

# MINUTES

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**McCall City Council  
Regular Meeting  
Legion Hall (McCall City Hall - Lower Level)  
December 4, 2014**

## Agenda

Call to Order and Roll Call  
Approve the Agenda  
Department Reports  
Committee Minutes  
Pledge of Allegiance  
Public Comment  
Business Agenda  
Consent Agenda  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Councilor Giles, Councilor Scott, Councilor Swanson, and Councilor Witte all answered roll call.**

City staff present was Gene Drabinski, City Manager; Bill Nichols, City Attorney; Eric McCormick, Golf Superintendent; Michelle Groenevelt, Community Development Director; Nate Coyle, Airport Manager; Meg Lojek, Library Director; Dennis Coyle, Parks and Recreation Director; Peter Borner, Public Works Director; Linda Stokes, City Treasurer; Carol Coyle, Grant Coordinator; and Denise Tangen, Deputy City Clerk.

## **APPROVE THE AGENDA**

**Councilor Scott moved to amend the City Council Agenda to add AB 14-231 Emergency Sewer Main Repair -- Payette River Lardo Bridge South Side Crossing due to the emergency nature of this request and only coming to the attention of Staff on December 3, 2014. Councilor Giles seconded the motion. In a roll call vote Councilor Scott, Councilor Giles, Mayor Aymon, Councilor Swanson, and Councilor Witte all voted aye and the motion carried.**

## **DEPARTMENT REPORTS**

Staff members presented department reports to Council. Gene Drabinski, City Manager, updated Council on the CIP Group and their next steps after the wake of the 1% vote failure.

Nate Coyle, Airport Manager, discussed the timeline concerning the land acquisition.

Michelle Groenevelt, Community Development Director, discussed two awards that the City will be receiving for the Downtown Master Plan. The plan for the Transit Center is coming along. The group met in October and will be putting together a timeline for each phase. The application is almost ready to submit for the America's Best Communities project; the committee is looking for photos of projects and videos to submit. Mrs. Groenevelt gave an update on a recent Planning and Zoning work session about residential design standards.

Eric McCormick updated the Council on the winter condition of the golf course. Ice has been removed from the greens. A discussion ensued about whether there is enough morning play and what could be done to encourage booking tee times versus walk-ons. Mr. McCormick felt that there was just enough play that they are busy in the mornings with enough time to allow the employees to prepare the course.

Dennis Coyle, Parks and Recreation Director, stated that not all the work was completed on Fairway Park before the snow came. The work will resume in the spring. Erosion work was completed on Legacy Park except for pouring concrete -- waiting for weather to allow this.

Peter Borner, Public Works Director, explained the process of hanging shut-off notices on doors. Damage was discovered in a sewer line under the bridge, which will be discussed later in the meeting.

Meg Lojek, Library Director, was asked about the dog policy at the Library. There are no pets allowed in the Library unless they are service dogs. Her first few weeks have gone well and she is enjoying the job.

The Council received copies of the following Committee Minutes:

1. Public Art Advisory Committee – August 27, 2014
2. Historic Preservation Commission – October 20, 2014
3. Library Board of Trustees – October 18, 2014
4. Library Board of Trustees – October 21, 2014
5. McCall Centennial Committee – June 12, 2014
6. McCall Centennial Committee – August 6, 2014
7. Planning and Zoning Commission – October 7, 2014
8. McCall Redevelopment Agency – July 15, 2014
9. McCall Redevelopment Agency – September 16, 2014
10. Tree Advisory Committee – October 2, 2014

**Mayor Aymon led the audience in the Pledge of Allegiance at 5:57 p.m.**

## **BUSINESS AGENDA**

### **AB 14-231 Emergency Sewer Main Repair -- Payette River Lardo Bridge South Side Crossing**

Peter Borner, Public Works Director, discussed the need for emergency repairs on a sewer main on the south side of the Lardo Bridge. During the construction of the new Lardo Bridge, the contractor damaged the south sewer line crossing on the west end. Prior to performing repairs, a camera inspection of the damaged sewer main determined there was a crack in the top of the 8" sewer main approximately in the middle of the river. He stated that there are two sewer mains

that cross the river that are redundant in case of failure. The south side sewer main is the newer of the two crossings and is buried approximately 3 to 4 feet deep below the riverbed. The concern now is that the north side is exposed, and it is the older of the two sewer mains, so this increases the urgency of the repair.

Mr. Borner stated that there are a couple of options on how to fix the pipe. One is to excavate and put two pipes in the trench across the river. He stated that this would require environmental clearances, permitting from the Army Corps of Engineers and the Idaho Department of Water Resources, and that require a lengthy amount of time. The cost would be approximately \$150,000. There is not enough in the sewer reserve budget for this.

