

MINUTES

**McCall City Council
Regular Meeting
Legion Hall (McCall City Hall - Lower Level)
February 27, 2014**

Agenda

Call to Order and Roll Call
Approve the Agenda
Work Session
Pledge of Allegiance
Presentation
Public Comment
Business Agenda
Consent Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Councilor Giles, Councilor Scott, Councilor Swanson, and Councilor Witte all answered roll call.

City staff members present were Gene Drabinski, City Manager, Bill Nichols, City Attorney; Linda Stokes, City Treasurer; Erin Roper, Communications Coordinator; Dennis Coyle, Parks and Recreation Director; Carol Coyle, Grant Coordinator, Nathan Stewart, City Engineer; Peter Borner, Public Works Director; Nathan Coyle, Airport Manager; Justin Williams, Chief of Police, and BessieJo Wagner, City Clerk.

APPROVE THE AGENDA

Councilor Swanson moved to approve the amended agenda as submitted. Councilor Witte seconded the motion. In a voice vote all members voted aye and the motion carried.

WORKSESSION

AB 14-30 Annual Airport Department Report to City Council

Nathan Coyle, Airport Manager, presented the Airport Department's annual report to Council. Councilor Giles called out the need to plan for grant match and plan for the future.

Mayor Aymon led the audience in the Pledge of Allegiance at 5:55 p.m.

PRESENTATION

AB 14-27 Citizen/Department Award Presentation

Justin Williams, Chief of Police, and Mayor Aymon, presented awards to Officer Adam Benjamin, Corporal Dallas Palmer, and Corporal Andrew Fisher for their roles in the incident on January 10, 2014. The incident involved the aggravated assault of three McCall Police Officers when shots were fired at the officers, the theft of money from the ATM, and the malicious injury of an ATM machine and patrol vehicles. The roles of the above named individuals lead to the apprehension of two individuals who were part of an alleged multi-state theft ring.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:03 p.m.

Hearing no comments, Mayor Aymon closed the public comment.

BUSINESS AGENDA

AB 14-32 Golf Advisory Annual Report

Bob Thackeray, Golf Committee Chair, presented the Golf Advisory Committee's annual report to City Council. Allan Morrison also contributed to the report. Council expressed their appreciation of the Golf Course Advisory Committee.

AB 14-29 Federal Transit Administration 5317 program grant funding request for mobility improvements

Carol Coyle, Grant Coordinator, presented the Idaho Transportation Department grant funding request for mobility improvements. The City of McCall was notified that there were funds remaining in FY14 in the FTA 5317 program. The City previously received \$16,236 of FTA 5317 funding for the Third Street Corridor project.

The 5317 program funding is for projects that improve mobility for disabled persons. The proposed project would connect an existing ADA sidewalk on Samson Trail with a new ADA sidewalk along Park St. The project would include the installation of four ADA curb ramps, and improve the crosswalks at the intersection of Third St. and Park St.

Peter Borner, Public Works Director, stated that the Streets Department had LOT funds for sidewalk improvements, and \$15,000 of that funding would be directed to the project. The City was awarded \$47,000 in ITD ADA Curb ramp funding to improve curb ramps on Third and Lake Streets, and the four identified curb ramps are included in that award. The FTA 5317 funding request would be \$48,000. Funding awards will be announced in April, 2014, and if funding is received, the project would be constructed in early summer, 2014.

Councilor Swanson was recused from this Agenda item.

Councilor Witte moved to approve the submission of a letter of request for FY14 FTA 5317 to the Idaho Transportation Department and authorize the Mayor to sign all necessary documents. Councilor Scott seconded the motion. In a roll call voted, Councilor Witte, Councilor Scott, Mayor Aymon, and Councilor Giles all voted aye and the motion carried.

**AB 14-28 FHWA Scenic Byways – Rotary Park Rest Area Improvements (KN13517):
Stormwater Improvements**

Nathan Stewart, City Engineer, presented the Stormwater Improvements stating that as part of the FHWA Scenic Byways Grant for Rotary Park, construction plans and a proposal manual for stormwater improvements for the parking lot were developed during Summer 2013. This item represented the proposal received from Falvey Corporation to complete the work and the accompanying construction contract. Due to the value of the construction contract being less than \$25,000, the City has the authority to choose its preferred public works licensed contractor without a bidding process. This procurement process has also been approved by ITD in the revised State Local Agreement.

The project will consist of installing two Contech® Stormfilter catch basins and accompanying conveyance piping with armoured outlets. StormFilters contain media filters that will remove sediment, oils, heavy metals and nutrients from the stormwater prior to release to Payette Lake.

It was intended that this construction project would occur during Fall 2013. However, due to delays in approval from the ITD and the onset of winter weather, the construction schedule was postponed until Spring 2014. Construction activities would begin as soon as weather permits, and coincide with the completion of retaining wall improvements that was started during Fall 2013.

Mayor Aymon suggested that the water be tested to ensure that the Contech® Stormfilter catch basins do what they are intended to do and collect data for possible future purchases.

Councilor Giles moved to approve staff to issue a “Notice of Award” to Falvey Corporation for the project, and authorize the Mayor to sign all necessary documents. Councilor Swanson seconded the motion. In a roll call voted, Councilor Giles, Councilor Swanson, Mayor Aymon, Councilor Scott, and Councilor Witte all voted aye and the motion carried.

