

Minutes
McCall Public Library Board of Trustees Meeting
Tues. Nov 18, 2014
Idaho Room, 2:00 PM

Call to order : 2:10 pm

Attendance : Lola Elliot, Bob Giles, Jacki Rubin, Ed Hershberger, Meg Lojek, Lynn Lewinski, and Sean Gould.

Minutes : Approved as corrected.

Director's Report :

Budget and Stats : Linda Stokes, support, Finance Office issues was not present but will be asked to return next month.

Warrant Register: for approval by Jacki/Ed as presented.

Staff : Lili training Dec 4/ Jan 8; Robyn Armstrong's resignation effective immediately; library staffing assessment

Meg reviewed her views of level of services for the patrons and services offered. She felt that a better use of our Lili system would evolve from more training. This is being scheduled, and the Board was invited to attend as well.

The Library will lose a strong asset with Robyn Armstrong leaving, yet acknowledges a fine opportunity for her.

An estate donation of approximately 1300 books arrived yesterday! Quite a lot of unexpected gifts to sort.

Friend's Report : The Friends reviewed Library policies and procedures at their meeting. It would be nice to see the Friends included in Idaho Gives and other non-profit funding opportunities.

Old Business :

LGIP – account review: input from Bob Giles and/or Linda Stokes. Bob was able to explain some investment opportunities could be altered for higher returns and will bring more information to the next meeting.

Expiring Board Member: on City Council agenda 11-20-2014 and Lynn gave her letter of request to remain to be presented.

Art donation: tabled for now; Delta has taken this issue on.

Digital collection report: Robyn/Meg. New grant acceptance (copy available); initiated free trial of Quick Start account with Content dm, managed by OCLC. Meg began this free trial to initiate the project, but due to time and staff it will have to be set aside for awhile.

New Business :

Map donation for Idaho Room; looking to build map storage unit. The McCall Hiking Club kindly made this generous donation. Meg is compiling information as to how and where the maps will be stored. It is quite a challenge with the very limited space in our little Library building.

Programming: Family Reading Week has had some fun events planned. It was lovely to hear how these were attended and some of the ideas to better insure success for future events.

Cram the Van: Wednesday, December 3rd is the state-wide annual food and gift drive for families in need and the Library has been chosen as the site for McCall.

Open Meeting Laws: It appears we are doing well with meeting requirements.

Annual reports in January and April – upcoming dates for City Council. This year we will change our presentation to the City Council. Meg will use a given template for staff and stat reports, to be given Jan. 23rd. The Board will tell of annual goals and agendas in April.

Substitute Librarian: view job description at

<http://www.mccall.id.us/employment/current-opportunities.html>

This position was filled by Lida Clouser. It will be a wonderful solution to an on-going dilemma. Kudos to Meg for working this out.

Full staff assessment of needs: A motion by Ed, with second by Sean was made to adjourn to Executive Session to review staff issues. An all aye oral vote was given by Lynn, Jacki, Lola, Ed and Sean at 3:30 pm.

A motion by Sean, with a second by Ed, to adjourn from Executive Session after discussion was held on staff issues at 4:30 pm with and all yea oral vote given by Lynn, Jacki, Lola, Ed and Sean.

Future Goals: To strengthen staff and services in order to build a new facility.

Loose ends: Signed a sympathy card for Ed Hershgold's family. Ed was a fine Board Member.

Adjournment : 4:35 pm

Next Board Meeting : Tues. December 16th 1:00 PM in the Conference Room.