

Minutes--McCall Public Library Board of Trustees Meeting
October 18, 2017
Library Conference Room, 10:30 AM

Call to order: 10:35 am

Attendance: Lynn Lewinski, Lola Elliot, Meg Lojek, John Milliner, Jacki Rubin, and Amy Rush.

Amendments to Agenda: Due to a last minute request from a patron, the Board is asked to discuss policy on open meeting rooms.

Approval of Minutes: 9/21/2017 Approved as presented.

Director's Report:

Warrant Register: Approved by Jacki 10/12 and 10/18.

Budget and Stats: The end of the year budget figures are being compiled. State and Council reports to follow. The actual LGIP deposit for last quarter was \$66,971.30.

Staff: Introduction of new front desk staff Katrina Luiz, and Karla Miller. Looking forward to having them on the team. Kristin Eames resigned 10/11 for personal pursuits. Amy Rush presented a summary of our Campaign Study Plan. The 3 main points to be worked out are a 501C account for donations, a more secure City commitment, and expand the working task force group. Beth and Amy continue to meet with prospective task force members (Ambassadors) and donors. A request was made by the Board to the Consultants to provide a condensed one-page summary.

Old Business: Policy Review

- Emergency Transition and Succession Plan: motioned by John, 2nd by Lynn, to be approved with the addition of annual review rather than every 5 years.
- Friends of Library Policy: There is none on record currently. Lola agreed to research this and will present an option at our November meeting.
- Library History statement: Motioned by Lola, with 2nd by Lynn to approve as presented. We hope to add more at our next review.
- Policy Revision Plan: motioned to be approved as presented by Lola, with 2nd by Lynn.
- Gift Acceptance Policy: Board already approved in May, but Meg will ask for review by consultants and return this item to the November agenda.
- Meeting Room Policy: John motioned, with Lola 2nd, to add that the Library Director has discretion to make decisions on interpretation of this written policy. Should that be contested, a written request for review may be sent to the Library Board for review at their next regularly scheduled meeting.

All members voted aye to these policy decisions.

New Business:

Election of officers: Motioned by Lola, with 2nd by Jacki that we continue in our roles as standing. All voted, aye. Jacki Rubin, Chair; Ed Hershberger, Vice Chair; Lynn Lewinski, Secretary; Lola Elliot, Friends Liaison.

Possible Campaign training dates will be announced for the beginning of December, or when a critical mass has been reached for the working task force group.

Meg proposed that a Teen library card be made available for 16 year olds, with a maximum 2 items allowed per card, and no sending to collections. We will review the written policy at our next meeting.

Friends Liaison report:

The Friends met the \$10,000 Challenge Grant! And the Library staff is hosting a day of appreciation to celebrate all they do today, at 1 pm.

City Council Liaison report: NA

Next Meetings: November 9, 9:00 AM, December 14, 9 AM in Legion Hall

Minutes prepared by Lynn Lewinski, Secretary

Respectfully submitted by Ed Hershberger, Vice Chair 