

# MINUTES

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**McCall City Council  
Regular Meeting  
Legion Hall (McCall City Hall - Lower Level)  
March 8, 2012**

## Agenda

Call to Order and Roll Call  
Approve the Agenda  
Reports  
Pledge of Allegiance  
Public Comment  
Proclamations  
Business Agenda  
Consent Agenda  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Bailey called the regular meeting of the McCall City Council to order at 5:30 p.m. Council Member Aymon, Mayor Bailey, and Council Member Swanson all answered roll call. Council Member Scott and Council Member Witte were absent. A quorum was present.**

City staff present was Lindley Kirkpatrick, City Manager; Bill Punkoney, City Attorney; Dennis Coyle, Parks and Recreation Director; John Anderson, Airport Manager; Jerry Summers, Police Chief; Linda Stokes, City Treasurer; Delta James, City Planner; Michelle Groenevelt, Community Development Director; Peter Borner, Public Works Director; and BessieJo Wagner, City Clerk

## **APPROVE THE AGENDA**

**Mayor Bailey with the consent of the Council approved the agenda as presented.**

## **REPORTS**

Council Member Scott arrived at 5:33 p.m.

### **Department Reports**

Lindley Kirkpatrick, City Manager, gave a brief update to Council. He stated that the House passed HB608 which clarifies that water right is not required to land apply treated wastewater. It will then go to the Senate. The bill adds an exemption to the portion of state code that requires water rights for the use of water so that water right is not required to land apply treated wastewater. Mr. Kirkpatrick recognized Chief Summers as having received his MBA for

Marketing. Council congratulated Chief Summers on his accomplishment. He also stated that the next Economic Development meeting will be held at the Shore Lodge on March 21, 2012 at 1:00-5:00 p.m. It was commented that Public Works had received the snow gate accessory for the snow plows and had used it on low snow days successfully. Council Member Scott commented that snow plows did a nice job of managing the big storm in the prior week.

Peter Borner, Public Works Director, responded to Council Member Aymon's question regarding the Salmon River Brewery's problems with the snow removal occurring during lunch time. Mr. Borner stated that he had spoken with one of the owners and learned that Salmon River Brewery was not open during the lunch hour. He stated that there were some other issues particularly when the Brewery has a large event it creates a traffic issue and there is a new business opening in the old Common Ground building so Public Works is working with the two property owners to find solutions.

Council Member Aymon inquires as to why the parking lot behind Gravity Sports had not been plowed since Winter Carnival. Mr. Borner responded stating that the large boat area parking lot is being plowed out and that he would follow-up to ensure it was indeed being plowed out as the City has been encouraging snowmobilers to park their trailers in that lot to get them off the streets.

Mayor Bailey brought up the issue of business owners moving snow into city streets from the sidewalks. He requested that staff look into the possibility of having the business owners paying a fee for the City to clear sidewalks and do sidewalk maintenance. Mayor Bailey would like to see a proposal this summer. He would like the proposal to include feedback from the downtown business owners on the idea. There was a brief discussion as to where the businesses can put the snow that is removed from the sidewalks.

Council Member Scott commented that the "How We Work" exhibit signs needed to come down as they had been up since October and the event ended in late November.

Dennis Coyle, Parks and Recreation, clarified what the Mile High event, occurring in July, is a mile long swim in Payette Lake from Rotary park to Legacy Park.

Council Member Aymon requested that an intersection sign for Mission St be place on Deinhard.

Mayor Bailey asked if the City had a copy of Valley County's Planning and Zoning code. Michelle Groenevelt, Community Development Director, stated that the County was in the process of having their zoning code codified. Mayor Bailey commented that the paper had reference the County's zoning code in relation to the proposed gravel pit and he had not been aware that the County had a zoning code.

Council Member Aymon expressed interest in the change of the zoning code in relation to the Public Works building. She stated that a resident of Thompson Street had a concern that the change to Civic Zone would change the code to a zero setback and a building height of fifty feet. Mr. Kirkpatrick clarified stating that is correct; however the concerns were if the property were rezoned and if the City were to sell the property, it could then be developed with a zero setback and a building height of fifty feet. Michelle Groenevelt stated that the proposed code amendment was developed to clean up the zoning of city owned property; however through the process it

was determined to not pursue the change because the Comprehensive Plan has that property as possibly being sold and/or re-developed for some other mixed use.

