

# MINUTES

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**McCall City Council  
Regular Meeting  
High School Annex  
401 North Mission Street  
December 19, 2013**

## Agenda

Call to Order and Roll Call  
Approve the Agenda  
Work Session  
Pledge of Allegiance  
Public Hearing  
Public Comment  
Business Agenda  
Consent Agenda  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Bailey called the regular meeting of the McCall City Council to order at 5:35 p.m. Council Member Aymon, Mayor Bailey, Council Member Swanson, and Council Member Witte all answered roll call. Council Member Scott was absent.**

City staff present was Gene Drabinski, City Manager, Bill Nichols, City Attorney; Michelle Groenevelt, Community Development Director; Nathan Coyle, Airport Manager; Dennis Coyle, Parks and Recreation Director; Linda Stokes, City Treasurer; Peter Borner, Public Works Director; Nathan Stewart, City Engineer; Larry Stokes, Interim Chief of Police; Carol Coyle, Grant Coordinator; Erin Roper, Communications Coordinator; Traci Malvich, Human Resources Manager; Delta James, City Planner; Peter Rittenger, Sandy Ryska, Cathie Largeant, Brian Holbrook, Jason Pannell, Brian Gestrin, Dallas Palmer, and BessieJo Wagner, City Clerk.

## **APPROVE THE AGENDA**

**Mayor Bailey, with the consent of the Council, approved the agenda as presented.**

## **WORK SESSION**

### **AB 12-236 Title 5 & Title 8 Revisions Discussion (Parking & Interference with Snow Removal)**

Peter Borner, Public Works Director, presented the Title 5 & Title 8 revisions discussion. The purpose of the Work Session was to re-introduce the subject and obtain Council direction regarding parking issues on 3rd Street. He stated that earlier in the year, Mayor Bailey expressed

a concern about a vehicle that was parked in the state right-of-way (3rd Street) and the lack of code to regulate the issue. Subsequently, Mayor Bailey presented to staff revisions to both Title 5 and Title 8 in this matter. Council reviewed those proposed revisions. Mr. Borner stated that the time limit may pose problems as there are several rentals along 3rd Street between Park Street and Deinhard Lane.

Council Member Swanson suggested that someone speak to the property owners that may be an issue to inform them of the current code to give them an opportunity to move their vehicles prior to issuing a ticket.

Council Member Scott expressed concern that the owner of the vehicle owner may not have an alternate place to park.

Council directed staff to prepare an ordinance to amend Title 5 and 8 to address the parking issue.

**Mayor Bailey led the audience in the Pledge of Allegiance at 5:55 p.m.**

## **PUBLIC HEARING**

### **AB 13-225 Resolution 13-22 to Adopt the McCall Downtown Master Plan Update**

Michelle Groenevelt, Community Development Director, presented the 2013 Downtown Master Plan update. The update built on previous City planning efforts and created a roadmap for future development and redevelopment of the Downtown. McCall's Downtown, roughly defined by the City's Central Business District (CBD), and identified as the "Heart" of the community that defines the character of McCall.

The presentation included the intent of the update which was to align the Downtown Master Plan with the visions and policies of recently adopted planning documents and to refocus planning efforts and policies to address current issues and future opportunities. The Downtown Master Plan is intended as a tool for assessing conditions and setting a course for future success. The Master Plan provides a framework that balances McCall's unique character and lifestyle community charm with economic growth in order to create a vibrant Downtown McCall.

The general vision for the Master Plan is to create a Downtown that is physically attractive, well-connected, and an economically vibrant place. The Plan is categorized into 3 subject areas: Building and Places, Connections, and Economic Development. Public involvement was a cornerstone of the process and a more descriptive explanation of the tools and techniques used are explained in the Plan.

The joint work session with the McCall Area P&Z and City Council held on October 30, 2013 reviewed the Strategies in the Plan. Implementation actions and priorities were then developed and are located in Chapter 8. The Plan was created based on extensive public involvement and best practices.

Council Member Aymon asked about the building heights and whether there was a plan to change. There was a brief discussion regarding building heights and whether number of floors would be a better way to regulate as opposed to just height. Ms. Groenevelt stated that building height and other specific issues would be addressed separately from the Downtown Master Plan.

Council Member Swanson asked about Action Item #2 on pg 44. Ms. Groenevelt stated that The Capital Improvement Plan that staff and members of the community were currently working on would address Action Item 2- Funding.

**At 6:35 p.m. Mayor Bailey opened the Public Hearing to adopt the Downtown Master Plan.**

Colby Nelson thanked Michelle Groenevelt and Delta James for their hard work and commented the plan looks good. However, he stated that he would like to see a master plan for the rest of the town prior to adopting the Downtown Master plan and asked that the Council look at the bigger picture. He stated that the plan was flawed as it was looking to how to get more hotels downtown instead of looking at how to get more people in the hotels that are already built. He felt that the focus should be beyond just the downtown.

**Hearing no further comments, Mayor Bailey closed the Public Hearing at 6:39 p.m.**

**Council Member Aymon moved to approve Resolution 13-22 to adopt the McCall Downtown Master Plan Update (December 2013) as a planning document for the City of McCall and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a Roll Call vote Council Member Aymon, Council Member Witte, Mayor Bailey, Council Member Scott, and Council Member Swanson all vote aye and the motion carried.**

**PUBLIC COMMENT**

**Mayor Bailey called for public comment at 6:40 p.m.**

**Hearing no comments, Mayor Bailey closed the public comment.**

**BUSINESS AGENDA**

**AB 13-221 Police Chief Appointment: Justin Williams**

Gene Drabinski, City Manager, presented the appointment of Police Chief Justin Williams. He stated that several qualified applications for the Police Chief position had been received and the search process was very thorough. Mr. Drabinski stated that staff members and members of the police task force conducted extensive interviews with a number of candidates and after selecting the finalist candidate, on-site interviews were conducted. The first interview was conducted by a group of regional law enforcement officers, county prosecutor, McCall Fire Chief, and staff. The second interview was with a group (approx 30) of McCall citizens.

Mr. Drabinski stated that he had extended a final offer to Justin Williams and asked for the Council's confirmation. Mr. Drabinski informed the Council of Mr. Williams qualifications which included a Master of Criminal Justice degree from Tarleton State University and a Master Peace Officer Certification from the Texas Commission on Law Enforcement Officer's Standards and Education. Mr. Williams served as an adjunct instructor in Criminal Justice for Tarleton State University. Mr. Williams' law enforcement career and education provided numerous qualifications and strengths that made him stand out from the other applicants interviewed for the Police Chief position. Mr. Williams is an eighteen year veteran of law enforcement with nine years of command leadership experience, which includes serving as the Chief of Police for Tarleton State University for the past six years. In addition to the supervision of personnel, Mr. Williams had been responsible for the development, maintenance, and distribution of a budget in excess of 1.5 million dollars.

Mr. Drabinski stated that Mr. Williams' demonstrated dedication, knowledge, and experience as a law enforcement professional makes him an ideal selection as the City of McCall's Police Chief.

**Council Member Scott moved to confirm the City Manager's appointment of Justin Williams as the Police Chief, per McCall City Code 1-9-3(C). Council Member Swanson seconded the motion. In a roll call vote Council Member Scott, Council Member Swanson, Council Member Aymon, Mayor Bailey, and Council Member Witte all voted aye and the motion carried.**

**The City Clerk officially swore Police Chief Justin Williams into Office.**

**AB 13-224 Request for Funds # 4 and Progress Report: Third Street Corridor Project**  
**ICDBG-12-III-16-ED**

Carol Coyle, Grant Coordinator, introduced the request for funds # 4 and progress report for the Third Street Corridor Project. She stated that the Department of Commerce requires periodic Request for Funds and progress reports for reimbursement through the ICDBG program. Mrs. Coyle stated that the Request for Funds #4 was for engineering services for January/February (additional billing) and May/June 2013; and the balance of the grant funded construction costs for the spring, 2013 Third St. Corridor Revitalization Project. This was the final request for funds.

**Council Member Swanson moved to approve submission of the Request for Funds#4 and Progress Report to the Idaho Department of Commerce for the Third Street Corridor Project and authorize the Mayor to sign all necessary documents. Council Member Aymon seconded the motion. In a Roll Call vote Council Member Swanson, Council Member Aymon, Mayor Bailey, Council Member Scott, and Council Member Witte all vote aye and the motion carried.**

**AB 13-223 Letter of Interest: Wastewater Planning Grant through Idaho Department of**  
**Environmental Quality**

Carol Coyle, Grant Coordinator, presented the request to submit a letter of interest for a Wastewater Planning Grant through the Idaho Department of Environmental Quality, stating that

each year, the Idaho Department of Environmental Quality (IDEQ) solicits “Letters of Interest” (LOIs) from entities providing drinking water and wastewater services, to establish a statewide priority list for planning grants and State Revolving Fund construction loans. Planning grants provide up to 50% of the cost of developing a facility plan and environmental information document in preparation for project design and construction for wastewater or drinking water systems.

