attracting and retaining the best qualified personnel.

REVENUES

Revenue sources for municipalities are finite and are primarily derived from Sales Taxes, Ad Valorem Taxes and Court Fines and Warrant Charges from the issuance of citations. Additional revenue sources included Ambulance Fees, Water and Sewer revenue and various other lesser fees and fines.

Sales tax revenue has been on the decline for the past five years and suffered its largest single decrease of 12% in November 2010 before posting a slight increase to pre 2010 levels. Since that time, a steady slight decline has ensued and although forecasts predict a positive trend in the coming year, Staff has chosen to be conservative in its approach to sales tax forecasts for FY13 by proposing levels equal to actual sales tax revenue for FY12 year to date.

As with sales tax revenue, Ad Valorem taxes have slightly decreased over pass years yet expectations are to reach current year projections for FY12 by year's end. Again, Staff has chosen to remain conservative, although guarded in our estimate of property tax revenue by proposing an equivalent amount for the FY13 Budget.

Revenues for Court Fines collections are dependent upon the activity of our Police Department by the issuance of citations and upon the collection of outstanding warrant charges by our Warrant Officers. The FY12 Budget is the first full year with the additional Warrant Officer and court fines and warrant charges have proven to be the one revenue stream that has surpassed expected budget projections. A modest increase has been proposed in the FY13 Budget.

EXPENSES

Staff is always cognizant of the need to keep expenses at a minimum and last year's budget represented a change in philosophy whereas proposed expenses were reduced to minimum levels for each department while still being able to continue to provide the high standard of quality services Pantego citizens have come to rely on. For the most part, proposed FY13 Budget expenses either remain the same or reflect slight increases to account for contractual increases in those categories that dictate. Overtime expenses continue to be the one expense category that is most problematic to accurately budget and the FY12 Budget is no exception. While it appears we will exceed our FY12 projections as a result of three long term injuries in our uniformed shift personnel, Staff continues to study and investigate ways of reducing unplanned overtime expenses.

SUMMARY

Although the nationwide economic forecasts appear to be optimistic suggesting either a steady or upward trend in the near future, the Town continues to remain conservative in its projections and in a healthy and viable financial position overall.

Respectfully,

Sean P. Fox
City Manager



BUDGET SUMMARY

FUND ACCOUNTING

The financial structure of the Town of Pantego is organized on the bases of a set of accounts called funds. A fund is a self-balancing set of financial accounts that are used to report financial activities and they are segregated for specific purposes in accordance with the wishes of the Town Council and/or required by state law or some other legally binding document.. There is no limit to the number of individual funds a government may use however; most governments generally use only the minimum number of funds to be consistent with legal and operating requirements. The funds for the Town of Pantego are classified into three categories for budget reporting purposes, they are:

Governmental Funds – Those funds are integral with the operation of the entity including but not limited to payroll, asset purchasing, debt payment and any other general operating expense such as gasoline purchases or electricity. Revenues posted to these funds are not restricted in any way and can be used for any type of activity the entity can initiate.

Special Revenue Funds – Revenues and expenses associated with these funds are restricted to a given function or result. Examples are: street maintenance; where revenues can only be used to repair existing streets, court technology; used to purchase equipment for the court system. Inclusive are the Security, Cartwright , Shamburger Funds.

Enterprise Funds – These funds are designed carry on a profit making function for the benefit of the town. Main activity: water and sewer operations and water and sewer infrastructure projects.

The fund structure , found immediately after this narrative, is the final listing and summation of all funds used by the Town of Pantego. The summation includes a listing of all the funds except those that represent activity for The Pantego Economic Development Corporation. The Economic Development Board formulates and approves it's own budget. However the EDC budget must be subsequently reviewed and approved by the Town Council.

Governmental Funds:

General fund – This is the universal operating fund for the Town of Pantego. All non-enterprise revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. Conversely, all operational expenses such as personnel costs and operational vendor payments are also accounted for here and reported by each division. Since the General Fund has by far the largest amount of cash inflows and outflows of the town's funds, the fund has the most detailed information required for budgeting.

General Fund Revenues – By far the greatest amounts of revenue received by the Town of Pantego are recognized within the General Fund. Any unrestricted revenue is known as operating revenues, and are used to pay for the ongoing operations of the Town. The majority of municipal revenues are derived from tax. And the majority of tax is collected from two sources: the first is Ad valorem tax (also known as property tax) is assessed to property owners based on the value of property owned (whether real or personal property) and sales tax; a percentage due to the Town of a taxable transaction that takes place within the Town's limits.

Another source of revenue is the ability of a municipality to grant the right for utilities to use the right of ways that are owned by the town to install infrastructure for its customers. Fees assessed to the utility companies are paid on an annual basis using various formulas ordered by state law.

Fines and their related fees are assessed by the violation of local ordinances and state laws. For every dollar assessed a percentage is recognized as fines or fees for the municipality and fees assessed by the state. The Town of Pantego must send the State of Texas the fees Pantego collects that the state assessed for itself.

Licenses and permits are required to be obtained by citizens and tradesmen by Town Ordinance. Certain individuals are required to ask the town for approval to start an activity that the Town must account for. Fees are charged to accomplish these activities. As economic activity grows licenses and permits increase.

Finally there are revenues that are not categorized by the above types of revenues and are recognized separately some of these are: ambulance revenues, interest on investments and park rental revenues.

General Fund Expenditures – For budget purposes general fund expenses are listed two ways: by function and by activity. However, both recognize the daily operational costs incurred by the municipality, Expenditures by function are listed by division such as: police, fire and Municipal services, while activity lists those same cost but differently such as: personnel costs maintenance costs and other.

Debt Service Fund – This fund is for the accumulation of resources to be used for the payment of future incurred debt. It also includes any contractual reserve requirement on that same debt. The Town of Pantego allocates ad valorem tax payments by ordinance into this fund so as to make required semi-annual payments on its registered debt.

Revenues for the Debt Service Fund are allocated from ad valorem collections. As with previous years, the revenue booked during the year will be close to equal the expected annual payments of principal and interest. The town will accumulate enough ad valorem revenue during the year to pay that annual debt. Generally the fund also contains sufficient reserves to cover shortfalls in revenue collection. In the case of Pantego, there is also enough in reserves to pay the final years payment on the debt.

Capital Projects Fund – Governments often find it useful to report major capital acquisitions and construction projects separately from their ongoing operational activities. This allows for a more intense tracking of both revenue and cost for a given project. Revenues for capital projects are almost entirely dependent on cash in-flows from the general fund's reserves. If there is an absence of transferable reserve from the general fund to fund acquisitions and projects, future capital expenditures will no be made.

Special Revenue Funds:

The Street Maintenance Fund - was established out of a quarter cent sales tax allocation voted on by the Citizens of Pantego every four years. These revenues are restricted by statute to be used for existing road improvements and maintenance. Various street projects are to be planned during the fiscal year the most notable will be the replacement of curb, gutter and sidewalks throughout the town and audible crosswalks.

The Town has entered into an agreement with Tarrant County to share the costs in upgrading Pantego's existing streets. The county will supply the labor and equipment, while Pantego will pay for the raw materials. This agreement is beneficial to both parties since it will keep county employees occupied and greatly lower the costs of upgrade to the Town.

Shamburger and Cartwright Funds - Both of these funds were created by bequeaths to the town from one of its departed citizens . The Shamburger fund is for the care and feeding of stray animals found within the town limits and the Cartwright fund is for library services. For this budget, interest earned on existing fund balances are the only revenues that are recognized. Expenses incurred, are for labor and supplies incurred in carrying out those mandates . Future uses for these funds are dependent on guidance from the town council.

Court Security Fund - Was created by the state legislature to fund court security. It pays of the labor of supplying security for both the courtroom and the court offices. Its revenues are paid as a set fee collected on every infraction that has been adjudicated by the Town

Court Technology Fund - Also created by the State Legislature to fund improvements in technology in the municipal court system. And like the security fund, revenues are collected the same way.

Enterprise Funds:

Water and Sewer Operating Fund – This fund is the general operating fund for the Water and Sewer Department. All operating revenues for water sales and sewer charges are recognized here. Payments are made from here for the general operation and upkeep of the water and sewer system. The fund is designed to make a profit, any excess revenue after the general operating expenses are paid will be kept as a reserve or transferred to the Water and Sewer Construction Fund for its future use.

Water and Sewer Construction Fund – Historically, revenues for projects were transferred from the water and sewer operating fund if any profits were realized from that fund during a given fiscal year. Outside contributions from oil and gas interests have augmented this fund during the past few years. However, the majority of those contributions have been spent on projects related to refurbishing the Lane and 303 wells. Future use of revenues transferred from the Water and Sewer Operating Fund will be for repairs and projects not listed by the newly created Water and Sewer Infrastructure Fund.

Water and Sewer Infrastructure Fund – This fund was created in fiscal year 2011/2012 by the Town Council under advice by the Town's Water and Sewer Ad-Hoc Committee.

The object of the fund is to generate revenue from the water customers by a specific charge that is based on the amounts of water each consumes, and use it to pay for water and sewer projects identified by an engineering study commissioned by the Town Council.

Agency Funds:

Trust and Agency Fund: - The Town can act as fiduciary for funds belonging to other people or entities. The largest entity the Town holds funds for is the State of Texas. These funds are collected by the Town's court system and rendered quarterly to the State. Other minor individuals or entities also request funds to be deposited for their future use. Generally, These funds are not under the purview of the Town Council, however information on revenues deposited and all monies spent are available for review.

Town of Pantego

Fiscal Year 2012/2013

Fund Structure:

All Funds:	
	Government Funds:
	General Fund 100
	Debt Service Fund 400
	Capital Purchases Fund 300
	Restricted Funds:
	Street Maintenance fund 500
	Shamburger Fund 875
	Cartwright Fund 880
	Court Security Fund 800
	Court Techonology Fund 825
	Enterprise Funds:
	Water and Sewer Operating Fund 200
	Water and Sewer Construction Fund 700
	Committed Water and Sewer Infrastructure Fund 750
	Agency Funds:
	Trust and Agency Fund 650
	Economic Development Funds:*
	PEDC Operating Fund 903
	PEDC Debt Service Fund 901

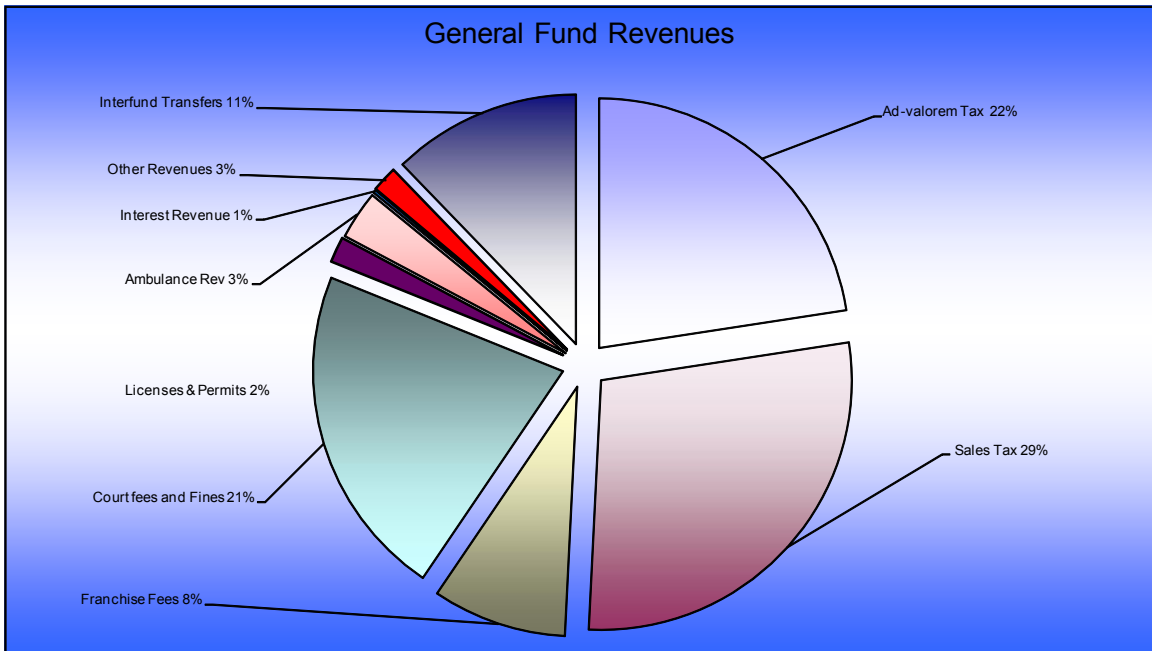
*Note, The economic development budget is submitted separate from the Town's budget. It is first approved by the PEDC Board and subsequently by the Town Council.

TOWN OF PANTEGO
ANNUAL BUDGET FY 2012-2013
CONSOLIDATION OF ALL FUNDS

Fund Classification	GOVERNMENT FUNDS	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	CONSOLIDATED FUNDS
Estimated				
Fund Balance October 1, 2012	\$ 1,947,865	\$ 1,697,863	\$ 1,219,000	\$ 4,864,728
REVENUES				
Tax	2,083,000	220,000		2,303,000
Fees	331,000	48,000		379,000
Fines	824,397			824,397
Licences & Permits	63,025			63,025
Interest	7,750	1,400	750	9,900
Other	172,500	260,000	43,000	475,500
Sale of Water and Sewer Services			1,297,687	1,297,687
TOTAL REVENUES	3,481,672	529,400	1,341,437	5,352,509
EXPENSES				
Personnel	2,940,737			2,940,737
Contractual	231,350	12,000	285,345	528,695
Supplies and Maintenance	269,982		73,215	343,197
Utilities and Gasoline	227,091		174,300	401,391
Training, Dues and Miscellaneous	108,568		9,714	118,282
Debt Service	142,284			142,284
Capital Purchases	208,844	17,290		226,134
Projects		1,337,140	505,000	1,842,140
TOTAL EXPENSES	4,128,856	1,366,430	1,047,574	6,542,860
Transfers In	353,087		80,000	433,087
Transfers Out		(82,485)	(350,602)	(433,087)
PEDC Transfers In	112,300			112,300
Net Change in Fund Balance	\$ (181,797)	\$ (919,515)	\$ 23,261	\$ (1,078,051)
Estimated Fund Balance 09/30/2013	\$ 1,766,068	\$ 778,348	\$ 1,242,261	\$ 3,786,677

**TOWN OF PANTEGO
ANNUAL BUDGET FY 2012/2013
CONSOLIDATION OF GOVERNMENT FUNDS**

Fund Classification	GENERAL FUND 100	DEBT SERVICE FUNDS 400-850	CAPITAL PURCHASES FUND 300	TOTAL GOVERNMENT
Estimated				
Fund Balance Beginning 10/01/2012	\$ 1,655,000	250,000	\$ 42,865	\$ 1,947,865
REVENUES				
Tax	1,946,000	137,000		2,083,000
Fees	331,000			331,000
Fines	824,397			824,397
Licences & Permits	63,025			63,025
Interest	7,500	250	-	7,750
Other	172,500			172,500
TOTAL REVENUES	3,344,422	137,250	-	3,481,672
EXPENSES				
Personnel	2,940,737			2,940,737
Contractual	231,350			231,350
Supplies and Maintenance	269,982			269,982
Utilities and Gasoline	227,091			227,091
Training, Dues and Miscellaneous	108,568			108,568
Debt Service		142,284		142,284
Capital Purchases			208,844	208,844
TOTAL EXPENSES	3,777,728	142,284	208,844	4,128,856
Transfers In	353,087			353,087
Transfers Out				
Transfers in PEDC	112,300			112,300
Net Change in Fund Balance	\$ 32,081	\$ (5,034)	\$ (208,844)	\$ (181,797)
Estimated				
Fund Balance Ending 09/30/2013	\$ 1,687,081	\$ 244,966	\$ (165,979)	\$ 1,766,068

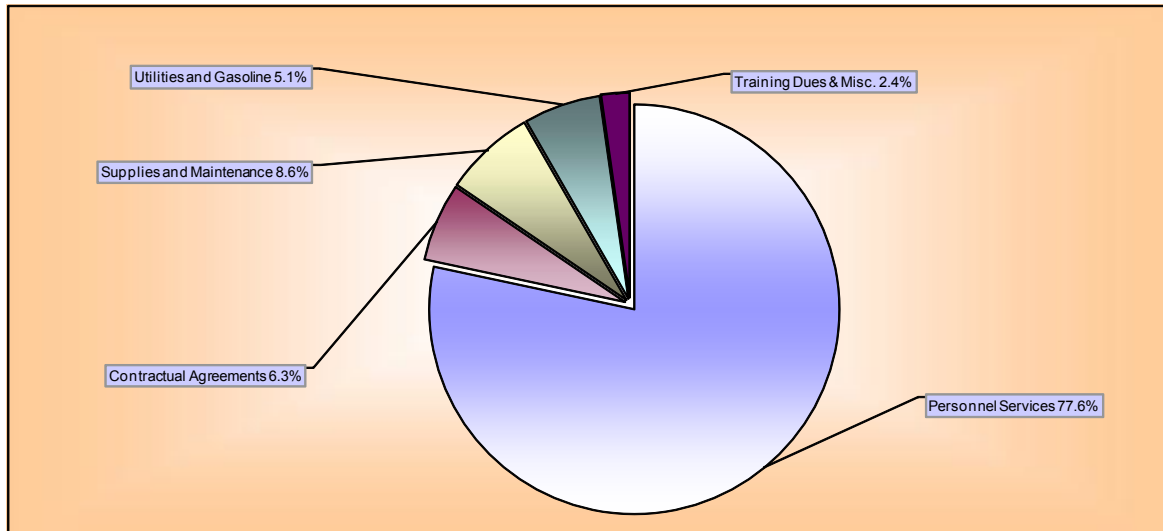


Town of Pantego	Actual 2010	Actual 2011	Budgeted 2012	Proposed 2013	Variance	% Change
Ad-Valorem Tax	826,855.00	772,443.00	845,000.00	860,000.00	15,000.00	0.0178
Sales Tax	1,098,095.00	1,094,193.00	1,150,000.00	1,075,000.00	(75,000.00)	(0.0652)
Franchise Fees	304,706.00	309,633.00	321,000.00	331,000.00	10,000.00	0.0312
Court Fees & Fines	731,932.00	758,870.00	804,924.00	824,397.00	19,473.00	0.0242
Licenses & Permits	68,775.00	53,018.00	52,800.00	63,025.00	10,225.00	0.1937
Ambulance Revenues	113,291.00	119,357.00	120,000.00	120,000.00	-	-
Interest Revenue	8,438.00	5,943.00	10,000.00	7,500.00	(2,500.00)	(0.2500)
Other Revenues	64,233.00	73,652.00	88,500.00	63,500.00	(25,000.00)	(0.2825)
Interfund Transfers	448,921.00	4,444.00	455,809.00	465,387.00	9,578.00	0.0210
Total	3,665,246.00	3,191,553.00	3,848,033.00	3,809,809.00	(38,224.00)	(0.0099)

