



The City of Lindsborg

Little Sweden, USA

P.O. Box 70 • 101 South Main • Lindsborg, Kansas 67456-0070
Phone 785-227-3355 • Fax 785-227-4128 • www.lindsborgcity.org

REQUIREMENTS FOR A SPECIAL USE PERMIT

- 1) Apply to City Hall for a special use permit. Pay a non-refundable filing fee of \$50.00
- 2) Submit the following information to City Hall:
 - a) Location of property
 - b) Legal description of property
 - c) Statement certifying that applicant is lawful owner or the he/she has the lawful right to receive conveyance thereof
 - d) Declaration of use
 - e) Drawing (to scale) of buildings located on the property and showing the proposed special use
- 3) The City of Lindsborg will publish a notice for hearing in the Lindsborg News-Record at least twenty days prior to the date fixed for hearing.
- 4) The Board of Zoning Appeals (BZA) will hold a hearing that you or your authorized representative should attend.
- 5) You will receive a formal notification of the final decision by mail.