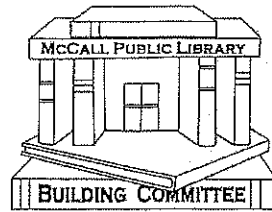


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**Combined Library Board Meeting & Building Expansion Committee Meeting
Building Committee Minutes
Aug 17, 2017**

Meg Lojek, Jacki Rubin, Lynn Lewinski, Bob Giles, Lola Elliott, Amy Rush, Heather Haynes, Karen Lannom, Larry Swan, Dean Martens, Bill Thomas, Linda Burns, Bessie Jo Wagner, Ed Hershberger, Beth Markley, Terry Edvalson, Linda Stokes, Erin Greaves.

Called meeting to order, 9:08 am

Meeting Minutes Approved - Library Board

Meeting Minutes Approved - 4/19/2017 Library Expansion

Director's report (Meg)

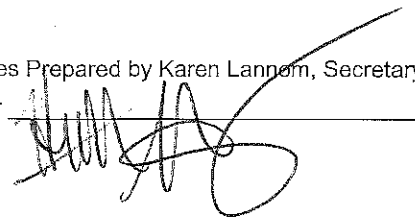
- Approved warrant registers
- Sent statistics for summer reading program via email
 - Elem & Tween program was completely full (70 and 20), independent full 90 – serving close to 200 children
 - Had to turn away some children because of lack of space
 - Summary of donors since June - \$10,000+ (attached)
 - Becky retired, Diane Penny promoted into that position. Diane's old position open, 13 candidates
 - Hawkins family memorial in front of library until Sunday
 - Working with Erin Greaves - city is updating its website - library site will be integrated into city site.
 - Tentative agreement with Heartland High School for students to use our library and get a library card for the year, reducing cost of cards for at-risk students outside of the city.
- Draft Report from Beth and Amy - draft of Pre-Campaign Planning Study
 - Purpose was to assess the image of the library, determine the case for support to see if it has traction, evaluate the organizational strength, test the goal, find and address any potential problems, get information to plan timeline, plant the seed with potential donors.
 - Put together a list of potential interviewees, 100+ individuals
 - They were able to conduct 44 interviews - 56 people
 - Beth discussed the results of the process and recommendations for next steps.
- Bob Giles representing the City Council
 - Thanked Beth for the report
- Discussion of names included in the public reports.
- Suggestion to include city employees in future interviews
- Four City Council seats are open, Sept 8th is the last day to apply
- Library Board members have received compliments in regards to Beth and Amy
- Beth Next steps

- Library Board needs to let Beth know if we agree with the Capital Campaign goal and next steps once Final Report submitted.
- Form Steering Committee
- Beth can provide training (multiple trainings) to anybody who wants to plug into the fundraising process
- Interviewees didn't push back on the building plans.
- Bob Giles - the city is fully supportive of the building plans as been proposed and does not think this group should downsize/scale back plans.
- The board wants to take into consideration edits/comment to the draft report.
- Expansion committee needs to have an additional meeting to discuss next steps for the group.
 - September 6 @ 3:15pm, Amy will attend.

Meeting adjourned -

Minutes Prepared by Karen Lannom, Secretary

Respectfully submitted by Heather Haynes, Chair

A handwritten signature in black ink, appearing to be "Heather Haynes", written over a horizontal line. The signature is stylized and somewhat cursive.