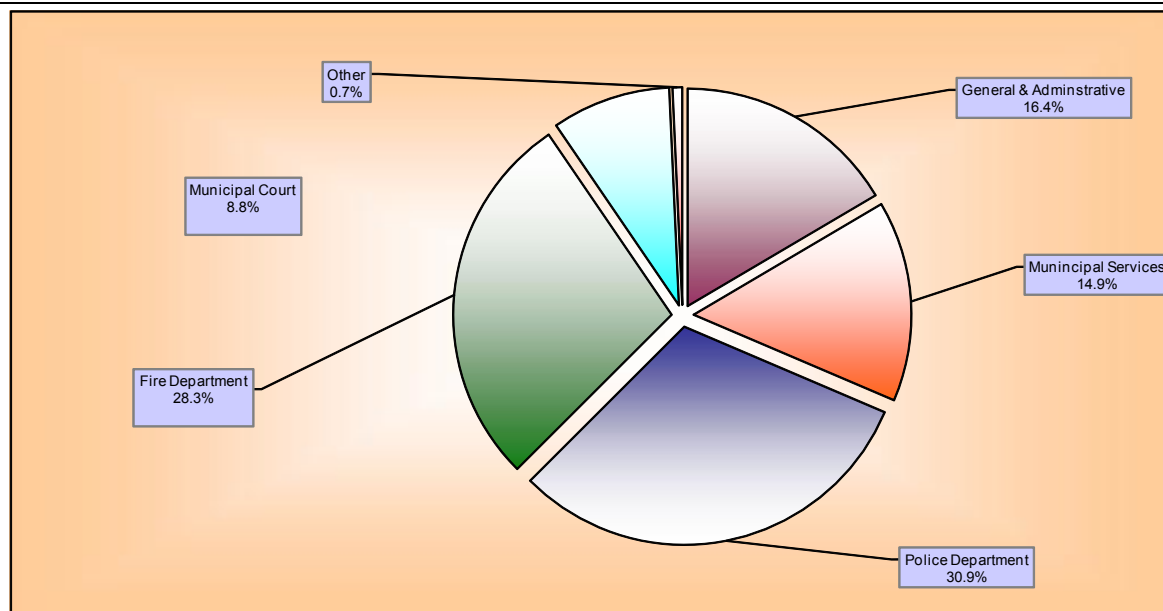
TOWN OF PANTEGO
FY 2012-2013 GENERAL FUND REVENUES

ACCT. #	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>TAX</u>							
105.00	Property Tax	806,573	826,855	772,443	845,000	849,834	860,000
111.00	Sales Tax	1,344,883	1,098,095	1,094,193	1,150,000	901,384	1,075,000
129.00	Mixed Beverage Tax	10,537	10,629	10,562	11,000	8,370	11,000
	TOTAL TAX	\$ 2,161,993	\$ 1,935,579	\$ 1,877,198	\$ 2,006,000	\$ 1,759,588	\$ 1,946,000
<u>FRANCHISE FEES</u>							
113.00	Franchise Fee - Atmos Energy	33,521	23,096	25,229	28,000	23,475	25,000
113.01	Franchise Fee - Telephone	78,818	84,190	84,374	85,000	74,687	85,000
113.02	Franchise Fee - TXU	169,497	155,236	163,240	165,000	178,018	180,000
113.03	Franchise Fee - Cable TV	13,281	17,184	11,782	18,000	8,006	16,000
113.04	Franchise Fee - Water & Sewer	24,698	25,000	25,008	25,000	20,840	25,000
	TOTAL FRANCHISE FEES	\$ 319,815	\$ 304,706	\$ 309,633	\$ 321,000	\$ 305,026	\$ 331,000
<u>FINES</u>							
211.00	Warrant Charges	68,800	89,351	101,089	111,682	94,908	115,000
213.00	FTA / Coty (Omni Base)	4,734	5,551	7,776	8,848	6,370	9,000
215.00	Court Fines and Penalties	216,693	296,854	343,775	371,095	323,593	385,000
215.10	Special Expense Fee	236,580	253,052	234,319	240,147	192,200	240,147
216.00	Police Accident Reports	731	912	762	750	780	1,000
219.00	Child Safety Guard Program	3,650	6,198	4,685	5,568	5,260	5,750
221.00	Traffic Fees	7,719	8,952	6,105	5,472	5,151	6,000
228.00	City Judicial Fee	2,339	2,968	2,414	2,396	2,131	2,500
239.00	City Arrest Fees	17,942	21,259	17,141	17,078	13,941	17,500
245.00	10% Serv. Fee from T&A	20,605	28,664	22,309	23,236	23,612	24,000
246.00	Time Payment Fee	8,777	18,171	18,496	18,652	19,559	18,500
	TOTAL FINES	\$ 588,570	\$ 731,932	\$ 758,870	\$ 804,924	\$ 687,505	\$ 824,397
<u>FEES, LICENCES & PERMITS</u>							
248.00	Planning and Zoning Fees	4,500	3,919	2,200	4,500	7,300	8,500
249.00	Plan Review Fees	-	4,689	1,835	2,000	3,116	3,000
250.00	Building Permits	29,456	42,058	28,074	25,000	32,808	30,000
251.00	Liquor Licenses	1,905	1,155	2,190	2,500	585	2,000
252.00	Contractor Registration Fee	12,510	9,650	10,600	12,000	9,950	12,000
254.00	Certificates of Occupancy	5,230	6,660	7,380	6,000	5,055	6,500
256.00	Clean & Show	230	330	480	500	800	700
260.00	Solicitors Permits	2,110	-	-	-	-	-
262.00	Dog Tag Revenue	246	314	228	250	290	250
502.00	N.S.F. Check Fees	-	-	30	-	25	25
514.00	Copy Fees	50	-	-	50	-	50
	TOTAL FEES, LICENCES & PERMITS	\$ 51,737	\$ 68,775	\$ 53,018	\$ 52,800	\$ 59,929	\$ 63,025
<u>OTHER REVENUES</u>							
510.00	Ambulance Revenue	134,896	113,291	119,357	120,000	101,453	120,000
511.00	Fire Inspections	-	6,525	9,539	9,000	3,290	4,000
512.00	Park Rental Revenue	565	3,610	3,310	3,500	1,950	2,500
513.00	Royalty Revenue	-	7,189	13,199	20,000	10,910	13,000
530.00	Sale Of Assets	5,928	-	3,810	5,000	52	3,000
901.00	Interest Revenue	23,922	8,438	5,943	10,000	4,290	7,500
902.00	Step Grant Revenue	10,081	14,700	7,334	-	1,788	-
990.00	Other Revenue	67,213	21,580	25,898	40,000	28,439	30,000
	TOTAL OTHER REVENUES	\$ 242,605	\$ 175,333	\$ 188,391	\$ 207,500	\$ 152,173	\$ 180,000
	TOTAL REVENUES	\$ 3,364,720	\$ 3,216,325	\$ 3,187,109	\$ 3,392,224	\$ 2,964,222	\$ 3,344,422
<u>TRANSFER FROM OTHER FUNDS</u>							
997.00	Transfer In	436,085	448,921	459,444	455,809	382,654	465,387
998.00	Transfer Out	-	-	(455,000)	-	-	-
	TOTAL REVENUES AND TRANSFERS	\$ 3,800,805	\$ 3,665,246	\$ 3,191,553	\$ 3,848,033	\$ 3,346,876	\$ 3,809,809

TOWN OF PANTEGO - EXPENDITURES BY FUNCTION



EXPENDITURES BY FUNCTION	Actual 2010	Actual 2011	Budgeted 2012	Proposed 2013	Variance	% Change
Personnel Services	2,934,972	2,850,888	2,941,627	2,940,737	890	0.0003
Contractual Agreements	200,406	230,502	202,368	231,350	(28,982)	(0.1432)
Supplies and Maintenance	300,141	261,996	256,974	269,982	(13,008)	(0.0506)
Utilities and Gasoline	213,757	228,284	224,420	227,091	(2,671)	(0.0119)
Training, Dues and Miscellaneous	101,871	89,833	90,186	84,568	5,618	0.0623
TOTAL	\$ 3,751,147	\$ 3,661,503	\$ 3,715,575	\$ 3,753,728	(38,153)	(0.0103)



EXPENDITURES BY ACTIVITY	Actual 2010	Actual 2011	Budgeted 2012	Proposed 2013	Variance	% Change
General and Administrative	677,949	599,382	588,018	619,576	(31,558)	(0.0509)
Municipal Services	497,093	486,368	545,950	560,197	(14,247)	(0.0254)
Police Department	1,265,524	1,287,352	1,284,658	1,166,317	118,341	0.0921
Fire Department	1,043,881	974,713	948,885	1,050,092	(101,207)	(0.1067)
Municipal Court	245,442	288,219	321,564	330,546	(8,982)	(0.0279)
Non-Divisional Departments	21,259	25,468	26,500	27,000	(500)	(0.0189)
TOTAL	3,751,148	3,661,502	3,715,575	3,753,728	(38,153)	(0.0103)

**TOWN OF PANTEGO
FY 2012-2013 RECAPITULATION
GENERAL FUND EXPENDITURES
BY FUNCTION AND ACTIVITY**

	FY 08-09	FY 09-10	FY 10-11	FY 11-12	Y-T-D	FY 12-13
<u>EXPENDITURES BY FUNCTION</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>JULY</u>	<u>PROPOSED</u>
Personnel Services	2,792,063	2,934,972	2,850,888	2,941,627	2,471,285	2,940,737
Contractual Agreements	212,456	200,406	230,502	202,368	193,669	231,350
Supplies and Maintenance	308,298	300,141	261,996	256,974	219,802	269,982
Utilities and Gasoline	189,027	213,757	228,284	224,420	199,760	227,091
Training, Dues and Miscellaneous	92,760	101,871	89,833	90,186	73,958	108,568
TOTAL	\$ 3,594,604	\$ 3,751,147	\$ 3,661,503	\$ 3,715,575	\$ 3,158,475	\$ 3,777,729
<u>EXPENDITURES BY ACTIVITY</u>						
General and Administrative	733,583	677,949	599,382	588,018	537,060	619,576
City Manager and Council			-	-		
Finance			-	-		
Dispatch			-			
Municipal Services	476,958	497,093	486,368	545,950	421,381	560,197
Police Department	1,148,241	1,265,524	1,287,352	1,284,658	1,065,065	1,166,317
Fire Department	987,447	1,043,881	974,713	948,885	855,760	1,050,092
Municipal Court	221,656	245,442	288,219	321,564	264,281	330,546
Non-divisional Departments	26,720	21,259	25,468	26,500	14,929	51,000
TOTAL	\$ 3,594,605	\$ 3,751,148	\$ 3,661,503	\$ 3,715,575	\$ 3,158,475	\$ 3,777,729

**TOWN OF PANTEGO
FY 2011-2012 GENERAL FUND EXPENDITURES
EXPENDITURES BY FUNCTION**

ACC. NUM.	ACCOUNT	FY 08-09	FY 09-10	FY 10-11	FY 11-12	Y-T-D	FY 12-13
	<u>PERSONNEL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>JULY</u>	<u>PROPOSED</u>
101.00	Salaries & Wages	1,802,381	1,920,631	1,950,823	2,026,737	1,675,387	2,005,044
101.10	Part Time Wages	95,501	70,290	61,664	70,768	45,802	70,253
102.00	Overtime Wages	167,060	152,325	105,555	77,500	107,471	90,000
103.00	Longevity	15,779	15,760	19,053	12,990	12,820	13,320
110.00	F.I.C.A.	131,572	137,713	129,114	135,656	112,459	135,074
110.10	Medicare	26,768	27,355	30,342	31,726	26,301	31,590
120.02	T.M.R.S.	314,727	339,475	334,885	359,720	305,857	363,693
130.00	Worker's Comp Ins.	38,621	41,951	38,941	43,730	35,633	38,110
130.02	Unemployment Ins.	2,613	10,684	4,142	3,311	13,403	6,300
130.05	Health/Dental Ins.	163,222	176,526	176,370	179,489	136,153	187,353
136.00	Sick Leave Buy Back	33,820	42,261	-	-	-	-
	SUBTOTAL PERSONNEL	\$ 2,792,064	2,934,971	\$ 2,850,888	2,941,627	\$ 2,471,285	2,940,737
	<u>CONTRACTUAL</u>						
201.00	Auditing Exp.	19,000	19,390	19,650	19,000	19,000	19,000
210.00	Legal Attorney Fees	69,642	69,954	84,003	71,800	76,186	81,800
211.00	Legal Advertising	1,707	193	1,960	2,000	-	1,300
211.50	Franklin Legal	-	-	-	-	-	8,600
212.00	Council Fund	10,067	11,946	22,303	14,000	15,128	15,500
212.10	Pantego Youth Council	-	-	-	-	-	3,500
212.50	Gas Drilling Costs	7,563	-	-	-	-	-
220.00	Appraisal District Exp.	7,166	5,503	5,614	5,600	4,541	5,600
225.00	County Collection Fees	1,177	1,198	1,838	1,800	1,735	1,800
232.00	Engineering & Maps	6,613	4,895	6,189	8,718	6,290	10,000
237.00	Newsletter	8,332	6,676	6,207	6,000	2,081	4,500
247.00	Insurance Exp.	7,067	6,764	6,565	7,500	5,913	6,800
248.00	Police Liability Ins.	17,668	16,949	17,102	18,000	14,782	18,000
248.10	Planning & Zoning Exp.	330	-	124	-	611	750
250.00	Liability Insurance	10,601	10,186	9,848	11,500	8,869	10,200
252.00	Fiduciary Exp.	-	-	-	-	-	3,000
346.00	Traffic Signal Maintenance	1,298	3,435	171	2,000	515	1,000
348.00	Communication Equipment	9,961	21,275	6,568	14,700	13,301	6,300
725.00	Communication Expense	8,964	640	9,069	750	1,915	10,700
726.00	Ems M. D. Director	9,000	9,000	9,533	9,000	7,500	9,000
774.00	Handitran Exp.	9,387	2,818	7,372	-	855	-
778.00	Collections Exp.	15,576	16,258	16,385	10,000	14,448	14,000
	SUBTOTAL CONTRACTUAL	\$ 221,119	\$ 207,080	\$ 230,502	202,368	\$ 193,669	\$ 231,350
	<u>SUPPLIES / MAINTENANCE</u>						
234.00	Maintenance Agreements	29,221	27,262	34,035	41,116	36,206	24,200
234.10	M/A Imagetech	-	-	\	-	-	9,600
234.20	M/A Blackboard Connect	-	-	-	-	-	5,354
234.30	M/A Incode	-	-	-	-	-	9,925
235.40	M/A Pitney Bowes	-	-	-	-	-	2,064
236.00	Computer Supplies	5,054	4,268	2,230	4,200	1,044	3,500
237.10	Protective Clothing	5,668	5,146	2,262	5,000	845	6,500
238.00	Office Supplies	40,177	55,901	47,886	40,250	34,821	26,800
243.00	Animal Control	2,835	1,184	99	-	-	-
246.00	Motorcycle Maintenance	2,204	2,284	2,440	3,000	244	2,200
256.00	Fire Prevention & Inspection	1,216	1,938	1,536	1,500	111	2,468
257.00	Hazmat Expense	767	322	125	2,000	226	1,132
270.00	Prisoner Food	3,024	3,838	4,107	4,000	2,947	4,200
280.00	Investigation Supplies	3,283	2,395	3,414	4,500	2,892	6,000
282.00	Printing Expense	3,297	4,339	4,248	4,000	4,349	1,500
329.00	Uniforms	15,247	14,061	14,965	12,295	13,070	12,295
350.00	Building Maintenance	37,936	31,089	38,492	28,265	27,638	34,550
356.00	Vehicle Expense	57,179	23,167	41,397	29,700	31,410	25,800
358.00	Misc. Equipment Repair	4,921	4,511	4,781	7,700	2,258	4,500
364.00	Heating & A/C	1,797	21,817	3,879	4,300	4,204	3,500
365.00	Programming	28,574	21,605	17,889	21,700	21,318	20,000
480.00	Small Asset Purchases	25,763	40,632	13,193	8,300	4,487	23,720
526.00	Code Enforcement	606	921	195	1,000	4,521	6,500
528.00	Equipment & Supplies	5,340	3,494	5,692	6,673	5,536	5,500
529.00	Lawn Equipment	2,038	751	1,725	1,775	1,285	1,775

TOWN OF PANTEGO
FY 2011-2012 GENERAL FUND EXPENDITURES
EXPENDITURES BY FUNCTION

ACC. NUM.	ACCOUNT	FY 08-09	FY 09-10	FY 10-11	FY 11-12	Y-T-D	FY 12-13
	<u>SUPPLIES / MAINTENANCE(cont.)</u>	ACTUAL	ACTUAL	ACTUAL	BUDGET	JULY	PROPOSED
532.00	SCBA Equipment	2,453	2,306	1,397	2,000	1,446	2,000
534.00	Equipment Replacement	251	1,786	1,081	1,000	1,047	1,000
536.00	Street Sign Repair	-	-	196	1,000	828	1,000
702.00	Medical / Ambulance Exp.	12,822	11,063	8,741	11,500	8,320	11,000
712.00	Election Expense	3,809	149	98	3,500	3,319	4,400
720.00	Medical/ Medications	4,464	5,256	4,096	5,000	4,146	5,000
722.00	Oxygen	(310)	1,981	1,795	1,700	1,286	1,700
725.00	Radio Maintenance	-	-	-	-	-	300
	SUBTOTAL SUPPLIES/ MAINTENAN	\$ 299,636	\$ 293,466	\$ 261,996	256,974	\$ 219,802	\$ 269,982
	<u>UTILITIES & GASOLINE</u>						
531.00	Vehicle Gas	37,304	50,775	64,332	55,268	53,212	59,000
531.10	Vehicle Oil	(1,053)	605	2,240	-	-	2,300
411.00	Natural Gas / Electricity	42,378	47,724	44,390	46,265	33,964	44,900
411.10	Telephone Expense	41,982	43,651	44,665	41,900	45,816	37,700
411.20	Cellphone Expense	10,718	12,208	13,400	12,620	12,219	12,602
411.30	Water	14,652	14,398	14,842	15,770	10,073	15,620
413.00	Traffic Signal Elec.	6,408	4,208	4,792	6,921	4,332	5,200
450.00	Street Lighting Elec.	36,637	40,188	39,622	45,676	40,144	49,769
	SUBTOTAL UTILITIES & GASOLIN	\$ 189,026	\$ 213,757	\$ 228,284	224,420	\$ 199,760	\$ 227,091
	<u>TRAINING / DUES / MISC.</u>						
718.00	TML Deductable	1,512	1,898	4,900	5,000	5,000	5,000
779.00	Fire Arms Qualification	1,816	4,276	4,426	4,000	2,406	4,000
620.00	Vehicle Expense	-	-	-	-	-	-
705.00	Membership Dues	4,782	5,742	5,428	5,713	4,020	5,038
724.00	Training Exp.	34,645	43,190	27,188	31,173	27,578	29,330
724.10	Managers Expenses	-	-	1,950	7,800	4,700	4,200
740.00	Recreational Activities	19,651	19,758	25,468	21,500	14,929	27,000
	Employee Merit Payments						24,000
770.00	Miscellaneous	24,571	20,668	14,323	12,000	11,647	5,000
771.00	Staffing Expense	5,783	6,339	6,150	3,000	3,677	5,000
	SUBTOTAL TRAINING / DUES / M	\$ 92,760	\$ 101,871	\$ 89,833	90,186	\$ 73,958	\$ 108,568
		\$ 3,594,605	\$ 3,751,145	\$ 3,661,503	\$ 3,715,575	\$ 3,158,475	\$ 3,777,729

Town of Pantego Budget Fiscal Year 2012/2013

Fund: General Fund

Department: General and Administrative

Account: 100-101

MISSION STATEMENT:

To provide the best possible public service to the residents and businesses of the Town of Pantego.

