



**CITY OF HILLSBORO**  
**POLICE DEPARTMENT**

303 N. Waco Street • P.O. Box 568 • Hillsboro, TX 76645 • (254) 582-8406 • Fax (254) 582-1061 and (254) 582-9947

## Open Records Request

Date \_\_\_\_\_

I, \_\_\_\_\_, request a

copy of report(s) #(s) \_\_\_\_\_

or date of report(s) \_\_\_\_\_.

I can be notified of release of this report(s) at the following address and telephone number:

Address \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_

I understand the City has ten (10) working days to either release the requested report(s) or notify me of the reason for denial of release. If releasable, I may pick up a copy of the requested report(s) at the Hillsboro Police Department, Monday thru Friday, 8am to 5pm, in the Records Department. I understand there is a charge of six dollars (\$6.00) per report.

***“Serving Our Community Proudly”***