

MINUTES

**McCall City Council
Regular Meeting
Legion Hall (McCall City Hall - Lower Level)
August 28, 2014**

Call to Order and Roll Call
Approve the Agenda
Work Session
Pledge of Allegiance
Public Comment
Business Agenda
Consent Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Councilor Giles, Councilor Scott, Councilor Swanson, and Councilor Witte, all answered roll call.

City staff present was Gene Drabinski, City Manager; Bill Nichols, City Attorney; Michelle Groenevelt, Community Development Director; Nate Coyle, Airport Manager; Dennis Coyle, Parks and Recreation Director; Linda Stokes, City Treasurer; David Simmonds, Information Systems Manager; Carol Coyle, Grant Coordinator; Erin Roper, Communications Coordinator; Matt Dellwo; and BessieJo Wagner, City Clerk.

APPROVE THE AGENDA

Councilor Witte moved to approve the agenda as presented. Councilor Scott seconded the motion. In a voice vote, all members voted aye and the motion carried.

WORKSESSION

AB 14-160 Discussion of a Memorandum of Understanding for Effluent Disposal between the City of McCall and the Payette Lakes Recreational Water and Sewer District

Nathan Coyle, Special Projects Manager, and Peter Borner, Public Works Director, presented the Discussion of a Memorandum of Understanding for Effluent Disposal between the City of McCall and the Payette Lakes Recreational Water and Sewer District. Mr. Coyle walked through the changes in the draft Memorandum of Understanding for disposal of effluent in accordance with the draft IDEQ Reuse Permit. Mr. Coyle and Mr. Borner discussed the components of the

memorandum of understanding between the City of McCall and Payette Lakes Water and Sewer Recreational District with the Council.

Mayor Aymon led the audience in the Pledge of Allegiance at 6:02 p.m.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:03 p.m.

Hearing no comments, Mayor Aymon closed the public comment period.

BUSINESS AGENDA

AB 14-158 Adoption of Fiscal Year 2015 Budget Ordinance

Council adopted a tentative budget in the amount of \$17,531,774 on July 18, 2014. Council conducted a duly noticed public hearing at the August 14, 2014 Council meeting regarding the tentative (proposed) FY15 budget.

Linda Stokes, City Treasurer, stated that the budget was updated to reflect the approved Local Option Tax funding as amended by the Council, and a data entry error that was identified at the Council Work Session on July 18, 2014. She stated that administrative transfers were recalculated after the July 18, 2014 work session and staff balanced the FY15 Proposed budget. Mrs. Stokes stated that to provide clarity, the affected line items were highlighted in green on the attached budget work sheet. She also identified additional carry forward amounts in the Recreation fund (Parks Department), and the General Fund (Community Development and Capital Improvement Departments) for Council consideration. She clarified stating that the carry forwards are requested in anticipation of potential project delays outside of the control of the project managers.

Mrs. Stokes stated that the public hearing was left open until August 28, 2014 to receive written comments from the public. She stated that no additional comments were received by staff.

Councilor Swanson moved to suspend the rules, read by title only, one time only Ordinance No. 925. Councilor Witte seconded the motion. In a roll call vote Councilor Swanson, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Scott all voted aye and the motion carried.

Ordinance 925 was read by title only, one time only by BessieJo Wagner, City Clerk:
An ordinance entitled the FY15 Annual Appropriation Ordinance for the fiscal year beginning October 1, 2014, appropriating the sum of \$17,531,774 to defray the expenses and liabilities of the City of McCall for said fiscal year, authorizing a levy of a sufficient tax.

Councilor Swanson moved to adopt Ordinance No. 925 setting the FY15 City of McCall budget appropriation at \$17,531,774, and authorize the Mayor to sign all necessary

documents. Councilor Witte seconded the motion. In a roll call vote Councilor Swanson, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Scott all voted aye and the motion carried.

AB 14-161 Request for Approval of the Memorandum of Understanding for Effluent Disposal between the City of McCall and the Payette Lakes Recreational Water and Sewer District

Nathan Coyle, Special Projects Manager, introduced the request for approval of the Memorandum of Understanding for Effluent Disposal between the City of McCall and the Payette Lakes Recreational Water and Sewer District. He stated that the Joint Wastewater Working Group (PLRWSD & City of McCall) continues to meet on a regular basis to discuss ways to develop joint operational structures for the operations and maintenance of both the PLRWSD and the City of McCall's wastewater systems, including collections, treatment, and disposal.

Mr. Coyle stated that an application for a Water Reuse Permit has been submitted to the IDEQ by the Sewer District and they have received initial comments. He stated that these comments have been discussed with the irrigators (farmers) and the District's engineers have made revisions for re-submittal to IDEQ.

Councilor Scott moved to approve the Memorandum of Understanding between the City of McCall and the Payette Lakes Recreational Water and Sewer District, and authorize the Mayor to sign all necessary documents. Councilor Witte seconded the motion. In a roll call vote Councilor Scott, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Swanson all voted aye and the motion carried.

AB 14-163 A 1% Local Option Sales Tax Ordinance Adoption

Gene Drabinski, City Manager, presented the final draft of the 1% Local Option Sales Tax Ordinance to Council. The Council reviewed the draft of the proposed 1% Local Option Sales Tax Ordinance on July 24 and then again on August 14. Council gave feedback to staff on suggested changes to the ordinance. Council held a Public Forum on August 13, 2014 and received comments from approximately 40 citizens of McCall.