IT IS OUR PLEDGE to accept and fulfill responsibilities with integrity, professionalism and accountability ☼ Acknowledge and value the contributions of all ☼ Create and build a foundation for future administrations ☼ Provide consistent, cost-effective and quality service to our community ☼ Continuously reach for the highest level of service ☼ Communicate effectively with our citizens and employees ☼ Care about the needs of others ☼ Treat everyone with courtesy, respect and understanding ☼ Promote responsible and diversified economic growth.

ACCOMPLISHMENTS: 2011/2012

- Transition to electronic packet format and purchase of Apple iPads
- Increased staff productivity and decreased budget due to electronic format change
- Creation of monthly newsletters in water bills

DEPARTMENT GOALS: 2012/2013

- Continue training and certifying staff
- Begin cross training in utilities, accounting, and public works including inspections
- Implement new records management policy and program

Authorized Personnel		2010-2011	2011-2012	2012-2013
City Manager	F	1	1	1
City Secretary	F	1	1	1
Finance Director	F	1	1	1
Human Resources/AP	F	1	1	1
Administrative Assistants	F	2	2	2
Utilities Coordinator	F	1	0	0
Total Full Time		7	6	6

This budget represents those expenditures required to effectively manage the G&A Department.

TOWN OF PANTEGO
F/Y 2012-2013 DIVISIONAL BUDGET
ADMINISTRATIVE (101)
Division of the General Fund

includes: g&a / council mgr. / finance / P&Z

ACC. NUM.	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>PERSONNEL</u>							
101.00	Salaries & Wages	358,307	347,977	286,047	301,908	257,049	313,038
101.10	Parttime wages	-	-	-	-	-	-
102.00	Overtime Wages	-	-	-	-	-	-
103.00	Longevity	4,754	5,017	5,652	1,840	1,830	2,300
110.00	F.I.C.A.	22,645	22,420	17,369	18,832	16,080	19,551
110.10	Medicare	4,767	4,402	4,208	4,405	3,761	4,572
120.02	T.M.R.S.	58,507	57,677	47,109	51,637	44,160	54,396
130.00	Worker's Comp Ins.	3,800	4,104	3,073	798	2,331	748
130.02	Unemployment Ins.	315	1,366	416	433	1,639	840
130.05	Health/Dental Ins.	30,775	29,357	21,099	17,090	14,956	18,819
136.00	Sick Leave Buy Back	12,252	9,297	-	-	-	-
	SUBTOTAL PERSONNEL	\$ 496,122	\$ 481,617	\$ 384,973	\$ 396,943	\$ 341,805	\$ 414,263
<u>CONTRACTUAL</u>							
201.00	Auditing Exp.	19,000	19,390	19,650	19,000	19,000	19,000
210.00	Legal Attorney Fees	26,642	20,154	34,303	22,000	34,686	32,000
211.00	Legal Advertising	1,707	193	1,960	2,000	-	1,300
211.50	Franklin Legal	-	-	-	-	-	8,600
212.00	Council Fund	10,067	11,946	22,303	14,000	15,128	15,500
212.10	Pantego Youth Council	-	-	-	-	-	3,500
212.50	Gas Drilling Costs	7,563	-	-	-	-	-
220.00	Appraisal District Exp.	7,166	5,503	5,614	5,600	4,541	5,600
225.00	County Collection Fees	1,177	1,198	1,838	1,800	1,735	1,800
237.00	Newsletter	8,332	6,675	6,207	6,000	2,081	4,500
247.00	Insurance Exp.	7,067	6,764	6,565	7,500	5,913	6,800
248.10	Planning & Zoning Exp.	330	568	124	750	611	750
252.00	Fiduciary Exp.	-	-	-	-	-	3,000
774.00	Handitran Exp.	9,387	2,818	7,372	-	855	-
778.00	Collections Exp.	15,576	(536)	-	-	-	-
	SUBTOTAL CONTRACTUAL	\$ 114,014	\$ 74,673	\$ 105,936	\$ 78,650	\$ 84,550	\$ 102,350
<u>SUPPLIES / MAINTENANCE</u>							
234.00	Maintenance Agreements	10,075	11,440	16,300	12,305	13,781	-
234.10	M/A Imagetech	-	-	-	-	-	9,600
234.20	M/A Blackboard Connect	-	-	-	-	-	5,354
234.30	M/A Incode	-	-	-	-	-	9,925
235.40	M/A Pitney Bowes	-	-	-	-	-	2,064
236.00	Computer Supplies	2,627	2,617	695	2,800	839	3,500
238.00	Office Supplies	23,595	31,586	22,968	20,800	19,893	3,500
350.00	Building Maintenance	8,957	6,870	7,833	7,800	7,537	12,600
364.00	Heat / AC Maintenance	620	1,102	1,069	1,300	341	1,000
365.00	Programming (Avaren)	16,812	17,388	12,584	14,000	15,550	14,000
480.00	Small Asset Purchases	-	-	-	-	-	-
712.00	Election Expense	3,809	149	98	3,500	3,319	4,400
	SUBTOTAL SUPPLIES/ MAINTENANCE	\$ 66,495	\$ 71,152	\$ 61,548	\$ 62,505	\$ 61,260	\$ 65,943
<u>UTILITIES & GASOLINE</u>							
411.00	Natural Gas / Electricity	5,739	7,021	6,505	6,700	4,907	6,400
411.10	Telephone Expense	16,204	17,050	17,912	15,700	16,696	14,000
411.30	Water	529	481	602	520	681	620
	SUBTOTAL UTILITIES & GASOLINE	\$ 22,472	\$ 24,552	\$ 25,019	\$ 22,920	\$ 22,284	\$ 21,020
<u>TRAINING / DUES / MISC.</u>							
255.00	TML Deductable	1,512	1,898	4,900	5,000	5,000	5,000
705.00	Membership Dues	2,497	1,986	2,016	1,600	1,994	1,400
724.00	Training / Travel	21,327	13,615	3,197	9,600	9,807	4,400
724.10	Manager Expenses	-	-	1,950	7,800	4,700	4,200
770.00	Miscellaneous	9,144	8,456	9,843	3,000	5,660	1,000
	SUBTOTAL TRAINING / DUES / MISC.	\$ 34,480	\$ 25,955	\$ 21,906	\$ 27,000	\$ 27,160	\$ 16,000
	TOTAL GENERAL & ADMINISTRATIVE	\$ 733,583	\$ 677,949	\$ 599,382	\$ 588,018	\$ 537,060	\$ 619,576

Town of Pantego, Budget, Fiscal Year 2012-2013

Fund: General Fund
100-135

Department: Public Works

Account:

Department: Mission/Programs/Services

Mission: The Pantego Public Works Mission is to enhance Pantego's quality of life and, through sound management, innovation, teamwork and vision, provide dependable, high quality, responsive public works, animal control, code enforcement and building inspections, consistent with applicable codes, ordinances and community values at reasonable costs to Pantego's citizens, businesses, and visitors.

Programs: GIS data collection update, Street Improvement, Ordinance Revision

Services: Street Maintenance and Improvement, Storm Water Management, Animal Control, Park Maintenance and Improvement, Building and Grounds Maintenance, Code Enforcement, Building Inspections and Zoning Administration.

Accomplishments 2011/2012:

1. Street Prioritization List.
2. Established road construction agreement with Tarrant County.
3. Rewrite ordinance for animal control.
4. Constructed Pantego Archway and Monument sign.

Department Goals 2012/2013:

1. Street repair and replacement.
2. Correct various drainage issues.
3. Continue GIS mapping and infrastructure data collection.

Department Service Analysis:	2010/2011	2011/2012	2012/2013
Work Orders	Actual	Estimate	Projected
	55%	56%	60%

These values represent percentage of time the maintenance workers have spent on animal control, public works, parks and street compared to other departments.

Authorized Personnel	2009/2010	2010/2011	2011/2012
Public Works Director	F 1	1	1
Community Develop Director	F 1	1	1
Maintenance Worker	F 6	6	5
Total Full Time	8	8	7
Total Part Time			1

TOWN OF PANTEGO
FY 2012-2013 DIVISIONAL BUDGET
PUBLIC WORKS (135)
Division of the General Fund

includes: public works / park dept.

ACC. NUM.	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>PERSONNEL</u>							
101.00	Salaries & Wages	242,574	259,708	253,123	268,844	208,754	272,294
101.10	Part Time Wages	-	-	-	16,500	5,719	16,500
102.00	Overtime Wages	11,833	10,662	12,450	13,000	12,658	13,000
103.00	Longevity	2,076	2,295	2,694	2,225	2,230	2,215
110.00	F.I.C.A.	16,618	17,427	16,518	18,635	13,943	18,849
110.10	Medicare	3,340	3,436	3,863	4,358	3,261	4,408
120.02	T.M.R.S.	40,911	44,123	43,366	48,292	38,181	49,595
130.00	Worker's Comp Ins.	7,758	8,380	6,315	7,764	5,917	6,764
130.02	Unemployment Ins.	368	1,697	579	504	1,933	1,040
130.05	Health/Dental Ins.	24,502	30,490	28,259	29,896	20,870	31,710
136.00	Sick Leave Buy Back	5,452	4,487	-	-	-	-
	SUBTOTAL PERSONNEL	\$ 355,432	\$ 382,705	\$ 367,168	\$ 410,018	\$ 313,465	\$ 416,375
<u>CONTRACTUAL</u>							
232.00	Engineering & Maps	6,613	4,895	6,189	8,718	6,290	10,000
346.00	Traffic Signal Maintenance	1,298	3,436	171	2,000	515	1,000
348.00	Radio Lease	1,764	1,764	2,348	1,900	1,170	1,800
	SUBTOTAL CONTRACTUAL	\$ 9,675	\$ 10,095	\$ 8,708	\$ 12,618	\$ 7,975	\$ 12,800
<u>SUPPLIES / MAINTENANCE</u>							
234.00	Maintenance Agreements	-	-	-	-	-	-
238.00	Office Supplies	1,209	2,178	1,925	2,500	1,759	2,200
243.00	Animal Control	2,836	1,184	99	-	-	-
329.00	Uniforms	2,089	2,446	3,431	3,000	1,688	3,000
350.00	Building Maintenance	1,342	1,053	2,539	2,465	1,148	2,200
356.00	Vehicle Exp	1,757	2,288	2,553	2,700	1,948	2,500
364.00	Heat/ AC Maintenance	-	-	736	500	-	-
365.00	Programming	-	-	68	100	295	500
480.00	Small Asset Purchases	9,837	2,395	-	3,000	-	3,400
526.00	Code Compliance	606	921	195	1,000	4,521	6,500
528.00	Equipment & Supplies	5,340	3,494	5,692	6,673	5,536	5,500
529.00	Lawn Equipment	2,038	750	1,725	1,775	1,285	1,775
536.00	Storm water Repair	-	-	196	1,000	828	1,000
725.00	Radio Maintenance	-	-	-	-	-	300
	SUBTOTAL SUPPLIES/ MAINTENANCE	\$ 27,054	\$ 16,709	\$ 19,158	\$ 24,713	\$ 19,008	\$ 28,875
<u>UTILITIES & GASOLINE</u>							
362.00	Vehicle Gas & Oil	4,759	7,434	9,548	7,268	7,615	8,500
411.00	Natural Gas / Electricity	12,732	10,665	10,826	12,565	8,198	11,500
411.10	Telephone Expense	3,199	3,881	3,805	3,500	5,211	3,500
411.20	Cell phone Expense	3,132	3,389	4,023	3,700	3,405	4,000
411.30	Water	12,298	11,634	11,875	12,250	6,910	12,000
413.00	Traffic Signal Elec.	6,408	4,208	4,792	6,921	4,332	5,200
450.00	Street Lighting Elec.	36,638	40,188	39,622	45,676	40,144	49,769
	SUBTOTAL UTILITIES & GASOLINE	\$ 79,166	\$ 81,399	\$ 84,492	\$ 91,880	\$ 75,816	\$ 94,469
<u>TRAINING / DUES / MISC.</u>							
705.00	Membership Dues	846	787	778	948	534	948
724.00	Training/Travel Exp.	3,137	3,618	3,701	4,773	3,044	5,730
770.00	Miscellaneous	1,648	1,780	2,364	1,000	1,538	1,000
	SUBTOTAL TRAINING / DUES / MISC.	\$ 5,631	\$ 6,185	\$ 6,843	\$ 6,721	\$ 5,116	\$ 7,678
TOTAL MUNICIPAL SERVICES		\$ 476,958	\$ 497,093	\$ 486,368	\$ 545,950	\$ 421,381	\$ 560,197

Town of Pantego Budget, Fiscal Year 2012/2013

Fund: General Fund

Department: Police Department

Account: 100-140

DEPARTMENT: Police (Mission/ Programs/ Services)

The mission of the Pantego Police Department mission is to effectively and efficiently fulfill the public safety expectations of the citizens of the Town of Pantego.

The Department provides the following services:

Police Protection Services / Proactive Patrol and Calls for Service Responses
Crime Prevention Services / Safety Awareness and Security Assessments - Residential and Business
Inmate Housing Services / Maintenance of Holdover Facility and Inmates Records Management Services / Maintenance of Required Records and Documents for Processes of Law and Public Information
Public Education Services / Public Presentations and Child Education Services
Vacation Check Services / Specified Residential Patrol Daily
Fingerprinting Services / Administration of Public Requests for Licensing Fingerprints
Community Services Programs / Program providing an alternative to Municipal Court Fines and Fees / Emergency Access Program

ACCOMPLISHMENTS 2011/2012:

- During the first 6 months of 2012-18% reduction in burglary offenses over a 3 year period
- 15% reduction in theft offenses over a 3 year period
- 16% reduction in reported offense over a 3 year period
- Continue to be a part of the Multi City Investigation Team (MCIT)
- Implemented a drug recognition program for teens
- Completed and implemented a new department policy manual
- Filled all vacant positions

DEPARTMENT GOALS 2012/2013

- Employee retention.
- Continue to expand partnerships with schools and community through programs and presentations
- Maintain high level of proactive patrol through traffic interdiction
- Organize evidence and department records through disposal via destruction orders and state retention schedules.
- Continue to meet training needs for all department personnel.
- Increase supervisory training standards.
- Continue to reduce crime and maintain high visibility in residential and business districts.
- Maintain high level of Proactive Patrol centered on an aggressive traffic law enforcement program.
- Develop a promotional assessment process for internal promotions.

- Institute a physical fitness program for officers.
- Redevelop job descriptions for all personnel.
- Develop a reward/recognition program for officers who exceed the minimum standards of the department.
- Continue to build new school and community partnerships through meaningful contacts, programs and associations.
- Coordinate activities with the court to increase warrant collections.

DEPARTMENT ANALYSIS

	2011	2012	2013
	Actual	Estimated	Projected
Part 1 Index Crimes	145	150	150
Total Calls for Service	22,471	18,934	18,500
Crash Reports	81	81	86
Citations	8040	5736	6500

TOWN OF PANTEGO
F/Y 2012-2013 DIVISIONAL BUDGET
POLICE DEPARTMENT (140)
Division of the General Fund

Includes: dispatch / police / crossing guard

ACC. NUI	ACCOUNT	FY 08-09	FY 09-10	FY 10-11	FY 11-12	Y-T-D	FY 12-13
		ACTUAL	ACTUAL	ACTUAL	BUDGET	JULY	PROPOSED
<u>PERSONNEL</u>							
101.00	Salaries & Wages	635,399	701,972	741,961	762,350	622,688	681,440
101.10	Part Time Wages	38,178	33,466	32,876	24,788	14,023	22,773
102.00	Overtime Wages	48,030	30,522	26,841	15,000	14,467	15,000
103.00	Longevity	4,159	2,389	3,864	2,690	2,335	2,540
110.00	F.I.C.A.	45,149	48,311	47,984	49,899	39,355	44,749
110.10	Medicare	9,149	9,763	11,222	11,670	9,204	10,465
120.02	T.M.R.S.	113,560	119,638	124,341	132,496	108,267	120,574
130.00	Worker's Comp Ins.	16,547	17,873	17,091	20,576	15,791	18,757
130.02	Unemployment Ins.	1,093	3,801	1,789	1,369	5,676	2,320
130.05	Health/Dental Ins.	56,567	63,457	67,255	72,647	52,334	68,103
136.00	Sick Leave Buy Back	4,700	15,594	-	-	-	-
	SUBTOTAL PERSONNEL	\$ 972,531	\$ 1,046,786	\$ 1,075,225	\$ 1,093,485	\$ 884,140	\$ 986,722
<u>CONTRACTUAL</u>							
248.00	Police Liability Ins.	17,668	16,949	17,102	18,000	14,782	18,000
348.00	Communication Equipment	1,259	6,382	356	2,000	8,205	-
492.00	Communication Exp	10,456	9,770	9,069	6,800	1,915	10,700
	SUBTOTAL CONTRACTUAL	\$ 29,383	\$ 33,101	\$ 26,527	\$ 26,800	\$ 24,902	\$ 28,700
<u>SUPPLIES / MAINTENANCE</u>							
234.00	Maintenance Agreements	11,156	10,962	9,220	13,423	13,092	11,345
236.00	Computer Supplies	2,291	1,651	1,296	1,400	204	-
238.00	Office Supplies	5,416	6,604	8,153	4,900	4,683	9,800
246.00	Motorcycle Maintenance	2,204	2,284	2,440	3,000	244	2,200
270.00	Prisoner Food	3,024	3,838	4,107	4,000	2,947	4,200
280.00	Investigation Supplies	3,283	2,395	3,414	4,500	2,892	6,000
282.00	Printing Expense	1,942	3,957	2,198	2,500	2,683	-
329.00	Uniforms	5,758	6,628	6,295	4,600	8,280	4,600
350.00	Building Maintenance	17,644	15,915	19,424	13,500	13,325	14,250
356.00	Vehicle Expense	9,136	19,344	20,365	14,000	20,208	10,000
358.00	Misc. Equipment Repair	-	-	-	3,700	1,003	1,500
364.00	Heat / AC Maintenance	472	2,595	2,708	1,500	1,861	1,500
365.00	Programming	8,660	2,874	4,239	7,000	4,310	4,300
480.00	Small Asset Purchases	6,743	11,347	6,831	1,000	865	3,800
725.00	Radio Maintenance	-	640	533	750	-	-
	SUBTOTAL SUPPLIES/ MAINTENANCE	\$ 77,729	\$ 91,034	\$ 91,224	\$ 79,773	\$ 76,597	\$ 73,495
<u>UTILITIES & GASOLINE</u>							
362.00	Vehicle Gas & Oil	20,295	28,227	35,821	32,000	29,228	29,500
411.00	Natural Gas / Electricity	10,688	15,533	14,051	14,000	11,045	14,000
411.10	Telephone Expense	18,074	18,208	18,019	18,000	18,192	13,700
411.20	Cell phone Expense	4,666	5,314	5,916	4,900	5,749	4,500
411.30	Water	768	1,388	1,161	1,500	1,120	1,500
	SUBTOTAL UTILITIES & GASOLINE	\$ 54,491	\$ 68,670	\$ 74,967	\$ 70,400	\$ 65,334	\$ 63,200
<u>TRAINING / DUES / MISC</u>							
279.00	Fire Arms Qualification	1,816	4,276	4,426	4,000	2,406	4,000
705.00	Membership Dues	415	1,713	1,311	1,000	707	1,000
724.00	Training / Travel Exp.	3,422	13,756	4,291	5,700	5,771	5,700
770.00	Miscellaneous	5,615	3,951	5,621	2,000	2,781	1,000
771.00	Staffing Expense	2,839	2,237	3,761	1,500	2,427	2,500
	SUBTOTAL TRAINING / DUES / MISC	\$ 14,107	\$ 25,933	\$ 19,409	\$ 14,200	\$ 14,092	\$ 14,200
TOTAL POLICE DEPARTMENT		\$ 1,148,241	\$ 1,265,524	\$ 1,287,352	\$ 1,284,658	\$ 1,065,065	\$ 1,166,317

Town of Pantego. Budget, Fiscal Year 2011-2012

FUND:
General

DEPARTMENT:
Fire

ACCOUNT:
100-150

DEPARTMENT: Mission/Programs/Services

The department's mission continues to be to provide the best possible emergency services including fire protection, emergency medical, fire prevention, and public education. The department accomplishes its mission by acquire the latest training and technological advances possible and by the development of programs that will increase citizen awareness and education.

ACCOMPLISHMENTS 2011/2012:

1. The department has maintained full staffing in 2011/2012.
2. Initiated an ISO recertification process in conjunction with a professional consultant.
3. Established the Department as a training facility through the Texas Commission on Fire Protection for Apparatus Operator/Driver certification.
4. Personnel were recognized for successfully saving a patient who was in full respiratory and cardiac arrest.
5. Trained two firefighters to the level of Fire Instructor to enable the continuation of our business inspection program as required by state law.
6. Continued the fire hydrant maintenance and painting program. All hydrants were cleaned and repainted.
7. Firefighter Darren Burkhart successfully completed paramedic training.
8. The department successfully coordinated and administered the first Broken Promises program for Pantego Christian Academy to discourage teens from drinking alcohol.
9. Constructed a room to protect and store our firefighting protective clothing.

DEPARTMENT GOALS 2011/2012:

1. Continue the development of our business inspection program by training additional personnel as fire inspectors.
2. Continue expanding the Pantego Fire Department's certification offerings as a training facility with the Texas Commission on Fire Protection.
3. Continue the development of our public outreach programs to citizens and businesses.
4. Continue exploring optional funding sources through grants.
5. Conduct a full scale exercise for Emergency Management.
6. Adopt the 2009 International Fire Code.
7. Continue the ISO certification process.

DEPARTMENT SERVICE ANALYSIS:

	2010	2011	2012
<u>Services Provided</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Total Calls	1447	1344	1150
Automatic & Mutual Aid	816	843	700

**TOWN OF PANTEGO
F/Y 2012-2013 DIVISIONAL BUDGET
FIRE DEPARTMENT (150)
Division of the General Fund**

ACC. NUM.	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>PERSONNEL</u>							
101.00	Salaries & Wages	456,707	497,833	524,011	531,355	412,628	573,392
101.10	Part Time Wages	45,851	27,323	16,498	17,000	11,685	17,000
102.00	Overtime Wages	106,837	110,613	65,178	47,500	69,178	60,000
103.00	Longevity	4,246	4,588	4,962	4,585	4,780	4,305
110.00	F.I.C.A.	39,141	41,299	37,224	37,227	30,604	40,591
110.10	Medicare	7,888	8,193	8,706	8,706	7,158	9,493
120.02	T.M.R.S.	90,121	98,946	96,119	99,087	83,192	110,003
130.00	Worker's Comp Ins.	9,358	10,133	11,127	11,877	9,372	9,521
130.02	Unemployment Ins.	675	3,049	883	720	2,725	1,620
130.05	Health/Dental Ins.	38,437	40,067	46,033	42,768	33,243	50,551
136.00	Sick Leave Buy Back	9,581	8,486	-	-	-	-
	SUBTOTAL PERSONNEL	\$ 808,844	\$ 850,529	\$ 810,740	\$ 800,825	\$ 664,565	\$ 876,477
<u>CONTRACTUAL</u>							
250.00	Liability Insurance	10,601	10,186	9,848	11,500	6,762	10,200
348.00	Communication Equipment	5,445	3,359	3,864	4,000	3,315	4,500
776.00	EMS M.D. Director	9,000	9,000	9,000	9,000	6,750	9,000
778.00	Collections Expense	-	16,794	16,385	10,000	12,287	14,000
	SUBTOTAL CONTRACTUAL	\$ 25,046	\$ 39,339	\$ 39,098	\$ 34,500	\$ 29,114	\$ 37,700
<u>SUPPLIES / MAINTENANCE</u>							
234.00	Maintenance Agreements	5,167	4,110	4,548	4,850	2,953	1,900
237.10	Protective Clothing	5,668	5,146	2,262	5,000	651	6,500
238.00	Office Supplies	3,724	4,421	4,127	3,500	1,814	3,500
256.00	Fire Prevention & Inspection	1,216	1,938	1,536	1,500	111	2,468
257.00	Hazmat Expenses	767	322	125	2,000	226	1,132
329.00	Uniforms	6,808	4,539	4,604	4,095	2,981	4,095
350.00	Building Maintenance	9,992	7,251	8,696	4,500	5,565	5,500
356.00	Vehicle Expense	46,286	18,120	18,479	13,000	7,068	13,300
358.00	Misc. Equipment Repair	1,523	472	2,368	1,000	545	1,000
364.00	Heat / AC Maintenance	746	1,535	268	1,000	2,003	1,000
365.00	Programming	104	410	332	600	363	1,200
480.00	Small Asset Purchases	9,142	26,101	6,362	750	575	16,520
532.00	SCBA Maintenance	2,453	2,306	1,397	2,000	877	2,000
534.00	Equipment Replacement	251	1,786	1,081	1,000	917	1,000
702.00	Medical - Supplies	12,822	11,063	8,741	11,500	7,530	11,000
720.00	Medical - Medications	4,464	5,256	4,096	5,000	3,581	5,000
722.00	Oxygen Expense	(310)	1,980	1,795	1,700	1,193	1,700
	SUBTOTAL SUPPLIES/ MAINTENANCE	\$ 110,821	\$ 96,758	\$ 70,816	\$ 62,995	\$ 38,954	\$ 78,815
<u>UTILITIES & GASOLINE</u>							
362.00	Vehicle Gasoline	12,249	15,114	18,963	16,000	14,882	19,000
363.00	Vehicle Oil Change	(1,052)	605	2,240	-	-	-
411.00	Natural Gas & Electricity	13,218	14,505	13,009	13,000	8,570	13,000
411.10	Telephone Expense	4,506	4,512	4,929	4,700	4,329	6,500
411.20	Cell phone Expense	2,825	3,505	3,461	3,600	2,654	3,600
411.30	Water	1,058	894	1,204	1,500	1,148	1,500
	SUBTOTAL UTILITIES & GASOLINE	\$ 32,804	\$ 39,135	\$ 43,807	\$ 38,800	\$ 31,583	\$ 43,600
<u>TRAINING / DUES / MISC</u>							
705.00	Membership Dues	1,024	1,256	1,323	2,165	747	1,500
724.00	Training Exp.	5,815	12,028	12,360	8,100	5,076	8,500
770.00	Miscellaneous	1,797	2,514	(3,456)	1,000	726	1,000
771.00	Staffing Expense	1,297	2,322	25	500	260	2,500
	SUBTOTAL TRAINING / DUES / MISC.	\$ 9,932	\$ 18,121	\$ 10,252	\$ 11,765	\$ 6,808	\$ 13,500
	TOTAL FIRE DEPARTMENT	\$ 987,447	\$ 1,043,881	\$ 974,713	\$ 948,885	\$ 771,025	\$ 1,050,092

Town of Pantego. Budget, Fiscal Year 2012-2013

Fund: General Fund

Department: Court

Account 100-165

DEPARTMENT: Mission/Programs/Services

The mission of the Municipal Court Department is to ensure that all citizens are efficiently processed through the court system, and to preserve the integrity of the court system by assuring that all cases filed by the Police, Code Enforcement, and other agencies are timely and accurately processed through proper court docketing and case scheduling.

ACCOMPLISHMENTS 2011/2012

1. REMOVED WALL IN CLERKS OFFICE AND ADDED NEW SHELVING FOR CITATION JACKETS AND WARRANT JACKETS
2. OBTAINED MUNICIPAL CLERKS LEVEL ONE CERTIFICATION
3. WARRANT OFFICER'S REACHED HIGHER COLLECTION LEVEL
4. WARRANT OFFICER'S ATTENDED TRAINING TO INCREASE COURT SECURITY
5. INCREASED ONLINE SEARCH ABILITY FOR WARRANT COLLECTIONS

DEPARTMENT GOALS 2012/2013

1. CONTINUE TO ADD TRAINING FOR COURT PERSONNEL TO BETTER UNDERSTAND AND PERFORM JOB
2. ENTER INTO A WARRANT TASK TEAM WITH LOCAL CITIES
3. BEGIN COMMUNITY SERVICE SUPERVISION WITHIN THE TOWN FOR ALL DEFENDANTS WHO CAN NOT PAY FINES.
6. OBTAIN LEVEL TWO MUNICIPAL CLERKS CERTIFICATION
7. ASKING TO REVISE COUNCIL CHAMBERS FOR STRONGER COURT SECURITY

DEPARTMENT SERVICE ANALYSIS:

Services Provided	2011 Actual	2012 Estimate	2013 Projected
Total Citations Processed	5736	5500	6000
Total Warrants Processed	5844	5900	5950

Authorized Personnel		2010/2011	2011/2012	2012/2013
Municipal Court Clerk	F	1	1	1
Deputy Court Clerk	F	1	1	1
Warrant Officer	F	2	2	2
PT Deputy Court Clerk	P	1	1	1
WARRANT CLERK/JUVENILE CASE MNGR	F	0	0	0
Total Employees		5	5	5

**TOWN OF PANTEGO
F/Y 2012-2013 DIVISIONAL BUDGET
MUNICIPAL COURT (160)
Division of the General Fund**

ACC. NUM. ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>PERSONNEL</u>						
101.00 Salaries & Wages	109,394	113,141	145,681	162,279	125,508	164,880
101.10 Part Time Wages	11,472	9,501	12,290	12,480	10,460	13,980
101.10 Overtime Wages	359	529	1,086	2,000	332	2,000
103.00 Longevity	544	1,471	1,881	1,650	1,645	1,960
110.00 F.I.C.A.	8,018	8,257	10,019	11,061	8,560	11,335
110.10 Medicare	1,625	1,614	2,343	2,587	2,002	2,651
120.02 T.M.R.S.	11,626	19,092	23,951	28,208	21,599	29,125
130.00 Worker's Comp Ins.	1,158	1,461	1,334	2,715	1,174	2,319
130.02 Unemployment Ins.	162	719	473	289	1,131	480
130.05 Health/Dental Ins.	12,940	13,156	13,723	17,087	10,214	18,170
136.00 Sick Leave Buy Back	1,835	4,397	-	-	-	-
SUBTOTAL PERSONNEL	\$ 159,133	\$ 173,337	\$ 212,782	\$ 240,356	\$ 182,625	\$ 246,900
<u>CONTRACTUAL</u>						
210.00 Attorney Fees	43,000	49,800	49,700	49,800	37,350	49,800
SUBTOTAL CONTRACTUAL	\$ 43,000	\$ 49,800	\$ 49,700	\$ 49,800	\$ 37,350	\$ 49,800
<u>SUPPLIES / MAINTENANCE</u>						
234.00 Maintenance Agreements	2,824	750	3,966	10,538	6,302	10,955
236.00 Computer Supplies	137	-	239	-	-	-
238.00 Office Supplies	6,233	10,545	10,713	7,800	5,943	7,800
282.00 Printing Expense	1,355	382	2,050	1,500	1,667	1,500
329.00 Uniforms	592	448	636	600	91	600
358.00 Misc Equip Repair	3,398	871	1,511	3,000	710	2,000
365.00 Programming Expenses	2,998	4,101	667	-	600	-
480.00 Small Asset Purchases	-	789	-	3,550	3,047	-
SUBTOTAL SUPPLIES/ MAINTENANCE	\$ 17,538	\$ 17,886	\$ 19,782	\$ 26,988	\$ 18,360	\$ 22,855
<u>UTILITIES / GASOLINE</u>						
356.00 Vehicle Expense						2,000
362.00 Vehicle Gasoline					-	2,300
411.20 Cell phone Expense	95	-	-	420	87	502
SUBTOTAL UTILITIES / GASOLINE	95	-	-	420	87	4,802
<u>TRAINING / DUES / MISC</u>						
705.00 Membership Dues		173	-		40	190
724.00 Training/Travel Exp.	945	2,356	3,640	3,000	3,586	5,000
770.00 Miscellaneous	945	1,890	2,315	1,000	638	1,000
SUBTOTAL TRAINING / DUES / MISC.	\$ 1,890	\$ 4,419	\$ 5,955	\$ 4,000	\$ 4,264	\$ 6,190
TOTAL MUNICIPAL COURT	\$ 221,656	\$ 245,442	\$ 288,219	\$ 321,564	\$ 242,685	\$ 330,546

TOWN OF PANTEGO
F/Y 2012-2013 DIVISIONAL BUDGET
NON-DIVISIONAL DEPARTMENTS (123, 175, 180)
Divisions of the General Fund

ACC. NUM. ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JUNE	FY 12-13 PROPOSED
123 PANTEGOFEST						
<u>TRAINING / DUES / MISC</u>						
740.00 Recreational Activities	-	-	-	11,500	483	11,500
SUBTOTAL SUPPLIES & MAINTENANCE \$	\$ -	\$ -	\$ -	\$ 11,500	\$ 483	\$ 11,500
175 COMMUNITY RELATIONS BOARD						
<u>TRAINING / DUES / MISC</u>						
740.00 Recreational Activities	19,651	17,402	16,891	10,000	7,854	10,500
SUBTOTAL TRAINING / DUES / MISC. \$	\$ 19,651	\$ 17,402	\$ 16,891	\$ 10,000	\$ 7,854	\$ 10,500
180 SPECIAL EVENTS						
<u>TRAINING / DUES / MISC</u>						
740.00 Recreational Activities	7,069	3,858	8,577	5,000	4,627	5,000
Employee Merit Payment						24,000
SUBTOTAL TRAINING / DUES / MISC. \$	\$ 7,069	\$ 3,858	\$ 8,577	\$ 5,000	\$ 4,627	\$ 29,000
TOTAL OTHER	\$ 26,720	\$ 21,260	\$ 25,468	\$ 26,500	\$ 12,964	\$ 51,000

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**TOWN OF PANTEGO - GOVERNMENT FUND
F/Y 2012-2013 DEBT SERVICE FUND (400)
G.O. BONDS INTREST & SINKING FUND
DEBT AT 10/01/2012= \$260,000.00**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
Estimated Beginning Fund Balance	\$ 237,943	\$ 241,955	\$ 243,975	\$ 243,597	\$ 240,868	\$ 240,868
<u>REVENUES</u>						
Ad Valroem Tax	112,057	111,345	106,419	105,000	104,051	105,000
Interest	4,893	-	-	300	37	-
TOTAL REVENUES	116,950	111,345	106,419	105,300	104,088	105,000
<u>EXPENSE</u>						
Principal	90,000	90,000	90,000	95,000	-	100,000
Interest	22,938	19,325	16,797	13,029	6,514	9,542
Administrative Fees	-	-	-	900	-	-
TOTAL EXPENDITURES	112,938	109,325	106,797	108,029	6,514	109,542
Estimated Ending Fund Balance	\$ 237,943	\$ 241,955	\$ 243,597	\$ 240,868	\$ 243,676	\$ 236,326

DEBT PAYMENT SCHEDULE FOR FY 2012-2013

Payment Due	Principal	Interest	Total Due
February 15, 2013			
G.O. Refunding Bonds Series 2004	-	4,771.00	4,771.00
August 15, 2013			
G.O. Refunding Bonds Series 2004	100,000.00	4,771.00	104,771.00
	100,000.00	9,542.00	109,542.00
Administrative Fees		-	-
TOTAL EXPENDITURES		109,542.00	

**TOWN OF PANTEGO
F/Y 2011-2012 DEBT SERVICE FUND (400)
CERTIFICATE OF OBLIGATION FUND
DEBT AT 10/01/2012= \$195,000.00**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
Estimated Beginning Fund Balance	\$ 4,805	\$ 5,060	\$ 5,259	\$ -	\$ (1,734)	\$ (1,734)
<u>REVENUES</u>						
Ad Valroem Tax	30,521	30,717	29,301	32,000	31,080	32,000
Interest	1,046	-	-	-	-	-
TOTAL REVENUES	31,567	30,717	29,301	32,000	31,080	32,000
<u>EXPENSE</u>						
Principal	20,000	20,000	25,000	25,000	-	25,000
Interest	11,312	10,518	9,560	8,734	4,367	7,742
Administrative Fees	-	-	-	-	-	-
TOTAL EXPENDITURES	31,312	30,518	34,560	33,734	4,367	32,742
Estimated Ending Fund Balance	\$ 5,060	\$ 5,259	\$ 0	\$ (1,734)	\$ 24,979	\$ (2,476)

DEBT PAYMENT SCHEDULE FOR FY 2012-2013

Payment Due	Principal	Interest	Total Due
February 15, 2013			
Certificate of Obligation Series 2004	-	3,870.75	3,870.75
August 15, 2013			
Certificate of Obligation Series 2004	25,000.00	3,870.75	28,870.75
TOTAL EXPENDITURES	25,000.00	7,741.50	32,741.50

**TOWN OF PANTEGO
FY 2012-2013 CAPITAL PURCHASES AND
INFRASTRUCTURE IMPROVEMENTS
FUND (300)**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
Estimated Beginning Fund Balance	\$ 460,029	\$ 301,716	\$ 125,657	\$ 181,288	\$ 181,288	\$ 43,281
REVENUES						
Interest	2,118					
Revenue from Grants	1,749	165,719	39,024	-	7,800	
TOTAL REVENUES	\$ 3,867	165,719	\$ 39,024	\$ -	\$ 7,800	\$ -
EXPENSES						
General & Administrative	72,130	32,485	15,492	15,492	15,492	15,492
Public Works		-	31,843	29,000	27,026	
Water & Sewer Department		-				
Police Department	48,913	42,049	7,440	7,400	7,440	72,295
Fire Department	10,228	86,531	133,618	86,531	95,848	121,057
Police Department Grants	0	76,851				
Fire Department Grants	1,216	103,862				
Roof Replacement	57,693	-				
TOTAL EXPENSES	\$ 190,180	341,778	\$ 188,393	\$ 138,423	\$ 145,807	\$ 208,844
Transfer in from Other Funds	28,000		205,000			
Net Change in Fund Balance	\$ (158,313)	\$ (176,059)	\$ 55,631	\$ (138,423)	\$ (138,007)	\$ (208,844)
Estimated Ending Fund Balance	\$ 301,716	\$ 125,657	\$ 181,288	\$ 42,865	\$ 43,281	\$ (165,563)

TOWN OF PANTEGO
CAPITAL PURCHASES FUND
F/Y 2012-2013 FUND (300)

<u>General & Administrative:</u>	
Capital Lease Payment Financial Software	15,491.82
Total	15,491.82
<u>Municipal Services</u>	
Total	-
<u>Police Department</u>	
Annual Lease Payment Two Motorcycles	9,000.00
Computer System Upgrades and Backup	13,894.00
Dispatch Communication Recorder	16,735.00
Computer Aided Dispatching	13,000.00
Police Patrol Vehicle (2 units @ 4 years)	19,665.89
Total	72,294.89
<u>Fire Department</u>	
Capital Lease Payment Fire Apparatus	85,026.48
Lifepak-15 Defibrillator/Purchase (lease three @ 4 years)	27,750.00
Mobile Data Computers	8,281.00
Total	121,057.48
TOTAL CAPITAL PURCHASES FUND 300	208,844.19

TOWN OF PANTEGO
Summary of All Budgetary Asset Purchases and Projects
for Fiscal Year 2012/2013

General & Administrative:

Capital Lease Payment Financial Software	15,491.82
Total	15,491.82

Municipal Services

Laptop Computer for the Public Works Director	1,000.00
Cut - off Saw	900.00
Jack Hammer	1,500.00
Total	3,400.00

Police Department

Annual Lease Payment Motorcycles and Outfitting	9,000.00
Computer System Upgrades and Backup	13,894.00
Dispatch Communication Recorder	16,735.00
Computer Aided Dispatching	13,000.00
Police Patrol Vehicles	19,665.89
Office furniture P/D	500.00
Two Replacement Computers & Associated Programing	2,000.00
three Sallyport Cabinets @ 300.00 each	900.00
Office furniture Dispatch, Includes file secure cabinet	500.00
Total	76,194.89

Fire Department Fund

Capital Lease Payment Fire Apparatus (Quint)	85,026.48
Lifepak 15 Defibrillator	27,750.00
SCBA Hose Replacement	4,848.00
Mobile Data Computer	8,281.00
Fire Hose Replacement	3,992.00
SCBA Bottle Replacement (Three Units)	2,880.00
21' Variable Speed Electric Blower	
Storage Units for Medications in Trucks & Ambulances	4,800.00
Total	137,577.48

Court

Total	-
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Street Improvement

Various Street Projects	222,140.00
Total	222,140.00

Water / Sewer Operating Fund

2' Trash Pump	1,200.00
Hydraulic Concrete Chain Saw	1,000.00
Total	2,200.00

Water / Sewer Construction Fund

SCADA Upgrades	80,000.00
Total	80,000.00

Water / Sewer Infrastructure Fund

Park Row Water Line Replacement	368,000.00
Total	368,000.00

Court Technology Fund

Capital Lease Payment Ticket Writers	12,490.00
Total	12,490.00

Cartwright Fund

Web Site Hosting Fee	4,000.00
Total	4,000.00

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F/Y 12-13 STREET IMPROVEMENT FUND (500)
SHAMBURGER FUND (875)
CARTWRIGHT FUND (880)
COURT SECURITY FUND (800)
COURT TECHNOLOGY FUND (825)

	STREET IMP. 500	SHAMBURGER 875	CARTWRIGHT 880	SECURITY 800	TECHNOLOGY 825	Total RESTRICTED
Estimated Fund Balance 10/01/11	\$ 1,493,999	\$ 96,465	\$ 33,298	\$ 49,701	\$ 24,399	\$ 1,697,863
REVENUES						
Sales Tax	220,000					220,000
Tattant County Grant	260,000					260,000
Interest Revenue	1,000	100	100	100	100	1,400
Court Fee Revenue				15,000	33,000	48,000
TOTAL REVENUE	481,000	100	100	15,100	33,100	529,400
EXPENSES						
Park Row Project	1,110,000					1,110,000
Street Projects	227,140					227,140
Animal Related Expense		-				-
Capital Purchases			-		-	-
Other			4,000	-	25,290	29,290
TOTAL EXPENSE	1,337,140	-	-	-	25,290	1,366,430
Operational:						
Transfers In						
Transfers Out	56,485	6,000		20,000		82,485
Net Change in Fund Balance	\$ (912,625)	\$ (5,900)	\$ (3,900)	\$ (4,900)	\$ 7,810	\$ (919,515)
Estimated Fund Balance 09/30/12	\$ 581,374	\$ 90,565	\$ 29,398	\$ 44,801	\$ 32,209	\$ 778,348

**TOWN OF PANTEGO - SPECIAL REVENUE FUNDS
FY 12-13 STREET IMPROVEMENT FUND (500)**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>REVENUES</u>						
Sales Tax	269,301	215,100	218,839	225,000	180,277	220,000
Tarrant County Park Row Grant						260,000
Interest Revenue	6,562	-		2,500	368	1,000
TOTAL REVENUE	275,863	215,100	218,839	227,500	180,645	481,000
<u>EXPENSE</u>						
Park Row Project						1,110,000
Country Club Court						50,880
Peachtree Lane						143,760
Sara Drive						27,500
General Repair of Streets	64,410	38,814	42,795	50,000	5,234	
Street Sealing and Sweeping	151,381					
Engineering Fees	10,001					
GIS Mapping						5,000
TOTAL EXPENSE	225,792	38,814	42,795	50,000	5,234	1,337,140

**TOWN OF PANTEGO - SPECIAL REVENUE FUNDS
FY 12-13 SHAMBURGER FUND (875)**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>REVENUES</u>						
Interest Revenue	567	-	0	250	74	100
TOTAL REVENUE	567	-	0	250	74	100
<u>EXPENSE</u>						
Animal Related Expenses	44	-	309	-	4,006	
TOTAL EXPENSE	44	-	309	-	4,006	-

**TOWN OF PANTEGO - SPECIAL REVENUE FUNDS
FY 12-13 CARTWRIGHT FUND (880.00)**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>REVENUES</u>						
Interest Revenue	215	-	-	100	-	100
TOTAL REVENUE	215	-	-	100		100
<u>EXPENSE</u>						
Web Site Development	-	-	-	13,800	13,310	4,000
TOTAL EXPENSE	-	-	-	13,800	13,310	4,000

**TOWN OF PANTEGO - SPECIAL REVENUE FUNDS
FY 12-13 COURT SECURITY FUND**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>REVENUES</u>						
Fee & Fine Revenue	13,885	14,602	12,620	12,000	10,829	15,000
Interest Revenue	488	-	-	100	-	100
TOTAL REVENUE	14,373	14,602	12,620	12,100		15,100
<u>EXPENSE</u>						
Capital Purchases	5,955	935	3,046	-		-
Baliff / Court Expense			924	-	96	-
TOTAL EXPENSE	5,955	935	3,970	-	96	-

**TOWN OF PANTEGO - SPECIAL REVENUE FUNDS
FY 12-13 COURT TECHNOLOGY FUND**

	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>REVENUES</u>						
Fee & Fine Revenue	12,401	19,420	16,844	18,000	14,444	18,000
Other Revenue	-	-		-	7,705	15,000
Interest Revenue	587	-		1,000	-	100
TOTAL REVENUE	12,988	19,420	16,844	19,000	22,149	33,100
<u>EXPENSE</u>						
Capital Purchases	1,560	4,331				
Capital Lease Pymnt Ticket Writers			22,037	12,490	6,245	12,490
Court Electronic Improvements						4,800
Other Expenses	6,406	10,038	9,790	6,000	6,757	8,000
TOTAL EXPENSE	7,966	14,369	31,827	18,490	13,002	25,290

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**TOWN OF PANTEGO - ENTERPRISE FUNDS
FY 10-11 WATER SEWER (200) - REVENUES AND EXPENSES
AND CHANGE IN FUND BALANCE**

	W/S Operating Fund (200)	W/S Construction Fund (700)	W/S Infrastructure Fund (750)	Total
Estimated Fund Balance 10/01/11	950,000	50,000	219,000	1,219,000
<u>REVENUE</u>				
<u>WATER REVENUE</u>				
Sale of Water	555,000			555,000
Water Tap Fees	500			500
Infrastructure Fee			336,937	336,937
SUBTOTAL WATER REVENUE	555,500		336,937	892,437
<u>SEWER REVENUE</u>				-
Sewer Service Charge Fee	405,000			405,000
Sewer Tap Fees - Other	250			250
SUBTOTAL SEWER REVENUE	405,250			405,250
<u>INTEREST REVENUE</u>				
Interest Revenue	500	250		750
SUBTOTAL INTEREST	500	250		750
<u>OTHER REVENUE</u>				
Penalties	15,000			15,000
Processing / Turn on Fees	5,000			5,000
N.S.F. Check Fees	500			500
Adm. Serv. Charge / Sewer Impact				
Other Revenues	22,500			22,500
SUBTOTAL OTHER	43,000			43,000
TOTAL REVENUE	1,004,250	250	336,937	1,341,437
<u>EXPENSE</u>				
<u>CONTRACTUAL</u>				
Engineering & Maps	2,000			2,000
Meter Reader Maintenance	-			-
Franchise Expense	25,000			25,000
Arlington Sewer Charge	64,845			64,845
Fort Worth Sewer Charge	193,500			193,500
Water and Sewer Projects (other)		80,000		80,000
Park Row Project	57,000		368,000	425,000
SUBTOTAL CONTRACTUAL	342,345	80,000	368,000	790,345
<u>SUPPLIES / MAINTENANCE</u>				
Maintenance Agreements	5,140			5,140
Office Supplies	8,400			8,400
Water Meter Maintenance	2,850			2,850
Programing	2,000			2,000
General Sewer System Repair	7,500			7,500
Grounds Maintenance & Landscaping	1,500			1,500
Building Maintenance	1,000			1,000
General Water System Repair	32,000			32,000
Vehicle Exp.	2,500			2,500
Small Asset Purchases	1,950			1,950
Equipment & Supplies	8,375			8,375
SUBTOTAL SUPPLIES / MAINTENANCE	73,215			73,215
<u>UTILITIES & GASOLINE</u>				
Natural Gas / Electricity	165,000			165,000
Vehicle Gas & Oil	9,300			9,300
SUBTOTAL UTILITIES & GASOLINE	174,300			174,300
<u>TRAINING / DUES / MISC.</u>				
Membership Dues	655			655
Training / Travel Exp.	7,059			7,059
Miscellaneous	2,000			2,000
SUBTOTAL TRAINING / DUES / MISC.	9,714			9,714
TOTAL EXPENSE	599,574	80,000	368,000	1,047,574
Operational:				
Transfers In		80,000		80,000
Transfers Out	350,602			350,602
Change in Net Assets from Operations	54,074	250	(31,063)	23,261
Fund Balance Transfers				
Transfers In				-
Transfers Out				
Estimated Fund Balance 09/30/2012	1,004,074	50,250	187,937	1,242,261

**TOWN OF PANTEGO - ENTERPRISE FUND
FY 2012-2013 WATER / SEWER REVENUES**

ACCT. #	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
401.00	Sale of Water	470,091	506,473	648,879	552,055	395,638	555,000
403.00	Water Tap Fees	850	-	300	500	-	500
405.00	Sewer Service Charge Fee	383,947	382,438	404,867	416,857	305,585	405,000
409.00	Sewer Tap Fees - Other	685	-	300	250	-	250
411.00	Trash Collections	82,947	93,964	90,203	85,000	74,844	87,000
411.10	Sales Tax on Trash Collections	6,815	6,921	7,518	7,500	6,197	7,500
411.20	Recycling	22,524	24,736	25,636	25,000	21,346	27,000
411.30	Sales Tax on Recycling	1,852	1,963	2,066	2,000	1,690	2,500
415.01	Penalties	12,377	15,379	13,809	15,000	14,833	15,000
415.02	Processing / Turn on Fees	5,250	6,857	4,731	5,000	(1,598)	5,000
901.00	Interest Revenue	3,240	1,432	200	2,000	368	500
902.00	N.S.F. Check Fees	270	450	90	400	360	500
903.00	Adm. Serv. Charge / Sewer Impact	49	-	2,340	-	8,020	-
991.00	Trash Contract Expense	(82,947)	(93,971)	(87,783)	(85,000)	(74,844)	(87,000)
992.00	Sales Tax on Trash Collections	(6,815)	(6,921)	(7,247)	(7,500)	(6,197)	(7,500)
993.00	Recycling Contract Expense	(22,524)	(24,736)	(25,020)	(25,000)	(21,347)	(27,000)
994.00	Sales Tax on Recycling Expense	(1,852)	(2,139)	(2,011)	(2,000)	(1,690)	(2,500)
990.00	Other Revenues	22,339	20,330	22,348	22,500	21,289	22,500
	Total	\$ 899,098	\$ 933,176	\$ 1,101,227	\$ 1,014,562	\$ 744,495	1,004,250

Town of Pantego, Budget, Fiscal Year: 2012-2013

Fund: Water and Sewer

Department: Water

Account: 200-201

Department: Mission/Programs/Services

Mission: Pantego Water Utilities mission is to provide effective management of our water resources for the community in order to protect the public health and environment. To accomplish this we will optimize the use available water resources, provide a safe and reliable supply of water, practice cost efficiency, provide continuous improvements, environmental responsibility and superior customer service.

Programs: Water Quality Report, Meter Replacement Program, Fire Hydrant Replacement.

Services: Water production, distribution, repair and maintenance.

Accomplishments 2011/2012:

1. 303 well rehabilitation.
2. Utility rate increase.
3. Construction plans for Park Row water main.
4. Continue water infrastructure replacement.

Department Goals 2012/2013:

1. Construction for Park Row Water line.
2. Continue upgrades to SCADA system.
3. Unidirectional flushing program.
4. Continue proactive meter replacement program.

Department Service Analysis:	2010/2011	2011/2012	2012/2013
	Actual	Estimate	Projected
Water	33%	38%	34%

These values represent the percentage of time that the maintenance workers spend performing water related activities compared to the other departments.

**TOWN OF PANTEGO - ENTERPRISE FUND
FY 2012-2013 DIVISIONAL BUDGET
WATER DEPARTMENT (201) - EXPENSES
Division of the Water/Sewer Department**

ACC. NUM.	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
	<u>CONTRACTUAL</u>						
232.00	Engineering & Maps	4,339	(6,202)	561	20,000	1,773	2,000
343.00	Meter Reader Maintenance	2,118	-	-	-	-	-
710.00	Franchise Expense	25,000	25,000	25,008	25,000	20,840	25,000
	SUBTOTAL CONTRACTUAL	\$ 31,457	\$ 18,798	\$ 25,569	\$ 45,000	\$ 22,613	\$ 27,000
	<u>SUPPLIES / MAINTENANCE</u>						
234.00	Maintenance Agreements	-	4,832	2,563	3,570	5,774	5,140
234.10	Park Row Project						57,000
238.00	Office Supplies	7,453	8,871	8,281	8,000	6,733	8,400
244.00	Water Meter Replacement	4,776	4,996	4,996	-	-	-
245.00	Water Meter Maintenance	3,600	-	3,009	3,227	1,943	2,850
365.00	Programing SCADA	-	2,305	1,058	2,044		2,000
350.00	Building Maintenance	1,066	200	1,483	1,000	290	1,000
354.00	General Water System Repair	27,837	25,667	31,587	28,000	25,472	32,000
356.00	Vehicle Exp.	1,877	2,122	2,922	2,350	1,915	2,500
360.00	Ground Maint./Landscaping	400	-	590	1,000	123	1,000
480.00	Small Asset Purchases	4,425	5,355	-	9,600	8,092	1,950
528.00	Equipment & Supplies	8,091	3,538	8,606	6,375	5,251	6,375
	SUBTOTAL SUPPLIES / MAINTENANCE	\$ 59,525	\$ 57,886	\$ 65,094	\$ 65,166	\$ 55,593	\$ 120,215
	<u>UTILITIES & GASOLINE</u>						
362.00	Vehicle Gas & Oil	3,701	5,790	8,523	6,578	6,918	8,500
411.00	Natural Gas / Electricity	141,560	136,409	153,123	155,000	103,871	155,000
411.30	Water	-			-		
	SUBTOTAL UTILITIES & GASOLINE	\$ 145,261	\$ 142,199	\$ 161,646	\$ 161,578	\$ 110,789	\$ 163,500
	<u>TRAINING / DUES / MISC</u>						
705.00	Membership Dues	160	65	65	655	325	655
724.00	Training/Travel Exp.	1,234	1,479	2,221	5,504	3,076	5,504
770.00	Miscellaneous	626	28	686	1,000	274	1,000
	SUBTOTAL TRAINING / DUES / MISC.	\$ 2,020	\$ 1,572	\$ 2,972	\$ 7,159	\$ 3,675	\$ 7,159
	TOTAL WATER DEPARTMENT	\$ 238,263	\$ 220,455	\$ 255,281	\$ 278,903	\$ 192,670	\$ 317,874

Town of Pantego, Budget Fiscal Year 2012-2013

Fund: Water and Sewer

Department: Sewer

Account: 200-202

Department: Mission/Programs/Services

Mission: The wastewater division of Pantego Water Utilities mission is to provide effective management of our wastewater collection system to protect the public health and environment. To accomplish this we will practice cost efficiency, provide continuous improvements, environmental responsibility and superior customer service.

Programs: Grease and Sand Interceptor Inspection, Sanitary Sewer Overflow

Services: Sewer Main Inspection, Sewer Main Cleaning, Repair and Maintenance Sewer Infrastructure

Accomplishments 2011/2012:

1. Wastewater Rate increase.
2. Upgrade electrical components in electrical panel.

Department Goals 2012/2013:

1. Initiate sewer system evaluation.
2. Review alternatives for lift station future.
3. Continue video inspection program.

