

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
May 26, 2016**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Work Session
Public Comment
Consent Agenda
Business Agenda
Executive Session
Return to Open Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Scott, Council Member Swanson, and Council Member Witte all answered roll call.

City staff members present were Nate Coyle, City Manager; Bill Nichols, City Attorney; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Jay Scherer, Airport Manager; Traci Malvich, Human Resources Manager; Nathan Stewart, City Engineer; Stacy LaFay, Wastewater; Cris Malvich, Streets Superintendent; and BessieJo Wagner, City Clerk

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Swanson moved to approve the amended agenda as submitted. Council Member Scott seconded the motion. In a voice vote all members voted aye and the motion carried.

WORK SESSION

AB 16-130 An update from Mrs. Truxel's 4th Grade class on their Knapweed Weevil Project and Barbara Morgan Elementary School's Student Council's Update

Jamison Greaves, Barbara Morgan Elementary School Student Council, and Valerie Berg, School Principal, gave a brief update to the Council. Mrs. Berg stated that she started the student council at Barbara Morgan Elementary School (BMES) to empower the students to step up into leadership roles in their school. She stated that there were 10 students on the student council.

Jamison Greaves and Mrs. Berg shared the results of a survey the student council conducted at BMES to discover what the students thought were the top 10 highlights of their school year.

Mrs. Truxel's 4th grade class, as students of conservation and ecology, are working to monitor, improve, and understand our fragile ecosystem. They are working on projects to help and understand our ecosystem. The class is trying to get rid of knapweed, which is an invasive plant that kills native plants that are important to our ecosystem. The knapweed tells the native plants to die, so the animals no longer have as many native plants to eat. It also spreads toxin through the soil. The class uses knapweed weevils to help kill knapweed. To get rid of knapweed, they placed 200 knapweed weevil on a site located at the school. The knapweed weevil has two different types, root weevil and flower head weevil. The knapweed weevil is a host specific insect meaning it only eats knapweed. The Class shared a brochure with the Council that they put together on knapweed.

PUBLIC COMMENT

Mayor Aymon called for public comment at 5:54 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 5:54 p.m.

CONSENT AGENDA

Staff recommended approval of the following items:

1. Payroll Report for Period ending May 6, 2016
2. Clerk's License Report

Council Member Witte moved to approve the Consent Agenda as submitted. Council Member Scott seconded the motion. In a voice vote all members voted aye and the motion carried.

BUSINESS AGENDA

AB 16-133 Wastewater Update

Council Member Swanson, as a member of the Joint Wastewater Advisory Group, provided an update to the Council regarding the proposal for sewer consolidation. The intent of this agenda item is to provide an update of sewer discussions as related to the following components:

- Timeline Extensions and Next Steps:
 1. Simplot Agreements – 1 year extension of agreements to December of 2018
 - a. Water User and Supply Agreement
 - b. Mixing Station and Pipeline Water Agreement
 - c. Pipeline and Transmission Easement
 - d. Extension of Underground Vault Groundwater Drain Agreement
 2. Landowner Extensions – 2 year extensions of existing agreements to March of 2019
- Status of Ongoing Rate Study

- Investment Options to include a ballot for single agency financing or a combined ballot for annexation and financing
 1. Discussions from recent JWAG meetings

City Manager Coyle stated that the goal would be to shoot for the November ballot and if they were unable to accomplish all items for the November Ballot it would then get pushed out to the May Ballot. He also stated that there would be multiple questions on the ballot for sewer consolidation and if one of the questions fails then the process fails and they would have to start over.

Council Member Witte requested information on the difference in the rates for bonding of a district versus a City.

Mayor Aymon expressed concern with the November ballot timeline with it being a presidential election year.

Council Member Swanson left the meeting.

AB 16-128 Request Approval for the Submission of the 2016 Transportation Alternatives Program (TAP) Application for Pathway Improvements on Idaho Street

Nathan Stewart, City Engineer, presented the Request Approval for the Submission of the 2016 Transportation Alternatives Program (TAP) Application for Pathway Improvements on Idaho Street. The Idaho Transportation Department (ITD) has released a solicitation for applications for the Transportation Alternatives Program (TAP). Eligible projects for TAP funding are on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, and safe routes to school educational projects. Idaho Street from First Street to Mission Street is identified as in need of full reconstruction and is in the funding matrix for the 1% Streets LOT. Pedestrian/bike facilities are also needed on that road section as it is adjacent to McCall Donnelly High School and residential areas and would provide a connection between two existing pathway systems. Horrocks Engineers is developing the preliminary cost estimate which will be provided to the City Council at the 5/26/16 meeting. The matching requirement is 7.34% of total project cost

Council Member Giles moved to approve submission of a 2016 Transportation Alternatives Program funding application for Idaho Street pathway improvements and authorize the Mayor to sign all necessary documents. Council Member Scott seconded the motion. In a roll call vote Council Member Giles, Council Member Scott, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

AB 16-131 Request Approval of the USFS Operation and Maintenance Fee Agreements

Jay Scherer, Airport Manager, presented the request for approval of the USFS Operation and Maintenance Fee Agreements. This is an agreement with the US Forest Service to pay the City of McCall a fee for Operation and Maintenance of airport facilities used by the Forest Service for the period 1/1/2016 to 12/31/2018. This agreement replaces the agreement signed in 2014 and carries through the remainder of the original agreement period and an additional quarter due to the agreements moving from fiscal to calendar year. The new agreement simplifies USFS payment processes and provides quarterly payments to the City vice a single annual payment.

The terms of the agreement remain the same as the agreement this replaces. USFS will pay an amount equal to 16% of the 2016 Operations and Maintenance budget for the airport. This rate is CPI price adjusted in the remaining two years. Price adjustment cannot exceed 20% of the base total of \$49,092.00.

An additional contract for a one-time payment to cover the period of October 1 – December 31 was also presented.

Council Member Witte moved to approve the Operation and Maintenance Fee Agreements between the US Forest Service and the City of McCall and authorize the Mayor to sign all necessary documents. Council Member Scott seconded the motion. In a roll call vote Council Member Witte, Council Member Scott, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

Council Member Scott was recused for the next Council item

AB 16-129 Request for Approval of the Planned Unit Development - PUD-05-01, and Subdivision SUB-11-02: Whitetail PUD and Cabin Sites Phase 2 Plat Minor Amendments

Michelle Groenevelt, Community Development Director, and Amy Pemberton, representing Shore Lodge, presented the request for approval of the Planned Unit Development - PUD-05-01, and Subdivision SUB-11-02: Whitetail PUD and Cabin Sites Phase 2 Plat Minor Amendments to Council.

Shore Lodge Whitetail LLC has submitted the following applications:

1. Minor amendment to the Whitetail Planned Unit Development (PUD-05-01) to modify the approved use of Lot 9, Cabin Sites Phase 2 from Single Family Residential to Recreation/Mixed Use; and
2. Minor amendment to the final plat of Whitetail Cabin Sites Phase 2 Subdivision as follows:
 - a) Lot 79 Phase 1 is currently classified as a Recreation / Mixed use lot and a park is constructed on the lot. Lot 79 Phase 1 is proposed to be combined with adjacent Lot 9 Cabin Sites Subdivision Phase 2 and the entire lot to be designated as Recreation / Mixed use.
 - b) Lots 13-17 of Cabin Sites Subdivision Phase 2 (5 lots) are proposed to be reconfigured into 4 lots (Lots 13-16).

Michelle Groenevelt, Community Development Director, stated that the McCall Area Planning and Zoning Commission reviewed the minor Subdivision Plat Amendment and minor PUD Amendment land use applications at a regularly scheduled meeting on May 3, 2016 and unanimously recommended the applications for approval by McCall City Council.

Council Member Witte moved to approve PUD-05-01 Minor Amendment to Whitetail PUD as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, and Mayor Aymon all voted aye and the motion carried.

Council Member Witte moved to approve SUB-11-02 Cabin Sites Phase 2 Minor Amendment to Subdivision Final Plat as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council

Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, and Mayor Aymon all voted aye and the motion carried.

Council Member Scott Returned to the Council

AB 16-132 Samson Trail Roadway/Pathway Discussion and Direction

City Manager, Nate Coyle, presented the Samson Trail Roadway/Pathway Discussion. The City of McCall has possession of a permit from the Idaho Department of Lands for utilization of the dirt Samson Trail route as a bike path. Over the years, the pathway has grown into a roadway and has been marked by the city as a public road with speed limit signs, street signs, and a stop sign. Local representatives from IDL have no concerns with the pathway being utilized as a roadway. There is a separate permit available to solidify use of this route as a roadway, should the city decide to pursue this use. The intent of this discussion is to determine if the city wants to invest in use of this pathway as a roadway moving forward or allow the path to return to a bike/recreational pathway use.

The following notes apply to this discussion:

- Staff has met with McCall Fire and McCall Police Department and there is no need to have this pathway maintained as a roadway for access by these agencies.
- The city and Idaho Power do still require access on this pathway for access to utilities.
- Streets Superintendent, Cris Malvich, has stated that the pathway needs significant work to continue use as a roadway (such as storm water and grading), and that annual maintenance for use as a roadway is costly. Cris Malvich will be present during this discussion to answer questions or provide additional information.
- Staff met with Michelle Groenevelt and determined that there is no long term planning implication or need for this route to be considered a roadway.
- The pathway does currently serve community members who utilize the route as a short-cut and as an alternate route during congested weekends (4th of July and other holiday weekends). The amount of traffic utilizing this route as a roadway is currently unknown.
- If the city chose to revert use back to a bike path, IDL representatives have stated that they could place signs identifying IDL as the point of contact and ownership for the route, if desired, and leave access for utility service as needed.

Council gave general direction to staff to have this roadway revert to use as a bike path

AB 16-134 Review of Revised Public Records Request Form and Fees

BessieJo Wagner, City Clerk, presented the review of revised Public Records Request Form and fees to Council, stating that it was identified by the City Attorney that the City's Records Request Form was out of date. The proposed form will give staff a better tool for tracking the records request and will show how the request was executed. Staff is requesting that the Council review the form and fees and give direction to staff to schedule a Public Hearing to adopt the public records request related fees.

Council gave general direction to staff to move forward with the new form and fees and schedule a public hearing.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings.

Warrant Registers

Staff presented the Warrant Registers for approval.

Council Member Giles moved to approve the Warrant Registers as submitted. Council Member Witte seconded the motion. In a voice vote, all members voted aye and the motion carried.

EXECUTIVE SESSION

At 8:00 p.m. Council Member Scott moved to go into Executive Session for:

- **Personnel – 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;**
- **Exempt Records - 74-206 (1) (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;**

Council Member Witte seconded the motion. In a roll call vote, Council Member Scott, Council Member all voted aye and the motion carried.

Council discussed a personnel matter.

RETURN TO OPEN SESSION

At 8:20 p.m. Council Member Witte moved to return to Open Session. Council Member Scott seconded the motion. In a voice vote, all members voted aye and the motion carried.

AB 16-135 Fail to confirm, or confirm and make permanent, the temporary removal of the individual discussed during executive session.

Council Member Scott moved to confirm and make permanent, the removal of the individual discussed during executive session. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 8:24 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor