

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
August 11, 2016**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Department Reports
Committee Minutes
Public Hearing
Public Comment
Consent Agenda
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Scott, all answered roll call. Council Member Swanson and Council Member Witte were absent

City staff members present were Nate Coyle, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Dennis Coyle, Parks and Recreation Director; Jay Scherer, Airport Manager; Meg Lojek, Library Director; Justin Williams, Police Chief

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Giles moved to approve the agenda as submitted. Council Member Scott seconded the motion. In a voice vote all members voted aye and the motion carried.

DEPARTMENT REPORTS

City Manager

City Manager Nate Coyle gave an update for the LID Commerce Street project. A great deal of useful information has been collected by the survey and the interviews with property owners. It is anticipated to have a follow up public hearing to discuss additional options in mid-September. There has been a number of property owners coming into City Hall to discuss an LID for the paving of the gravel streets,

particularly Conifer, Flynn, and Chipmunk. A possible solution is using excess Tourism LOT funds as a match to property owners to help finance the project.

The first round of interviews is scheduled for August 17th for the Public Works Director with the second interviews to be scheduled after the selection process. The position for the Parks and Recreation Director has been posted, and an interview committee has been selected. In regards to the update for health care premium insurances, Blue Cross has reduced their offer down to 19% with no changes. Human Resources has requested the insurance broker to investigate to see if there are any other options available.

Airport

Airport Manager Jay Scherer reported that there were 400-500 visitors to the Airport for the open house.

Community Development

Community Development Director Michelle Groenevelt reported on the pedestrian and bike counts that is being done this week. On September 9th at 4:00 p.m. at Alpine House by the new art structure will be a ribbon cutting celebration.

Golf

Mayor Aymon stated that there is a citizen expressing concern on how the voles were being handled and worried about secondary poisoning. City Manager Coyle reported that year to date revenues at the Golf Course are up about \$6000 over last year.

Library

Library Director Meg Lojek reported that on August 29th the consultants will return with preliminary drawings for the Library to narrow the designs down to two plans. All work is expected to be completed in October. Director Lojek gave a summary of the fund raising status.

Parks and Recreation

Parks and Recreation Director Dennis Coyle stated that the Wildhorse Firewise Education Park is complete. The new Recreation Supervisor is Tara Woods. Rotary Park will be closed August 22nd for parking lot repairs and ADA improvements. However, the bathrooms will remain open.

Public Works

City Manager Coyle reported that the wastewater planning grant for test wells installation is going through the bidding process. There are five wells and it is expected that installation will begin in September. There is a break in the line and analysis has shown that it is more cost effective to complete the repair in place. It will be repaired in September and should not impede any progress on the test well installation. Costs are anticipated to be around \$20,000.

City Clerk

LOT projections are anticipated to fund everything for the awarded Tourism projects with a possible surplus at year's end.

COMMITTEE MINUTES

Council reviewed the following committee minutes.

1. Golf Advisory Committee – June 13, 2016
2. Historic Preservation Commission – June 6, 2016
3. Library Building Committee – June 29, 2016
4. Library Building Committee – July 29, 2016
5. Library Board of Trustees – June 21, 2016
6. McCall Improvement Committee – July 7, 2016
7. McCall Improvement Committee – July 21, 2016
8. McCall Redevelopment Agency – May 3, 2016
9. McCall Redevelopment Agency – May 20, 2016
10. Planning and Zoning Commission – July 5, 2016

CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Regular Minutes – July 28, 2016
2. City Council Special Minutes – July 29, 2015
3. Payroll Report for Period ending July 29, 2016
4. Clerk's License Report
5. AB 16-184 Request for Hangar 524 Lease Termination and Establishment of a New Lease

Council Member Scott moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

BUSINESS AGENDA

AB 16-191 Environmental Advisory Committee Member Appointment -Dalglish

There are currently two (2), two (2) year term vacancies and one (1), three (3) year term vacancy on the Environmental Advisory Committee. The mission of the Environmental Advisory Committee to the City of McCall is to identify and promote a unifying policy of objectives for environmental stewardship and sustainability across all city departments and for the ultimate benefit of the community. A press release ran in the paper for two weeks seeking applicants for committee vacancies. Murray Dalglish submitted a letter of interest for the Environmental Advisory Committee.

Council Member Scott moved to approve the appointment of Murray Dalglish to the Environmental Advisory Board with the term to expire in August of 2019. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion passed.

PUBLIC HEARING

AB 16-183 Council Will Hear Testimony Regarding the Proposed FY17 City Budget

Mayor Aymon opened the public hearing for the FY17 City Budget at 6:00 pm

City Treasurer Linda Stokes presented the FY17 City Budget to Council. Some of the items for consideration within the budget are the 3% Property Tax increase, Capital Improvement Plan, the Tourism Local Option Tax Allocations, Funding for McPaws, Funding for Treasure Valley Transit, and Funding for Valley County Economic Development Council.

Council adopted a tentative budget in the amount of \$23,494,430 on July 15, 2016. The FY17 Tentative Budget includes the growth and annexation property tax amounts from the County Clerk, 3% property tax increase, and no foregone amount. The recommended FY17 Local Option Tax (LOT) funding from the LOT Commission includes some funding adjustments as recommended by the Council on July 15, 2016.

Mayor Aymon requested actual valuations for the City and the entire County

A Special Meeting is tentatively set for September 1st at 5:30 evening. Treasurer Stokes will have three budget options available at this meeting for final approval.

Council Member Scott moved to leave the Public Hearing open to accept written comments until August 25, 2016. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:15 p.m.

Kirk Loomis inquired if Cheap Thrills had a permit to use the public beach for their wave runners and if there was a limit on how many can be parked there. He presented a picture to the Council showing the crowded condition. His complaint is that there is no room for any other water craft from anyone else who wants to use the beach. He made the suggestion that Cheap Thrills be limited to half the beach so the public can have access to the other half of the beach. Mr. Loomis also pointed out that they leave their trucks running in front of the launch ramp sometimes up to 40 minutes. The other issue is how the operation method for refueling the machines. He believes there has to be a better way that will reduce truck and trailer traffic at the dock.

Lauren Daniels of Camp Pinewood protested the change in policy to require a vendor permit of \$25 from each vendor for their craft show fundraiser as it will make it cost prohibitive. She wanted to know if a hawker's license could be issued in place of the vendor permits. City Clerk BessieJo Wagner addressed her inquiry by stating that current city code does not permit that exception but a request to modify will be presented to the Council for circumstances such as craft fairs and bazaars.

Sherry Maupin protested the \$25 vendor permit and stated that the Chamber had pulled out of the Fourth of July event due to vendors having to pay twice, one to the City and one to the Chamber. Ms. Maupin requested a meeting with the City Clerk to discuss the issue further. At the Mayor's request, City Clerk Wagner explained the city code and a history of how the changes came about, and explained that those who already have a business license are not required to attain a vendor permit. Under Idaho State code, catering permits are still required.

Hearing no comments, Mayor Aymon closed the comment period at 6:39 p.m.

BUSINESS AGENDA	Continued
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AB 16-187 Valley County Economic Development Council (VCEDC) – Regional Economic Development Coordinator Position Funding Request Discussion

Sherry Maupin from the VCEDC presented a request for consideration of the Council. She gave a brief history of how the VCED came about. The VCEDC has obtained a grant from the Department of Commerce to fund a Regional Economic Development Coordinator position. The grant provides \$27,500 in funding for support of this position. Staff also understands that the County has obligated \$15,000 in FY17 to support this position, the McCall Area Chamber has provided \$2,500, and \$20,000 in funds is available from the ABC Contest. The VCEDC expects that grant funding will be available from Department of Commerce in future years as long as the group is able to continue demonstrating success with its efforts. The committee is also seeking additional commitment in funds (beginning in FY17) to help support this position and/or for other funding needs to support the work of the position. The VCEDC has developed a calculation method based on market value within cities in the county and within Valley County itself to propose the following to each city as a future funding source:

Valley County - \$10,667.37 (the County has provided \$15,000 in FY17)

City of McCall - \$9,835.08

City of Donnelly - \$146.83

City of Cascade - \$871.33

Ms. Maupin presented the goals and objectives for this position to the Council and addressed the request being made for funding as outlined above. The interview process has been completed and Andrew Mentzer has been hired.

During a previous budget meeting, the Council requested that staff carry forward \$8,000 in existing economic development funds to the FY17 budget to match an additional \$8,000 providing a total of \$16,000 in available economic development funds in FY17. Staff recommends that the Council consider the request from the VCEDC among other economic development opportunities to make a determination for application of funding by the end of this FY. City staff will also provide a recommended use for economic development funds which can be considered among the existing options.

AB 16-186 July 4th Survey Questions Review and Discussion

Communications Manager Erin Greaves presented July 4th Survey Questions review to the Council. City staff is developing two separate surveys for the purpose of obtaining feedback from local businesses and the general public regarding the outcome of the July 4th events in McCall. Staff is requesting comments and/or direction from the Council regarding the draft survey questions which have been developed to date. Staff also plans to share the draft survey for businesses with the Chamber to receive input prior to finalizing and distributing the survey. The survey will be distributed in the same fashion as the first survey process conducted this past winter using online/digital and hard-copy paper formats, and will be open for comment for a two week period.