Mr. Borner stated that the second approach is to burst the pipe and pull another pipe through that first pipe and tie in the two ends. This gets complicated because Wadsworth, the bridge contractor, needs to finish their work as they are under contract. This sewer main repair is in their way from finishing their work as well. He stated that this repair would be estimated not to exceed \$55,000 with a contingency up to \$6,500. Public Works is proposing that since Wadsworth is here and they have Granite Excavation under contract and they already have the environmental clearances to work in the river that they do this work because this is an emergency. Since Wadsworth was the contractor who damaged the sewer line, they would be responsible for their shared portion of the repair and the City would be responsible for the remaining cost of that repair. Mr. Borner stated that the Idaho Transportation Department (ITD) would direct the work, the City would pay ITD, and ITD would pay the contractor in this case.

**Councilor Giles motioned to declare that an emergency exists and authorize the expenditure of funds to reimburse RLW Contractors & Engineers through the Idaho Transportation Department for the sewer main repair and authorize the Mayor to sign all necessary documents associated with the repair. Councilor Swanson seconded the motion.**

**Comments:** Councilor Witte asked if this repair met the criteria for an emergency. Mr. Borner replied that this is an extreme safety issue as well as the potential for more sewage to go into the river, especially considering the age of the north line. If the south line is not repaired and the north line breaks it would allow for sewage to get into the river, so the south line absolutely has to be repaired as soon as possible.

**In a roll call vote Councilor Giles, Councilor Swanson, Mayor Aymon, Councilor Scott, and Councilor Witte all voted aye and the motion carried.**

## **PUBLIC COMMENT**

**Mayor Aymon called for public comment at 6:16 p.m.**

**Hearing no comments, Mayor Aymon closed the public comment period.**

## **BUSINESS AGENDA**

**AB 14-226 McCall Redevelopment Agency Board of Commissioners Appointment**

Michelle Groenevelt, Community Development Director, stated that the McCall Redevelopment Agency has a number of board positions that have expired so three appointments are necessary. A full board has seven members. The board positions are for three years. In order to maintain staggered terms, the City Clerk suggested that they follow the timeline for which their positions expire.

1. Rick Fereday, MRA Chair, will serve another term until October 2017.
2. Dave Peugh will serve another term until March 2016.
3. Bob Youde will serve another term until July 2016.

**Councilor Scott moved to appoint Rick Fereday for a term until October 2017, Dave Peugh for a term until March 2016, and Bob Youde for a term until July 2016 to the McCall Redevelopment Agency Board of Commissioners. Councilor Swanson seconded the motion. In a voice vote all members voted aye and the motion carried.**

**AB 14-227 Approval Request for a Capital Matrix Jeff Tunison Community Grant program for Downtown Improvement Grant program**

Carol Coyle, Grant Coordinator, requested to apply for a Capital Matrix Jeff Tunison Community Grant. Mrs. Coyle explained that this organization has been a great friend to the City of McCall. Two other grants have been received from Capital Matrix; one for the Krahn Lane Planning Study in 2009 and also the Downtown Master Plan update in 2013. The City has been encouraged to apply again this year. She stated that the development of a Downtown Improvement Grant is a great opportunity to encourage local businesses to improve the appearances of their businesses and also add to amenities for the public. Harmony Engineering has already committed \$1,500 to this program. The City would like to apply for \$10,000 through the Jeff Tunison Grant to help start a pilot project to see if it is successful.

**Councilor Witte moved to approve submission of a Jeff Tunison Community Grant application for the development of a downtown improvement grant program and authorize the Mayor to sign all necessary documents. Councilor Giles seconded the motion. In a roll call vote Councilor Witte, Councilor Giles, Mayor Aymon, Councilor Scott, and Councilor Swanson all voted aye and the motion carried.**

**AB 14-228 Ordinance Adoption of the 2012 International Residential Code, 2012 International Energy Conservation Code, 2012 International Mechanical Code, 2012 International Fuel Gas Code, 2014 National Electrical Code, and 2012 Idaho State Plumbing Code**

Michelle Groenevelt, Community Development Director, presented this ordinance to adopt the new building codes that are approved by the Building Safety Boards of the State of Idaho. The following codes would become effective January 1, 2015:

- 2012 International Residential Code
- 2012 International Energy Conservation Code
- 2012 International Mechanical Code
- 2012 International Fuel Gas Code
- 2014 National Electric Code
- 2012 Idaho State Plumbing Code

**Councilor Scott moved to suspend the rules, read by title only, one time only Ordinance No. 929. Councilor Witte seconded the motion. In a roll call vote Councilor Scott, Councilor Witte, Mayor Aymon, Councilor Giles, and Councilor Swanson all voted aye and the motion passed.**

Denise Tangen, Deputy City Clerk, read by title only, one time only Ordinance 929: An ordinance of the City of McCall, a municipal corporation of the State of Idaho, amending McCall City Code 2.1.070 adopting the 2012 Editions of the International Residential Code, International Energy Conservation Code, International Mechanical Code, Idaho State Plumbing Code and the International Fuel Gas Code and adopting the 2014 Edition of the National Electrical Code, all as adopted by the State of Idaho or any of the Building Safety Boards of the State of Idaho, together with any amendments or revisions made by any of the Building Safety Boards of the State of Idaho through the negotiated rulemaking process; deleting the subsection pertaining to the International Fire Code; providing severability; providing repeal of conflicting ordinances; and providing an effective date of January 1, 2015.

**Councilor Scott moved to adopt Ordinance No. 929, approve the summary for publication, and authorize the Mayor to sign all necessary documents. Councilor Swanson seconded the motion. In a roll call vote Councilor Scott, Councilor Swanson, Mayor Aymon, Councilor Giles, and Councilor Witte all voted aye and the motion passed.**

**AB 14-229 Recreation Fees Policy – Resolution 14-21**

Dennis Coyle, Parks and Recreation Director, requested that Council adopt Resolution 14-21 to amend the Recreation Fee Policy, Section 3(A) to allow cash refunds for participants wishing to withdraw from a program prior to a program beginning, and to strike the clause in Section 3(B)2, which only allows refunds to those participants moving out of the area. The clause is not needed, and not allowing the cash refund can be seen as poor customer service and may create hardship on customers. Most refund requests are typically in the youth programs with high registration numbers, so this will probably not adversely affect cash flow.

Councilor Witte felt that the wording was unclear and Sections 3(A) and (C) conflicted with each other. The document was returned to staff for revision.

**AB 14-225 Community Land Trust Ground Lease Rider**

Michelle Groenevelt, Community Development Director, presented a Ground Lease Rider for purchase of a home on 1559 McCall Avenue. The document has been reviewed by Bill Nichols, City Attorney, who provided a written opinion.

**Councilor Witte moved to approve the Ground Lease Rider and authorize the Mayor to sign all necessary documents. Councilor Scott seconded the motion. In a roll call vote Councilor Witte, Councilor Scott, Mayor Aymon, Councilor Giles, and Councilor Swanson all voted aye and the motion carried.**

**AB 14-230 Attributes for new City Manager**

Gene Drabinski, City Manager, reminded Council of the upcoming Council and City Manager Retreat and recommended that the agenda focus particularly on a couple of things. One is how the City will move forward to fund its infrastructure and what is next. City Manager Drabinski added that as the Council works toward another initiative to increase revenue on the November 2015 ballot that it would be wise to have the new City Manager recruited and in place around

September so that this person had an opportunity to get their arms around the implementation and the work that comes up.

Mayor Aymon asked the Council for dates to set the Retreat. This will be discussed under the Upcoming Meetings topic.

### **Upcoming Meetings Schedule Discussion**

City Manager Drabinski noted there are two things that need to be scheduled. One is the Council and City Manager Retreat, and the second is the community discussion on the 3% LOT tax. He discussed a tentative outline of the community discussion on LOT and the proposed format of the meeting and asked for feedback in the coming days. Council also discussed agenda items to be covered in the retreat.

The LOT Community Discussion will be on January 13 at 6:30 p.m.

Council Retreat was scheduled for the afternoon of February 20, 2015 at 1:00 p.m.

## **CONSENT AGENDA**

Staff recommended approval of the following items:

1. Payroll Report for Period ending November 21, 2014
2. Warrant Registers

A brief discussion took place regarding the Warrant Register and corrections to the minutes.

**Councilor Witte moved to approve the Consent Agenda with the minutes as corrected. Councilor Swanson seconded the motion. In a voice vote, all voted aye and the motion carried.**

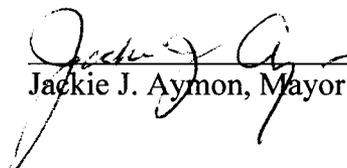
## **ADJOURNMENT**

**Without further business, the Mayor adjourned the meeting at 7:00 p.m.**

ATTEST:

  
BessieJo Wagner, City Clerk



  
Jackie J. Aymon, Mayor