Department Service Analysis:	2010/2011	2011/2012	2012/2013
	Actual	Estimate	Projected
Sewer	10%	8%	10%

These values represent the percentage of time that the maintenance workers spend performing wastewater related activities compared to the other departments.

**TOWN OF PANTEGO - ENTERPRISE FUND
FY 2012-2013-2012 DIVISIONAL BUDGET
SEWER DEPARTMENT (202) - EXPENSES
Division of the Water/Sewer Department**

ACC. NUM.	ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
<u>CONTRACTUAL</u>							
284.00	Arlington Sewer Charge	64,336	60,927	65,192	64,845	51,469	64,845
284.10	Fort Worth Sewer Charge	159,996	217,873	163,934	193,500	142,716	193,500
	SUBTOTAL CONTRACTUAL	\$ 224,332	\$ 278,800	\$ 229,126	\$ 258,345	\$ 194,185	\$ 258,345
<u>SUPPLIES / MAINTENANCE</u>							
354.00	General Sewer System Repair	1,208	3,807	4,586	7,500	5,522	7,500
360.00	Grounds Maint./Landscaping	-	-	-	500	82	500
480.00	Small Asset Purchases	-	-	-	-	-	-
528.00	Equipment & Supplies	2,608	1,439	3,241	2,600	550	2,000
	SUBTOTAL SUPPLIES / MAINTENANCE	\$ 3,816	\$ 5,246	\$ 7,827	\$ 10,600	\$ 6,155	\$ 10,000
<u>UTILITIES & GASOLINE</u>							
362.00	Vehicle Gas & Oil		126	40	800	-	800
411.00	Natural Gas / Electricity	16,314	8,421	7,289	10,000	5,292	10,000
411.30	Water	-	-	-	-	-	-
	SUBTOTAL UTILITIES & GASOLINE	\$ 16,314	\$ 8,547	\$ 7,328	\$ 10,800	\$ 5,292	\$ 10,800
<u>TRAINING / DUES / MISC.</u>							
724.00	Training Exp.	111	222	259	1,555	636	1,555
770.00	Miscellaneous	-	-	279	1,000	12	1,000
	SUBTOTAL TRAINING / DUES / MISC.	\$ 111	\$ 222	\$ 539	\$ 2,555	\$ 648	\$ 2,555
	TOTAL SEWER DEPARTMENT	\$ 244,573	\$ 292,815	\$ 244,820	\$ 282,300	\$ 206,279	\$ 281,700

TOWN OF PANTEGO - ENTERPRISE FUND
FY 12-13 WATER AND SEWER CONSTRUCTION FUND (700)

ACC. NUM.ACCOUNT	FY 08-09 ACTUAL	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	Y-T-D JULY	FY 12-13 PROPOSED
Revenues						
Interest Revenue	1,933	-	-	1,000		500
TOTAL REVENUE	1,933	-	-	1,000	-	500
Expenses						
<u>CONTRACTUAL</u>						
339.00 Water and Sewer Projects	57,694	51,926				
Replace Nora Fence	6,166	-				
GIS Mapping						
Electrical Panel Upgrade for Lift Station						
Capital Lease Payment Sewer Machine			9,611			
Lane Well Replacement			20,812		213,844	
Electric Upgrades and Motor Lane Well			35,252			
Stopler Well Fence Replacement		4,698				
S.C.A.D.A. Electrical Upgrades				80,000		80,000
Engineering for Ad-Hoc Committee		105,099	66,332			
Lift Station Pump & Rails	14,995		17,904			
Partial Fence Replacement @ Lane Well Site				8,000		
303 Well Rehabilitation				100,000		
303 Well Site Electrical Upgrades				40,000		
303 Well Site Chlorine Analyser				20,000		
Fence Replacement					3,989.00	
SUBTOTAL CONTRACTUAL	78,855	161,723	149,912	248,000	217,833	80,000
Change in Net Assets	(76,922)	(161,723)	(149,912)	(247,000)	(217,833)	(79,500)

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Town of Pantego
F/Y 2012-2013 Transfers from Water Sewer Department,
P.E.D.C., Street Maintenance Fund and
Court Technology Fund

	General Fund	Water/Sewer	Street Maintenance	Shamberger Fund	Court Security	Water/Sewer Construction	P.E.D.C.
Transfer from Water Sewer Department to the General Fund. Transfer is for General Fund labor costs relating to the Water and Sewer Department operations.	270,602	(270,602)					
Transfer from Street Maintenance Fund to the General Fund. Transfer is for General Fund administrative costs relating to the Street Maintenance Fund.	56,485		(56,485)				
Transfer from Water Sewer Operating Fund to the Water and Sewer Construction fund Transfer is for purchases of equipment and and infrastructure improvements relating to the Water and Sewer Department operations.		(80,000)				80,000	
Transfer from Court Security Fund to the General Fund. Transfer is to cover 40% of the Warrant Officer's salary for Court Security responsibilities.	20,000				(20,000)		
Transfer From The Shamberger Fund To the General Fund. Transfer is for Animal Control Costs	6,000			(6,000)			
Transfer From Pantego Economic Development Corp To the General Fund. Transfer is for General Fund costs incurred by Town of Pantego employee labor.	94,800						(94,800)
Transfer From Pantego Economic Development Corp To the General Fund. Transfer is for Park Board expenses.	17,500						(17,500)
Town of Pantego Interfund Transfers	353,087	(350,602)	(56,485)	(6,000)	(20,000)	80,000	-
P.E.D.C. Transfers	112,300	-	-	-	-	-	(112,300)
TOTAL TRANSFERS	465,387	(350,602)	(56,485)	(6,000)	(20,000)	80,000	(112,300)

Town of Pantego
Allocation of Labor Costs
For October 1, 2012
FY-12-13

PAGE ONE

	Total	%W/S	W/S	%S/M	Street Maint	%PEDC	PEDC
Adminstrative Assistant							
Salary	30,804.00	100%	30,804.00	0%	-	0%	-
Longivity	205.00	100%	205.00	0%	-	0%	-
FICA	2,063.38	100%	2,063.38	0%	-	0%	-
Medicare	482.56	100%	482.56	0%	-	0%	-
TMRS	5,657.60	100%	5,657.60	0%	-	0%	-
Group Medical	4,268.64	100%	4,268.64	0%	-	0%	-
Workmans Comp	87.46	100%	87.46	0%	-	0%	-
Unemployment	120.00	100%	120.00	0%	-	0%	-
Sick Leave Buyback	-	100%	-	0%	-	0%	-
Total	43,688.64		43,688.64		-		-
Adminstative Assistant							
Salary	27,400.00	50%	13,700.00	0%	-	0%	-
Longivity	-	50%	-	0%	-	0%	-
FICA	1,676.48	50%	838.24	0%	-	0%	-
Medicare	392.08	50%	196.04	0%	-	0%	-
TMRS	4,745.52	50%	2,372.76	0%	-	0%	-
Group Medical	4,419.33	50%	2,209.67	0%	-	0%	-
Workmans Comp	34.13	50%	17.07	0%	-	0%	-
Unemployment	120.00	50%	60.00	0%	-	0%	-
Sick Leave Buyback	0	50%	0	0%	-	0%	-
Total	38,787.54		19,393.77		-		-
Finance Director							
Salary	66,215.40	10%	6,621.54	6%	3,972.92	20%	13,243.08
Longivity	765.00	10%	76.50	6%	45.90	20%	153.00
FICA	4,149.06	10%	414.91	6%	248.94	20%	829.81
Medicare	970.34	10%	97.03	6%	58.22	20%	194.07
TMRS	11,376.47	10%	1,137.65	6%	682.59	20%	2,275.29
Group Medical	4,283.13	10%	428.31	6%	256.99	20%	856.63
Workmans Comp	175.86	10%	17.59	6%	10.55	20%	35.17
Unemployment	120.00	10%	12.00	6%	7.20	20%	24.00
Sick Leave Buyback	-	10%	-	6%	-	20%	-
Total	88,055.26		8,805.53		5,283.32		17,611.05
City Manager							
Salary	85,000.00	10%	8,500.00	6%	5,100.00	15%	12,750.00
Longivity	-	10%	-	6%	-	15%	-
FICA	5,270.00	10%	527.00	6%	316.20	15%	790.50
Medicare	1,232.50	10%	123.25	6%	73.95	15%	184.88
TMRS	14,450.00	10%	1,445.00	6%	867.00	15%	2,167.50
Group Medical	-	10%	-	6%	-	15%	-
Workmans Comp	223.38	10%	22.34	6%	13.40	15%	33.51
Unemployment	120.00	10%	12.00	6%	7.20	15%	18.00
Sick Leave Buyback	-	10%	-	6%	-	15%	-
Total	106,295.88		10,629.59		6,377.75		15,944.38
Municipal Services Director							
Salary	68,534.04	44%	30,154.98	15%	10,280.11	12%	3,618.60
Longivity	1,090.00	44%	479.60	15%	163.50	12%	57.55
FICA	4,316.69	44%	1,899.34	15%	647.50	12%	227.92
Medicare	1,009.55	44%	444.20	15%	151.43	12%	53.30
TMRS	11,836.09	44%	5,207.88	15%	1,775.41	12%	624.95
Group Medical	4,284.15	44%	1,885.03	15%	642.62	12%	226.20
Workmans Comp	2,182.91	44%	960.48	15%	327.44	12%	115.26
Unemployment	120.00	44%	52.80	15%	18.00	12%	6.34
Sick Leave Buyback	-	44%	-	15%	-	12%	-
Total	93,373.43		41,084.31		14,006.01		4,930.12
Community Development Director							
Salary	52,604.49	35%	18,411.57	10%	5,260.45	20%	10,520.90
Longivity	810.00	35%	283.50	10%	81.00	20%	162.00
FICA	3,311.70	35%	1,159.10	10%	331.17	20%	662.34
Medicare	774.52	35%	271.08	10%	77.45	20%	154.90
TMRS	9,080.46	35%	3,178.16	10%	908.05	20%	1,816.09
Group Medical	4,277.15	35%	1,497.00	10%	427.72	20%	855.43
Workmans Comp	1,675.47	35%	586.41	10%	167.55	20%	335.09
Unemployment	120.00	35%	42.00	10%	12.00	20%	24.00
Sick Leave Buyback	-	35%	-	10%	-	20%	-
Total	72,653.79		25,428.83		7,265.38		14,530.76

Town of Pantego
Allocation of Labor Costs
For October 1, 2012
FY-12-13

PAGE TWO

	Total	%W/S	W/S	%S/M	Street Maint	%PEDC	PEDC
Municipal Service Worker #1							
Salary	28,030.00	44%	12,333.20	10%	2,803.00	5%	1,401.50
Longivity	-	44%	-	10%	-	5%	-
FICA	1,737.86	44%	764.66	10%	173.79	5%	86.89
Medicare	406.44	44%	178.83	10%	40.64	5%	20.32
TMRS	4,765.10	44%	2,096.64	10%	476.51	5%	238.26
Group Medical	4,266.33	44%	1,877.19	10%	426.63	5%	213.32
Workmans Comp	860.44	44%	378.59	10%	86.04	5%	43.02
Unemployment	120.00	44%	52.80	10%	12.00	5%	6.00
Sick Leave Buyback	-	44%	-	10%	-	5%	-
Total	40,186.17		17,681.91		4,018.62		2,009.31
Municipal Service Worker #2							
Salary	26,376.00	44%	11,605.44	10%	2,637.60	5%	1,318.80
Longivity	-	44%	-	10%	-	5%	-
FICA	1,635.31	44%	719.54	10%	163.53	5%	81.77
Medicare	382.45	44%	168.28	10%	38.25	5%	19.12
TMRS	4,483.92	44%	1,972.92	10%	448.39	5%	224.20
Group Medical	4,265.61	44%	1,876.87	10%	426.56	5%	213.28
Workmans Comp	865.59	44%	380.86	10%	86.56	5%	43.28
Unemployment	120.00	44%	52.80	10%	12.00	5%	6.00
Sick Leave Buyback	0	44%	0	10%	-	5%	-
Total	38,128.88		16,776.71		3,812.89		1,906.44
Municipal Service Worker #3							
Salary	27,040.00	44%	11,897.60	10%	2,704.00	5%	1,352.00
Longivity	-	44%	-	10%	-	5%	-
FICA	1,676.48	44%	737.65	10%	167.65	5%	83.82
Medicare	392.08	44%	172.52	10%	39.21	5%	19.60
TMRS	4,596.80	44%	2,022.59	10%	459.68	5%	229.84
Group Medical	4,265.90	44%	1,877.00	10%	426.59	5%	213.30
Workmans Comp	860.14	44%	378.46	10%	86.01	5%	43.01
Unemployment	120.00	44%	52.80	10%	12.00	5%	6.00
Sick Leave Buyback	-	44%	-	10%	-	5%	-
Total	38,951.40		17,138.62		3,895.14		1,947.57
Municipal Service Worker #4							
Salary	26,000.00	44%	11,440.00	10%	2,600.00	5%	1,300.00
Longivity	0	44%	0	10%	-	5%	-
FICA	1,612.00	44%	709.28	10%	161.20	5%	80.60
Medicare	377.00	44%	165.88	10%	37.70	5%	18.85
TMRS	4,420.00	44%	1,944.80	10%	442.00	5%	221.00
Group Medical	4,265.44	44%	1,876.79	10%	426.54	5%	213.27
Workmans Comp	827.05	44%	363.90	10%	82.71	5%	41.35
Unemployment	120.00	44%	52.80	10%	12.00	5%	6.00
Sick Leave Buyback	0	44%	0	10%	-	5%	-
Total	37,621.49		16,553.46		3,762.15		1,881.07
Municipal Service Worker #5 (part time)							
Salary	16,500.00		-		-	100%	16,500.00
Longivity	0		-		-	100%	-
FICA	1,023.00		-		-	100%	1,023.00
Medicare	239.50		-		-	100%	239.50
TMRS			-		-	100%	-
Group Medical			-		-	100%	-
Workmans Comp	524.86		-		-	100%	524.86
Unemployment	120.00		-		-	100%	120.00
Sick Leave Buyback	0		-		-	100%	-
Total	18,407.36		-		-		18,407.36
Public Works / Crew Chief							
Salary	40,259.32	44%	17,714.10	10%	4,025.93	5%	2,012.97
Longivity	325	44%	143.00	10%	32.50	5%	16.25
FICA	2,516.23	44%	1,107.14	10%	251.62	5%	125.81
Medicare	588.47	44%	258.93	10%	58.85	5%	29.42
TMRS	6,899.33	44%	3,035.71	10%	689.93	5%	344.97
Group Medical	4,271.71	44%	1,879.55	10%	427.17	5%	213.59
Workmans Comp	1,282.49	44%	564.30	10%	128.25	5%	64.12
Unemployment	120.00	44%	52.80	10%	12.00	5%	6.00
Sick Leave Buyback	0	44%	-	10%	-	5%	-
Total	56,262.55		24,755.52		5,626.26		2,813.13

Town of Pantego
Allocation of Labor Costs
For October 1, 2012
FY-12-13

PAGE THREE

	Total	%W/S	W/S	%S/M	Street Maint	%PEDC	PEDC
City Secretary							
Salary	51,000.00	10%	5,100.00	2%	1,020.00	20%	10,200.00
Longevity	-	10%	-	2%	-	20%	-
FICA	3,162.00	10%	316.20	2%	63.24	20%	632.40
Medicare	739.50	10%	73.95	2%	14.79	20%	147.90
TMRS	8,950.50	10%	895.05	2%	179.01	20%	1,790.10
Group Medical	-	10%	-	2%	-	20%	-
Workmans Comp	120.95	10%	12.10	2%	2.42	20%	24.19
Unemployment	120.00	10%	12.00	2%	2.40	20%	24.00
Sick Leave Buyback	-	10%	-	2%	-	20%	-
Total	64,092.95		6,409.30		1,281.86		12,818.59
Accounts Payable Coordinator							
Salary	43,821.44	10%	4,382.14	2%	876.43	-	-
Longevity	845.00	10%	84.50	2%	16.90	-	-
FICA	3,162.00	10%	316.20	2%	63.24	-	-
Medicare	739.50	10%	73.95	2%	14.79	-	-
TMRS	8,950.50	10%	895.05	2%	179.01	-	-
Group Medical	-	10%	-	2%	-	-	-
Workmans Comp	120.95	10%	12.10	2%	2.42	-	-
Unemployment	120.00	10%	12.00	2%	2.40	-	-
Sick Leave Buyback	-	10%	-	2%	-	-	-
Total	57,759.39		5,775.94		1,155.19		-
Overtime and Benefits							
Overtime	13,000.00	100%	13,000.00				
FICA	806.00	100%	806.00				
Medicare	188.50	100%	188.50				
TMRS	2,210.00	100%	2,210.00				
Workmans Comp	275.41	100%	275.41				
Total	16,479.91		16,479.91				
Non Personal Related Expenses							
Supplies and Postage							1,000.00
Data Processing							500.00
Vehicle Usage							2,000.00
Park Electricity							9,000.00
Water							6,500.00
Total							19,000.00
Grand Total	810,744.64		270,602.02		56,484.56		94,799.78

2010/2011

	Water	astewater	Administration	Park	Streets	Maintenance	mal Cor	TOTAL
October	261	57.75	69.75	254	76.5	40	13.5	772.5
November	212	63.25	68	261.75	60.5	69	10.25	744.75
December	296.5	21	87.5	98.75	62.5	16.5	10.75	593.5
January	309.75	39.75	83.75	163	66.75	41	3.75	707.75
February	222	37.75	63.5	123.5	99	52.5	1.75	600
March	308	42.75	73	182.5	67.75	45.5	5.25	724.75
April	210	28	81.25	158.5	137.25	70.5	9.5	695
May	319.5	55.75	90.5	186.5	69.75	70.5	15.75	808.25
June	327.75	25.75	46	91.5	51.75	79.5	14.25	636.5
July	447.5	26.25	46.75	128	52.75	39.75	4.5	745.5
August	513.5	37	92.75	126	43.75	90	9	912
September	321.25	52.5	63.25	107.75	32.75	158	10.5	746
TOTAL	3748.75	487.5	866	1881.75	821	772.75	108.8	8686.5
PERCENT	43.16%	5.61%	9.97%	21.66%	9.45%	8.90%	1.25%	

Personnel Budget F/Y 2012/2013

Revised :

