

MINUTES

McCall City Council Regular Meeting Thursday April 14, 2005

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CALL TO ORDER AND ROLL CALL

Council President Robertson called the regular meeting of the McCall City Council to order at 6:05 p.m. Council Member Bertram, Council Member Greer, Council Member Muller, and Council Member Robertson answered roll call. Mayor Eimers was excused. A quorum was present.

City staff members present were Anne Kantola, Library Director; Amanda Townsend, City Treasurer; Bill Keating, Public Works Director; Brock Heasley, Parks and Recreation Director; Chris Yorgason, City Attorney; David Simmonds, Network Administrator; Ralph Appa, Police Chief; Roger Millar, Community Development Director/Deputy City Manager; and Dan Irwin, City Clerk.

Council Member Robertson led the Council in the Pledge of Allegiance.

Council Member Robertson announced that the public hearing for the budget amendment and Executive Session had been removed from the agenda.

PUBLIC COMMENT

Council Member Robertson called for public comment.

Patricia Dewitt, Bozeman, Montana, stated that she is preparing a guidebook on Idaho. She explained that her company has already published a similar guidebook for Montana and Wyoming. Ms. Dewitt said that the guidebook will be an encyclopedia of Idaho and will provide detailed information about every city in the state. She said that the book would provide an overview of the local weather, a list of all the hiking areas, fisheries, and other recreation opportunities. Ms. Dewitt explained that advertisers from the community pay to be included in the book and the accompanying CD-ROM. She stated that they hope to have the Idaho Book published by June. Ms. Dewitt stated that the book can be purchased online at www.ultimateidaho.com and will be available at the Pancake House when published.

Dalene Lemberes, McCall resident for thirty-seven years, stated that she is concerned about the priorities identified for the spending of the surplus fund balance. She said that she doesn't agree with the City's initiative to spend \$75,000 to repair the dip in Mission Street. She thought the developer of the River Ranch subdivision was responsible for repairing the problem with the road. Ms. Lemberes stated that she also doesn't support spending \$15,000 to repair the parking lot at the McCall Golf Course. She said that the City keeps spending money on the golf course without seeing a return on the investment. Ms. Lemberes stated that paving the roads in Rio Vista should be a priority. She is also concerned that the Police Department's request wasn't funded. She stated

that the City needs to provide adequate funding to all emergency services in the community.

Hearing no further comments, Council Member Robertson closed the public comment at 6:15 p.m.

CONSENT AGENDA

Council Member Robertson asked if the Public Works Department had researched the payment for the power and phone bill as requested in the March 10th minutes.

Mr. Kirkpatrick stated that he received an email explaining the payment and would forward it to the Council.

Council Member Bertram asked about the expense for the legal publication for the Golf Rate fee public hearing.

Council Member Robertson clarified that the notice was published in the Star News but was pulled from the agenda at his request. He said that the public hearing has been rescheduled for the May 12th City Council Meeting.

Council Member Robertson and Council Member Muller provided corrections to the minutes.

Council Member Bertram asked if Mr. Kirkpatrick had talked with Mr. Alford regarding the proposed affordable housing project.

Mr. Kirkpatrick stated that he talked with Mr. Alford regarding the project. He explained that Mr. Alford requested a more detailed letter from the City.

Council Member Bertram asked if Mr. Kirkpatrick was still working with the City Attorney and City Engineer on the RFP for the impact fee study.

Mr. Kirkpatrick confirmed that he was still working in conjunction with the City Attorney and City Engineer for the development of the RFP. He stated that he and Mr. Millar were exploring what elements needed to be included in the impact fee study.

Mr. Kirkpatrick explained that the bill to fleet services for the Police Department was for Sinclair. He stated that they have changed the way they bill for their services.

Council Member Robertson asked about the lead exposure testing.

Mr. Kirkpatrick explained that ten individuals were tested for lead exposure. The employees were identified as having the most exposure to the contaminated area.

Council Member Bertram asked about the LID delinquency on the warrant register.

Mr. Kirkpatrick stated that he would have to research the expense.

Council Member Robertson asked about the expense in the Parks department for mounting a broom to the tractor. He asked if the Public Works Department could have performed the service.

Brock Heasley, Parks and Recreation Director, stated that the broom was mounted to a new piece of equipment. He didn't consider asking the Public Works Department to perform the work.

Council Member Bertram asked about the repairs made the bathrooms at Rotary Park. She asked if vandalism had occurred at the park.

Mr. Heasley explained that the bathrooms were painted and new toilets and sinks were installed at the location.

Council Member Bertram asked if a specific program was designed for the use of the underage-drinking grant received by the Police Department.

Chief Appa stated that the grant would be used to reimburse overtime costs incurred by officers for attending prom and other special events at the local schools.

Council Member Robertson stated that it will be important for Nancy Lockhart to keep track of the money since the agreement specifies that the grant award can't be commingled with existing funds.

Council Member Muller asked about the hotel payments for Donnie Fain. He asked why the payment was appearing in both the sewer and water funds.

Bill Keating, Public Works Director, explained that Mr. Fain attended certification trainings and spent two nights at the hotel. He explained that the total payment was split between the water and sewer funds since the certifications were related to both water and sewer activities.

Council Member Greer moved to approve the Consent Agenda as amended and authorize the Council President to sign all necessary documents. Council Member Muller seconded the motion. In a roll call vote, Council Member Bertram, Council Member Robertson, Council Member Muller, and Council Member Greer voted aye. The motion carried.

BUSINESS AGENDA

AB 05-57 Library Districting Presentation

Christie Gorsline, McCall, stated that she had resigned from the McCall Public Library Board of Trustees to chair the Library Districting project. She stated that the plan is to establish a Library District that will provide Library services to residents throughout Valley County. Ms. Gorsline stated that the project would be an important investment for the future of Valley County. She said that parents often can't pay to acquire books for their young children and added that libraries provide many services that enhance the quality of life in communities. Ms. Gorsline stated that the community of Valley County is changing and services must grow to keep up with expectations. She said that Valley County currently only serves 41% of its residents with Library services and a District would be able to serve 100% of the population. Ms. Gorsline stated that if approved, the District plans to establish a main office in Donnelly and establish branches at various other locations. She said that Library cards would be available to each property owner the day after the election. She explained that users would be able to make their selections on-line and either pickup the books or have them delivered. She said that if the Library District were approved at the November election, they wouldn't receive their first tax dollars until January 2007. Ms. Gorsline explained that the members of the first District Board would determine the amount of tax to levy from the County. She stated that .00006 is the maximum levy that could be requested from the County and can only increase 3% annually thereafter. She explained that at the maximum levy, a homeowner's property tax would only increase by \$90 if their assessed property value were \$250,000. Ms. Gorsline explained that the first members of the District board would be appointed by the Valley County Commissioners and would have to run for election thereafter. She explained that if the measure were approved at the November election, the District would need the City to continue funding the Library for one year until the tax money is received in January 2007. She stated that the District would be eligible for LSTA grants as long as the City agreed to continue funding the Library until the end of the next fiscal year. She stated that they would also request that the City donate the existing books and the building to the District if approved. Ms. Gorsline presented a resolution that was passed by the City of Burley when their voters approved the establishment of a Library District. She explained that the resolution declared that the City would reduce the amount of property tax requested from the County in an amount equivalent to the increased assessment attributed to the individual homeowner as a result from the establishment of the Library District. She requested that the City consider adopting a similar resolution.

Council Member Greer asked how a non-property owner would receive a Library card from the District.

Ms. Gorsline explained that they would have to show proof of residency in the County in order to obtain a card.

Council Member Robertson asked why the District would begin delivering services throughout the County immediately after the election if they will not receive property tax funds until 2007.

Ms. Gorsline stated that it would be important for the Library District to show good faith to the voters of the County. She stated that services would be limited until the property tax funding was received.

Council Member Robertson asked if the Library District is requesting the donation of the current Library Building or the old Fire Station.

Anne Kantola, Library clarified that the request is for either building.

AB 05-72 Transportation Advisory Committee Report

Richard Coonts, Chairman of the Transportation Advisory Committee, stated that he has been a member of the TAC for six years. He said during that time the Committee has had little communication with the other City advisory committees, but that is now changing. He explained that the TAC has established a permanent relationship with the Planning and Zoning Commission by assigning a member to serve as a liaison to the Commission. He said that the accomplishments of the Committee during the past year include making a recommendation about the Ponderosa State Park entrance after conducting an in-depth public process, the recommendation for the Council to adopt a compression brake prohibition ordinance, a recommendation against the approval of the 4th Street and Lenora vacation request, and staying involved with the Idaho Transportation Department regarding the East West Loop, 4 Corners Project, Mission to Mather Improvements, center turn lane from Hotel McCall to Deinhard, and the possibility of installing a stop light at Stibnite and Highway 55. Mr. Coonts stated that the Commission would continue to work in close cooperation with ITD regarding the Boydston to Deinhard improvements.

