

**MINUTES OF THE REGULAR MEETING**  
**SMYRNA TOWN COUNCIL**  
**October 2, 2017**

**REGULAR MEETING**

The meeting was called to order by Mayor John L. Embert III at 7:00 p.m. Council members present were Alvin C. Pope, Peter M. Retzlaff, Valerie M. White, Anthony H. DeFeo, and William D. Pressley Sr. Councilman Robert C. Johnson was excused.

Also present were Acting Town Manager Gary F. Stulir, Lieutenant Torrie James, Attorney D. Barrett Edwards, and Recording Secretary Valerie L. Heritage.

Mayor Embert asked everyone to rise for the Pledge of Allegiance.

**ADDITIONS/DELETIONS TO PUBLISHED AGENDA**

Councilwoman White asked to remove agenda item 8(b).

Councilman Pope made the motion to approve the agenda as amended. Motion was seconded by Councilman Retzlaff and carried unanimously.

**MINUTES OF PREVIOUS MEETING**

Councilman DeFeo made the motion to approve the regular and the executive session minutes of September 18, 2017 as presented. Motion was seconded by Councilman Retzlaff and carried unanimously.

**REPORTS**

- A. Presiding Officer** – Mayor Embert asked to please get your veteran information in as soon as possible – the ceremony is November 8<sup>th</sup> at 7 p.m. at JBM, everyone is welcome to attend.
- B. Town Attorney** – Mr. Edwards said he had nothing at this time.
- C. Police Chief** – Lt. James said everyone has a copy of the stats from Chief Wood; everyone saw the news release in reference to the Lincoln St. arrests that we had; we've been extremely busy taking care of those things.
- D. Reports from management** – Mr. Stulir said we're going to do something a little different tonight. Each of the managers is going to give a brief two minute summary – basically what they've submitted to us.

James Markow, IT Manager came forward to speak. Mr. Markow said they are close to finally accepting Seamlessdocs payments online; the town has given him permission to

use some new equipment to have a movie at the park this weekend which will be hosted by his family.

Buck Smith, Electric Department Manager came forward to speak. Mr. Smith said the Electric department has completed the Route 13 LED Lighting project on 9/20 which added an additional 40 lights; he also touched on other items from his report to Council.

Jason McNatt, Public Works Manager came forward to speak. Mr. McNatt said leaf collection is picking up; fall clean-up is scheduled for October 23<sup>rd</sup> through October 27<sup>th</sup>; he also reviewed their current and upcoming projects.

Win Abbott, Manager of Planning & Zoning came forward to speak. Mr. Abbott spoke about the Economic Development Committee, Planning & Zoning Committee, and Board of Adjustment meetings and several other items from his report to Council.

Chalea Johnson, Manager of Accounting came forward to speak. Ms. Johnson said shut-offs are scheduled this week, the business office is continuing to automate our standard forms with Mr. Markow's department and using Seamlessdocs; 2018 Budget prep is underway; the Veteran's Day ceremony is coming up in November; also you will see a picture on your Boardpaq from today for our Pink Out.

Beverly Hirt, Library Director came forward to speak. Ms. Hirt said they haven't received the practice test information yet from DMV; she also touched on other items from her report to Council.

**E. Town Manager** – Mr. Stulir thanked the managers for an excellent job. Mr. Stulir said he did have a few things - they met with Gable last week and they are looking at extending Lady Bug Festival to include Smyrna. They are also working on a quote to do a summer concert series between Lake Como and George Wright Park; Mr. Stulir thanked Quentin Schlieder who volunteered his service to trim the holly tree near the handicap parking/ramp; he noted there is a poster in the public service area honoring our linemen for Public Power Week, we have a banner at the football field, we have something over Glenwood Avenue and a billboard on Route 13; he spoke about several items from his report to Council.

**F. Committees** – Councilman Pressley said the Public Safety Committee will meet October 12<sup>th</sup>.

Mayor Embert said the 250<sup>th</sup> Celebration Committee will meet October 10<sup>th</sup>.

Councilwoman White said the Shade Tree Commission will meet October 18<sup>th</sup>.

Councilman Retzlaff said the Finance Committee will meet October 5<sup>th</sup>.

