

Minutes 11-4-15

Called to order 11:00

Bill Thomas  
Dean Martens  
Heather Haynes  
Larry Swan  
Jacki Rubin  
Andy Laidlaw  
Linda Burns  
Meg Lojek  
John Powell

Minutes approved - 1st Dean, 2nd Bill, all in favor

Meg Lojek- because this is city property, median income is too high to qualify for USDA rural grants.

John Powell - City footprint - poster/map of current layout of city buildings and library. Andy Laidlaw did some studies on square feet, potentially there's room out front, to the east, in between current city hall and library. If you took footprint to the south and a little to the east, you get into the 4,000 sq ft range. Two levels, 9,000 sq ft. To the north (front of library), there's about 4,000 sq ft if you go to the property line. If you go towards the annex, another 4,000 sq ft. There are many options.

Parking option - the area behind the current annex. Convenient and adequate parking is a real challenge - now and in the future. There's nothing in zoning to prevent us from adding a 2nd story.

Bill - What square footage do we need? Once we know our space needs, we can start thinking about what building will look like.

Andy - There are things beyond our control (city annex, city hall, transit building). We need to have specific parameters before we hire somebody for initial drawings.

Discussion about process -- gathering data, getting information, then we look for somebody to begin designing. LOT funds need to be allocated/obligated by Sept 30 for hiring consultant. One option, we could have 2 RFPS: RFP for design services and then 2nd for building/architect.

Meg, currently library is in a 4800 sq ft building. Roughly, library needs at least double the size.

Discussion of how to get public comment and how to incorporate public input. When to get input, how to approach it, the timing. We need to know how much space we need, then figure

out how to build it, estimate cost....\$2,000,000 (VERY ROUGH BALLPARK). Remodelling existing, adding on, and buffer.

Carol Coyle will attend next meeting, general approach for writing grants.

Larry - any potential donors? Big donors, medium donors. Lewiston library was built completely on donors.

Stakeholders - kids groups, arts and humanities, film society, schools/students, daycare, seniors, service organizations, Alpine Playhouse, hospital (books for patients), jobseekers, people researching health plans, Forest Service (researching), service industries, city, music society, McCall Folklore Society, McCall Music Society, Friends of the Library, book clubs, McCall College, PTA, Girl Scouts, Boy Scouts, young parents, summer school program, homeschooling programs, test proctoring.

Meg - Setting goals and tasks or timeline:

We do have until next summer to get an RFP issued.

Meg identified the following through today's discussion:

1. Do our homework and needs assessment
2. Determine our footprint parameters
3. Ask for public input
4. Show our statistics and feedback
5. Take our story out to groups with ballpark \$ and sq ft
6. As we get closer, public meetings

Meg - will bring circulation numbers and patterns of use next time.

Andy - will start making a list of potential people consultants, architects, etc. Talk to people to find out process.

Dean - will inquire about this board using the population statistics from the hospital expansion

Linda - talk to Bob Hallock about potential for fundraising for the library.

Do we need to publicize that this process is beginning? Let Star News know? Press release?

Google Docs

Karen will send out invitations to use Google Docs.

Next meeting - how to poll current users of libraries. When do we poll and how? We need to define the process of getting public input. Timing of input.

Bill - Meeting adjourned, 12:24.

Minutes Prepared by Karen Lannom, Secretary  
Respectfully submitted to the Board by Heather Haynes, Chair 