Council Member Muller asked that the Transportation Advisory Committee be involved in the review process of the Gun Hill Road and Club Hill Blvd. approaches to the Whitetail development that will be conducted by ITD and Valley County. He explained that he is especially concerned about the safety of the approach to the development from Highway 55.

Mr. Coonts stated that he has been talking with representatives from ITD who have committed to installing turn lanes at Boydston.

Council Member Robertson stated that he believes the Transportation Advisory Committee's future goals are comparable to what he envisions for the Committee.

Mr. Coonts stated that the Committee has been working on the completion of the Pine Wooley Connector, extension of Spring Mountain Boulevard, and the middle turn lane on Highway 55 from Deinhard to Hotel McCall. He said that the committee needs

to develop a downtown-parking plan. Mr. Coonts stated that it is important for the Committee to stay in contact with the other advisory committees of the City. He stated that members of TAC would be assigned to stay informed about what is being discussed by the other City advisory committees. Mr. Coonts stated that he would like to see a kiosk installed in the downtown area that provides a map of the City, the bike path, and information about McCall Transit. He stated that a detailed map needs to be prepared in order for the Committee to establish a transportation plan.

Council Member Muller asked about the possibility of completing GIS mapping for the City.

Roger Millar, Community Development Director/Deputy City Manager, stated that the City Engineer has some preliminary data that has been collected for GIS mapping. He stated that he would like to employ someone with GIS experience to complete the project.

Council Member Muller suggested contacting the University of Idaho and Boise State University to see if they could assist in the project.

Mr. Coonts stated that the Committee would be assisting in the revision of the Comprehensive Plan. He stated that he would like to see additional public parking in the community.

Council Member Muller stated that there would be more problems related to public parking and snow storage in the community with the recent growth of the City. He would like the Committee to look for solutions to those issues.

AB 05-74 Bike Path Master Plan

Brock Heasley, Parks and Recreation Director, stated that the Parks Department is the City Department responsible for overseeing the development of the bike paths. He explained that the agenda item requests the Council's approval of the 2005 revision to the City of McCall's Bike Path Master Plan.

Council Member Robertson stated that he would like the total cost for the completion of the project to be identified for possible inclusion into a bond measure for the November election.

Shannon Munson, Chairperson for the McCall Pathway Committee, stated that she is unsure of the total cost for the completion of the project. She stated that the Committee has mapped the existing trail system and identified the missing pieces that would link the system together. She said that the Committee would be submitting a request for funding to the Local Option Tax Commission for the completion of the ¼ mile piece from Floyd Street to Deinhard Lane in front of the Middle School. She explained that the Committee's number one priority is to provide a linked system to the area schools. Ms.

Munson said that the State would establish a safe link to school program in two years that may be able to contribute additional funding.

Council Member Robertson suggested that the Committee submit a funding request to the Local Option Tax Commission to identify the costs to complete an overall project study. He asked if the Committee has been in contact with representatives at the State level.

Ms. Munson stated that the Committee has contacted the offices of Congressman Otter, Governor Kempthorne, and State Senator Brandt. She explained that they need the City's approval of the master plan in order to proceed with project. Ms. Munson stated that there is also a committee that is exploring the possibility of connecting a countywide trail system.

Council Member Robertson stated that private parcels will need to be acquired in order to connect Riverfront Park with the Whitetail project. He asked if the Committee has been in contact with the owners of the land.

Ms. Munson reported that she has been working closely with the Planning and Zoning Commission, Transportation Advisory Committee, and Valley County Commissioners to assist in completing the project. She commended the work by the Planning and Zoning Commission in requiring developers to grant easements for the bike path.

Council Member Bertram asked if the Committee is receptive to building sidewalks in the downtown area.

Ms. Munson stated that the Committee is attempting to build a pathway that can double as a walking path. She said that bikes couldn't be allowed on a pedestrian sidewalk as is planned in the McCall Improvement Committee's Downtown Plan.