Mayor Bailey stated that they should appoint someone for the EPA Local Government Federal Advisory Committee. After a brief discussion the Council determined that Lindley Kirkpatrick be appointed to the committee.

### **Committee Minutes**

The Council received copies of the following committee minutes:

- Tree Advisory Committee – November 3, 2011
- Tree Advisory Committee – December 1, 2011
- Tree Advisory Committee – January 5, 2012
- McCall Improvement Committee – November 10, 2011
- Environmental Advisory Committee – November 15, 2011
- Environmental Advisory Committee – December 14, 2011
- Environmental Advisory Committee – January 11, 2012
- Library Board of Trustees – January 17, 2012
- McCall Redevelopment Agency – January 17, 2012
- Planning and Zoning Commission – January 10, 2012

**Mayor Bailey led the audience in the Pledge of Allegiance at 5:56 p.m.**

### **PUBLIC COMMENT**

**Mayor Bailey called for public comment at 5:57 p.m.**

**Hearing no comments, Mayor Bailey closed the public comment.**

### **PROCLAMATIONS**

#### **AB 12-47 Arbor Day Proclamation-2012**

**Council Member Aymon moved to proclaim April 27, 2012 as Arbor Day and authorize the Mayor to sign the proclamation. Council Member Swanson seconded the motion. In a voice vote, all voted aye and the motion carried.**

#### **AB 12-50 Fair Housing Month Proclamation-2012**

**Council Member Scott moved to proclaim April, 2012 as Fair Housing Month in the City of McCall, and authorize the Mayor to sign the proclamation. Council Member Swanson seconded the motion. In a roll call vote, Council Member Swanson, Mayor Bailey, Council Member Scott, and Council Member Aymon all voted aye and the motion carried.**

## **BUSINESS AGENDA**

### **AB 12-44 FY11 Audit Report presented by Bobby Lawrence, Partner, EideBailly LLP**

Bobby Lawrence, a partner with EideBailly LLP, presented the annual audit report for the fiscal year ended September 30, 2011 to Council. Mr. Lawrence discussed the audit documents with the Council and answered questions during the process. The City received a clean audit, with no problems identified. Mr. Lawrence pointed out that this year the auditors completed only three journal entries – accounting steps to ensure that the financial statements are accurate. He also commented that of the three journal entries, Linda Stokes, City Treasurer, had found two and directed the auditors to them. He stated that when he began working with the City of McCall, in the late 1990s, the auditors had to do over 100 journal entries. Mr. Lawrence complimented Linda Stokes on a job well done.

### **6:20 p.m. AB 12-43 Set the Date and Location of the FY13 Budget Public Hearing, and Approve the FY13 Budget Development Calendar**

Lindley Kirkpatrick, City Manager, presented the FY13 Budget Development Calendar to Council.

**Council Member Swanson moved to approve the FY13 Budget Development Calendar and set the FY13 Budget Public Hearing on August 9, 2012 at 6:00 PM in the Legion Hall, and direct the Treasurer to notify the County Clerk of the date and location of the FY13 Budget Public Hearing. Council Member Aymon seconded the motion. In a roll call vote, Council Member Scott, Council Member Swanson, Mayor Bailey and Council Member Aymon all voted aye and the motion carried.**

### **AB 12-42 VAR-11-01 - 491 Chula Rd. Reduction of setbacks**

Delta James, City Planner, presented the VAR-11-01 - 491 Chula Rd. reduction of setbacks to Council. It was identified that the applicant had received a floodplain certification.

**Council Member Aymon moved to approve VAR-11-01 subject to the Findings and Conclusions and authorize the Mayor to sign all necessary documents. Council Member Scott seconded the motion. In a roll call vote, Council Member Scott, Council Member Swanson, Mayor Bailey and Council Member Aymon all voted aye and the motion carried.**

### **AB 12-48 Airport T-O Professional Services Agreement AIP 21**

John Anderson, Airport Manager presented the Airport T-O Professional Services Agreement AIP 21 to Council. The agreement would authorize T-O Engineers to revise the Environmental Assessment to include the 'development land,' appraise the property to be considered for purchase, negotiate with the land owners, and administer grant activities with the FAA. The FAA has agreed that the scope of work outlined was acceptable. Mayor Bailey commented on the plans for the business park and the additional land that should be considered for acquisition.

