

Minutes 10/27/2015

Called to order 1:00 pm

Present:

Lynn Lewinski

Bill Thomas

Dean Martens

Heather Haynes

Larry Swan

Jacki Rubin

Andy Laidlaw

Linda Burns

Meg Lojek

John Powell

Last meetings minutes approved

Preparing for call with Alyce Kelley (Emmett library) - call facilitated by Andy Laidlaw

Background: Library had real issues - sinking wall, cracking, 8 1/2 yrs ago. Through initial process of evaluating with city engineer to repair that, it opened the door, raising red flags - high power bill, started looking into what would cause that. The library was built with a center roof drain, it brought some major concerns to our engineer. One thing was leading to another. So all the repair needs then prompted going a step further to include expansion and increased services.

The building sits on a rather small lot. As they started to go through the process of evaluating the service area, building up was not an option based on engineer's comments. So they looked at building out. They were already working with engineer on energy saving and they came up with a way to add space and fix/take care of high-energy inefficiencies.

Andy: Did you involve the community? They had a rendering drawn of proposed expansion -- put it out in the community. In every kind of communication. Big announcement -- your effort and support is welcome.

\$108,000 was from a well-known business man from Emmet (happened about the same time as discovering problems, rendering, etc). He just wanted to create a "living legacy."

City created rendering and engineering (in-kind support, \$19,000). Engineer was able to give sketch estimates of the work would cost. They went for the maximum size a library could be given the lot size.

Engineer worked with library board and herself..they created a circle of communication. Staff gave input on what they felt library needed - and she would communicate that to the engineer.

New library didn't have areas "quiet areas" or small venue area. Their goal was big open space- did not address need need for meeting spaces.

They created a list of needs and then prioritized them. A lot of multi-purpose areas. **They worked with USDA Rural Development early on** - they have a few extra requirements. They have a community facilities grant that is available. If you have matching funds, they worked with a consultant there. Very helpful with putting package together and giving them a checklist of things to do. We followed their guidelines for advertising for bids. Worked closely with USDA.

Put out bid - only received 1 proposal back. It was a lot over what was budgeted. Went to USDA and asked if we could sit down and meet with the company - they did and were able to negotiate - they allowed city staff to do some parts of the job. They were able to bring down total price by using "in-kind" city staff.

To do over again -- internal improvements/update that could enhance the entire library at the same time.

The project went smoothly with city staff involved. Good relationship with engineer - (in-house or out). Have a really good architectural firm. **USDA really works with the architect.** USDA didn't have \$ at the time they started working on the application, but they urged them to still develop it and submit it and if \$ comes available, they will be first in line.

You can create phases to the project if total \$ is too much.

Wright Brothers were excellent to work with.

They did not have public comment/input meetings.

End of call.

- Agreement about receiving input from public for McCall Public Library expansion.

Election of committee officers

- Chair
 - Heather Haynes
- Vice-Chair
 - Bill Thomas
- Secretary
 - Karen Lannom

John Powell - City Campus Space Planning Update

Most of it is in flux - studying city buildings, \$ designated for improvements building. Treasure Valley Transit is trying to purchase the dental building, but some problems. Potentially some community space that could tie into library planning. There is some potential to expand in the

Meg - This committee will work on identifying needs and start moving forward, hopefully some of the city uncertainties with "campus" will be resolved.

Questions to answer:

How do we evaluate our current building? John

How far can we extend the current library? John

Are we eligible for rural development loans? - Check with Carol

Meg - Nate Coyle - is very aware of the timeline of city campus development and library expansion planning

Meg - Library statistics discussion

- Library circulation (total # checkouts) trend - increasing over time
- Attendance no trend (but 3+ directors, different ways of tracking attendance has changed, makes it challenging to compare years and assess overall trend and comparing with other libraries)
- Meg will look up library card holders and program participants

Announcements

Meeting Friday with Kevin Tomlinson - representative of ID Commission of Libraries - advocates with state legislature for funds. He says he can help with pulling statistics - he has worked with other libraries going through the same process.

Three books are available for checkout on library design/construction.

Handout Designing A Fine Library - everybody received a copy and should read.

In Meg's office, shelf with binders of library boards and members have gathered - help yourself. Take it and return it. There are photos of other libraries.

Missoula public library is going through process - major new library - bid has gone out and proposals submitted. Members can search on Google.

Next Agenda (next week)

Committee members should read handouts

John brings city info

Start discussion about which groups to start communicating with

Think about designing a process/timeline

Adjourned 12:22 pm

Prepared by Karen Lannom, Secretary
Submitted by Heather Haynes, Chair