Councilman Pope said the Personnel Committee scheduled for October 4<sup>th</sup> has been cancelled; the IT Committee will meet October 23<sup>rd</sup>.

Councilman DeFeo said the Utility Committee met September 13<sup>th</sup>.

Mr. Stulir said the Smyrna Slum Clearance and Redevelopment Authority will meet October 11<sup>th</sup>; the Economic Development Committee will meet October 5<sup>th</sup>.

Mayor Embert said he has asked Rick Ferrell to be here November 6<sup>th</sup> to give an update to Council on where we stand and what's going on there, and he does have a tentative schedule that he would like Mr. Ferrell to report at least every three months, he is to provide an update with where we stand and what he is doing.

### **RECOGNITION OF VISITORS**

Visitors present were Bill Evans, Aaron Wiesenberger, Michael Atallian, Buck Smith, Beverly A. Hirt, James Markow, Chalea Johnson, George DeBenedictis, Jason McNatt, Mike Rasmussen, Don Loyer, and Win Abbott.

Aaron Wiesenberger came forward to speak. Mr. Wiesenberger thanked the Town of Smyrna for its continued support of the Smyrna Clayton Little Lass Softball organization; he briefly spoke about the organization. Mr. Wiesenberger recognized Rick Majors and Jason McNatt – they led a team of town employees that made their complex a safe and appealing part of Smyrna.

A resident from Lincoln Street came forward to speak. She said she has lived there for over three years and this specific address - 128 Lincoln Street that all this activity is coming from. She has called the police station multiple times, and she was advised come tonight to bring that to the Council's attention, and hoping that some help could be reached out for that.

### **NEW BUSINESS**

**A. Discussion and vote on resolution setting date and time for trick-or-treat** – Councilwoman White made the motion to approve the resolution setting the date and time for trick-or-treat for October 31<sup>st</sup>, between the hours of 6:00 and 8:00 p.m. Motion was seconded by Councilman DeFeo and carried unanimously.

**B. Discussion and possible action on Downtown Development District Waiver for Painted Stave** – this item was removed from the agenda.

**C. Discussion and possible action on Tree Contract and changes** – Councilman Retzlaff made the motion to move forward with the contract changes as well as any applicable ordinance changes. Motion was seconded by Councilman Pressley and carried unanimously.

**D. Discussion and possible action on the use of the time clock for all town employees** – Councilwoman White made the motion that all town employees including

Smyrna PD use the time clock. Motion was seconded by Councilman Pressley. Councilman Retzlaff said for clarity purposes this is for exempt and non-exempt employees, everyone? Councilwoman White said her motion was for everyone. Mayor Embert further clarified including Police Chief and Town Manager. Motion carried unanimously.

**E. Discussion and possible action on the Student Ambassador Program** – this item was tabled until the October 16<sup>th</sup> agenda.

**F. Discussion and possible action on funding for the Smyrna Slum Clearance and Redevelopment Authority** – Councilman Pressley made the motion that the Town goes back and follows the ordinance, Sec. 18-1557 and put the money back into the account. Motion was seconded by Councilman Retzlaff and carried unanimously.

### **OTHER COUNCIL BUSINESS**

Councilman Pressley said he wanted to add ‘how departments take off to train’ to the next Council agenda.

### **EXECUTIVE SESSION**

**A. Executive session to discuss personnel matters in which the names, competencies, and abilities of individual employees may be discussed** - Councilwoman White made the motion go into executive session to discuss personnel matters in which the names, competencies, and abilities of individual employees may be discussed. Motion was seconded by Councilman Pope and carried unanimously. Council went into executive session at 7:49 p.m.

Councilman Pope made the motion to come out of executive session. Motion was seconded by Councilwoman White and carried unanimously. Council came out of Executive session at 8:59 p.m.

**B. Potential action on matters discussed in executive session regarding personnel matters** – Councilman Pope made the motion to go with Mayor Embert’s recommendation as discussed in executive session. Motion was seconded by Councilman Retzlaff and carried unanimously.

Councilman Pope made the motion to go with Laura’s (counsel’s) recommendation as discussed in executive session. Motion was seconded by Councilwoman White and carried unanimously.

### **ADJOURNMENT**

Mayor Embert adjourned the meeting at 9:00 p.m.