

**Minutes**  
**McCall Public Library Board of Trustees Meeting**  
**Tues. July 28, 2015**  
**Conference Room, 1:00 PM – 3:00 PM**

**Call to order: 1:06 PM**

**Attendance: Bob Giles, Lynn Lewinski, Jacki Rubin, BessieJo Wagner, Linda Stokes, Sean Gould, Lola Elliot, Ed Hershberger, Meg Lojek**

**Approval of Minutes: 6/23/15 - All approved as presented.**

**Old Business:**

**RFP for Investments review of submissions:** Linda presented proposals from Zion, Idaho First, and US Bank. Discussion of possibilities, % return from each bank and time/amount to invest. Lynn moved for all funds to be invested in the Idaho First investment as presented for 2 years. Sean seconded. All voted Aye.

**Strategic Plan Goal #2 adoption:** Ed motioned and Lola seconded to adopt Strategic Plan Goal #2 as presented.

**Director's Report:**

**Warrant Register:** approved as presented

**Budget and Stats:** Inventory report- Inventory was completed and many loose items came to closure. The library collection lost less than 1% which is phenomenal. Quarterly review statement shows library budget is fine and staying on track. City Council officially approved the LOT funds, including the library \$25,000 for design development. Library is registered on Amazon Smile which will generate more funds through donations.

**Staff:** Meg completed online course on Strategic Planning. Staff has been busy and successful with all the summer programs. Two new hires: Sarah Wright for Library Page, and Andrea Meyer for Clerk I. Casey would like to develop a new logo specific to the new library facility campaign.

**New Business:**

**Update on new State laws – **Transparent and Ethical Government:**** BessieJo reviewed statewide changes and how to be effective and follow requirements for agendas, meetings, & procedures. Copies of State laws distributed.

**Library Board signature approval for “small” items –a clear motion who can sign and how:** A new Resolution will be written and presented at our next meeting for Board approval.

**Strategic plan – work session to revise Goal #3: To increase library outreach:** tabled for next meeting.

**Library Facility Committee - approval of charter draft:** Discussion and edits to be approved next meeting.

**Library Facility Committee – prioritize list, assign contacts:** Discussion and edits to be approved next meeting.

**A/V equipment policy manual revision** – (Jacki) Lynn moves to approve the edited AV policy as presented by Jacki; Lola seconds.

**Report on library's new website and PayPal online donations:** Casey showed a “rough draft” of the website he has been working on since April. Casey will come back next month for our review of the website and update to go “live” by September meeting. The Friends will be connected with their own donation link. We will add our own donation link, with PayPal. Casey will include revolving new programs, movies, etc.

**Friends Liaison report:** Lola reported on the very lovely annual tea. Meg attended and gave information to them. Friends are concerned about returns on invested monies if the Firehouse storage area is lost due to changing City buildings.

**City Council Liaison report:** Bob reported good feelings among Council members about the LOT funding for our building plans.

**Future Goals:** Resolution on finances; Casey's logo; Goal #3; letter to recruit committee; charter approval; meeting date/time for September.

**Next Meetings:**

- Aug 18 12:00 noon, Conference Room:
- Sept. 8(?), 1:00, Idaho Room (Possible reschedule for Leadership Academy)
- October 20, 1:00 pm, Conference Room
- November 17<sup>th</sup>, 2:00 PM, Idaho Room
- December 15, 1:00, Conference Room

**Adjournment:** 3:45 PM

**If you need accommodations to attend this meeting, please call the library 24-hrs in advance.**