08/06/2012

Town of Pantego
Authorized Personnel
Fiscal Year 2012/2013

		Full Time				
<u>Adminstrative</u>		<u>Part Time</u>	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>
City Manager	Full		1	1	1	1
Town Secretary	Full		1	1	1	1
Finance Director	Full		1	1	1	1
Accounts Payable/Payroll/HR	Full		1	1	1	1
Adminstrative Assistants	Full		2	2	2	2
Total			6	6	6	6
		Full Time				
<u>Public Works Department</u>		<u>Part Time</u>	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>
Public Works Director	Full		1	1	1	1
Community Relations Director	Full		1	1	1	1
Public Works Foreman	Full		0	1	1	1
Public Works Worker	Full		6	5	5	4
Public Works Worker	Part					1
Total			8	8	8	8
		Full Time				
<u>Police Department</u>		<u>Part Time</u>	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>
Police Chief	Full		1	1	1	0
Police Lieutenant	Full		0	0	0	1
Police Sergeant	Full		1	2	2	1
Police Sergeant Investigation	Full		1	1	1	1
Police Corporal	Full		2	1	2	2
Patrol Officer	Full		7	7	6	6
School Crossing Guard	Part		1	1	1	1
Dispatchers	Full		5	5	5	5
Dispatchers	Part		2	2	2	1
			20	20	20	18
		Full Time				
<u>Fire Department</u>		<u>Part Time</u>	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>
Public Safety Chief	Full		1	1	1	1
Fire Captain	Full					1
Fire Lieutenant	Full		3	3	3	3
Firefighters	Full		6	6	6	6
Total			10	10	10	11
<u>Various Short Term Part Time</u>						
<u>Employees as needed</u>						
		Part Time	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>
<u>Court Department</u>						
Municipal Court Clerk	Full		1	1	1	1
Deputy Court Clerk	Full		1	1	1	1
Deputy Court Clerk	Part		1	1	1	1
Warrant Officer	Full		1	1	2	2
Total			4	4	5	5
Total Full Time Employees			44	45	45	44
Total Part Time Employees			4	4	4	4
Total Authorized Employees			48	49	49	48

FINAL BUDGET SUMMARY, PERSONNEL

		Budget	Budget	Variance
		2011-2012	2012-2013	Increase <Decrease>
<u>Administrative</u>				
Salaries/Wages	100-101-5-101.00	301,908.44	313,037.69	11,129.25
Part Time Wages	100-101-5-101.10	-	-	-
Overtime/Standby	100-101-5-102.00	-	-	-
Longivity	100-101-5-103.00	1,840.00	2,300.00	460.00
OASDI/City Contribution	100-101-5-110.00	18,832.41	19,550.94	718.53
Medicare/City Portion	100-101-5-110.10	4,404.35	4,572.40	168.05
TMRS/City Contribution	100-101-5-120.02	51,637.24	54,395.75	2,758.51
Workmans Comp.	100-101-5-130.00	798.25	747.85	(50.40)
Unemployment	100-101-5-130.02	432.00	840.00	408.00
Group Insurance	100-101-5-130.05	17,090.32	18,818.55	1,728.23
Department Total		396,943.01	414,263.18	17,320.17
<u>Municipal Services</u>				
Salaries/Wages	100-135-5-101.00	268,843.85	272,293.80	3,449.95
Part Time Wages	100-135-5-101.10	16,500.00	16,500.00	-
Overtime/Standby	100-135-5-102.00	13,000.00	13,000.00	-
Longivity	100-135-5-103.00	2,225.00	2,215.00	(10.00)
OASDI/City Contribution	100-135-5-110.00	18,635.27	18,848.55	213.28
Medicare/City Portion	100-135-5-110.10	4,358.25	4,408.13	49.88
TMRS/City Contribution	100-135-5-120.02	48,291.70	49,595.27	1,303.56
Workmans Comp.	100-135-5-130.00	7,763.99	6,764.30	(999.69)
Unemployment	100-135-5-130.02	504.00	1,040.00	536.00
Group Insurance	100-135-5-130.05	29,896.29	31,710.39	1,814.10
Department Total		410,018.35	416,375.43	6,357.07
<u>Police Dept</u>				
Salaries/Wages	100-140-5-101.00	762,350.71	681,440.42	(80,910.29)
Part Time Wages	100-140-5-101.10	24,788.00	22,773.46	(2,014.54)
Overtime/Standby	100-140-5-102.00	15,000.00	15,000.00	-
Longivity	100-140-5-103.00	2,690.00	2,540.00	(150.00)
OASDI/City Contribution	100-140-5-110.00	49,899.38	44,748.74	(5,150.64)
Medicare/City Portion	100-140-5-110.10	11,670.02	10,465.43	(1,204.59)
TMRS/City Contribution	100-140-5-120.02	132,495.97	120,574.12	(11,921.85)
Workmans Comp.	100-140-5-130.00	20,575.75	18,757.38	(1,818.37)
Unemployment	100-140-5-130.02	1,367.64	2,320.00	952.36
Group Insurance	100-140-5-130.05	72,647.10	68,102.77	(4,544.33)
Department Total		1,093,484.57	986,722.33	(106,762.24)
<u>Fire Dept.</u>				
Salaries/Wages	100-150-5-101.00	531,355.03	573,392.22	42,037.19
Part Time Wages	100-150-5-101.10	17,000.00	17,000.00	-
Overtime/Standby	100-150-5-102.00	47,500.00	60,000.00	12,500.00
Longivity	100-150-5-103.00	4,585.00	4,305.00	(280.00)
OASDI/City Contribution	100-150-5-110.00	37,227.28	40,591.23	3,363.95
Medicare/City Portion	100-150-5-110.10	8,706.38	9,493.11	786.73
TMRS/City Contribution	100-150-5-120.02	99,086.94	110,002.77	10,915.83
Workmans Comp.	100-150-5-130.00	11,876.55	9,521.22	(2,355.33)
Unemployment	100-150-5-130.02	720.00	1,620.00	900.00
Group Insurance	100-150-5-130.05	42,768.20	50,551.23	7,783.03
Department Total		800,825.38	876,476.78	75,651.40
<u>Court</u>				
Salaries/Wages	100-160-5-101.00	162,279.01	164,879.81	2,600.80
Part Time Wages	100-160-5-101.10	12,480.00	13,980.00	1,500.00
Overtime/Standby	100-160-5-102.00	2,000.00	2,000.00	-
Longivity	100-160-5-103.00	1,650.00	1,960.00	310.00
OASDI/City Contribution	100-160-5-110.00	11,061.36	11,334.83	273.47
Medicare/City Portion	100-160-5-110.10	2,586.93	2,650.89	63.96
TMRS/City Contribution	100-160-5-120.02	28,207.93	29,124.87	916.94
Workmans Comp.	100-160-5-130.00	2,715.37	2,319.01	(396.36)
Unemployment	100-160-5-130.02	288.00	480.00	192.00
Group Insurance	100-160-5-130.05	17,087.40	18,170.35	1,082.95
Department Total		240,356.01	246,899.75	6,543.74
TOTAL PERSONNEL		2,941,627.33	2,940,737.47	(889.85)

DEPARTMENTAL RECAPITULATION . PERSONNEL

Fiscal Year 2012/2013

		GROSS SALARY	OASDI	MEDICARE	TMRS	MED-DENT	WRKM. COMP	UNEMPLOYMENT	TOTAL
<u>Administrative</u>									
Full Time	100-101-5-101.00	313,037.69	19,408.34	4,539.05	53,999.00	18,818.55	742.40	840.00	411,385.03
Part Time	100-101-5-101.10	-	-	-	-	-	-	-	-
Overtime	100-101-5-102.00	-	-	-	-	-	-	-	-
Longivity	100-101-5-103.00	2,300.00	142.60	33.35	396.75	-	5.45	-	2,878.15
DEPARTMENT TOTAL		315,337.69	19,550.94	4,572.40	54,395.75	18,818.55	747.85	840.00	414,263.18
									414,263.18
<u>Municipal Services</u>									
Full Time	100-135-5-101.00	272,293.80	16,882.22	3,948.26	46,970.68	31,710.39	6,085.10	840.00	378,730.45
Part Time	100-135-5-101.10	16,500.00	1,023.00	239.25	-	-	442.01	200.00	18,404.26
Overtime	100-135-5-102.00	13,000.00	806.00	188.50	2,242.50	-	231.93	-	16,468.93
Longivity	100-135-5-103.00	2,215.00	137.33	32.12	382.09	-	5.25	-	2,771.79
DEPARTMENT TOTAL		304,008.80	18,848.55	4,408.13	49,595.27	31,710.39	6,764.30	1,040.00	416,375.43
									416,375.43
<u>Police Department</u>									
Full Time	100-140-5-101.00	660,109.59	40,926.79	9,571.59	113,868.90	68,102.77	17,997.57	1,920.00	912,497.22
Holiday	100-140-5-101.00	21,330.83	1,322.51	309.30	3,679.57	-	432.16	-	27,074.37
Part Time	100-140-5-101.10	22,773.46	1,411.95	330.22	-	-	54.01	400.00	24,969.64
Overtime	100-140-5-102.00	15,000.00	930.00	217.50	2,587.50	-	267.62	-	19,002.62
Longivity	100-140-5-103.00	2,540.00	157.48	36.83	438.15	-	6.02	-	3,178.48
DEPARTMENT TOTAL		721,753.88	44,748.74	10,465.43	120,574.12	68,102.77	18,757.38	2,320.00	986,722.33
									986,722.33
<u>Fire Department</u>									
Full Time	100-150-5-101.00	561,339.64	34,803.06	8,139.42	96,831.09	50,551.23	8,751.26	1,320.00	761,735.70
Holiday	100-150-5-101.00	12,052.58	747.26	174.76	2,079.07	-	28.58	-	15,082.26
Part Time	100-150-5-101.10	17,000.00	1,054.00	246.50	-	-	305.13	300.00	18,905.63
Overtime	100-150-5-102.00	60,000.00	3,720.00	870.00	10,350.00	-	358.97	-	75,298.97
Longivity	100-150-5-103.00	4,305.00	266.91	62.42	742.61	-	77.27	-	5,454.21
DEPARTMENT TOTAL		654,697.22	40,591.23	9,493.11	110,002.77	50,551.23	9,521.22	1,620.00	876,476.78
									876,476.78
<u>Court</u>									
Full Time	100-160-5-101.00	164,879.81	10,222.55	2,390.76	28,441.77	18,170.35	2,158.23	480.00	226,743.47
Part Time	100-160-5-101.10	13,980.00	866.76	202.71	-	-	88.92	-	15,138.39
Overtime	100-160-5-102.00	2,000.00	124.00	29.00	345.00	-	1.58	-	2,499.58
Longivity	100-160-5-103.00	1,960.00	121.52	28.42	338.10	-	70.28	-	2,518.32
DEPARTMENT TOTAL		182,819.81	11,334.83	2,650.89	29,124.87	18,170.35	2,319.01	480.00	246,899.75
									246,899.75
<u>TOTAL</u>									
Full Time		1,971,660.53	122,242.95	28,589.08	340,111.44	187,353.30	35,734.57	5,400.00	2,691,091.87
Holiday		33,383.41	2,069.77	484.06	5,758.64	-	460.74	-	42,156.63
Part Time		70,253.46	4,355.71	1,018.68	-	-	890.06	900.00	77,417.91
Overtime		90,000.00	5,580.00	1,305.00	15,525.00	-	860.10	-	113,270.10
Longivity		13,320.00	825.84	193.14	2,297.70	-	164.28	-	16,800.96
TOTAL (TOWN)		2,178,617.40	135,074.28	31,589.95	363,692.78	187,353.30	38,109.76	6,300.00	2,940,737.47
									2,940,737.47
Verification:									
		2,178,617.40	135,074.28	31,589.95	363,692.78	187,353.30	38,109.76	6,300.00	2,940,737.47

PERSONNEL BUDGET 2012-2013

FULL TIME EMPLOYEES

EMPLOYEE NAME	2011-2012 BUDGET	2011-2012 ACTUAL	STATUS	2012-2013 INCREASE	2012-2013 TOTAL SALARY	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 T.M.R.S.	2012-2013 MED-DENT.	2012-2013 WRKM. COMP	2012-2013 UNEMP.	2012-2013 GROSS SALARY
			CPI	0.0160								
<u>Administrative</u>												
70 Payroll /AP coordinator	43,820.65		retired									
278 Charboneau Cherie L.	30,792.39	30,804.80		2,695.20	33,500.00	2,077.00	485.75	5,778.75	4,500.90	79.45	120.00	46,541.85
312 Fox Sean P.	85,000.00	97,750.00			97,750.00	6,060.50	1,417.38	16,861.88	-	231.82	120.00	122,441.57
135 Newsome Robert F.	66,215.40	66,215.60		1,059.45	67,275.05	4,171.05	975.49	11,604.95	4,683.29	159.55	120.00	88,989.37
321 Sutton Katy F.	28,080.00	27,040.00		432.64	27,472.64	1,703.30	398.35	4,739.03	4,468.35	65.15	120.00	38,966.83
open finance director			new hire	8,000.00	8,000.00	496.00	116.00	1,380.00	700.00	18.97	120.00	10,830.97
Administrative assistant		27,040.00	new hire	-	27,040.00	1,676.48	392.08	4,664.40	4,466.02	64.13	120.00	38,423.10
310 Wells Lindsey A.	48,000.00	52,000.00		-	52,000.00	3,224.00	754.00	8,970.00		123.32	120.00	65,191.32
DEPT TOTAL	301,908.44	300,850.40		12,187.29	313,037.69	19,408.34	4,539.05	53,999.00	18,818.55	742.40	840.00	411,385.03
												411,385.03
<u>Municipal Services:</u>												
283 Brown Joshua D.	28,030.00	37,244.48		595.91	37,840.39	2,346.10	548.69	6,527.47	4,524.34	1,013.68	120.00	52,920.67
56 Edwards Ronald D.	68,534.04	68,534.18		1,096.55	69,630.73	4,317.11	1,009.65	12,011.30	4,696.01	1,865.29	120.00	93,650.07
315 Ortega Michael e.	26,376.00	26,376.48		422.02	26,798.50	1,661.51	388.58	4,622.74	4,464.71	717.89	120.00	38,773.93
306 Municipal Service worker	27,040.00		terminated									
220 Municipal Service forman	40,259.32		terminated									
110 Joyce Chad C.	52,604.49	58,260.02		932.16	59,192.18	3,669.92	858.29	10,210.65	4,639.64	376.47	120.00	79,067.15
309 Hemminger Derik D.	26,000.00	26,000.00		416.00	26,416.00	1,637.79	383.03	4,556.76	4,462.65	707.64	120.00	38,283.87
325 Longoria Juan J.	26,000.00	26,000.00		416.00	26,416.00	1,637.79	383.03	4,556.76	4,462.65	707.64	120.00	38,283.87
Municipal Service worker	26,000.00		new hire	-	26,000.00	1,612.00	377.00	4,485.00	4,460.40	696.50	120.00	37,750.90
	268,843.85	268,415.16	-	3,878.64	272,293.80	16,882.22	3,948.26	46,970.68	31,710.39	6,085.10	840.00	378,730.45
<u>Police Department:</u>												
319 Alvarez Eric X.		40,501.76		648.03	41,149.79	2,551.29	596.67	7,098.34	4,542.21	1,829.83	120.00	57,888.12
263 CID Sergeant	54,108.45		terminated									
329 Cisneros Chris C.		41,000.00		656.00	41,656.00	2,582.67	604.01	7,185.66	4,544.94	927.29	120.00	57,620.58
326 Clamp Tara E.		30,100.92		481.61	30,582.53	1,896.12	443.45	5,275.49	4,485.15	680.79	120.00	43,483.52
324 Griffith Tabitha D.		29,500.00		472.00	29,972.00	1,858.26	434.59	5,170.17	4,481.85	667.20	120.00	42,704.07
300 Hickey Chad L.	41,081.33	48,002.24		768.04	48,770.28	3,023.76	707.17	8,412.87	4,583.36	1,085.66	120.00	66,703.09
275 Dispatcher	32,934.72		terminated									
204 Patrol Officer	52,872.29		terminated									
317 Hubbell Christine N.		29,500.64	promotion	1,491.36	30,992.00	1,921.50	449.38	5,346.12	4,487.36	689.90	120.00	44,006.27
248 Lawrence Frank G.	47,550.57	47,550.88		760.81	48,311.69	2,995.33	700.52	8,333.77	4,580.88	2,148.30	120.00	67,190.49
318 Marquez Michael R.		41,500.16		664.00	42,164.16	2,614.18	611.38	7,273.32	4,547.69	938.60	120.00	58,269.33
224 Dispatcher	37,500.32		terminated									
271 McCann Marisa N.	47,721.96	47,721.44		763.54	48,484.98	3,006.07	703.03	8,363.66	-	1,079.31	120.00	61,757.05
276 Police chief	72,828.16		Retired									
302 Meinke Stephen A.	43,083.66	45,000.80		720.01	45,720.81	2,834.69	662.95	7,886.84	4,566.89	1,017.78	120.00	62,809.96
205 Mooney Iccari C.		32,000.80	promotion	1,487.20	33,488.00	2,076.26	485.58	5,776.68	4,500.84	745.47	120.00	47,192.81
327 Moore Monty B.		41,500.00		664.00	42,164.00	2,614.17	611.38	7,273.29	4,547.69	938.60	120.00	58,269.12
266 Dispatcher	32,142.99		terminated									
307 Prater Autumn F.	30,161.50	30,161.00		482.58	30,643.58	1,899.90	444.33	5,286.02	4,485.48	682.15	120.00	43,561.45
304 Patrol Officer	41,027.17		terminated									
251 Reeves Barry W.	55,310.34	55,310.34	promotion	3,969.66	59,280.00	3,675.36	859.56	10,225.80	4,640.11	2,636.03	120.00	81,436.87
322 Watson Chad C.		40,501.76			40,501.76	2,511.11	587.28	6,986.55	4,538.71	901.60	120.00	56,147.01
268 Whitwell Chris C.	44,118.44	45,500.00		728.00	46,228.00	2,866.14	670.31	7,974.33	4,569.63	1,029.07	120.00	63,457.47
Dispatcher	31,500.00		unfilled									
Patrol Officer	42,000.00		unfilled									
Patrol Officer	42,000.00		unfilled									
DEPT TOTAL	747,941.90	645,352.74		14,756.85	660,109.59	40,926.79	9,571.59	113,868.90	68,102.77	17,997.57	1,920.00	912,497.22
												912,497.22