For the business survey, the Council was supportive of names to be included to bring about accountability, the categorical question to determine what type of business is being represented, and the comparison section. Mayor Aymon would like to see on the visitor survey the question if this was a first time visit and where they heard about it. Manager Greaves projects that she can have the survey ready and out to the public by next Friday.

AB 16-185 Golf Pro Contract Update and Discussion

City Manager Nate Coyle began the discussion with a briefing of the alcohol license the City holds for the Golf Course Club House and the issue that has risen at the State level regarding renewal. The State governing agency, ABC, wants the license to be in the name of those actually dispensing the alcohol meaning that Golf Pro would need to apply for the license and not the City. This change was brought about by the Idaho State Tax Commission changing their database process last year. The current contract with Golf Pro states that the City will hold the alcohol license so the contract needs to change in order to make the switch. Also, ABC has stated that the City has a specialty exemption license under State code that will allow the City to have the license transferred back when that contract ends and will allow indefinite transfers as needed as contracts change so that if the City is between contracts, the licenses will still be in effect without much interruption. Staff is seeking the Council's direction on moving forward with the City Attorney to amend the current contract to add the proper language to allow the transfer to Golf Pro so it can be taken care of immediately to prevent loss of income.

The Council consensus was to transfer the Liquor License to Alan Morison Golf Pro. The amended contract will be available by the next Council meeting for approval.

AB 16-192 Parking Ordinance Discussion and Request for Council Direction

On June 30, 2016, the City Council reviewed a proposed ordinance to amend parking restrictions within the central business district and community commercial zones of McCall. During the course of discussion, Council directed staff to move forward with drafting an ordinance which would identify that parking restrictions within the McCall are to be established by resolution of the Council.

It was brought to the attention of staff that utilization of a resolution to implement these restrictions may not be user friendly for the general public, as resolutions are not as easily indexed/found as specific code provisions. Before finalizing an ordinance and associated resolution as previously discussed, staff believes it would be prudent to discuss the aforementioned consideration. The conclusion given by City Attorney Bill Nichols is that the ordinance is the better route. Per the Council's request to address creating a parking exemption for service providers on residential streets, Attorney Nichols is helping to craft the exemption language. These changes will be presented at future Council meeting. Mayor Aymon brought up the issue of contractors parking on another street because of the small size of the lot or street the project is on. A permit was suggested as a possible control mechanism.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. Options for improving the corner at Hwy 55 and Railroad discussion with ITD needs scheduled. Citizens have brought their concerns regarding safety at this location.

Added to the schedule is September 1st at 5:30 p.m. for the Special Meeting to adopt the budget.

Council Member Witte joined the Meeting 7:38 pm

Warrant Registers

Staff presented the Warrant Registers for approval.

Council Member Scott moved to approve the Warrant Registers as submitted. Council Member Giles seconded the motion. In a voice vote, all members voted aye and the motion carried.

AB 16-190 Adopt Ordinance to Amend FY16 Budget

On July 28, 2016 at the regular City Council meeting, the Council had a Public Hearing to amend the FY16 Budget. Although a motion was made to suspend the rules and read by title only one time only, the Ordinance Title did not get read. In order to cure this mistake Ordinance 944 will need to be adopted again to ensure each step is followed. Ordinance 944 will amend the FY16 Appropriations Ordinance No. 937 by appropriating additional monies in the sum of \$1,262,666.

Council Member Giles moved to suspend the rules, read by title only, one time only Ordinance No. 944. Council Member Scott seconded the motion. In a roll call vote Council Member Giles, Council Member Scott, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

City Clerk Wagner read by title only, one time only Ordinance 944:

An ordinance amending Ordinance No. 937, the annual FY16 Budget, to provide for additional monies received by the City of McCall; to appropriate fund balances of the City of McCall; providing for a title; providing for findings; providing for the adoption of a budget and the appropriation of expenditures of sums of money to defray the necessary expenses and liabilities of the City of McCall, in accordance with the object and purposes and in the certain amounts herein specified for the fiscal year beginning October 1, 2015 and ending on September 30, 2016; providing for the levy of a sufficient tax; and providing for an effective date and the filing of a certified copy of this ordinance with the Secretary of State.

Council Member Giles moved to adopt Ordinance No. 944 amending the FY2016 Appropriations Ordinance No. 937, approve its publication, and authorize the Mayor to sign all necessary documents. Council Member Scott seconded the motion. In a roll call vote Council Member Giles, Council Member Scott, Mayor Aymon, and Council Member Witt all voted aye and the motion carried.

