

**City of McCall**  
**Airport Advisory Committee**  
**April 6<sup>th</sup>, 2006 – Minutes**

The meeting was called to order at 1205 local with members Gordon Eccles, Jerry McCauley, Dan Scott and Chairman John Seevers present, along with councilmember Don Bailey. Member Frankie Romero was absent. Additional persons were Rick Harvey (Airport Manager) and four people in public attendance.

### **Minutes**

- The minutes from the March, 2006 meeting were reviewed and approved

### **Public Comment:**

- IAA President, Paul Jorgensen, mentioned that the IAA had money they would like to donate for the use of constructing public facilities on the airport. The AAC was very appreciative of the offer but recommended that any such work be delayed until the completion of the master plan.
- A discussion of other issues ensued:
  - Terminal Facility - the possibility of converting the airport manager's office building into an airport terminal facility for both GA and the possibility of future airline terminal use – need to get cost estimates
  - Main ramp "sink holes" - need to get estimates for ramp "sink hole" repairs for this summer
  - Parking lot paving – Councilmember Don Bailey said he would check into the possibility of obtaining LOT money for this

### **Airport Manager's Report:**

- New Loader
  - Received new John Deere 644 loader on the 3<sup>rd</sup> of April with articulated plow, snow bucket and quick disconnect coupler
- Snow Removal Equipment – Update
  - Blower out for the season (rear engine clutch)
  - Will have to be repaired October 1<sup>st</sup> (out of money)
- Snow Removal Program – Update
  - Hired Help Situation
    - John until the 10<sup>th</sup> – then nobody
    - AJ's last day was 31 March
  - End of Season Plan (to expedite melting)
    - clearing taxiways
    - clearing taxiway into USFS

- AIP Grants – Update
  - Grant agreements were signed by City Council 3/23
  - Sent to ITD & FAA
- East Hangar Proposal – Update
  - Seven People (probably 4 firms) at Pre-Proposal Meeting on 3/21
  - Questions that came up were answered on the spot or researched afterwards by the airport manager with the response sent to all applicants
  - Closes 4/5/06
  - Selection Process
    - Non Public as per Idaho Code 9-340D on the 7<sup>th</sup> of April
  - Selection Committee
    - Airport Manager
    - AAC Chairman
    - Director, Community Development
    - Experienced Contractor
- Hangar Waiting List – Update
  - 54 people / \$27,000 on deposit
  - 20% non-refundable (\$5,400)
    - will probably use \$4,000 of this to pay for appraisals
- Airport Fees – Implementation
  - Need to get the overnight and landing fee collection going
  - Letter for local tenants to disclose landing fees to be sent out
  - Fuel Flow Tax is in place
- Mid Fiscal Year Budget Update (*budget sheets presented to AAC*)
  - Contingent Expenses (over-budget items)
  - Contingent Revenues (expected revenue increases)
  - Budget Amendment
- Full Time Worker – Update goes before city council on the 13<sup>th</sup> of April
- Airport Manager gone 9<sup>th</sup> through 12<sup>th</sup> of April – FAA Conference in Seattle

## **Business:**

- Agency Agreement with McCall Aviation – after a lengthy discussion was approved by the AAC - goes before the city council on the 13<sup>th</sup> of April
- Advertising with the General Aviation News – Northwest Region – was discussed and not approved due to budget restraints
- Minimum Standards Committee – update by Chairman John Seevers was presented – nothing significant as of to date
- Airport Master Plan – update by PAC Chair Dan Scott was presented – nothing significant as of to date

## **Special Executive Session:**

- At 1400 local, the AAC went into executive session to review and discuss the proposals submitted as per the RFP on the east hangar project. A discussion ensued as to the role of the AAC in this project. The following was agreed to:

- Function of the AAC with the Design/Build selection:

*The AAC formed a subcommittee, comprised of four key people, for the selection of the best proposed design concept submitted by one of four developers who have responded to the airport's RFP. After this initial selection, the AAC will continue to play an active roll in the development of this project by evaluating the numerous alternatives which will arise from discussions between the selected developer, the city and the AAC.*

- Four proposals were presented and it was agreed that all four should be presented to the *East Hangar RFP selection committee*.

**Adjournment** – The meeting was adjourned at 1610 local

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John Seevers, Chairman

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Rick Harvey, Airport Manager