

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
June 9, 2016**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Department Reports
Committee Minutes
Public Comment
Consent Agenda
Proclamations
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Scott (via phone), and Council Member Witte all answered roll call. Council Member Swanson was absent.

City staff members present were Nate Coyle, City Manager; Bill Nichols, City Attorney; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Delta James, City Planner; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Traci Malvich, Human Resources Manager; Justin Williams, Police Chief; Nathan Stewart, City Engineer; Kurt Wolf, Parks Supervisor; Stacy Lafay, Wastewater Treatment Plant Operator; Cris Malvich, Streets Superintendent; and BessieJo Wagner, City Clerk

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Witte moved to approve the amended agenda with the May 12 minutes moved from the Consent Agenda to the Business Agenda. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

DEPARTMENT REPORTS

Council reviewed department reports.

City Manager Update

- City Manger Coyle updated the Council on the engineering work being done in relationship to the Commerce Street and the downtown core and the Streets Local Option

Tax Dollars. He also updated the Council on the efforts being done on the sewer rate study and the July 4th planning efforts. He also gave a brief overview of the Capital Plan Policy and Procedure and the Public Works Director Position advertisement. He also stated the Governance Manual update will be coming at a future Council meeting.

Community Development:

- There was a question regarding the GIS overnight updates. Community Development Director Michelle Groenevelt clarified that those updates would happen automatically. Council wanted to know how many contractors attended the storm water training on May 10, of which there were fewer than 60 who attended. It was clarified that was about 50% of the total contractors in the area and that for some contractors the topic was not pertinent to them.

Airport:

- Airport Manager Jay Scherer clarified the Snow Removal equipment bid process to Council.

Golf:

- Golf Course Superintendent Eric McCormick briefed the Council the staffing status at the golf Course and stated the condition of the course was looking good.

Library:

- Library Director Meg Lojek updated the Council on Tech Tuesdays the new 3-D Printer the Library has.

Parks and Recreation:

- Parks Supervisor Kurt Wolf gave a brief update to Council stating that seasonal staffing was looking good. He also talked about the Rotary Park closure in September to finish the park's ADA and pavement improvements.

Police Department:

- Police Chief Justin Williams commented on the meeting with the 4th of July volunteer Ambassadors and stated that the process was looking good.

Public Works:

- Wastewater Treatment Plant Operator Stacy Lafay clarified what the Wastewater Plant Emergency calls were. He also described the Outfall Discharge Pipe and the evaluation of possibly moving the line.

COMMITTEE MINUTES

1. Environmental Advisory Committee – April 19, 2016
2. Golf Advisory Committee – February 17, March 9, & April 13, 2016
3. Library Building Committee – April 20, May 4, 11, 12, 13 & 18, 2016
4. Library Board of Trustees – April 19, 2016
5. Local Option Tax Commission – June 10, 2015
6. McCall Improvement Committee – April 14, 2016
7. McCall Redevelopment Agency – March 22, 2016

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:08 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 6:08 p.m.

CONSENT AGENDA

Staff recommended approval of the following items:

1. AB 16-146 Request for Approval of the NW Data Exchange Corporate Compensation Data License Agreement for Compensation Analysis for FY 2017
2. AB 16-144 Request for Approval to Reallocate FY16 Payette Lakes Community Association LOT Funds
3. AB 16-141 Request for Approval of the Sabala Foundation Fireworks Display
4. City Council Special Minutes – April 12, 2016
5. City Council Special Minutes – April 29, 2016
6. City Council Regular Minutes – May 26, 2016
7. Payroll Report for Period ending May 20, 2016
8. Clerk's License Report

Council Member Witte moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

PROCLAMATIONS

AB 16-143 Proclaim July 9, 2016 as a 2016 Humanitarian Wood Work Day Proclamation

City Clerk BessieJo Wagner presented the request to proclaim July 9, 2016 as a 2016 Humanitarian Wood Work Day stating that Dave Holland in conjunction with the Heartland Hunger and Resource Center, has worked with churches and other community organizations to create a humanitarian project of obtaining firewood for those in need. The three groups of individuals designated for assistance are; 1) widows and single women with children; 2) the aged and infirmed, and 3) those injured and not capable of getting wood themselves.

Mr. Holland is requesting that the City declare, by proclamation, the second Saturday in July of each year as the "Humanitarian Wood Work Day". This year that day is July 9, 2016. Last year, over 200 volunteers participated in cutting, splitting and delivering over 100 cords of wood. Since the first Wood Work Day over 900 cords of firewood have been delivered to approximately 175 families in need.

The plan is to start at 9:00 a.m. on Saturday, July 9, 2016. No one under the age of 18 will be permitted to use a chainsaw. The primary sawyers will be volunteers from the McCall Fire District. There will also be volunteers who have first aid experience. Enough wood has already been purchased and is in McCall already for this year's event.