AB 16-188 Request to Adopt McCall City Code Title 4 Amendment – Craft Fairs and Bazaars - 3 Ordinances

City Council adopted a total rewrite of Title 4 in December of 2015. As staff has worked with the community with the revised code it has come to our attention that we do not have any provisions for Craft Fairs and Bazaars. With the way that the current code is written, each vendor at a Craft Fair would have to get a vendors permit. For many organizations that have craft fairs for fund raisers this requirement makes it difficult to secure crafters for their Craft Fairs. In an effort to streamline the process and make it easier for both the organizers of the Craft Fairs and Bazaars and for City Staff, staff is proposing an amendment to Title 4 Business Regulations. Staff has worked with the City Attorney to draft three amending ordinances.

Staff recognizes that ordinarily this type of amendment would have three touches by the Council. However, due to pending craft fairs staff is requesting that the Council waive the three touch rule for this code amendment. If approved by Council a public hearing will be held at the August 25, 2016 Council meeting to adopt the corresponding fees.

Council Member Witte moved to suspend the rules and read by title only one time only Ordinance No 945. Council Member Scott seconded the motion. In a roll call vote Council Member Witte, Council Member Scott, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

City Clerk Wagner read by title only, one time only Ordinance 945:
An Ordinance of the City Of McCall, Valley County, Idaho, Amending Section 4.1.2, Definitions, of Title 4, Business Regulations, Chapter 1, Purpose; Regulations; and Penalties, of the McCall city code to add a new definition for craft fairs and bazaars and provide an effective date therefor.

Council Member Scott moved to adopt Ordinance No. 945 amending McCall City Code Title 4 section 4.1.2, to add a new definition for Craft Fairs, approve the summary for publication, and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

Council Member Witte moved to suspend the rules and read by title only one time only Ordinance No. 946. Council Member Scott seconded the motion. In a roll call vote Council Member Witte, Council Member Scott, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

City Clerk Wagner read by title only, one time only Ordinance 946:
An ordinance of the City of McCall, Valley County, Idaho, amending section 4.7.2, Vendor's Licenses; Fee and Permit; Application, of Title 4, Business Regulations, Chapter 7, Limited Duration Business Licenses, of the McCall city code to insert a new subparagraph (e) providing that a person having a stall, booth or vending area at a craft fair or bazaar shall not be required to hold a city-issued vendor's permit or license pursuant to section 4.7.2 of the McCall city code, re-lettering the remaining subparagraphs, and providing an effective date therefor.

Council Member Scott moved to adopt Ordinance No. 946 amending McCall City Code Title 4 section 4.7.2, providing that a person having a stall, booth or vending area at a craft fair or bazaar shall not be required to hold a city-issued vendor's permit, approve the summary for publication, and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

Council Member Witte moved to suspend the rules and read by title only one time only Ordinance No. 947. Council Member Scott seconded the motion. In a roll call vote Council Member Witte, Council Member Scott, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

City Clerk Wagner read by title only, one time only Ordinance 947:

An ordinance of the City of McCall, Valley County, Idaho, amending Title 4, Business Regulations, Chapter 7, Limited Duration Business Licenses, of the McCall city code to enact section 4.7.6, craft fairs and bazaars; application, permit, and fee, allowing for the permitting of craft fairs and bazaars within the City of McCall, establishing the requirements for location, signage and fees and providing an effective date therefor.

Council Member Scott moved to adopt Ordinance No. 947 enacting McCall City Code Title 4 section 4.7.6 allowing for the permitting of Craft Fairs, approve the summary for publication, and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Mayor Aymon, and Council Member Witte all voted aye and the motion carried.

AB 16-189 Review Fees Related to Craft Fairs and Bazaars and a New 5 Year Business License Fee

With the adoption of a new section in Business Regulations, Craft Fairs and Bazaars, a new fee needs to be established. The draft resolution recommended a fee of \$100 per Craft Fair or Bazaar. The fee seems reasonable when compared to other fees in this Title of the McCall City Code. Also reflected in this draft Resolution is a fee for a five year Business License. During the renewal period staff received many comments that some businesses would like to have the option of paying for their license for multiple years. The five year provision will ultimately save the businesses \$25 and will save staff time.

The Council felt the fee too steep for Craft Fair or Bazaars and suggest it be lowered to \$50 per Craft Fair or Bazaar and a five year business license of \$100. The Council consensus is to move forward to schedule the public hearing.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 8:02 p.m.

ATTEST:

BessieJo Wagner, City Clerk



Jackie J. Aymon, Mayor