

# MINUTES

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**McCall City Council  
Special Meeting  
Legion Hall - McCall City Hall (Lower Level)  
September 25, 2015**

## Agenda

Call to Order and Roll Call  
Work Session  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Aymon called the special meeting of the McCall City Council to order at 9:06 a.m. Mayor Aymon, Councilor Giles, and Councilor Scott answered roll call. A quorum was present. Councilor Swanson and Councilor Witte were absent**

City staff present was Nate Coyle, City Manager; Linda Stokes, City Treasurer; Dennis Coyle, Parks and Recreation Director; Carol Coyle, Grant Coordinator; Traci Malvich, Human Resources Manager; and BessieJo Wagner, City Clerk.

Councilor Witte joined the meeting at 9:38 a.m.

## **WORK SESSION**

### **AB 15-180 Capital Asset Management Policies General Discussion and Direction**

Linda Stokes, City Treasurer and Nate Coyle, City Manager presented the discussion. The primary items discussed were:

1. Policy Implementation Process
2. Background/Purpose of Capital Policies
3. Components of Capital Asset Management
  - a. Capital Improvement Planning (CIP)
  - b. Capital Budgeting
  - c. Capital Project Management
  - d. Capital Asset Maintenance
4. Summary & Way Forward

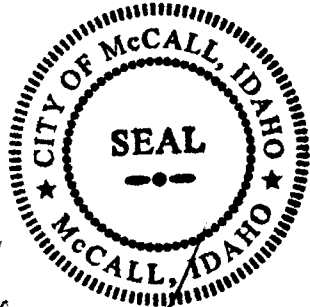
The discussion was primarily focused on Capital Improvement Planning (CIP). Through the discussion CIP was clearly defined as the Council asked questions and gave opinions on what should be involved in the CIP process to include what is considered capital, who participates in the process, and timelines to be included within the CIP.

The Next Steps identified as

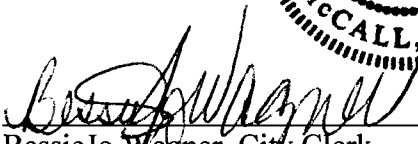
1. Draft/Present Policy to Council
  - a. October 2015
2. Draft Procedures/Scoring Criteria to Support Policy – Inform Council of Procedural Role
  - a. December 2015
3. Implement CIP Planning Process
  - a. January 2016 – Staff begin creation of CIP
  - b. Spring of 2016 – CIP vetted by Council and ready for FY17 Budget

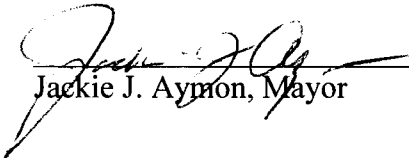
## ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 11:13a.m.



ATTEST:

  
BessieJo Wagner, City Clerk

  
Jackie J. Aymon, Mayor