



Date: 1-6-2016

Called to order 11:00

Bill Thomas
Dean Martens
Heather Haynes
Larry Swan
Jacki Rubin
Andy Laidlaw
Linda Burns
Meg Lojek
John Powell

Minutes approved - 1st Karen, 2nd Larry, all in favor

Old business

Larry contacted Nexus and Godfreys (consulting firms):

- From Lexus nobody has responded to his emails/voicemails. Seems like a big company.
- Godfrey's in Texas, Dick Godfrey was a librarian, easy to talk to. Has worked in Boise on multiple jobs. Has visited McCall. His son is an architect. Lots of experience. \$10,000 - 12,000 to do initial assessment, 2-3 months, same concepts as what Meg showed as previous meeting. They come up with a cost analysis, develop a basic needs program, establish a time frame, basic conceptual design. They would come to McCall for 3 days to do needs assessment. Currently working in Boise.

Meg followed up with proposal from David Moore. Let him know that we are concerned because he is so far away. And he agreed that he would not want to be the architect work but is interested in the needs assessment.

Andy called Steve Trout and Andy Erstadt (another consultant):

- Steve Trout recently did the Caldwell Library, working with Boise on downtown library. Steve was founder of firm Andy has worked for, he lives in McCall. He says they are flexible, work within any budget parameters, decide what appropriate for us to do and them to do. Very interested in doing it. Major thing you want to do is build in flexibility.

- Andy Erstad Boise firm- Middleton and Bishop Kelly projects. Emailed Andy documents from previous work in Middleton. Seemed less flexible than Steve, requiring more specifics. But seemed experienced and interested.

Meg created an Erstad folder on Google Drive to give committee access to documents sent to Andy.

John spoke to CTA - large firm in Boise. Currently working on a library project in Missoula. Engineering, design firm. They work with and without consultants. Talked about what info they would need for us to send out RFP. He had good input. Gave John a copy of what he considered a good RFP (will put on google drive). Very specific. Library consultants are nice because they can bring info to the architects. More economical to do that kind of work ourselves. Deep community dialog with big team can become expensive. A good feel for schedule can help the architects. Capital campaign was simultaneous in important to know. If we had a consultant, they could help choose architect.

Discussion of the different consultants and the process. Discussion of Involvement of the committee once design process begins.

Does the city have requirements about how RFPs are advertised? We need to check that. When a certain amount of \$ is used, there may be requirements. **Ask - Bessie Jo.**

We need either a consultant or design firm to begin. Discussion of timeline, what we need to write RFP, surveys, and community involvement.

Discussion on drafting an RFP. Missoula RFP is online but they are a much larger library. **Meg will ask for RFPs from other libraries.**

By next meeting get several examples of RFPs on to Google Drive for committee members to look at by next meeting. After that meeting start drafting RFP.

Somebody from the city really needs to be involved/ issues resolved before we proceed much further.

Need to be in communication with City Council.

12:10 Motion to adjourn. 1st Heather, 2nd Karen, pass.

Minutes Prepared by Karen Lannom, Secretary
Respectfully submitted to the Board by Heather Haynes, Chair