Council Member Giles moved to Proclaim July 9, 2016 to be Humanitarian Wood Work Day in the City of McCall, and authorize the Mayor to sign the proclamation. Council Member Witte seconded the motion. In a roll call vote Council Member Giles, Council Member Witte, Mayor Aymon and Council Member Scott all voted aye and the motion carried.

Mayor Aymon read the Humanitarian Wood Work Day Proclamation.

AB 16-147 Proclaim June 2016 as General Aviation Appreciation Month

City Clerk BessieJo Wagner presented the request to proclaim June 2016 as General Aviation Appreciation Month stating that the City received an email on June 7, 2016 from Josh Grossman with alliance for Aviation Across America, requesting that the City do a proclamation proclaiming June as General Aviation Month. He stated that this month the Governor has re-issued a proclamation declaring it General Aviation Month in Idaho. He stated that several years ago the City of McCall did a similar proclamation and he was hoping that the City of McCall would consider it again. Mayors in Lewiston, Twin Falls, and Pocatello have also signed similar copies this month.

Council Member Scott moved to proclaim June 2016 as General Aviation Appreciation Month and authorize the Mayor to sign the proclamation. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

Mayor Aymon read the June 2016 as General Aviation Appreciation Month Proclamation.

BUSINESS AGENDA

AB 16-136 Public Art Advisory Committee Annual Report to City Council

Claire Remsberg, Chair, McCall Public Art Advisory Committee (PAAC) presented the annual PAAC report to City Council.

AB 16-137 Request for Approval of Hometown Art Mural Panels on Railroad Avenue Retaining Wall

City Planner Delta James introduced Cynthia Dittmer to speak about the request for approval of Hometown Art Mural Panels on Railroad Avenue Retaining Wall. Mrs. Dittmer stated that she and Alison Foudy, Visual Art and English teachers at McCall Donnelly High School have collaborated on the second year of a project called "Hometown Art," that in its inaugural year (2015) resulted in youth art vinyl images in the City's bus stops. Throughout this school year, high school students have mentored elementary school youth in the creation of three collaborative mural panels. Ms. Dittmer and Ms. Foudy propose to install the mural panels within fabricated metal frames mounted along the Railroad Ave. retaining wall in such a manner as to complement the existing landscaping and existing mural panel installed in 2014. Like the existing mural panel, the new murals will each be a 4 ft. by 8 ft. acrylic mural painted on marine-grade plywood, finished with acrylic polymer weather proofing, and anchored within a channel iron frame bolted to the retaining wall. The murals will be semi-permanent artworks. When the murals begin to weather, anticipated in 3-4 years, they will be removed and new panels can be installed in the iron frames.

In keeping with the McCall Public Art Policies adopted by City Council (June 29, 2012), the 2016 “Hometown Art” public art proposal was reviewed by the City of McCall Public Art Advisory Committee at its April 6, 2016 meeting and unanimously recommended to City Council for approval. The City of McCall Parks Supervisor has reviewed the proposal and has no concerns. Parks and Recreation staff will monitor the mural panels as part of regular maintenance.

Council Member Witte moved to approve installation of three “Hometown Art” mural panels on the Railroad Avenue retaining wall. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

AB 16-140 Request for Approval of a Consultant Letter of Agreement for Library Expansion Design Project

Library Director Meg Lojek presented the request for approval of a Consultant Letter of Agreement for Library Expansion Design Project to Council. The McCall Public Library received FY 16 LOT funding to develop designs for a library expansion. The Library Board commissioned a Building Committee to solicit written proposals and interview firms. Humphries Poli Architects was unanimously chosen to work with us on this exciting project. The Library Board of Directors approved. The Letter of Agreement is a not to exceed \$25,000.00 and includes 3 site visits. Phase 1 includes a meeting with Council as well as other community groups during the week of July 11th. Phase 2 is “Create” and will result in 2-3 options on how to address the library’s needs. Phase 3 gains consensus on a preferred option and Phase 4 summarizes the process and findings, giving us estimated project budget, a written report, and conceptual drawings to use moving forward.

Council Member Giles moved to approve the Letter of Agreement for the Library Expansion conceptual design with Humphries Poli Architects, and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a roll call vote Council Member Giles, Council Member Witte, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

AB 16-138 Request to Adopt Ordinance for Recreational Trailer and Recreational Vehicle Parking

City Manger Nate Coyle stated that the intent of this agenda bill is to seek adoption of the City Ordinance to amend city code for recreational trailer/vehicle parking within the city. Of note, staff would like to confirm with the Council the intent of vehicles and/or trailers impacted through the recommended Mill Road Parking Lot restrictions outlined in subsection D of the attached ordinance. This bulk of this topic has been previously reviewed on 3 separate occasions and has been the culmination of a year-long process.

There was general discussion regarding the amount of hours parking should be allowed and whether the time constraint should only be confined to the Central Business District (CBD) or Community Commercial (CC) zone. The consensus of the Council was to not amend McCall City Code 5.6.220(A) at this time but to leave it as it was originally and come back at a future meeting to address an amendment of this section.