**AB 14-34 Request for temporary construction easement-ITD SH-55 North Fork Payette
River Bridge KN 13392**

Carol Coyle, Grant Coordinator, presented the Request for temporary construction easement-ITD SH-55 North Fork Payette River Bridge KN 13392, stating that Bionomics Environmental is in the process of completing the environmental evaluation for the NF Payette River (“Lardo”) bridge project. It was determined that a temporary easement was needed in the southwest corner of Rotary Park to install an irrigation box and sleeves to the four pedestals on the bridge. This would require a temporary easement within the park which is a known Section 4(f) resource protected under the Department of Transportation Act. Section 4(f) guidance indicates that this temporary easement would constitute a “temporary occupancy” and would not apply if the

following conditions are met and the local official having jurisdiction over the resource agree in writing that these conditions are met:

- Duration of occupancy must be temporary,
- Scope of work must be minor,
- There are no anticipated permanent adverse physical impacts, nor will there be interference with the activities or purposes of the resource, on either a temporary or permanent basis,
- The land being used must be fully restored, and
- There must be documented agreement of the appropriate federal, state, or local officials having jurisdiction over the resource regarding the above conditions.

Councilor Witte moved to approve the temporary construction easement for the NF Payette River bridge project, approve the submission of the letter agreeing the above conditions are met, and authorize the Mayor to sign all necessary documents. Councilor Giles Seconded the motion. In a roll call vote Councilor Witte, Councilor Giles, Mayor Aymon, Councilor Scott, and Councilor Swanson all voted aye and the motion carried.

AB 14-31 FY13 Audit Report presented by Bobby Lawrence, Partner, EideBailly, LLP

Bobby Lawrence, a partner with Eide Bailly, LLP, presented their annual report for the fiscal year ended September 30, 2013. Mr. Lawrence discussed the audit documents with the Council and answered questions during the process. The City received a clean audit, with no problems identified. There was a brief discussion regarding the material weakness for the preparation of the financial statements. Mr. Lawrence explained that when a Public Entity has the auditors prepare their Financial Statements it is considered a Material Weakness. He also explained that due to the cost of preparing the statements in house or contracting that service the majority of small Cities choose to have the auditors prepare the statements even as a Material Weakness. There was a brief discussion of the cost benefit to the City of McCall to possibly do the Financial Statements. The Council consensus was that it would be a topic for discussion during the budgeting process as the cost could be \$10,000-\$15,000 and significant staff resources.

Mr. Lawrence expressed appreciation of the work of City Treasurer, Linda Stokes.

AB 14-35 Police Department's Annual Department Reports to Council

Justin Williams, Chief of Police, presented McCall Police Department's annual report to Council. There was a brief discussion regarding staffing levels and officer retention.

AB 14-36 Airport Lease Background Information Presentation

Nathan Coyle, Airport Manager, presented a presentation on an outline background material that would present aid to Council members in future consideration of comments for revision of the airport's standing lease template.

Councilor Giles stated that he thought that fees and rent were only used to fund operations and maintenance. However, after reading the presentation he learned that those funds could also be used to fund capital expenditures.

There was some discussion as to what would be an acceptable use of a hangar.

Mr. Coyle asked for and received Council feedback on the following areas:

1. Lease Terms
2. Rent and Escalation
3. Right of First Refusal
4. Assignment/subletting clause

Gene Drabinski, City Manager, clarified that the Airport Advisory Committee had been working on a new lease for a few years and staff wanted to ensure that the Committee was aligned with the Council during the process to finalize a new hangar lease.

There was some discussion regarding standardized leases and incentivizing hanger owners to change over to a new lease. There was also a brief discussion regarding new lease rates.

AB 14-33 Valley County Capital for a Day in McCall on March 24 - Discussion

Governor Otter is planning to come to McCall March 24, 2014 for Capital for a Day. For Governor Otter, making sure government maintains its role as the people's servant requires keeping in touch with all Idahoans. He also knows that the strength of our Republic relies on an engaged and informed citizenry.

That's why Governor Otter and members of his Cabinet travel to a rural town in a different Idaho county every month. The communities become Idaho's Capital for a Day and their residents the focus of the Governor and his administration for an entire day. Idahoans ask questions, share their opinions, and seek answers from State agencies.

"It is our job in State government to ensure people in communities all over Idaho have a real say in determining their own future. It shouldn't be the case that folks in Boise have a greater role in contributing their civic virtue to our statewide discussions than people in Moyie Springs or Malad, Ferdinand or Firth, Wallace or Wendell," Governor Otter said. "That's why I bring 'Capital for a Day' to a different rural town every month – to listen, learn, and solve some problems if we can." Governor Otter's goal is to visit all 44 counties twice in his two terms as Idaho's governor.

It was confirmed that the event would be held at the Idaho First Bank and that lunch would be at the Pancake House. Council requested that staff send invite to all Valley County Elected Officials.

Upcoming Meetings Schedule Discussion

Council discussed the upcoming Meetings Schedule. Peter Borner, Public Works Director, brought to the Council's attention the possible need for code amendment addressing the spring breakup weight limits.

CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Regular Minutes – February 13, 2014
2. Warrant Registers

3. Payroll Report for Period ending January 31, 2014 and Period ending February 14, 2014

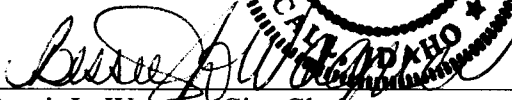
There was a brief discussion on the minutes and the warrant register.

Councilor Swanson moved to approve the Consent Agenda with the Minutes as corrected. Councilor Witte seconded the motion. In a roll call vote, Councilor Swanson, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Scott all voted aye and the motion carried.

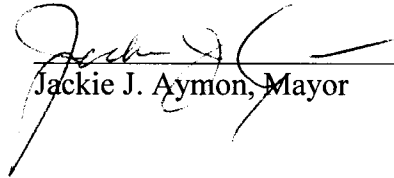
ADJOURNMENT

Without further business, the Mayor adjourned the meeting at 8:49 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor