

McCall Public Library Board of Trustees Meeting
July 20, 2017
Legion Hall, 9:00 AM

Call to order: 9:07 am

Attendance: Lynn Lewinski, Meg Lojek, Linda Stokes, Nate Cole, Jacki Rubin, Lola Elliot, Ed Hershberger, Amy Rush and Bob Giles.

Amendments to Agenda: None

Approval of Minutes: 6/8/2017 approved as presented.

Director's Report:

Warrant Register: Approved by Jacki 6/27; Ed on 7/8

Stats: Usage in all categories of the library continue to increase over last year.

Budget: Nate reviewed the budget appropriations for the Capital Improvement Plan, answering questions and helping us understand the processes for the library FY18 budget.

Staff: Update from Amy, as to the compiling of interview responses, and timeline for a complete report. While the majority of connections were with local full time patrons, it has proven difficult to get together with second home owners. August 17 will be scheduled as a joint meeting with the Expansion Committee and Library Board to discuss and review the report of Beth Markley and Amy Rush.

Becky Hearne is retiring after an amazing 35 years with the Library! The longest service time of any employee! She will be recognized at Council July 27th, and a celebration party will be scheduled. Meg is working with HR to fill the position as soon as possible.

Old Business:

Policy Review

Records Retention: approved with edits, motioned by Jacki, 2nd by Lola, all in favor.

Disaster Plan: needs collaborative work. Lola will follow up with research and get back to Meg.

Library Board Position Opening -- Meg has received 2 applications and expects 1-2 more. She requested the Board adopt a job description for those wanting to understand the position. A version was approved, with edits, and will be reviewed on or before Nov. 2017-- motioned by Lynn, with 2nd by Jacki. Further discussion at August meeting will include review of letters of interest, and a recommendation of appointment by City Council.

Feedback on Performing Arts Center in McCall- Some discussion, then tabled.

New Business:

Lynn is hoping to gather more data on how the Library supports the Community in different ways. This will be useful for upcoming questions, discussions and reviews for support with the new facility.

Review of Amy Rush contract as Fundraising Coordinator was given great support for her work these last 3 months. Ed motioned, with Lynn 2nd, to accept the re-wording of her contract to read "up to \$1300" monthly. This will be accounted for in the FY18 budget.

Friends Liaison report:

The annual tea was a lovely event. The Friends thoroughly enjoyed and appreciated the presence and talk given by Meg and Amy. The 4th of July Book sale made approx. \$400.00. And the Friends are working on meeting their Challenge Grant for the new facility campaign.

City Council Liaison report:

Bob gave helpful comments throughout the meeting regarding FY18 budget approval process and the re-wording of Amy's contract.

Future Goals: Fill a library Clerk II opening and a Library Board member position.

Next Meetings:

9:00 AM on August 17th; September 21st (tentative); October 19th (tentative)

Minutes prepared by Lynn Lewinski, Secretary

Respectfully submitted by Jacki Rubin, Chair