Councilor Swanson moved to suspend the rules, read by title only, one time only, Ordinance No. 926, imposing a non-property tax of one percent (1%) on the sales price of all property subject to taxation under Idaho Code 63 3601. Councilor Witte seconded the motion. In a roll call vote Councilor Swanson, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Scott all voted aye and the motion carried.

Ordinance 926 was read by title only, one time only by BessieJo Wagner, City Clerk:

An ordinance of the City of McCall, Valley County, Idaho, finding that said city has significant economic dependence on visitors and travelers; providing for definitions; providing for the imposition of certain non-property taxes, to wit: a one percent (1%) tax on the sales price of all property subject to taxation under Idaho Code 63 3601, et. Seq., Idaho Sales Tax Act; providing for a ten (10) year duration of said non-property taxes; establishing the purposes for which the revenues derived from said non-property taxes shall be used; creation of a Capital Infrastructure Advisory Committee to recommend expenditure of revenues; requiring the establishment of

budget line items for use of general and enterprise fund revenues for capital infrastructure repair, replacement and maintenance; authorizing the City Clerk to administer, regulate, and collect said non-property taxes; creating a property tax relief fund; providing for permits and issuance; providing method for payment of taxes, audits, deficiency determinations; re-determinations of deficiency, appeals, interest on deficiency, collections and enforcement; refunds, limitations and interest; providing for responsibility for payment of taxes; providing period of limitation on assessment and collection; establishing successor's liability; providing for general administration by City Clerk; providing penalties and penalty charges; providing exemptions; providing confidentiality of information; providing for severability; and, providing an effective date of this ordinance.

Councilor Swanson moved to adopt Ordinance No. 926, Imposing a non-property tax of one percent (1%) on the sales price of all property subject to taxation under Idaho Code 63-3601, approve the publication of the summary, approve the ballot initiative, and authorize the Mayor to sign all necessary documents. Councilor Witte seconded the motion.

Discussion:

Councilor Swanson stated that with the passage of the ordinance, the ball shifts to the supporters of the initiative. He stated that those who are supportive to give their energy toward the process.

In a roll call vote Councilor Swanson, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Scott all voted aye and the motion carried.

Councilor Witte stated that she would like additional Public forums in September and October.

AB 14-159 McCall Municipal Airport Lease Rate Setting Direction Request

Nate Coyle, Airport Manager, led the discussion regarding lease rate setting methods/options and requested Council's direction regarding the methodology for setting lease rates, the method for formalizing the process, and how the process might interact with airport hangar lease language.

Mr. Coyle requested that the Council give direction, will the City utilize an appraisal to set lease rates as recommended by the Airport Advisory Committee and staff. Also how would the appraisal be utilized, will it establish rates or give a recommendation and an option as to what the market can bare. He also asked if it would be stated in the lease or would it be formalized within a fees resolution, and would it be stipulated that the rates would be adjusted by appraisals and no lower than the current CPI adjusted rental rate.

There was general Council consensus to move forward with the appraisal process and fees resolution for setting airport land lease rates.

AB 14-162 Parks and Recreation Advisory Committee Annual Report

Irwin Mulnick, Parks and Recreation Advisory Committee Chair, presented the Committee's annual report. The report updated the City Council on its accomplishments, future goals, and identified needs.

AB 14-156 Grant applications for access to digital historic records-McCall Public Library

Carol Coyle, Grant Coordinator, presented the Grant applications for access to digital historic records for the McCall Public Library to Council. She stated that the McCall Public Library staff members wish to scan and file historic records to include oral history transcripts, obituaries, and the newspaper clipping files maintained by Progressive Club volunteers. These records are fragile and are at risk of further deterioration. She stated that there are several grant opportunities available that would provide funding for equipment for record digitization as well as establish a public portal to allow public access to these digital files.

Staff members are researching equipment needs and costs. The project would require staff time as well as the use of Library volunteers.

Councilor Giles moved to approve submission of Idaho Historical and Shelton Foundation grants for Library digital historic records access and authorize the Mayor to sign all necessary documents. Councilor Scott seconded the motion. In a roll call vote Councilor Giles, Councilor Scott, Mayor Aymon, Councilor Swanson, and Councilor Witte all voted aye and the motion carried.

AB 14-157 Authorization for the Destruction of Records – Resolution 14-12

BessieJo Wagner, City Clerk, stated that the Clerk's Office had identified 101 boxes of documents that have exceeded the retention time limits established by the City's records management policy. Resolution 14-12 authorizes the City Clerk to provide notice to the Idaho Historical Society of the intent for the destruction of the records and allow them the opportunity to request any documents they deem to have historical significance. She stated that all documents not requested to be saved by the Idaho Historical Society will be destroyed.

Councilor Scott moved to adopt Resolution 14-12 allowing the destruction of documents and authorize the Mayor to sign all necessary documents. Councilor Giles seconded the motion. In a roll call vote Councilor Scott, Councilor Giles, Mayor Aymon, Councilor Swanson, and Councilor Witte all voted aye and the motion carried.

Upcoming Meetings Schedule Discussion

Council set dates for Public Forum dates in September 30th and October 28th 6:30-8:30 pm.

CONSENT AGENDA

Staff recommended approval of the following items:

1. License Report
2. Payroll Report for Period ending August 15, 2014
3. Warrant Registers

A brief discussion took place regarding the Warrant Register.

Councilor Witte moved to approve the consent agenda as presented. Councilor Scott seconded the motion. In a voice vote all members voted aye and the motion carried.

ADJOURNMENT

Without further business, the Mayor adjourned the meeting at 7:37 p.m.



Jackie J. Aymon

Jackie J. Aymon, Mayor

ATTEST:

BessieJo Wagner

BessieJo Wagner, City Clerk