Council Member Witte moved to amend the proposed ordinance limiting trailer and vehicle parking by deleting the proposed changes to McCall City Code 5.6.220(A) to leave

that section as it currently exists and modify the title accordingly. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

Council Member Witte moved to suspend the rules and read by title only one time only Ordinance 943 as amended. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

City Clerk BessieJo Wagner read by title only one time only Ordinance 943:

An Ordinance of the City of McCall, Valley County, Idaho, amending Section 5.6.220, general provisions and presumptions, under subchapter B, parking regulations, Chapter 6, vehicle and boat regulations, of Title 5, public safety, of the McCall City Code, to limit the parking of large trucks and semi-trailers within the Central Business District to loading and unloading; to prohibit the parking of recreational vehicles, buses, boats, or trailers on public roadways in residential zones; and requiring a permit for overnight parking in the Mill Road parking lot beginning July 1, 2016 and June 1 through August 31 every year thereafter.

Council Member Giles moved to adopt Ordinance 943 as amended and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion. In a roll call vote Council Member Giles, Council Member Witte, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

Council Member Giles moved to amend the Ordinance Summary for Ordinance 943 by deleting the first bullet point. Council Member Witte seconded the motion. In a roll call vote Council Member Giles, Council Member Witte, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

City Member Giles moved to approve the amended Ordinance Summary for Ordinance 943 and authorize its publication as required by law. Council Member Witte seconded the motion. In a roll call vote Council Member Giles, Council Member Witte, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

AB 16-145 Hayes Street and Other Gravel Roads Discussion

This agenda bill was requested by Mayor Aymon to discuss concerns which have been voiced over the status of Hayes Street (a gravel/dirt road intersecting Boydston Lane). City Manager Coyle presented to Council a general discussion involving the dust abatement and maintenance of gravel roads within the City. Streets Superintendent Cris Malvich and City Engineer Nathan Stewart briefed the Council on the status of Hays Street. Engineer Stewart updated the Council on the lifecycle cost of maintaining a dirt or gravel road versus a paved road. He stated that the streets department is well equipped to maintain gravel and dirt roads. Relative to maintaining pavement there is a significant savings to maintaining gravel and dirt roads. Superintendent Malvich gave a brief explanation on the process for maintaining a gravel and dirt road to include pot-hole maintenance and dust abatement.

There was a brief discussion regarding some long term solutions for Hays Street.

AB 16-142 McCall Wastewater Treatment Plant Grit Pit Discussion and Resolution for a Way Forward

City Manager Nate Coyle presented the McCall Wastewater Treatment Plant Grit Pit Discussion and Resolution for a Way Forward. He stated that the City of McCall recently received concerns from DEQ regarding use of the grit pit as outlined within the attached letter dated 26 May 2016. Within the letter, DEQ states that the City should cease allowance for disposal of pump-able waste into the unlined grit pit at the McCall WWTP until an appropriately designed and approved dump station can be constructed at the plant headworks.

The staff provided the following proposals:

1. Short term action plan to gain compliance with DEQ directive.
2. Long term plan for identifying components and cost for needed infrastructure to continue operations.
3. Communications plan to inform affected parties.

There was a brief discussion regarding the plan forward.

Council Member Giles moved to Adopt Resolution 16-14 suspending the receipt of grease trap waste and solid waste from pumping of sewer collection lines, and allowing continued acceptance of residential septic hauler and portable restroom waste from permitted haulers, direct staff to carry out a communication plan with agencies affected by this action, and authorize the Mayor to sign all necessary documents. Council Member Witte seconded the motion.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings.

Warrant Registers and May 12, 2016 Regular Council Minutes

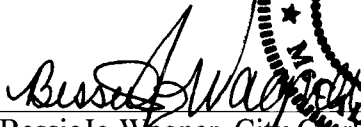
Staff presented the Warrant Registers and the City Council Regular Minutes from May 12, 2016 for approval. Council Member Witte had some grammatical errors corrected.

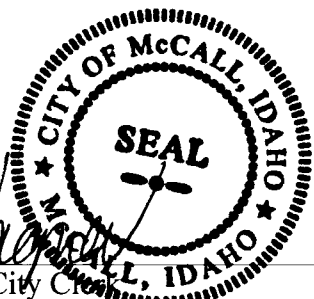
Council Member Witte moved to approve the Warrant Registers and May 12, 2016 Regular Minutes as amended. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Scott all voted aye and the motion carried.

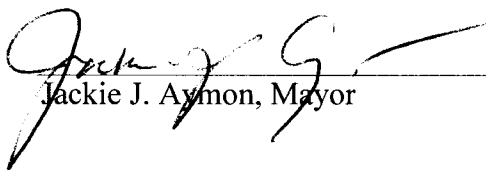
ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 7:23 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor