

Minutes
McCall Public Library Board of Trustees
Meeting Tues. August 16, 2016
Conference Room, 1:00 PM

Call to order: 1:05

Attendance: Bob Giles, Meg Lojek, Jacki Rubin, Ed Hershberger, Lola Elliot, Gabe Stayton

Amendments to Agenda: Moved to recognize Gabe and the Capital Impr. Project before the Directors Report

Approval of Minutes: 7/19/16 Ed H. moved minutes be approved as read, Lola E seconded the motion.

Director's Report: (Meg)

Warrant Register: Approved by Ed Hershberger 8/8/16.

Budget and Stats: 1st Humphries-Poli payment was approved; LOT money for desk still on hold; OCLC catalog servicing was paid; Ed approved July's statements; looking forward to new library computers to be installed this fiscal year; Meg is spending the last of this year's Friends donations to book orders. Discussed possible reasons for decline in summer reading program participation. Board felt none were significant! Keep up the good work Meg and Staff!

Staff: Meg expressed concern with the increase in staff leave for personal and health reasons. Our suggestion was to follow the leave policy and use professional judgement on such matters. Doing a good job!

Old Business

Capital Improvements Projects (CIP) Plan (Gabe): This was a very interesting presentation. We were informed that the Expansion project had been moved to the unfunded category, and the reasons as to why were explained, one of which being unsecured funding. Gabe will also investigate the use of unspent funds over the years and get back to us.

Automatic/power ADA doors (Jacki): After discussion, Ed moved and Lola seconded the motion that the automatic door installation be delayed possibly until after the Expansion Project has been completed. Ed, Lola voted yes. Jacki voted no.

Pre-ordered Processing efficiency (Meg): Decided this being a small budget item (book covers and bar codes) will be decided by the Library Director.

Schedule for Library design consultants (Jacki): Meeting will be conducted from 9 - 12 am Tuesday August 30th at the Congregational Church. The afternoon will be free for school visitations. Hotel McCall has graciously offered a 2 for one stay. Thank you!

New circulation desk (Meg): The ordering of the circulation desk has been delayed as Meg has been given new advice from Dick Waters and a Boise consultant on various models.

New Business:

Review of Library Expansion Committee Minutes 7/20 (Jacki): No discussion followed.

Quarterly LGIP deposit (Meg): Ed H. moved the LGIP deposit be moved before fiscal year; thus giving Meg the authorization for such action. Meg will report on the results in September.

Short Takes for Trustees series: Friends of the Library Video (Jacki)

http://www.ala.org/AUTH/Shibboleth.sso/Login?target=http://www.ala.org/united/trustees/short_takes/idaho

id-short-takes ; bluebird1890 Unable to view as technical difficulties persisted. Trustees were given a handout and asked to view the pieces on Policy making and Friends groups before the September meeting.

Friends Liaison report: (Lola) - how to approach funding: Reviewed the FOL financial sheet; discussed delaying wish list so as to deposit that money into the Expansion fund.

City Council Liaison report: (Bob)- voiced clarification for understanding of the unfunded status of the Expansion project and shared insights concerning the spending of taxpayer funds during this planning phase of our continued goal for a new library.

Future Goals: Continued work toward our goals as outlined on the timeline for expansion.

Next Meetings:

- September 20, 2:00 Idaho Room
- October 18, 1:00 Conference Room
- November 15, 2:00 Idaho Room

Minutes prepared by Lola Elliot; respectfully submitted by
Jacki Rubin, Chair _____