Peter Borner, Public Works Director, stated that the McCall Sewer Department wished to undertake a winter storage pond groundwater study and to apply for an IDEQ planning grant to help fund the project. SPF Water Engineering has provided a scope of work to include site visits, monitoring of existing wells, winter storage pond and groundwater monitoring, groundwater investigation report, develop potential pond seepage management options, design monitoring well network improvements, and prepare an Environmental Information Document for the potential improvements.

Mrs. Coyle stated that Letters of Interest applications are due January 3, 2014 and announcement of funding is expected by June, 2014. The project would take place in FY15 and matching funds from the Sewer Department would be programmed in the FY15 budget.

**Council Member Witte moved to approve submission of a FY15 Letter of Interest application to the Idaho Department of Environmental Quality for a wastewater planning grant and authorize the Mayor to sign all necessary documents. Council Member Aymon seconded the motion. In a Roll Call vote Council Member Witte, Council Member Aymon, Mayor Bailey, Council Member Scott, and Council Member Swanson all vote aye and the motion carried.**

**AB 13-226 CUP-13-03: 299 S. 3rd Street – McCall Daycare and Learning Center**

Delta James, City Planner, introduced a Conditional Use Permit application submitted to entitle the daycare use of the subject property, pursuant to McCall City Code (MCC 3.4.02).

The proposed daycare use will be conducted within the existing structure at 299 S. 3rd Street and within the existing fenced yard to the rear of the building, will accommodate up to 50 children, and will operate between the hours of 7:00 a.m. and 5:30 p.m. No changes to the exterior of the existing structure or the site are proposed. The site has adequate parking and access to accommodate the proposed use.

On December 3, 2013, the McCall Area Planning and Zoning Commission held a public hearing and unanimously recommended this Conditional Use Permit application (CUP-13-03) to the McCall City Council for approval without a second public hearing.

Council Member Witte left the meeting at 7:06 p.m.

**Council Member Swanson moved to approve CUP-13-03 subject to the presented Findings and Conclusions and authorize the Mayor to sign all necessary documents. Council Member Scott seconded the motion. In a Roll Call vote Council Member Swanson, Council**

**Member Scott, Council Member Aymon, and Mayor Bailey all vote aye and the motion carried.**

**AB 13-234 Central Idaho Historical Museum Lease Renewal**

Dennis Coyle, Parks and Recreation Director, introduced the Central Idaho Historical Museum (CIHM) Lease Renewal, stating that the previous twenty-year lease expired at on October 31, 2013. Mr. Coyle has worked extensively with the CIHM Board of Directors to craft a lease which was amenable to both parties. The new lease is for a term of ten years including an additional ten year renewal option. Direction from the City Council added verbiage to the lease to insure that both parties would agree to work in good faith to accommodate the Lessor if, during the term of the lease, the Lessor desired to use a portion of the Property for a purpose (e.g., Parks and Recreation administrative offices) and in a manner that would not interfere with the core activities of the Museum. The Parks and Recreation Department will continue to provide grounds and irrigation maintenance.

Council Member Witte returned to the meeting at 7:10 p.m.

**Council Member Swanson moved to approve the Central Idaho Historical Museum Lease Renewal for a term of 10 years and authorize the Mayor to sign all necessary documents. Council Member Aymon seconded the motion. In a Roll Call vote Council Member Swanson, Council Member Aymon, Mayor Bailey, Council Member Witte, and Mayor Bailey all vote aye and the motion carried.**

**AB 13-227 Winter Carnival 2014 - Event Summary - Request for suspension of the noise ordinance and approval of the fireworks display**

The Chamber of Commerce has submitted requests and applications pertaining to Winter Carnival 2014, which is to be held from Friday, January 24 through Sunday, February 2, 2014. The Chief of Police, Fire Chief, Parks and Recreation Director, and Street Superintendent have approved this event.

**Council Member Aymon moved to approve the request to suspend the noise ordinance and the fireworks display permit for Winter Carnival 2014 and authorize the Mayor to sign all necessary documents. Council Member Swanson seconded the motion. In a Roll Call vote Council Member Aymon, Council Member Swanson, Mayor Bailey, Council Member Scott, and Council Member Witte all vote aye and the motion carried.**

**AB 13-229 Ordinance Adoption of the 2012 International Building Code, International Residential Code, and International Energy Conservation Code**

Michelle Groenevelt, Community Development Director, presented Ordinance 919 which would adopt the 2012 International Building Code, International Residential Code, and International Energy Conservation Code. According to MCC 2.1.70, the International Building Code, the International Residential Code, and the International Energy Conservation code as published by the International Code Council apply to all areas within the planning jurisdiction of the City of McCall, Idaho. The adopted version of the International Building Code shall be deemed superseded by successive versions of such code as they are adopted or approved by the Idaho

building code board, effective on the date any such codes are made effective by the Idaho building code board. Currently, the City of McCall uses the 2009 versions of these codes.

These codes were prepared by the International Code Council, Inc., adopted by the state of Idaho or the Idaho building code board, together with any amendments or revisions to the International Building Code made by the Idaho Building Code Board through the negotiated rulemaking process.

**Council Member Swanson moved to suspend the rules, read by title only, one time only Ordinance No. 919. Council Member Aymon seconded the motion. In a Roll Call vote Council Member Swanson, Council Member Aymon, Mayor Bailey, Council Member Scott, and Council Member Witte all voted aye and the motion carried.**

Ordinance 918 was read by title only one time only by BessieJo Wagner, City Clerk:  
An ordinance of the City of McCall, a Municipal Corporation of the State of Idaho, amending McCall City Code 2.1.070; adopting the 2012 edition of the International Building Code as adopted by the State of Idaho or the Idaho Building Code Board, together with any amendments or revisions to the International Building Code, International Residential Code, and International Energy Conservation Code made by the Idaho Building Code Board through the negotiated rulemaking process; providing severability; providing repeal of conflicting ordinances; and providing an effective date of January 1, 2014.

**Council Member Swanson moved to adopt Ordinance No. 919, and authorize the Mayor to sign all necessary documents. Council Member Aymon seconded the motion. In a Roll Call vote Council Member Swanson, Council Member Aymon, Mayor Bailey, Council Member Scott, and Council Member Witte all voted aye and the motion carried.**

**AB 13-231 Sewer Utility Encroachment and Easement Agreement – Lot 37, Rio Vista # 5**  
**Subdivision, 227 Ernesto Drive**

Nathan Stewart, City Engineer, presented the Sewer Utility Encroachment and Easement Agreement – Lot 37, Rio Vista # 5 Subdivision, 227 Ernesto Drive stating that as part of the approval of Record of Survey ROS-13-13, the City has required a public sewer utility easement to be granted on the parcel (Lot 37, Rio Vista #5) to address the presence of a City owned sewer main that exists on the property. He stated that when the original developer constructed the public sewer system and platted Rio Vista #5 subdivision, no sewer utility easements were established. Mr. Stewart stated that the easement would provide the City with necessary rights to access the property to maintain the sewer infrastructure and ensure that no future encroachments would occur that would jeopardize the operation of the sewer system. The property is located at 227 Ernesto Drive.

Mr. Stewart and the City Attorney worked with the owner's surveyor and legal counsel to prepare the proposed deed of easement and encroachment agreement (one document) that stipulated all conditions pertaining to the utility easement and the presence of an existing deck that exists within the easement.

**Council Member Aymon moved to approve the encroachment and easement agreement between the property owner and the City, and authorize the Mayor to sign all necessary documents. Council Member Swanson seconded the motion. In a Roll Call vote Council Member Aymon, Council Member Swanson, Mayor Bailey, Council Member Scott, and Council Member Witte all vote aye and the motion carried.**

**AB 13-233 Sewer Utility Deed of Easement Agreement and Easement Agreement – Lot 38, Rio Vista # 5 Subdivision, 229 Ernesto Drive**

Nathan Stewart, City Engineer, presented the Sewer Utility Deed of Easement Agreement and Easement Agreement – Lot 38, Rio Vista # 5 Subdivision, 229 Ernesto Drive, stating that as part of the approval of Record of Survey ROS-13-13, the City required a public sewer utility easement to be granted on the parcel (Lot 38, Rio Vista #5) to address the presence of a City owned sewer main that exists on the property. He stated that when the original developer constructed the public sewer system and platted the Rio Vista #5 subdivision, no sewer utility easements were established. Mr. Stewart stated that the easement would provide the City with necessary rights to access the property to maintain the sewer infrastructure and ensure that no future encroachments would occur that will jeopardize the operation of this sewer system. The property is located at 229 Ernesto Drive.

Mr. Stewart and the City Attorney worked with the owner's surveyor and legal counsel to prepare the proposed deed of easement and easement agreement (one document) that stipulates all conditions pertaining to this utility easement.

**Council Member Swanson moved to approve the deed of easement and easement agreement between the property owner and the City, and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a Roll Call vote Council Member Swanson, Council Member Witte, Council Member Aymon, Mayor Bailey, and Council Member Scott all vote aye and the motion carried.**

**AB 13-230 Water Utility Deed of Easement – Terrell Property**

Nathan Stewart, City Engineer, presented the Water Utility Deed of Easement – Terrell Property, stating that as part of the approval of Record of Survey ROS-13-09, the City required a public water utility easement to be granted on the parcel that will be subdivided for the future location of a new water main that would replace the existing 2-inch galvanized water main that currently transects the property. The property is located at 611 Whipkey Lane.

Mr. Stewart and the City Attorney worked with the owner's attorney and surveyor to prepare the proposed easement agreement and encroachment agreement that stipulates all conditions pertaining to encroachments onto the existing 2-inch water main and construction of the future water main within the proposed easement.

**Council Member Witte moved to approve the deed of easement, and authorize the Mayor to sign all necessary documents. Council Member Scott seconded the motion. In a Roll Call vote Council Member Witte, Council Member Scott, Council Member Aymon, Mayor Bailey, and Council Member Swanson all vote aye and the motion carried.**

**AB 13-232 Water Utility Encroachment Agreement – Terrell Property**

Nathan Stewart, City Engineer, presented the Water Utility Encroachment Agreement – Terrell Property, stating that as part of the approval of Record of Survey ROS-13-09, the City has required a public water utility easement to be granted on the parcel that will be subdivided for the future location of a new water main that would replace the existing 2-inch galvanized water main that currently transects the property. The property is located at 611 Whipkey Lane.

Mr. Stewart and the City Attorney worked with the owner’s attorney and surveyor to prepare the proposed easement agreement and encroachment agreement that stipulates all conditions pertaining to encroachments onto the existing 2-inch water main and construction of the future water main within the proposed easement.

**Council Member Aymon moved to approve the water utility encroachment agreement between the property owner and the City of McCall, and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a Roll Call vote Council Member Aymon, Council Member Witte, Mayor Bailey, Council Member Scott, and Council Member Swanson all vote aye and the motion carried.**

**AB 13-235 Sidewalk Easement – 501 N. Third Street – Old Town Ventures**

Nathan Stewart, City Engineer, presented the Sidewalk Easement – 501 N. Third Street – Old Town Ventures stating that as part of final approved design for the proposed sidewalk constructed at 501 N. Third Street (Growlers Restaurant location), it was necessary to locate a small portion of the new sidewalk within the private property. He stated that approximately 14 square feet of area within the subject property at the corner of SH-55 and Colorado Street has been utilized for the new sidewalk to ensure compliance with the American Disabilities Act (ADA) design guidelines.

**Council Member Aymon moved to approve the easement agreement between the property owner and the City, and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a Roll Call vote Council Member Aymon, Council Member Witte, Mayor Bailey, Council Member Scott, and Council Member Swanson all vote aye and the motion carried.**

**AB 13-237 Resolution 13-24 to Adopt the 2013 VCED Strategic Plan**

Michelle Groenevelt, Community Development Director, presented Resolution 13-24 to adopt the 2013 VCED Strategic Plan. The Valley County Economic Development Council (VCEDC) is a regional economic development council that has been working together and includes voting members from the Chamber of Commerce Representative from the Cascade, Donnelly and McCall chamber or business community, city council representative from each of the three incorporated communities: Cascade, Donnelly, McCall, a County Commissioner, representing unincorporated Valley County, and two at-large (non-government) members appointed by the council. The group meets monthly in the different communities to discuss economic development efforts. For example, a sub-committee of the group is holding a new Business Plan contest and another group is working on regional power generation.

The VCEDC developed four strategies including Sector Development, Local Entrepreneurship, Asset Development, and Import Substitution with objectives for each strategy. The Council

adopted the attached 2013 Strategic Plan and asked that all the cities and County adopt the Plan by Resolution so the region is working collaboratively with the same economic development strategies.

Mayor Bailey presented an amendment to the resolution adding an additional section that read: Authorize expenditures to support periodic funding needs for general and miscellaneous costs of operation (from Account 10-41-150-325), Economic Development, and partnering with Valley County and the Cities of Cascade and Donnelly. See the Articles of Incorporation. He also gave an explanation for the amendment. Council Member Witte asked that “authorize expenditures” be changed to “consider.” There was general consensus of the Council to make the suggested change.

**Mayor Bailey moved to approve Resolution 13-24 as amended to adopt the 2013 VCEDC, Inc. Strategic Plan and commit to support the VCEDC, Inc. by the City of McCall and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a Roll Call vote Mayor Bailey, Council Member Witte, Council Member Aymon, Council Member Scott, and Council Member Swanson all vote aye and the motion carried.**

**AB 13-228 Resolution 13-23 Adopting the McCall Governance Manual**

This manual, and its governance policies and rules of procedure, are designed to provide guidance for the Council and City Administration. They are not to be considered restrictions or expansions of Council authority. These rules have been prepared from review of many statutes, ordinances, court cases and other sources but they are not intended to be an amendment or substitute for those statutes, ordinances, court decisions or other authority.

No action taken by a Councilor or by the Council which is not in compliance with these rules, but which is otherwise lawful, shall invalidate such Councilor’s or Council action or be deemed a violation of oath of office, misfeasance or malfeasance. No authority other than the Council may enforce these rules or rely on these rules. References to other documents or laws included herein do not signify the intent to incorporate such documents in their entirety. Failure of the Council to follow any of these rules shall be considered a Council decision to waive such rule. No notice of such waiver need be given.

The following corrections were made:

Pg 9, Article 2.4.1 references Article 4.9 should be 4.7

Pg 14, Article 3.7.3 the opening quotation mark before An Agenda, should be removed

Pg 36, Article 8.11.2 currently reads:

Unless Council determines otherwise, the Public Comment Period at a Regular Meeting is reserved for comments by the public rather than responses from Council or Administration; this is not a time for debate, however The public may be allowed to comment on specific agenda items during that time in the meeting; however, a comment on the subject that is covered by a public hearing at that meeting must be made during the appropriate period of the public hearing.

**Should Read:**

Unless Council determines otherwise, the Public Comment Period at a Regular Meeting is reserved for comments by the public rather than responses from Council or Administration; however, this is not a time for debate. The public may be allowed to comment on specific agenda items during that time in the meeting; however, a comment on the subject that is covered by a public hearing at that meeting must be made during the appropriate period of the public hearing.

**Mayor Bailey moved to approve Resolution 13-23 adopting the McCall Governance Manual and authorize the Mayor to sign all necessary documents. Council Member Aymon seconded the motion. In a Roll Call vote Mayor Bailey, Council Member Aymon, Council Member Scott, Council Member Swanson, and Council Member Witte all vote aye and the motion carried.**

**Review Upcoming Meetings Schedule**

The Council reviewed the Upcoming Meetings Schedule. Council Member Aymon requested that the Legislative Meeting update be added to the January 9, 2014 Council Meeting.

**CONSENT AGENDA**

Staff recommended approval of the following items:

1. Regular Council Minutes – October 24, 2013
2. Regular Council Minutes – December 5, 2013
3. Warrant Registers
4. Payroll Report for Period ending December 6, 2013
5. Alcohol and Catering Licenses Activity Report 13

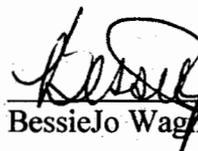
Brief discussion on minutes and warrant registers.

**Council Member Witte moved to approve the Consent Agenda as submitted. Council Member Aymon seconded the motion. In a voice vote, all voted aye and the motion carried.**

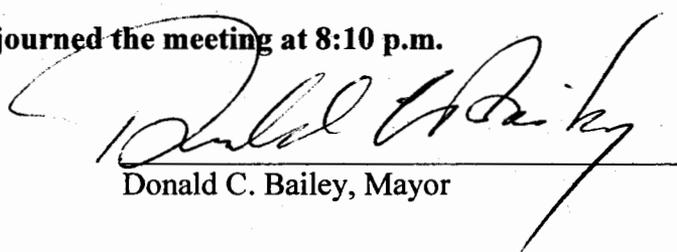
**ADJOURNMENT**

Without further business, the Mayor adjourned the meeting at 8:10 p.m.

ATTEST:

  
Bessie Jo Wagner, City Clerk



  
Donald C. Bailey, Mayor