**Council Member Scott moved to approve the Professional Services Agreement with T-O Engineers and authorize the Mayor to sign all necessary documents. Council Member Swanson seconded the motion. In a roll call vote, Council Member Scott, Council Member Swanson, Mayor Bailey and Council Member Aymon all voted aye and the motion carried.**

### **AB 12-45 Highway 55 Speed Studies**

Peter Borner, Public Works Director, presented the Highway 55 Speed Studies to Council. Mr. Borner stated that Public Works staff submitted a formal request to the Idaho Transportation Department (ITD) to lower the speed limits on SH 55 from Boydston Street to Club Hill Drive. Public Works received a response from ITD indicating that based upon the speed study and the accident history that there was no need to reduce the speed limits along that stretch of State Highway 55. Mr. Borner stated that the City, as provided by Idaho Code, may establish a speed limit lower than recommended by ITD. He stated that if the city decided on a lower speed limit for the stretch of Idaho 55 that lies within McCall city limits between Boydston Street and Club Hill Drive, ITD will post the new speed zones as soon as a copy of the official city action was received by the district office.

**Council directed staff to prepare an ordinance adopting the new speed zones.**

### **AB 12-46 Public Works Policy Manual**

Peter Borner, Public Works Director, presented the Public Works Policy Manual to Council. Mayor Bailey asked if the policy was just duplicating the City's Personnel Policy Manual (PPM). Mr. Borner stated that any duplication in the Public Works Policy Manual was to reiterate the City's policy.

Council Member Aymon stated that she did not like the tone of the first page of the PPM. She thought it sounded punitive. Mayor Bailey stated that the City's PPM may need to be reviewed as well. Mayor Bailey stated that he wanted to ensure that policies being set were not different for each department. It was clarified that the Public Works Policy Manual was designed to call out those items that were unique to that department just as the Police Department has a policy that is unique to them. The City's Personnel Policy Manual was still in effect for all departments and employees regardless of whether they had a separate policy or not.

Council Member Aymon made comments regarding the Public Works Policy Manual to clarify some questions. It was clarified that when a verbal warning was issued, the supervisor would document that the warning took place. There was also clarification of the uniform policy stating that if a uniform was destroyed during the course of an employee's job, their uniform would be replaced. Council Member Aymon was concerned that while smoking was not allowed, chewing tobacco was. It was clarified that if an employee chose to chew tobacco they were not allowed to spit.

Mayor Bailey requested the City's Personnel Policy Manual be distributed to Council for review.

### **AB 12-49 Work Session Department Annual Reports to Council: Clerk and Local Option Tax**

BessieJo Wagner, City Clerk, presented the Clerk and Local Option Tax Annual department reports to Council. There was a brief discussion regarding the Laserfiche program and the benefits it offers to the City. Mayor Bailey was supportive of a program that would make documents searchable online for the public to access.

Mayor Bailey requested that all the reports be posted on the City's website. Council expressed their appreciation of all the department reports presented by staff.

## CONSENT AGENDA

Staff recommended approval of the following items:

- Special Council Minutes – February 2, 2012
- Regular Council Minutes – February 23, 2012
- Special Council Minutes – February 24, 2012
- Warrant Registers Dated March 2, 2012
- Payroll Report for Period ending February 17, 2012

A brief discussion took place regarding items in the minutes and the Warrant Register.


**Council Member Scott moved to approve the Consent Agenda, with the minutes corrected. Council Member Swanson seconded the motion. In a Voice vote, all voted aye and the motion carried.**

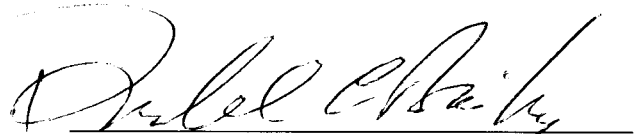
## ADJOURNMENT

Without further business, the Mayor adjourned the meeting at 7:36 p.m.



ATTEST:

  
BessieJo Wagner, City Clerk

  
Donald C. Bailey, Mayor