

**Minutes**  
**McCall Public Library Board of Trustees Meeting**  
**Tues. August 18, 2015**  
**Conference Room, 12:00 PM - 1:30 PM**

**Call to order:** 12:03

**Attendance:** Jacki Rubin, Lola Elliot, Bob Giles, Sean Gould, Ed Hershberger, Meg Lojek

**Amendments to Agenda:** All agreed to move Casey's presentation to the end of New Business.

**Approval of Minutes:** 7/28/15 approved as corrected; Ed moved, Lola seconded, all voted Aye.

**Director's Report:**

Warrant Register: Approved by Ed 8/11/15

Budget and Stats: Purchase Order for annual OCLC subscription approved and signed by Jacki.

Staff: Andrea Meyer resigned, effective 8/21/2015. Programming librarians are organizing a Job fair scheduled for October. Ed moved that the library calendar reflect a holiday 12/26/15, Sean seconded, all voted Aye.

**Old Business:**

Resolution 15-01 pertaining to Library Board signatures: Ed moved to clarify that regular budgeted items can be signed by Board Chair or Co-chair, as directed in Resolution 15-01, but new or unexpected items over \$5000.00 must be approved by a vote from Board members during a public meeting. Lola seconded, all voted Aye.

Investment authorization and direction from Finance Department: Sean moved, Ed seconded to close the current LGIP account after all funds are invested in the new account. Lola moved to approve Resolution 15-02 regarding Investment authorization, Sean seconded and all voted Aye. Jacki will set up a meeting with Linda Stokes and inform Ed so they can move forward with completing all paperwork for the new investment account.

Library Facility Committee Charter approval: Discussion of Charter as presented, all agreed no other amendments were needed. Jacki moved to approve, Sean seconded, all voted Aye.

Library Facility Committee –Library Board will issue a letter of invitation, and the prospective Committee member must submit a written letter of intent to Meg at the library (email ok). Lynn is designated to proceed with her complete list of contacts to move this process forward as soon as possible.

**New Business: (32 min)**

ILA Library Trustee of the Year 2015: Our Library Board is strong and all deserve recognition for their service. This year Meg nominated Ed due to his longstanding support to McCall library, and the Board applauded Ed for winning this achievement award for our library. Ed and all Board members are invited to attend statewide banquet October 1<sup>st</sup>. Congrats!

Approval of FY16 budget: Ed reviewed the changes in the proposed budget for the Board. All members asked questions and gave input and agreed that the FY16 budget as presented represents a thoughtful plan that allows for necessary repairs to our old building. Ed moved to approve, Sean seconded, all voted Aye.

Strategic plan – work session to revise Goal #3: To increase library outreach. Discussed outreach and how to increase non-resident library card membership. Meg will create a proposal for pro-rated library cards. Meg and Lola will meet with Principals to increase awareness of library services for students. Ed presented his first draft thoughts, and it was agreed to continue discussion of a second draft work session next month for Goal#3.

ICFL video review: Trustees agreed to view this video on their own time and Meg sent them the link via email.

Report on new website and PayPal online donations- confirmation to go “live” in Sept: Logo was approved for use on Library Facilities Committee correspondence. The letter to prospective committee members will have this logo on it and be sent out ASAP or by September 15, 2015. Jacki had comments on website and Casey will continue to work on a September “live” date for new site.

**Friends Liaison report:** Meg and Melody will submit requests for Friends funding in September.

**City Council Liaison report:** Bob shared the City Council’s current options for making the FY16 budget balance, considering the change in health benefits to employees.

**Future Goals:**

**Next Meetings:**

- Sept. 22, 1:00, Conference Room
- October 20, 1:00 pm, Conference Room
- November 17<sup>th</sup>, 2:00 PM, Idaho Room
- December 15, 1:00, Conference Room

**Adjournment:** 1:50 PM

**\*If you need accommodations to attend this meeting, please call the library 24-hrs in advance.\***