

**CITY OF PRINCETON
100 COURTHOUSE ROAD
PRINCETON, WV 24740
(304) 487-5028**

Hotel/Motel Occupancy Tax

This return is for the month ending _____
Date

☐ Check if new address ☐ Check if no longer in business

This Tax Return is For

Hotel/Motel Name: _____

Mailing Address: _____

This return, along with the amount of tax due, must be received by the City Treasurer in the Municipal Building on or before 15 days from the end of the month in which it was collected.

1. Total Charges for Occupancy	_____
2. Less Governmental & Other Taxes	_____
3. Charges Subject to Tax (Line 1 minus Line 2)	_____
4. Tax Rate	_____ 6%
5. Tax Due	_____

Make Check Payable to: City of Princeton

I hereby certify that the above return is true and correct.

Signature

Title

Telephone Number

Date