

**City of McCall**  
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McCall, Idaho 83638  
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# VACATION (VAC) INFORMATION



**City of McCall**  
COMMUNITY  
DEVELOPMENT

A notarized affidavit of mailing and photographic evidence of the posting on the property shall be provided to the administrator at least one week prior to the public hearing.

**The following information must be submitted with a completed Land Use Application:**

- Written narrative statement (Description of Requested Vacation & Reason for Request)
- Type of vacation requested (plat, portion of plat, or public right of way)
- 8 1/2" X 11" site location map of requested vacation area and adjacent properties
- 8 1/2" X 11" larger scale area map
- Fee of \$750; check made payable to the City of McCall

**Propose:** Any property owner desiring to vacate an existing subdivision, public right of way or easement shall complete and file an application with the Administrator. These provisions shall not apply to the widening of any street which is shown in the *Comprehensive Plan*, or the dedication of streets, rights of way or easements to be shown on a recorded subdivision.

**Procedure:**

*Preliminary Development Plan Review.* Prior to filing a street vacation application, the applicant shall submit conceptual plans for staff and the Fire Chief to review and discuss the proposed application with the Commission at a work session (not a public hearing).

*Neighborhood Meeting.* It is required that the applicant organize one, or more, meetings of neighboring groups before submitting plans for a public hearing. The purpose of such meetings is to obtain input to improve plans and reduce negative comment from neighbors.

Upon receipt of the completed application, the Administrator shall affix the date of application acceptance and shall place the application on the agenda for consideration at the next regular meeting of the Commission which is held not less than forty five (45) days after the date of acceptance. The applicant is responsible for the mailing and posting of the public hearing (obtain 'Public Notice Information' for more details or see MCC Title 3, Chapter 15).

*Recommendation by Commission:* The Commission shall review the request and all agency responses and within forty five (45) days of the meeting, at which the issue was on the agenda, shall make a recommendation to the Council for approval, conditional approval or denial.

*Action by Council:* When considering an application for vacation procedures, the Council shall establish a date for a public hearing and give such public notice as required by law. The Council may approve, deny or modify the application. Whenever public rights of way or lands are vacated, the City shall provide adjacent property owners with a quit claim deed for the vacated rights of way in such proportions as are prescribed by law.

*For more information regarding street vacation, please refer to the McCall City Code Title 9, Chapter 9.*