PERSONNEL BUDGET 2012-2013

FULL TIME EMPLOYEES

EMPLOYEE NAME			2011-2012 BUDGET	2011-2012 ACTUAL	STATUS	2012-2013 INCREASE	2012-2013 TOTAL SALARY	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 T.M.R.S.	2012-2013 MED-DENT.	2012-2013 WRKM. COMP	2012-2013 UNEMP.	2012-2013 GROSS SALARY
<u>Fire Department</u>														
175 Burkhardt	Darren	A.	49,353.40	49,353.20	promotion	2,288.80	51,642.00	3,201.80	748.81	8,908.25	4,598.87	926.91	120.00	70,146.63
51 Fire /Lieutenant			59,740.02		terminated									
192 Coker	Robert	L.	52,186.45	53,903.46	promotion	6,096.54	60,000.00	3,720.00	870.00	10,350.00	4,644.00	1,076.92	120.00	80,780.92
262 De Leon	Rogelio	C.	46,863.93	46,863.70	promotion	2,249.30	49,113.00	3,045.01	712.14	8,471.99	4,585.21	881.51	120.00	66,928.86
30 Griffith	Thomas	D.	79,610.92	84,999.99			84,999.99	5,270.00	1,232.50	14,662.50	4,779.00	201.59	120.00	111,265.57
298 Hanson	Joshua	J.	41,714.94	41,714.92		667.44	42,382.36	2,627.71	614.54	7,310.96	4,548.86	760.71	120.00	58,365.14
154 Mitchell	Scott	L.	58,022.89	58,022.90		928.37	58,951.27	3,654.98	854.79	10,169.09	4,638.34	1,058.10	120.00	79,446.57
297 Rossing	Chris	J.	41,715.21	41,715.18		667.44	42,382.62	2,627.72	614.55	7,311.00	4,548.87	760.71	120.00	58,365.48
288 Slater	Blake	J.	43,431.80	43,431.70		694.91	44,126.61	2,735.85	639.84	7,611.84	4,558.28	792.02	120.00	60,584.43
212 Wood	Richard	A.	46,005.90	46,005.70		736.09	46,741.79	2,897.99	677.76	8,062.96	4,572.41	838.95	120.00	63,911.86
Firefighter / Paramedic				40,500.00	new hire		40,500.00	2,511.00	587.25	6,986.25	4,538.70	726.92	120.00	55,970.12
Firefighter / Paramedic				40,500.00	new hire		40,500.00	2,511.00	587.25	6,986.25	4,538.70	726.92	120.00	55,970.12
DEPT TOTAL			518,645.45	547,010.75		14,328.89	561,339.64	34,803.06	8,139.42	96,831.09	50,551.23	8,751.26	1,320.00	761,735.70
<u>95 Court:</u>														
173 Alexander	Freddie	E.	46,370.11	46,371.52		741.94	47,113.46	2,921.03	683.15	8,127.07	4,574.41	1,048.78	120.00	64,587.91
245 Crowson	Shannon	M.	31,567.58	31,568.16		505.09	32,073.25	1,988.54	465.06	5,532.64	4,493.20	76.06	120.00	44,748.75
305 Hopkins	Robert	W.	41,081.33	41,082.08		657.31	41,739.39	2,587.84	605.22	7,200.05	4,545.39	929.15	120.00	57,727.04
239 Householder	Thressa	J.	43,260.00	43,261.52		692.18	43,953.70	2,725.13	637.33	7,582.01	4,557.35	104.24	120.00	59,679.77
DEPT TOTAL			162,279.02	162,283.28	-	2,596.53	164,879.81	10,222.55	2,390.76	28,441.77	18,170.35	2,158.23	480.00	226,743.47
GRAND TOTAL			1,999,618.66	1,923,912.33	-	47,748.20	1,971,660.53	122,242.95	28,589.08	340,111.44	187,353.30	35,734.57	5,400.00	2,691,091.87
														2,691,091.87

PERSONNEL BUDGET 2012-2013

HOLIDAY PAY

EMPLOYEE NAME		ESTIMATED HOURS	2012-2013 SALARY	2012-2013 HOURLY RATE	2012-2013 HOLIDAY	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 TMRS	2012-2013 WRKM. COMP	2012-2013 TOTAL	
Police Department:											
319 Alvarez	Eric	X	80.00	41,149.79	19.78	1,582.68	98.13	22.95	273.01	70.38	2,047.15
329 Cisneros	Chris	C.	80.00	41,656.00	20.03	1,602.15	99.33	23.23	276.37	35.67	2,036.76
326 Clamp	Tara	E.	80.00	30,582.53	14.70	1,176.25	72.93	17.06	202.90	2.79	1,471.93
324 Griffith	Tabitha	D.	80.00	29,972.00	14.41	1,152.77	71.47	16.72	198.85	2.73	1,442.54
300 Hickey	Chad	L.	80.00	48,770.28	23.45	1,875.78	116.30	27.20	323.57	41.76	2,384.61
317 Hubbell	Christine	N.	80.00	30,992.00	14.90	1,192.00	73.90	17.28	205.62	2.83	1,491.63
248 Lawrence	Frank	G.	80.00	48,311.69	23.23	1,858.14	115.20	26.94	320.53	82.63	2,403.45
318 Marquez	Michael	R.	80.00	42,164.16	20.27	1,621.70	100.55	23.51	279.74	36.10	2,061.60
271 McCann	Marisa	N	80.00	48,484.98	23.31	1,864.81	115.62	27.04	321.68	41.51	2,370.66
276 McKinney	Joel	C.									
302 Meinke	Stephen	A.	80.00	45,720.81	21.98	1,758.49	109.03	25.50	303.34	39.15	2,235.50
205 Mooney	Iccari	C.	80.00	33,488.00	16.10	1,288.00	79.86	18.68	222.18	3.05	1,611.77
327 Moore	Monty	B.	80.00	42,164.00	20.27	1,621.69	100.54	23.51	279.74	36.10	2,061.59
307 Prater	Autumn	F.	80.00	30,643.58	14.73	1,178.60	73.07	17.09	203.31	2.80	1,474.87
251 Reeves	Barry	W.				-	-	-	-	-	-
322 Watson	Chad	C.	80.00	40,501.76	19.47	1,557.76	96.58	22.59	268.71	34.68	1,980.32
268 Whitwell	Chris	C.				-	-	-	-	-	-
					21,330.83	1,322.51	309.30	3,679.57	432.16	27,074.37	
										27,074.37	

Fire Department:												
175	Burkhart	Darren	A.	80.00	51,642.00	18.69	1,494.98	92.69	21.68	257.88	3.55	1,870.78
51	Burnett	Patrick	S.									
191	Coker	Robert	L.	-	60,000.00	21.71	-	-	-	-	-	-
274	De Leon	Rogelio	C.	80.00	49,113.00	17.77	1,421.77	88.15	20.62	245.26	3.37	1,779.16
298	Hanson	Joshua		80.00	42,382.36	15.34	1,226.92	76.07	17.79	211.64	2.91	1,535.34
154	Mitchell	Scott	L.	80.00	58,951.27	21.33	1,706.58	105.81	24.75	294.38	4.05	2,135.56
297	Rossing	Chris	J.	80.00	42,382.62	15.34	1,226.93	76.07	17.79	211.65	2.91	1,535.35
288	Slater	Blake	J.	80.00	44,126.61	15.97	1,277.42	79.20	18.52	220.35	3.03	1,598.52
212	Wood	Richard	A.	80.00	46,741.79	16.91	1,353.12	83.89	19.62	233.41	3.21	1,693.26
	Firefighter / Paramedic			80.00	40,500.00	14.66	1,172.43	72.69	17.00	202.24	2.78	1,467.15
	Firefighter / Paramedic			80.00	40,500.00	14.66	1,172.43	72.69	17.00	202.24	2.78	1,467.15
DEPT TOTAL					476,339.65		12,052.58	747.26	174.76	2,079.07	28.58	15,082.26
												15,082.26

Total Holiday

33,383.41	2,069.77	484.06	5,758.64	460.74	42,156.63
					42,156.63

BUDGET 2012-2013

LONGIVITY

EMPLOYEE NAME			HIRE DATE	# MONTHS SENIORITY	GROSS LONGVITY	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 T.M.R.S.	2012-2013 WRKM. COMP	Total
<u>Adminstrative</u>										
70 Browder	Judy	B.	Jun-95	211	1,055.00	65.41	15.30	181.99	2.50	1,320.20
278 Charboneau	Cherie	L.	Jul-09	42	210.00	13.02	3.05	36.23	0.50	262.79
135 Newsome	Robert	F.	Mar-00	154	770.00	47.74	11.17	132.83	1.83	963.56
311 Fox	Sean	P.	Jul-11	18	90.00	5.58	1.31	15.53	0.21	112.62
321 Sutton	Katy	F.	Oct-11	15	75.00	4.65	1.09	12.94	0.18	93.85
310 Wells	Lindsey	A.	May-11	20	100.00	6.20	1.45	17.25	0.24	125.14
TOTAL					2,300.00	142.60	33.35	396.75	5.45	2,878.15
2,878.15										
<u>Municipal Services:</u>										
283 Brown	Joshua	D.	Jul-11	18	90.00	5.58	1.31	15.53	0.21	112.62
56 Edwards	Ronald	D.	Oct-93	230	1,150.00	71.30	16.68	198.38	2.73	1,439.08
315 Ortega	Michael	E.	Jun-11	-	-	-	-	-	-	-
110 Joyce	Chad	C.	Jun-98	174	870.00	53.94	12.62	150.08	2.06	1,088.69
309 Hemminger	Derik	D.	Apr-11	21	105.00	6.51	1.52	18.11	0.25	131.39
325 Longoria	Juan	J.	Jan-12	-	-	-	-	-	-	-
331 Gomez	Daniel	L.	Apr-12	-	-	-	-	-	-	-
					2,215.00	137.33	32.12	382.09	5.25	2,771.79
2,771.79										
<u>Police Departmant:</u>										
319 Alvarez	Eric	X.	Sep-11	16	80.00	4.96	1.16	13.80	0.19	100.11
329 Cisneros	Chris	C.	Apr-12	-	-	-	-	-	-	-
326 Clamp	Tara	E.	Feb-12	-	-	-	-	-	-	-
324 Griffith	Tabitha	D.	Jan-12	-	-	-	-	-	-	-
300 Hickey	Chad	L.	Aug-10	32	160.00	9.92	2.32	27.60	0.38	200.22
317 Hubbell	Christine	N.	Sep-11	16	80.00	4.96	1.16	13.80	0.19	100.11
248 Lawrence	Frank	G.	Mar-05	94	470.00	29.14	6.82	81.08	1.11	588.14
318 Marquez	Michael	R.	Sep-11	16	80.00	4.96	1.16	13.80	0.19	100.11
271 McCann	Marisa	N	Mar-08	58	290.00	17.98	4.21	50.03	0.69	362.90
276 McKinney	Joel	C.	Jun-08	-	-	-	-	-	-	-
302 Meinke	Stephen	A.	Oct-10	27	135.00	8.37	1.96	23.29	0.32	168.94
205 Mooney	Iccari	C.	Sep-11	16	80.00	4.96	1.16	13.80	0.19	100.11
327 Moore	Monty	B.	Feb-12	-	-	-	-	-	-	-
307 Prater	Autumn	F.	Jan-11	24	120.00	7.44	1.74	20.70	0.28	150.16
251 Reeves	Barry	W.	Nov-00	146	730.00	45.26	10.59	125.93	1.73	913.50
322 Watson	Chad	C.	Nov-11	14	70.00	4.34	1.02	12.08	0.17	87.60
268 Whitwell	Chris	C.	Dec-08	49	245.00	15.19	3.55	42.26	0.58	306.59
					2,540.00	157.48	36.83	438.15	6.02	3,178.48
3,178.48										

PERSONNEL

BUDGET 2012-2013

LONGIVITY

EMPLOYEE NAME		HIRE DATE	# MONTHS SENIORITY	GROSS LONGIVITY	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 T.M.R.S.	2012-2013 WRKM. COMP	Total
<u>Fire Department:</u>									
175 Burkhart	Darren A.	Jan-06	84	420.00	26.04	6.09	72.45	7.54	532.12
191 Coker	Robert L.	Mar-04	106	530.00	32.86	7.69	91.43	9.51	671.48
262 De Leon	Rogelio C.	Aug-09	44	220.00	13.64	3.19	37.95	3.95	278.73
30 Griffith	Thomas D.	Oct-87	303	1,515.00	93.93	21.97	261.34	27.19	1,919.43
298 Hanson	Joshua D.	Jul-10	31	155.00	9.61	2.25	26.74	2.78	196.38
154 Mitchell	Scott L.	Feb-01	144	720.00	44.64	10.44	124.20	12.92	912.20
297 Rossing	Christophe J.	Jul-10	31	155.00	9.61	2.25	26.74	2.78	196.38
288 Slater	Blake J.	Feb-10	35	175.00	10.85	2.54	30.19	3.14	221.72
212 Wood	Richard A.	Feb-06	83	415.00	25.73	6.02	71.59	7.45	525.78
				4,305.00	266.91	62.42	742.61	77.27	5,454.21
									5,454.21
<u>Court:</u>									
95 Alexander	Freddie E.	Mar-97	190	950.00	58.90	13.78	163.88	42.24	1,228.79
245 Crowson	Shannon M.	Nov-08	50	250.00	15.50	3.63	43.13	11.12	323.37
305 Hopkins	Robert W.	Jan-11	24	120.00	7.44	1.74	20.70	2.67	152.55
173 Wallace	Thressa J.	May-02	128	640.00	39.68	9.28	110.40	14.25	813.61
DEPT TOTAL				1,960.00	121.52	28.42	338.10	70.28	2,518.32
									2,518.32
GRAND TOTAL				13,320.00	825.84	193.14	2,297.70	164.28	16,800.96
									16,800.96

PERSONNEL

BUDGET 2012-2013

OVER-TIME

	2012-2013 TOTAL OVERTIME	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 TMRS	2012-2013 WRKM. COMP	2012-2013 TOTAL
<u>General and Administrative:</u>						
100-101-5-101.10	-	-	-	-	-	-
DEPT TOTAL						
<u>Municipal Services:</u>						
100-135-5-101.10	13,000.00	806.00	188.50	2,242.50	231.93	16,468.93
DEPT TOTAL						
<u>Police Department</u>						
100-140-5-101.10	15,000.00	930.00	217.50	2,587.50	267.62	19,002.62
DEPT TOTAL						
<u>Fire Department:</u>						
100-150-5-101.10	60,000.00	3,720.00	870.00	10,350.00	358.97	75,298.97
DEPT TOTAL						
<u>Court:</u>						
100-160-5-101.10	2,000.00	124.00	29.00	345.00	1.58	2,499.58
DEPT TOTAL						
GRAND TOTAL	90,000.00	5,580.00	1,305.00	15,525.00	860.10	113,270.10

PERSONNEL

BUDGET 2012-2013

PART-TIME

	2012-2013 TOTAL PART-TIME	2012-2013 OASDI	2012-2013 MEDICARE	2012-2013 WRKM. COMP	2012-2013 UNEMP.	2012-2013 TOTAL
<u>Administrative</u>						
100-101-5-101.10	-	-	-	-	-	-
<u>Municipal Services:</u>						
100-135-5-101.10	16,500.00	1,023.00	239.25	442.01	200.00	18,404.26
1000 @ 11.5						
<u>Police Department</u>						
100-125-5-101-10	22,773.46	1,411.95	330.22	54.01	400.00	24,969.64
includes dispatch and crossing guard						
<u>Fire Department:</u>						
100-150-5-101.10	17,000.00	1,054.00	246.50	305.13	300.00	18,905.63
Plus, volunteer firefighters W/C						
<u>Court:</u>						
100-160-5-101.10	13,980.00	866.76	202.71	88.92	-	15,138.39
1040 hours @ 12.00						
<u>GRAND TOTAL</u>	70,253.46	4,355.71	1,018.68	890.06	900.00	77,417.91
						77,417.91

Town of Pantego departmentalized salary ranges for approved positions
Report Dated 02/29/2012

Position	Min	Max
<u>General and Administrative</u>		
City Manager	75,500.00	113,500.00
City Secretary	46,500.00	65,000.00
Utility Billing Coordinator (unfilled)	30,500.00	42,500.00
Secretary / Adm. Assistant	24,250.00	35,500.00
Finance Director	58,000.00	81,250.00
Payroll/AP/HR - Coordinator	30,500.00	45,000.00
<u>Public Works</u>		
Public Works Director	60,500.00	81,250.00
Foreman	37,250.00	49,750.00
Crew Leader (unfilled)	28,250.00	41,750.00
P/W Worker	26,000.00	35,000.00
Community Development Director	58,000.00	81,250.00
Code Compliance Officer (unfilled)	34,500.00	51,500.00
<u>Police Department</u>		
Police Chief (unfilled)	62,500.00	86,000.00
Captain	52,000.00	62,000.00
Lieutenant	50,000.00	60,000.00
Sergeant	48,000.00	58,000.00
Corporal	42,000.00	52,000.00
Patrolman	38,500.00	49,500.00
Dispatcher	28,000.00	36,250.00
<u>Fire Department</u>		
Fire Chief	62,500.00	86,000.00
Captain	52,000.00	62,000.00
Lieutenant	48,000.00	58,000.00
Firefighter / Paramedic	40,000.00	51,000.00
Firefighter / EMT	38,500.00	49,500.00
<u>Court Department</u>		
Court Clerk	30,000.00	44,000.00
Asst. Court Clerk	26,000.00	36,000.00
Warrant Officer	39,500.00	49,500.00

***** 2012/2013 PROPOSED BUDGET CALENDAR *****

JUNE						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	TOWN COUNCIL MEETINGS 7:30 p.m.
	BUDGET WORKSESSION
	ITEMS HANDLED BY STAFF OR COUNTY
	SPECIAL MEETING

June 25	The City Manager presents proposed FY2012-2013 Annual Budget to Council
July 2	1st Budget Work Session - City Managers Overview / Revenues /Divisional Expenses
July 16	2nd Budget Work Session - Personnel Salaries and Benefits
July 24	Receive Certified Tax Roll from Tarrant Appraisal District
August 3	Calculate Effective and RollBack Tax Rates Publish "Notice of Effective Tax Rate"
August 06	3rd Budget Work Session - Capital Assets / Enterprise and Restricted Funds / Transfers
August 13	Present Effective Tax Rate And Roll Back Rate To Town Council Present Certified Appraisal Roll from Tarrant Apprasial District to Town Council Present Ad valorem Collection Rate from Tax Accessor Collector to Town Council Preliminary Determination of Tax rate Vote to schedule Public Hearings for August 20, 2012 and September 3, 2012 on Tax Rate Increase
August 14	Publish "Notice of Public Hearing" August 27, 2012 and September 3, 2012 (1st 1/4 page) <i>Includes date of vote on September 10, 2012 and September 24, 2012</i> File Proposed Budget with City Secretary and Post on Website
August 20	4th Budget Work Session - Budget Recapitulation
August 27	1st Public Hearing on Tax Increase (decrease) and Proposed Budget
September 3	2nd Public Hearing on Tax Increase and Proposed Budget
September 4	Publish "Notice of Vote on Tax" (2nd 1/4 page) <i>Includes date of vote on September 10, 2012 and September 24, 2012</i>
September 10	1st Reading of Ordinance adopting Budget 1st Reading of Ordinance adopting Tax Rate 1st Vote On Proposed Budget 1st Vote On Proposed Tax Rate
September 13	File Tax rate with County
September 24	2nd Reading of Ordinance adopting Budget 2nd Reading of Ordinance adopting Tax Rate 2nd Vote On Proposed Budget 2nd Vote On Proposed Tax Rate

Note: All dates meet the "Truth In Taxation" Requirements