Ms. Munson said that she met with the developers of the River Ranch Subdivision who have agreed to extend the bike path by 2.5 miles through their property. She has asked that they extend the path through even more of the property that isn't planned for development yet. Ms. Munson stated that the establishment of a bike path would be a nice amenity for tourists and citizens of the community. She reported that she has been working with the staff at Ponderosa State Park about the possibility of making a trail connection into the park. She said that she has also been working with Jenny Ruemmele for the placement of artistic trail markers along the pathway.

Council Member Bertram asked where the trail markers would be placed.

Ms. Munson identified the locations on a map. She stated that the markers would be placed in areas where it is difficult to determine where the existing path goes.

Council Member Greer moved to approve the City of McCall Bike Path Master Plan Revision 2005. Council Member Bertram seconded the motion. In a roll call

vote, Council Member Greer, Council Member Muller, Council Member Robertson, and Council Member Bertram voted aye. The motion carried.

A break was taken from 8:00 p.m. to 8:10 p.m.

AB 05-71 Lead Abatement Contracts

David Simmonds, Network Administrator, stated that the lead abatement project had previously been funded from Council Contingency for an analysis of the initial assessment. He said that it was discovered that a contamination problem exists in the old firing range and a cleanup project was designed. He stated that the initial estimation from a Spokane contractor for the cleaning of the firing range was \$100,000, but the City has been able to substantially reduce the costs by working with Torf Environmental. He stated that the scope of services provided by Torf Environmental had been renegotiated and would be placed as an item on the next Council agenda. Mr. Simmonds stated that the lead remediation project could begin as early as Sunday if the contracts with Summit Environmental and Western Building Maintenance were to be approved by the Council.

Council Member Bertram asked if City would have to be closed during the remediation project.

Mr. Kirkpatrick stated that City Hall would remain open but meetings wouldn't be held in the Legion Hall during the cleanup.

Council Member Robertson provided corrections to the contracts.

Council Member Greer asked what agency sets the industry standards for determining lead contamination.

Chief Appa explained that the industry standards were determined by the Environmental Protection Agency and Department of Housing and Urban Development.

Council Member Greer moved to award the contract as amended to Summit Environmental Inc. for lead remediation services in the old firing range, and award the contract as amended to Western Building Maintenance for lead remediation services, HVAC cleaning, and ductwork encapsulation throughout the rest of the building. Council Member Muller seconded the motion. In a roll call vote, Council Member Muller, Council Member Robertson, Council Member Greer, and Council Member Bertram voted aye. The motion carried.

AB 05-70 Nuisance Ordinance Revision / Ordinance No. 808

Chief Appa stated that he, the City Attorney, and City Prosecutor have been in the process of developing a revision to the City's existing nuisance ordinance since last October. He explained that the project was undertaken in response to the citizen

complaints about nuisance properties in the area. Chief Appa stated that the proposed ordinance would provide the City Prosecutor with adequate tools to enforce nuisance property violations.

Council Member Bertram stated that she is concerned about section 5-5-350 of the ordinance, which specifies that violations only be given to the residents of the property. She asked if notices could be sent to both the resident and owner of the property due the number of people renting properties in community.

Chris Yorgason, City Attorney, stated that language could be added to the Ordinance, which would require notice to be sent to both the owner and resident of the property.

Mr. Millar stated that he has discovered it to be difficult to find an owner of a specific property based upon the County's records. He recommends adding language requiring the City to make reasonable effort in notifying the owner of the property, if the Council wants to amend the Ordinance.

Council Member Robertson stated that he is concerned that provision 5-5-350 of the Ordinance would allow trash to be placed outside of a business for five days before the owner is cited. He suggested adding a different penalty provision for violations that occur in commercial areas.

Mr. Yorgason stated that Section 03-10-060 of the City Code requires trash in commercial areas to be screened from the view of the public. He stated that the provisions contained in that section should be sufficient for enforcement.

Council Member Bertram requested that City Staff clean up the maintenance yard at the Golf Course to be in compliance with the provisions of the proposed Ordinance.

Dalene Lemberes asked if a citizen could be cited under the Ordinance for performing general yard work.

Chief Appa explained that the enforcement of the Ordinance would only be for blatant violations occurring in neighborhoods.

Council Member Greer asked if the Ordinance would require the cleanup of fire hazards on properties due to downed timber.

Mr. Yorgason stated that the Ordinance could require the cleanup of fire hazards on properties but wasn't necessarily the intent of its design. He stated that a property owner could be required to remove any fire hazards on a property under the existing State Nuisance law.

Council Member Greer asked if a vehicle could be towed under the Ordinance without a posted sign.

Mr. Kirkpatrick explained that a posted sign would allow the owner of a property to tow a vehicle but the absence of a sign would require the Police Department to enforce the towing of the vehicle.

Council Member Greer moved to suspend the rules and read Ordinance No. 808 by title only, one time only. Council Member Bertram seconded the motion. In a roll call vote, Council Member Bertram, Council Member Robertson, Council Member Muller, and Council Member Greer voted aye. The motion carried.

Mr. Kirkpatrick read Ordinance No. 808 by title only.

Council Member Greer moved to adopt Ordinance No. 808. Council Member Bertram seconded the motion. In a roll call vote, Council Member Bertram, Council Member Robertson, Council Member Muller, and Council Member Greer voted aye. The motion carried.

AB 05-78 Wildwood Condominiums Amended Final Plat (SUB-05-11)

Mr. Millar stated that the applicant is requesting an amended final plat for a PUD that was approved in 1973. He stated that the PUD covers a total of 3.35 acres and 3 buildings with 12 units have recently been constructed in Phase 2 of the project. Mr. Millar said that the amended final plat recognizes adjustments made to the building footprint and utility locations in Phase 2 as a response to requests made by the City and Fire District to ensure compliance with the fire code. As a result of the changes, the title company informed the applicant that a new final plat would be required because of the changes to the project. Mr. Millar stated that the McCall Planning & Zoning Commission considered the final plat at its meeting of March 22, 2005, and recommended that the final plat be approved.

Council Member Robertson moved to adopt the draft Findings and Conclusions and approve the final plat of the Wildwood Condominiums. Council Member Muller seconded the motion. In a roll call vote, Council Member Greer, Council Member Muller, Council Member Robertson, and Council Member Bertram voted aye. The motion carried.

AB 05-07 Dawson Avenue - Davis Street Property Exchange Correction / Ordinance No. 807

Dan Irwin, City Clerk, stated that City Council had previously adopted an agreement for the exchange of a portion of public right-of-way located on Dawson Avenue for a parcel owned by Tom Schoonover located on Davis Avenue. He explained the Valley County Assessor discovered a typographical error in one of the footages contained in the legal description of the Dawson Avenue parcel, which resulted in the failure of the property to close to scale and couldn't be properly recorded. Mr. Irwin stated that John Russell from Russell Surveying provided a corrected legal description of the property, and

Ordinance No. 807 will correct the legal description of the Dawson Avenue property and allow the Valley County Assessor to recognize the transfer of ownership.

Council Member Muller moved to suspend the rules and read Ordinance No. 807 by title only, one time only. Council Member Bertram seconded the motion. In a roll call vote, Council Member Bertram, Council Member Greer, Council Member Robertson, and Council Member Muller voted aye. The motion carried.

Mr. Kirkpatrick read Ordinance No. 807 by title only.

Council Member Muller moved to adopt Ordinance No. 807 and authorize the Council President to sign all necessary documents. Council Member Bertram seconded the motion. In a roll call vote, Council Member Bertram, Council Member Greer, Council Member Robertson, and Council Member Muller voted aye. The motion carried.

REPORTS

Mr. Kirkpatrick stated that the Golf Management Team discussed the new golf proposal. He stated that future actions for the Council would include the golf fee rate schedule and the Golf Pro's contract to reflect the new structure changes.

Mr. Kirkpatrick stated that the back office staff would be moving to the old Fire Station during the next week.

Mr. Kirkpatrick stated that following the adoption of the moratorium on development applications he and Mr. Millar have discussed changes to the two new positions in the Community Development Department that are included in the current budget.

Mr. Millar stated that the Community Development currently has a staff of three and are facing a very different workload that was previously handled. He stated that the City has currently been advertising for a Plans Examiner position but haven't been able to attract qualified applicants. Mr. Millar stated that independent contractors provide plan review services and suggests that the work be contracted out instead of hiring an in-house staff position. He said that instead of hiring the Plans Examiner position he would like to hire an administrative assistant that could perform the intake of the applications and sending them out for the plan review. He stated that the in order to offset the costs of contracting the review of building plans a review of the building fee schedule needs to be made. Mr. Millar stated that he would also like to hire an entry level Planner that can perform GIS mapping. He stated that the position could be hired from within the current budget if the building permit fees are increased.

Council Member Robertson stated that he has concerns of spending \$60,000 in salary for a Planner with GIS skills.

Mr. Millar stated that the salary for an entry level Planner would be approximately \$35,000.

Council Member Bertram stated that she is concerned about increasing the building permit fees before the impact fee study is complete. She stated that she doesn't want to increase the building permit fees now and have to do it again after the study is complete.

Mr. Millar stated that impact fees are separate from the fees charged for building permits. He stated that impact fees are normally tied to a land use application.

Mr. Kirkpatrick reported that the search for a new Airport Manager is still underway. He stated that one interview still needs to be scheduled before a decision is made.

Mr. Kirkpatrick announced that budget packets would be dispersed to the Council Members at their next meeting. He stated that an initial meeting has been scheduled for April 26 to discuss the Council's priorities for the budget. Mr. Kirkpatrick added that a representative from BDPA would be present to discuss the salary survey that was conducted.

Mr. Kirkpatrick stated that he is contemplating going to the Governor's Conference on Tourism that will be held in Idaho Falls. He asked if any of the Council Members were interested in attending.

Mr. Kirkpatrick announced that the new Golf Course Superintendent, Jerry Palmerton, would begin his employment on Monday. He stated that Mr. Palmerton is coming to McCall from Bend, Oregon.

Council Member Muller asked why the Council Members weren't introduced to the applicants.

Mr. Kirkpatrick stated that he wasn't aware of the Council's interest in participating in the process. He explained that six interviews were conducted by a panel. He stated that the members of the interviewing panel were impressed by Mr. Palmerton's credentials in maintaining a Golf Course in a similar climate to McCall.

Mr. Kirkpatrick announced that Joanne York would begin her employment on Monday as the Administrative Assistant to the City Manager.

Mr. Yorgason reported that the State Legislature has adopted new bidding requirements for local government. He explained that the new laws would take effect July 1st.

Mr. Millar stated that several final plats are being submitted for approval.

Council Member Bertram requested clarification about the status of the Rio Vista Step System project.

Mr. Kirkpatrick explained that the City Engineer submitted a design plan to the Department of Environmental Quality but it was rejected. He stated that the design plan was to pump individual septic tanks into a manhole that would flow into the sewer system. He explained that DEQ rejected the plan since the City wouldn't be responsible for maintaining the system from the ROW to the individual property. Mr. Kirkpatrick stated that City Engineer has been in the process of negotiating a compromise with DEQ.

Council Member Robertson stated that the property owners in Rio Vista might need to approve a Local Improvement District in order to obtain sewer service.

Mr. Kirkpatrick stated that there are probably three options to solve the problem. He stated that a third party could be contracted to be responsible for the service from the ROW to the individual property, the homeowners could approve a LID for the completion of the Step System, or the homeowners could approve a LID for a traditional gravity system.

Council Member Robertson stated that he mentioned the possibility of a LID because Central District Health has indicated that they will not approve the replacement of existing septic systems in the area.

Council Member Muller stated that he is not supportive of the Step System based upon what he has heard about them. He would prefer that a traditional sewer system be explored for the area.

Council Member Bertram stated that if the project can't proceed, she would like to see the money that was budgeted for the project is utilized for other improvements in Rio Vista.

Council Member Greer stated that the City Staff needs to follow up on submitting comments to Idaho Power about their plans.

Council Member Greer said that he was amazed of the number of building contractors who have commended the Council's decision to enact the moratorium.

Council Member Greer suggested that the City explore the possibility of enacting a volunteer program to assist in completing the work of the City. He stated that many qualified individuals are retired and would be willing to volunteer their services to the City.

ADJOURNMENT

Without further business, Council Member Greer moved to adjourn. Council Member Muller seconded the motion. All Council Members voted aye. The motion carried. The Council adjourned at 10:20 p.m.

Kirk L. Eimers, Mayor

ATTEST:

Dan Irwin, City Clerk